CALL TO ORDER

The Chair called the meeting to order.

INTO CLOSED MEETING

On a motion by Mary W. Biggs, seconded by Darrell O. Sheppard and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (8) Consultation With Legal Counsel Employed or Retained By a Public Body Regarding Specific Legal Matters Requiring the Provision of Legal Advice By Such Counsel

1. MVP Pipeline Project

(1) Discussion, Consideration or Interviews of Prospective Candidates for Employment, Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Planning Commission
The vote on the foregoing motion was as follows:

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<tr>
<td>Mary W. Biggs</td>
<td>None</td>
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<td>Darrell O. Sheppard</td>
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<td>M. Todd King</td>
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<td>April N. DeMotts</td>
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<td>Sara R. Bohn</td>
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<td>Steve R. Fijalkowski</td>
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<tr>
<td>Christopher A. Tuck</td>
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**OUT OF CLOSED MEETING**

On a motion by Darrell O. Sheppard, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion was as follows:

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<tr>
<th>AYE</th>
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<td>Mary W. Biggs</td>
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**CERTIFICATION OF CLOSED MEETING**

On a motion by April N. DeMotts, seconded by M. Todd King and carried unanimously,

WHEREAs, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.
The vote on the foregoing resolution was as follows:

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<th>AYE</th>
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<tr>
<td>April N. DeMotts</td>
<td>None</td>
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**INVOCATION**

A moment of silence was led by the County Administrator.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PRESENTATIONS, RECOGNITIONS, AWARDS**

**Montgomery County Tourism Yearly Report**

Tourism Director Lisa Bleakley made the following presentation:

![Go To Town! Blackburg Christiansburg](image)
Important Tourism Metrics

Annual Percent Change

Year

2014
2015
2016
2017

Percentages

Visitor Spending
Occupancy
Local Tax Receipts

Sources:
US Travel Association
Smith Travel Research

Percent of Change in Tourism Metrics

2016

Visitor Spending
Average Daily Rate
Revenue Per Available Room
Local Tax Receipts
Employment

Percentages

Sources:
US Travel Association
Smith Travel Research

Go To Town!
Percent of Change in Tourism Metrics

2017

0 0.5 1 1.5 2 2.5
Percentages

Visitor Spending Average Daily Rate Revenue Per Available Room Measures Local Tax Receipts Employment

% Change

2017 State Travel Economic Impact Report Fall 2018 Release.

Sources:
US Travel Association
Smith Travel Research

Go To Town!

Fueling the Engine

Dedicated funding to increase visitor spending by promoting to first-time visitors, providing visitor information, and encouraging repeat and extended visits!

Go To Town!
Travel Media

Roots Rated

Erik the Travel Guy

Go To Town!

Virginia Welcome Center
Blitzes

Go To Town!
Event Marketing

Go To Town!

Event Marketing Continued

International Bluegrass Musicians Association Conference
(Public Tradeshow)

Crooked Road's Mountains of Music Homecoming

Go To Town!
Group Travel

Virginia Association of Counties Annual Board Meeting

Rally Appalachia (Auto Tour)

Go To Town!

Advertising

Go To Town!
Partnerships Extend Capacity and Outcomes

A Model for Regional Cooperation!

Go To Town!

What's Planned for 2018?

- Focus on group and business travel
- Focus on soft periods
- Marketing products
- Advertising revenue
- Partnerships

Go To Town!
The Tourism Director reported that, to date, the work plan for her office has delivered a tourism brand, marketing tools including a dedicated tourism website, media and public relations familiarization with the destination, destination familiarization and hospitality industry training, and many community partnerships to assist with the program goals. The new plan for fiscal years 2018-2020 is anticipated for release in early 2018.

**Virginia Department of Transportation-Update on Road Projects/Issues in Montgomery County**

David Clarke, VDoT’s Resident Engineer, provided an update on the following:

- VDoT has been doing a lot of patching of pot holes caused by the winter weather, and had one sink hole on George’s Run (SR 638) to repair.

- The Southgate project and the bridge over the New River on I-81 are two large projects that will be on-going this summer.

- Some unpaved road work planned for this summer, including a ½ mile section of Yellow Sulphur Road (SR 643) on the Christiansburg end, with a completion date of September.
**VDoT will be working on one of Montgomery County’s revenue sharing projects, which is Brush Creek Road (SR 617)-will be doing the end of the road that is closest to Floyd County.**

**Mt. Pleasant Road (SR 639) has been paved on either end of the one-lane bridge. The bridge is due to be replaced and will require closing roads. VDoT has been talking with the school system about this, and there have been public notices. VDoT will be advertising this within the next few months.**

**6-Year Secondary Road Improvement Plan – Mr. Clarke suggested that the public hearing be scheduled for April if the Board has no objections. He explained that it needs to be done before the end of the fiscal year. He also believes there may be room to add a couple of projects to the list. VDoT will handle the public notices and advertising for the public hearing.**

**VDoT’s Supervisors Manual is available on VDoT’s local assistance web site. The County Administrator stated that the Supervisors Manual has also been downloaded to the Board’s drop box.**

Board members had questions about the following roads:

**Boner’s Run (SR 609)** Supervisor Fijalkowski has received calls about the bridge that was rebuilt. There are approximately fourteen houses on the other side of the bridge, and there was a fire up there last year and it took five tries to get the fire truck across because of the size of the bridge – there is a rail down at the bottom and a guardrail on it which makes it a tight squeeze. Supervisor Fijalkowski asked if VDoT had any plans to fix the problem. Mr. Clarke responded that there were no plans for complete replacement of the bridge. The last time it was done was what VDoT calls a super structure that replaced the deck, but they did change the style of railing. The other railing was very thin and probably non-standard railing that couldn’t be used now, they have to use this guardrail and it pushes in at the top a little more. Mr. Clarke will do some research and see if there is something that can be done with the railing.

**Reese Mountain Road (P)** Supervisor Fijalkowski asked about the status of the bridge on Reese Mountain Road. There is concern that this has been proposed as the route if an agreement with Roanoke County isn’t reached over their trash train, and the bridge does not get inspected. Mr. Clarke explained that this was built for a private road. VDoT built it because when I-81 was put in it cut off the private road that is North Fork Road, so to maintain the access to that property, as part of relocating that road, and at first it was an open ford and then through other negotiations VDoT agreed to build a bridge but not to maintain the bridge.

**North Fork Road (SR 603)** According to the fire chief, there have been several wrecks on North Fork Road in the vicinity of 4945 North Fork Road. The culverts are blocked and with the warm weather lately the water runs over there and then it refreezes and they get all the accidents. He asked that VDoT have someone take a look at it.
• Luster’s Gate Road (SR 723) Supervisor Sara Bohn reported that she noticed while driving down Luster’s Gate Road that the cold and ice is starting to break up the road. The section of the road she was referring to was from Deer Croft Road up to the Cheese Factory. She asked if the overlay had been done by a contractor. Mr. Clarke responded that most of VDoT’s overlay is done by contractors. It is tested when it is being put down and there is an inspector there at the time. It is very hard to prove that the fault is with the contractor.

• Bobcat Lane (SR 827) Supervisor Darrell Sheppard reported a call he received from a citizen asking why they can’t get the road paved. He responded back and tried to explain that VDoT was working on getting them paved. It is Supervisor Sheppard’s understanding that the order of importance is based on population. Mr. Clarke explained that an unpaved road can be put on the 6-Year Secondary Road Improvement Plan, but typically the Board chooses the ones that have the highest traffic counts. There has to be a minimum of 50 vehicles per day to qualify for unpaved road funds. Mr. Clarke said he would take a traffic count on Bobcat Lane.

• Fairview Church Road (SR 669) low water bridge. Supervisor Todd King asked the status of the low water bridge. Mr. Clarke is still waiting for funding, and design. The low water bridge is in the 6-year plan.

• Brush Creek Road (SR 617) Depending on the weather, VDoT expects to start on this road as early as June of this year.

• Meadow Creek Road (SR 658) Supervisor King inquired about VDoT beginning the process to restrict tractor trailers from Meadow Creek Road. Mr. Clarke indicated that it is currently in the process, along with Mr. Tabor Road, and VDoT will set a public hearing for both, probably in the spring of this year.

The Chair thanked Mr. Clarke for his update and answering questions from the Board.

**INTO WORK SESSION**

On a motion by Mary W. Biggs, seconded by Darrell O. Sheppard and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Montgomery County Public Schools FY 2018-2019 Budget Presentation
2. Alternate Form of County Government
The vote on the foregoing motion was as follows:

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**School Superintendent’s MCPS FY 2018-2019 Budget Presentation**

The Superintendent made the following presentation:
Salary Enhancements
$1,998,000

VRS Contribution Decrease
($340,000)
Health Insurance Increase
$500,000 (5.1%)

Bandwidth Increase
$84,000

Technology Equipment
$147,900
Funded in 17-18 from County Carryover
School Bus Replacement (2)  
$187,700  
Funded in 17-18 from County Carryover

Capital Maintenance  
$204,400  
Funded in 17-18 from County Carryover
**Alternate Form of County Government**

**Commissioner of the Revenue**

Maggie Ragon, Commissioner of the Revenue for the City of Staunton and President of the Commissioners of Revenue Association, made the following presentation:
BACKGROUND

- Commissioner of Revenue and Treasurer are elected in 36 cities and 91 counties across the Commonwealth.
- The cities of Alexandria and Richmond, and the counties of Albemarle, Fairfax, Prince William and Henrico adopted alternative forms of government which do not require the election of these Constitutional Officers.

MORE RECENT CHANGES

- In 1973, Roanoke County citizens voted to adopt an alternative form of government and to eliminate the COR and Treasurer.
- In 1976, the citizens voted to bring the elected offices back.
- In 2004, the citizens of Colonial Heights voted against a change in the form of government.
- In 2010, the citizens of Manassas Park also voted against a proposed change.

LOUDOUN COUNTY

- In 2012, the Loudoun County Government Reform Commission made recommendations to the Board of Supervisors.

Recommendation: The assessment function should revert to the office of the Commissioner of Revenue.

- Good governance, accountability to tax-paying citizens, prominence of function, consolidation of record keeping, consolidation of governmental interface, cost elimination, cost recovery from the Commonwealth.
COMPENSATION BOARD

- Determines number of FTE positions based on quantifiable staffing standards developed in conjunction with CRAV CDP and submitted annually.
- Considers 50 workload measures directly impacted by work done by COR and Treasurer offices on behalf of the state.
- Not designed to reimburse for work done solely on behalf of the locality.

COMPENSATION BOARD CONTINUED

- Does not monitor or oversee work product.
- Does not disseminate expertise or evaluate offices.
- Involvement in CDP limited to program certification for salary supplements.
- Does not consider salary supplements for employees of DOF offices.
- Proposed plan eliminates principal officers and 6 unfunded deputy positions.

COMPENSATION BOARD CONTINUED

- Proposed plan includes a Director of Finance position at the same salary as current officers, and a Chief Deputy position at 90% of the current officer salary.
- Net loss of funding to the locality of $74,661 comes from reductions in reimbursement in salary, benefits and CDP supplements.
- Does not offer a true picture of how many staff positions you need.
- Does not reimburse independent offices of assessment.
CAREER DEVELOPMENT PROGRAM

- CDP is designed, executed and managed by CRAV. Purpose is to educate and develop best practices. 70 MCR and 265 MDCR; more enrolled and participating.

- Open to all COR & Treasurer officers and staff AND to Directors of Finance and their staff.

- Albemarle, Henrico, Richmond and Fairfax regularly participate in CRAV educational opportunities.

COOPERATION

- Citizens have the right to expect cooperation among elected officials.
  - Memoranda of Understanding are used in many localities to offer stability to employees.
  - MOU used between COR & Treasurer offices for cross training.
  - MOU can be developed between officers and CM in order to share aggregated financial information.
  - MOU to agree on locality audit procedures.
CITIZEN SERVICE

- Primary objective of Constitutional Officers is to be responsive to citizens and businesses.
  - We are the front door to your community and the information desk.
  - State income tax preparation for those who most need it. Change in conformity laws may make this service even more valuable. DOF not required to provide this service, but is valuable to citizens.
  - Confidentiality is sworn duty of officers and staff.

ARGUMENT FOR INDEPENDENCE

- Government works best when it is closest to the people and it is accountable to them through the process of election.
- Citizens should be able to elect who they believe most qualified to carry out the functions of government whether it be constitutional officers or governing boards.
- Unlikely the electorate of Montgomery County would agree they lack the competence to choose their representatives.
- Any change in the form of government of a locality should arise from the electorate.

SEGREGATION OF DUTIES

- A basic building block of sustainable risk management and internal controls. The principle is based on shared responsibilities of a key process that disperses the critical functions of that process to more than one person or department. Without this separation, fraud and error risks are far less manageable.
- Considers the premise of checks and balances.
- Protects not only the taxpayers, but the locality itself...to create space between taxpayers and the elected body, so taxpayers can be comfortable their assessment is equitable.
RESIDUAL CONCERNS

- Can we offer these functions more efficiently?
  - Not likely that the function of these offices can be carried out with fewer people.
  - Will still need two functions: assessment and collections. Will not eliminate the need for dual contact.
  - Cross training is possible to an extent.
  - Possible increased salary expense due to loss of CDP funds and need for parity with county staff.
  - Similar rates of attrition among localities.

OPPORTUNITIES

- Better communication between departments
  - What information is needed to better serve the community?
- Preservation of leadership
  - Regular and purposeful dialogue with management.
- Invest in training, technology and innovation
  - Getting the best efforts from the right people.

"I know of no safe depository of the ultimate powers of society but the people themselves; and if we think them not enlightened enough to exercise their control with a wholesome discretion, the remedy is not to take it from them but to inform their discretion."

Thomas Jefferson
Supervisor Mary Biggs asked Ms. Ragon to provide copies of the Memorandum of Understanding the Commissioner has with the Treasurer and/or the City of Staunton.

Treasurer

Kevin Hutchins, Treasurer for Roanoke County, and a member of the Treasurers Association of Virginia, made the following presentation:

Treasurers’ Association of Virginia

Montgomery County
Work Session

Constitutional Office of Treasurer

Elected to Serve

The people in each locality have entrusted the Treasurer to take care of their money. This is one of the greatest trusts that can be given to an individual.
Office of Treasurer

- Direct representation of the electorate
- The voice of the people in day-to-day operations
- An integral piece of local government finances
- Professional Continuing Education program
- General Assembly Approval
- Office Accreditation Program
- Extension of our local government at the State level

Treasury Services

- No contested referendum has been successful in changing a form of government since the Mid-1970’s.
  - Hanover County 1994
  - Newport News 1985, defeated 2 to 1
  - The effort in Galax was not contested

- Such referenda have historically been opposed by TAV, CORVA, and VALECO, and we would anticipate similar opposition

- Outside of the defeated efforts, a few other localities have decided against proceeding once all the information was evaluated

- In our experience, citizens have not embraced the idea of giving up the right to elect the people who assess their property, collect their taxes, and manage their tax dollars, in favor of appointed individuals

- The Appointed Director of Finance, in the county executive system concentrates enormous power under one person

Treasury Services continued

- The Concentration of power to the director of finance would include
  - To assess all property
  - To collect all taxes
  - To manage all public funds for the County
  - To make all disbursements of public funds
  - To manage all procurement for all agencies

In the universe of internal controls, there are precious few checks and balances
Restoration of Duties

- Roanoke County eliminated the duties of Treasurer and Commissioner under the guise of streamlined government, efficiency in operation, and reduced spending.
  - Abolished on December 31, 1975.
  - Referendum passed by 291 votes, less than 1%
  - Due to increase in the level of bureaucracy and taxes the following year, residents began a petition drive reestablishing both offices in a landslide vote in 1977.

- Roanoke City reestablished many duties, especially collections duties; which had resided in a separate department (for 30 years) to the Treasurer’s office in 2013, and then trust taxes in July 2017.

- City of Franklin removed the duties and placed them under the director of finance, but kept the Treasurer’s position. On March 1, 2010, exactly 5 years to the date, City Council restored the duties back to the Treasurer as the constitution was designed.

- Gloucester*

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**Estimated salary reduction**

<table>
<thead>
<tr>
<th>FY19 Base Budget Est</th>
<th>FY19 Reimb Est</th>
<th>Comp Bd Budget</th>
<th>Comp Bd Reimb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Treasurer</td>
<td>Commissioner</td>
<td>Treasurer</td>
<td>Commissioner</td>
</tr>
<tr>
<td>95,297</td>
<td>85,297</td>
<td>85,028</td>
<td>85,331</td>
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<tr>
<td>Officer’s CDP Cost</td>
<td>8,863</td>
<td>8,863</td>
<td>8,833</td>
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<tr>
<td>Staff Salaries</td>
<td>167,130</td>
<td>190,375</td>
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<tr>
<td>Staff CDP Cost</td>
<td>11,636</td>
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<tr>
<td>Temporary Base</td>
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<tr>
<td>Total Salaries</td>
<td>283,623</td>
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<tr>
<td>Office Expense Base</td>
<td>0</td>
<td>0</td>
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**NOTES:**

The Appropriation Act does not include funding for the participation in career development programs for Finance Directors or their employees. All current career development salaries would revert to base salaries upon conversion.

The combined staffing standards would justify maintaining the position of the eliminated officer. The salary of this position would be limited to 90% of the officer’s salary. Unfilled deputy positions would be removed as they are not justified by staffing standards (4 vacant positions removed first, and remaining positions removed were randomly selected - officer would have discretion re: appointment of staff to remain in positions).
The Chair asked that staff invite representatives from Albemarle County and the City of Galax to the Board’s February 26th meeting to discuss their process for eliminating the Commissioner of the Revenue and Treasurer positions. The Chair also asked that a resolution be added to the Board’s March 12th meeting to determine if the Board wants to proceed with a referendum.

**OUT OF WORK SESSION**

On a motion by Darrell O. Sheppard, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session. The vote on the foregoing motion was as follows:

**AYE**

Darrell O. Sheppard
Mary W. Biggs
Steve R. Fijalkowski
M. Todd King
Sara R. Bohn
April N. DeMotts
Christopher A. Tuck

**NAY**

None

The Chair called a 10-minute recess at 10:15 p.m., and reconvened the meeting at 10:25 p.m.
PUBLIC ADDRESS

Julia Lewis – 1173 Oakland Square, Blacksburg spoke in support of keeping the Commissioner of the Revenue and the Treasurer as two constitutional offices. To make a change, she believes would put all the power in the hands of the Board of Supervisors. It would reduce the tax payer’s ability to go directly to the assessors and voice his or her concerns. It would reduce accountability to the citizens. It would allow the Board to control not only how tax money is spent, but also determine how much each tax payer owes. She believes the elimination of these two constitutional offices is politically motivated.

Estill Putney – 435 Big Sky Trail, Blacksburg Ms. Putney said she couldn’t speak to the details or specifics of the question but she is an authority on her experience of what has been going on. She pointed out that she voted for the current Commissioner of Revenue and was very happy when she won. The next thing she knew the Board of Supervisors was taking her salary away from her, and the next thing she knew, legal action was being taken against her. The Commissioner of Revenue is someone that Ms. Putney voted for and she thought things were resolved, that the Commissioner of Revenue had kept her job, she had accepted her salary, and Ms. Putney hasn’t heard any complaints about her work. And now, all of a sudden she finds out the Board of Supervisors is trying to take her job away from her and the Treasurer. By eliminating the Commissioner of Revenue and the Treasurer’s offices it will put the power in the hands of the Board of Supervisors. The Board will then appoint a financial officer, and that person is beholden to the Board. As constitutional officers, the Commissioner of Revenue and Treasurer isn’t beholden to the Board of Supervisors. She did not come away from this with a high opinion of the Board of Supervisors, and if it comes to that she is good at circulating petitions, because it needs to be done. She suggested that the Board of Supervisors keep the two independent constitutional officers and that she be allowed to keep the right to vote for them.

Matt Prater 601 Ascot Lane, Blacksburg Mr. Prater thanked the Board for allowing him to speak and share his concerns about the process of eliminating two constitutional offices. He believes the offices of the Treasurer and the Commissioner of the Revenue are separated to avoid any appearance of impropriety from either office and the idea that you have someone who is taking money also being in charge of appropriating, or spending the money and he thinks that would be a cause for concern. In listening to this conversation, he has noticed a pattern that there seems to be a focus here on what we stand to lose, and where we need to find attrition, whether we can combine offices, or focus on how we’re going to lose money rather than on growth.

Diana Richardson – 1431 Breckenridge Drive, Blacksburg Because of her dealings over the past four years as an anti-pipeline activist, she has become a more cynical citizen, namely because she and others who oppose the pipe line have had to deal with federal and state government which do not have enough checks and balances. They have dealt with the Federal Energy Regulatory Commission (FERC) who is not answerable to anyone. They have dealt with state politicians, some of whom have accepted hundreds of thousands of dollars from monopoly energy groups. In other words, she believes the fix has been in and it’s been stacked against citizens in terms of their rights. Because she believes in checks and balances, Ms. Richardson stated that she is totally against the Board of Supervisors trying to aggregate power instead of letting the citizens make decisions at the polls to vote for commissioners of revenue and treasurers. She is insulted as a voter, by the insinuation by a previous speaker that she and her
fellow Montgomery County voters aren’t smart enough to know how to vote for the appropriate commissioner of revenue or treasurer. She believes it is the voters’ decision to make.

Lynda Majors 2620 Mt. Tabor Road, Blacksburg and Tom Adams, Blacksburg Ms. Majors addressed the Board’s discussion concerning citizens having an interactive question and answer period regarding the Mountain Valley Pipeline, and putting the answers on the internet. There are some citizens in Elliston that do not have access to the internet, so that is not acceptable because it does not satisfy all the citizens. Ms. Majors stated that the Board has to be responsive and understand what’s going on. This is not about disadvantaged species now, this is about getting rushed through the process.

Tom Adams said this goes hand in hand with what previous speaker Diana Richardson talked about in terms of responsiveness of our elected officials and it leads directly to a lot of the frustration we are seeing nationally. He doesn’t want this to happen locally.

Helen Royal, Commissioner of the Revenue. She thanked the Board for listening to what was presented earlier in the meeting by the Commissioners of Revenue Association. She is very proud of the association and the people she works with, and really appreciates the reception they received by the Board. It makes her proud that she lives in Montgomery County.

The Chair clarified that the Board of Supervisors plans to have a work session in two weeks to give citizens the opportunity to address the Board. As they get answers, they will provide those answers on the internet. He asked that anyone who had additional questions concerning the pipeline, to please submit them.

The County Administrator added that one of the things everybody will have to understand is the Board of Supervisors doesn’t have control of this project. A lot of the answers they will be giving on the 26th are about which agencies to call for specific questions. Calling the county is not going to solve the issue because the county does not have control. The Virginia Department of Transportation (VDoT), Department of Environmental Quality (DEQ), and other agencies that would be involved and that’s what we will talk about. That is what Roanoke County talked about. The County Administrator stated that Ms. Majors has been very helpful and it is very much appreciated. But this emphasis on doing something concerns him. The county can facilitate information and provide contacts, but the county does not have the authority to do anything.

The Chair pointed out that people will be able to come to the work session; it will be accessible on the internet; there is internet access at the Meadowbrook Library for individuals to be able to come and to look the answers up if they would like. He wants to make sure that folks know that they are having a meeting and a work session to go through that and try to address this the best they can.

Supervisor Mary Biggs believes there is a lot frustration and the Board needs to be responsive to the citizens in our county on this issue. This is a big issue, and the Board needs to work with our citizens as an ongoing thing. This affects their lives, so anything that can be done, not just get the questions, but there ought to be a way to somehow get it to people that don’t have the internet, especially such things as which agencies to call and which numbers to call.
Supervisor Todd King reminded everyone that Montgomery County was the first county that said they didn’t want the pipeline. The County Attorney spent hours and hours on it; the County Administrator has spent hours and hours on it; staff has spent hours and hours on it, and it frustrates him if people say they are not doing what they can do. The Board of Supervisors is doing all they can do; the staff is doing all they can do; an outside attorney was even hired for this. There is nothing the Board of Supervisors can do, the federal government and the state government has all the control. If we (the BoS) had any control and we didn’t want it here, they wouldn’t be coming. And it frustrates Supervisor King, staff has worked so hard on this for people to act like they haven’t done anything. And for that he apologized to the County Administrator and the County Attorney.

There being no further speakers, the public address session was closed.

**CONSENT AGENDA**

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously, the Consent Agenda dated February 12, 2018 was approved. The vote was as follows:

<table>
<thead>
<tr>
<th>AYE</th>
<th>NAY</th>
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<tbody>
<tr>
<td>Mary W. Biggs</td>
<td>None</td>
</tr>
<tr>
<td>Sara R. Bohn</td>
<td></td>
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<tr>
<td>M. Todd King</td>
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<td>Steve R. Fijalkowski</td>
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<td>Darrell O. Sheppard</td>
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<tr>
<td>April N. DeMotts</td>
<td></td>
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<tr>
<td>Christopher A. Tuck</td>
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</tbody>
</table>

**Approval of Minutes**

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously, the Minutes dated September 11, 2017 and September 18, 2017 were approved.

**Appropriations**

**A-FY-18-59**

**GENERAL APPROPRIATIONS**

**FEBRUARY 2018**

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia does hereby budget and appropriate $135,291 to the General Fund as follows:
### Schedule Public Hearing-Proposed Ordinance Amending Chapter 3, Entitled Animals, Fees

<table>
<thead>
<tr>
<th>Requesting Department</th>
<th>Description</th>
<th>Amount</th>
<th>Category</th>
<th>Source</th>
<th>Action/Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance</td>
<td>Huckleberry Trail Grant Pass-through to Christiansburg</td>
<td>$120,315</td>
<td>Grant Revenue</td>
<td>Huckleberry Trail Grant</td>
<td>On December 16, 2009, the County and Town of Christiansburg entered into an agreement whereby the County would apply for Federal TEA grant funds, through the Virginia Department of Transportation (VDOT) Enhancement Program to extend the Huckleberry Trail in the town. Additional grant funds have been received by the County and this resolution is necessary to pass the funds to Christiansburg.</td>
</tr>
<tr>
<td>Clerk of Circuit Court</td>
<td>Recovered Costs</td>
<td>$10,766</td>
<td>Recovered Costs Non-reverting Funds</td>
<td>Clerk of Circuit Court</td>
<td>The Clerk of Circuit Court is allowed to retain a portion of the fees they collect to pay for software maintenance costs ($3,016). The Clerk also charges citizens who use their copier to offset the purchase of paper and other related supplies ($7,750)</td>
</tr>
<tr>
<td>Commonwealth’s Attorney</td>
<td>Asset forfeiture funds</td>
<td>$4,210</td>
<td>Commonwealth’s Attorney Confiscations</td>
<td>Confiscations</td>
<td>Funds seized from cases prosecuted by the Commonwealth Attorney’s office must be used for law enforcement purposes only and may not be used to supplant existing funding.</td>
</tr>
</tbody>
</table>

**R-FY-18-96**

RESOLUTION SCHEDULING A PUBLIC HEARING ON THE PROPOSED ORDINANCE AMENDING CHAPTER 3 ENTITLED ANIMALS OF THE CODE OF THE COUNTY OF MONTGOMERY, VIRGINIA BY AMENDING SECTION 3-28, TO ESTABLISH IMPOUND AND BOARDING FEES FOR ANIMALS CONFINED IN COUNTY ANIMAL SHELTER; SECTION 3-28.2 TO ESTABLISH ADOPTION FEES WHICH INCLUDES THE FEES FOR STERILIZATION AND VACCINATION; AND SECTION 3-34 INCREASING DOG AND KENNEL LICENSING FEES

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,
and Boarding Fees for Animals Confined in County Animal Shelter; Section 3-28.2 to Establish Adoption Fees which Includes the Fees for Sterilization and Vaccination; and Section 3-34 Increasing Dog and Kennel Licensing Fees.

Schedule Public Hearing Proposed Ordinance Amending Chapter 3, Entitled Animals, Dangerous Dogs

R-FY-18-97

RESOLUTION SCHEDULING A PUBLIC HEARING ON THE PROPOSED ORDINANCE AMENDING CHAPTER 3, ENTITLED ANIMALS, OF THE CODE OF THE COUNTY OF MONTGOMERY, VIRGINIA BY AMENDING SECTION 3-50 TO REORGANIZE THE DANGEROUS DOG DEFINITION SECTION; SECTION 3-51 TO CLARIFY THAT LAW ENFORCEMENT AND ANIMAL CONTROL HAVE DISCRETION TO SEEK A SUMMONS; SECTION 3-52 TO CHANGE THE TIME TO OBTAIN A DANGEROUS DOG CERTIFICATE TO THIRTY DAYS; SECTION 3-53 CLARIFYING THAT OWNER DOES NOT REGISTER WITH THE COMMONWEALTH DANGEROUS DOG REGISTRY ANIMAL CONTROL DOES AND SECTION 3-55 CHANGING THE TIME TO COMPLY WITH THE DANGEROUS DOG REQUIREMENT TO THIRTY DAYS RESPECTIVELY

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby agrees to schedule a public hearing for Monday, March 12, 2018, at 7:15 p.m. or as soon thereafter, on the 2nd Floor in the Board Chambers in the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia for the purpose of receiving comments on the proposed Ordinance Amending Chapter 3, Entitled Animals, of the Code of the County of Montgomery, Virginia by Amending Section 3-50 to Reorganize the Dangerous Dog Definition Section; Section 3-51 to Clarify that Law Enforcement and Animal Control have discretion to seek a Summons; Section 3-52 to Change the time to obtain a Dangerous Dog Certificate to Thirty Days; Section 3-53 Clarifying that Owner does not register with the Commonwealth Dangerous Dog Registry Animal Control does and Section 3-55 Changing the time to comply with the Dangerous Dog requirement to thirty days respectively.

VACo- Supervisor Mary Biggs - Education Steering Committee-Nominating Committee-Immediate Past President

R-FY-18-98

SUPERVISOR MARY BIGGS
VACO EDUCATION STEERING COMMITTEE
NOMINATING COMMITTEE
IMMEDIATE PAST PRESIDENT
FOR CALENDAR YEAR 2018

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,
WHEREAS, Supervisor Mary W. Biggs has been invited to serve on the Virginia Association of Counties’ (VACo) Education Steering Committee and Nominating Committee for calendar year 2018; and

WHEREAS, Supervisor Biggs will serve as VACo’s Immediate Past President.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia endorses Supervisor Biggs’ participation on the Virginia Association of Counties Education Steering Committee, Nominating Committee and all duties of the Immediate Past President.

BE IT FURTHER RESOLVED, The Board of Supervisors authorizes the County Administrator to reimburse Supervisor Biggs for expenses arising from attendance at committee meetings and any expenses arising from her duties as the Immediate Past President.

VACo-County Administrator – Finance Committee-Budget & Finance Committee

R-FY-18-99
COUNTY ADMINISTRATOR
VACO FINANCE STEERING COMMITTEE
AND BUDGET & FINANCE COMMITTEE
FOR CALENDAR YEAR 2018

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

WHEREAS, F. Craig Meadows, County Administrator, has been invited to serve on the Virginia Association of Counties’ (VACo) Finance Steering Committee and the Budget & Finance Committee for calendar year 2018.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia endorses F. Craig Meadows’ participation on VACo’s Finance Committee and Budget & Finance Committee.

BE IT FURTHER RESOLVED, The Board of Supervisors authorizes reimbursement to the County Administrator for expenses arising from attendance at committee meetings.

Appointments

R-FY-18-100
MONTGOMERY REGIONAL
ECONOMIC DEVELOPMENT COMMISSION
COUNCIL REPRESENTATIVE FOR THE TOWN OF BLACKSBURG
JERRY R. FORD, JR.

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints Jerry R. Ford, Jr. as the Town of Blacksburg representative to the Montgomery Regional Economic Development Commission effective February 13, 2018 and expiring April 13, 2018 to fill the unexpired term of John Bush, resigned.
BE IT FURTHER RESOLVED, That the Board of Supervisors hereby re-appoints Jerry R. Ford, Jr. as the Town of Blacksburg representative to the Montgomery Regional Economic Development Commission for a full 3-year term effective April 14, 2018 and expiring April 13, 2021.

R-FY-18-101
APPOINTMENT
MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT COMMISSION
REPRESENTATIVE FOR NEW RIVER COMMUNITY COLLEGE
PETER ANDERSON

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints Peter Anderson as New River Community College representative to the Montgomery Regional Economic Development Commission effective February 13, 2018 and expiring February 12, 2021.

NEW BUSINESS

Resolution of Recognition – Cord Hall-Christiansburg Town Council

R-FY-18-102
RESOLUTION OF RECOGNITION
CHRISTIANSBURG TOWN COUNCIL
CORD HALL

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

WHEREAS, Cord Hall has served the citizens of Christiansburg as a member of the Christiansburg Town Council from September 1, 2010 – December 31, 2017, and served a term as Vice Mayor; and

WHEREAS, Cord Hall served on the Parks & Recreation Advisory Commission, the Water/Sewer/Solid Waste Committee, Emergency Services, Council on Human Relations, and the Cemetery Committee; and

WHEREAS, Cord Hall was a big advocate for children and recreation and has championed the construction of the proposed park on the former Truman Wilson property; and

WHEREAS, The Board of Supervisors recognizes the hard work and dedication Cord Hall has demonstrated during his years of service to the Christiansburg community.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors hereby expresses its appreciation to Cord Hall for his outstanding public service and dedication to the Christiansburg community and citizens of Montgomery County.
BE IT FURTHER RESOLVED, That the original of this resolution be presented to Cord Hall and that a copy be made a part of the official minutes of Montgomery County.

The vote on the foregoing resolution was as follows:

AYE                      NAY
M. Todd King             None
Steve R. Fijalkowski
April N. DeMotts
Mary W. Biggs
Sara R. Bohn
Darrell O. Sheppard
Christopher A. Tuck

Resolution of Recognition – Krisha Chachra-Blacksburg Town Council

R-FY-18-103
RESOLUTION OF RECOGNITION
BLACKSBURG TOWN COUNCIL
KRISHA CHACHRA

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

WHEREAS, Krisha Chachra has served the citizens of Blacksburg as a member of the Blacksburg Town Council since 2009, and served as Vice Mayor 2013-2015; and

WHEREAS, Krisha Chachra has represented the Blacksburg Town Council on the Montgomery Tourism Development Council, Council on Human Relations, the Montgomery Regional Economic Development Commission, the New River Valley Development Corporation, the South Main Merchants Association; and

WHEREAS, Krisha Chachra was appointed by Governor Terry McAuliffe to serve on the Board of Visitors at Radford University; and

WHEREAS, The Board of Supervisors recognizes the hard work and dedication Krisha Chachra has demonstrated in her years of service to the Blacksburg community.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors hereby expresses its appreciation to Krisha Chachra for her outstanding public service and dedication to the Blacksburg community and citizens of Montgomery County.

BE IT FURTHER RESOLVED, That the original of this resolution be presented to Krisha Chachra and that a copy be made a part of the official minutes of Montgomery County.
The vote on the foregoing resolution was as follows:

<table>
<thead>
<tr>
<th>AYE</th>
<th>NAY</th>
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<tbody>
<tr>
<td>Steve R. Fijalkowski</td>
<td>None</td>
</tr>
<tr>
<td>April N. DeMotts</td>
<td>None</td>
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<tr>
<td>Mary W. Biggs</td>
<td>None</td>
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<tr>
<td>Sara R. Bohn</td>
<td>None</td>
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<td>Darrell O. Sheppard</td>
<td>None</td>
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<tr>
<td>M. Todd King</td>
<td>None</td>
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<td>Christopher A. Tuck</td>
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Resolution of Recognition – Cecile Newcomb-Blacksburg Town Council

R-FY-18-104
RESOLUTION OF RECOGNITION BLACKSBURG TOWN COUNCIL
CECILE NEWCOMB

On a motion by Mary W. Biggs, seconded by Sara R. Bohn and carried unanimously,

WHEREAS, Cecile Newcomb is a native and long-time resident of Blacksburg; and

WHEREAS, Cecile Newcomb has served the citizens of Blacksburg as a member of the Blacksburg Town Council since 2009; and

WHEREAS, Cecile Newcomb has represented the Blacksburg Town Council on the MBC Development Corporation, Downtown Blacksburg, Inc., Downtown Revitalization Committee, Greenway/Bikeway/Sidewalk Corridor Committee, New River Valley Agency on Aging, Historic District Task Force, and the Bicycle & Pedestrian Master Plan Task Force; and

WHEREAS, The Board of Supervisors recognizes the hard work and dedication Cecile Newcomb has demonstrated in her years of service to the Blacksburg community.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors hereby expresses its appreciation to Cecile Newcomb for her outstanding public service and dedication to the Blacksburg community and citizens of Montgomery County.

BE IT FURTHER RESOLVED, That the original of this resolution be presented to Cecile Newcomb and that a copy be made a part of the official minutes of Montgomery County.

The vote on the foregoing resolution was as follows:

<table>
<thead>
<tr>
<th>AYE</th>
<th>NAY</th>
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<tbody>
<tr>
<td>April N. DeMotts</td>
<td>None</td>
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<tr>
<td>Mary W. Biggs</td>
<td>None</td>
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<tr>
<td>Sara R. Bohn</td>
<td>None</td>
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<tr>
<td>Darrell O. Sheppard</td>
<td>None</td>
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<tr>
<td>M. Todd King</td>
<td>None</td>
</tr>
<tr>
<td>Steve R. Fijalkowski</td>
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<tr>
<td>Christopher A. Tuck</td>
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</tbody>
</table>
Resolution of Recognition – Joey Lyons-Montgomery County School Board

R-FY-18-105
RESOLUTION OF RECOGNITION
MONTGOMERY COUNTY SCHOOL BOARD
JOEY LYONS

On a motion by Mary W. Biggs, seconded by April N. DeMotts and carried unanimously,

WHEREAS, Joey Lyons served as a dedicated member of the Montgomery County School Board from 2014-2017, and served as Chair in 2015; and

WHEREAS, During his time on the School Board Joey Lyons successfully led the search for a new School Superintendent; and

WHEREAS, Joey Lyons was dedicated to fiscal responsibility and transparency during his time on the School Board; and

WHEREAS, The Board of Supervisors recognizes his dedication and commitment to improve education for all students in Montgomery County.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors hereby expresses its appreciation to Joey Lyons for his service on the Montgomery County School Board and his dedication to this community.

BE IT FURTHER RESOLVED, That the original of this resolution be presented to Joey Lyons and that a copy be made a part of the official minutes of Montgomery County.

The vote on the foregoing resolution was as follows:

AYE NAY
April N. DeMotts None
Mary W. Biggs
Sara R. Bohn
Darrell O. Sheppard
M. Todd King
Steve R. Fijalkowski
Christopher A. Tuck

COUNTY ADMINISTRATOR’S REPORT

The County Administrator commented on the trip to Richmond that he and several Board members made last week. They were greeted very warmly, and got an opportunity to talk with their entire legislative delegation while there. The state has their challenges just like localities do. We agreed to disagree on a number of items, but the County Administrator expressed his appreciation for the work that they do up in Richmond, and he is hopeful they can find a way to come to consensus on a budget this year because at the local level (and he shared this with
several of them), this budget is going to be as challenging as any he has had in the last several years. It would be nice to see some help coming from the state.

**BOARD MEMBERS REPORTS**

**Supervisor Mary Biggs** thanked the Board, and the previous Board, for passing a resolution honoring David and Lindsey West. They had it at the memorial in the lobby of the Lyric Theatre. Supervisor Biggs stated that the hole that is left from Lindsey’s passing is going to take a lot of people to fill, and it is her opinion that Lindsey West is probably one of the greatest leaders Montgomery County has ever had. And she was honored that April DeMotts was able to go with her to the memorial service.

Supervisor Biggs concurred with everything that the County Administrator had reported about government day. They didn’t return home with any money as a result.

A citizen asked Supervisor Biggs if the Sheriff’s Department is still doing inmate trash pickup around the county. She had to say that she honestly didn’t know because the Board used to get reports from the Sheriff’s Office and now they don’t get them. The County Administrator will follow up with the Sheriff.

Supervisor Biggs has all the information from the Montgomery County/Blacksburg/Christiansburg Economic Development Corporation (MBC Development Corporation) meeting and she will provide copies to the Board.

**Supervisor April DeMotts** reported that she received a letter from the Multiple Sclerosis Alliance of Virginia asking if the Board would issue a resolution proclaiming March as MS Education and Awareness month. Supervisor DeMotts personally has a connection to MS, and so it is her honor to bring it to the board for consideration. It was consensus of the Board to adopt a resolution at their next meeting.

**Supervisor Chris Tuck** reported on an e-mail from Emily Satterwhite, who teaches Appalachian Studies at Virginia Tech, in regards to the testing at the Arsenal. This is through a program with two Virginia Tech graduate students to do the testing. It would be no cost to the county. It will be Virginia Tech going out and doing testing in the community, contacting citizens. There will be a tour of the Arsenal on Friday from 8:30 a.m.-11:30 a.m., but neither Supervisor Tuck nor Supervisor Sheppard are available on Friday.

Supervisor Sara Bohn offered to take the tour. Following discussion by the Board, it was decided that Supervisors Bohn and Fijalkowski would take the tour.

The Chair reported that he had an opportunity to speak with the Vice Chair about how we are going to proceed from here on the alternate forms of local government. There was a question about having folks from Albemarle County, for them to be present and potentially look at the City of Galax because they were the most recent to change to an alternate form of local government. There was discussion about whether that would be the end of the information
process, and then voting on it in the first meeting in March. He asked if Board members were comfortable with that kind of a time table.

The County Administrator explained that he had contacted Albemarle County and had conversations with them, but were unable work out something for tonight. He plans to contact Prince William County as well. Prince William and Albemarle are the two counties that have changed in the last 50 years to the County Executive form of government. The City of Galax made a change as well. All three localities will be contacted this week to see if they can be available to make a presentation to the Board.

The Chair thanked everyone and expressed his appreciation for all the hard work that was done here tonight.

**ADJOURNMENT**

There being no further business, the Chair declared the meeting adjourned to February 26, 2018.

The meeting adjourned at 11:05 p.m.

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**APPROVED:** _______________________

Christopher A. Tuck
Chair

**ATTEST:** _______________________

F. Craig Meadows
County Administrator