

BUDGET CONTACT LIST

The following people can to assist you with questions regarding the budget process:

<u>TOPIC</u>	<u>CONTACT PERSON</u>	<u>PHONE NUMBER</u>	<u>EMAIL</u>
Base Budget	Marc Magruder	382-6960	magrudermm@montgomerycountyva.gov
Forms	Susan Dickerson	394-2120 x 54072	dickersonss@montgomerycountyva.gov

BUDGET CHECKLIST

YOUR EMAILED SUBMISSION SHOULD INCLUDE THE FOLLOWING:



- M. C. Budget Form 1A (*all agencies*)
- M. C. Budget Form 1B-Revenue and Expense (*all agencies*)
- M. C. Budget Form 2A (*Human Service Agencies only*)
- M. C. Budget Form 2B (*Human Service Agencies only*)
- Copy of last audit (*all agencies*)

Email your completed submission and your agencies last audit to Susan Dickerson at dickersonss@montgomerycountyva.gov.

All submissions must be received by December 31, 2021.

Forms are attached and can be found on Montgomery County's website: <http://www.MontgomeryCountyVA.gov/budget>. Click on the "outside agencies" link in the middle of the page. If you need assistance please contact Susan Dickerson at the Montgomery County Finance Department at 540-382-6960 or email at dickersonss@montgomerycountyva.gov.