

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 3RD DAY OF AUGUST 2009, 7:00 P.M., COUNTY ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

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|-----------------|-----------------|---------------------------------|
| PRESENT: | Gary Creed | -Chair |
| | James Politis | -Vice-Chair |
| | Mary Biggs | -Secretary-Treasurer |
| | Annette Perkins | -Member |
| | John Muffo | -Member |
| | William Brown | -Member |
| | Doug MARR | -Member |
| | Robert C. Fronk | -PSA Director |
| | Linda Pendleton | -Senior Program Assistant |
| | Craig Meadows | -County Administrator |
| | Carol Edmonds | -Assistant County Administrator |
| | Marty McMahon | -County Attorney |

CALL TO ORDER

Chair Creed called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

Randy Ott, Balzer and Associates, was present to answer any questions that the Board had concerning rezoning issues with properties of S&P of Virginia, Emerald Investors and Roger Woody.

CONSENT AGENDA

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated August 3, 2009.

The vote on the foregoing motion is as follows:

| | | |
|---------------|------------|-----------------|
| AYE | NAY | ABSENT |
| John Muffo | | Annette Perkins |
| James Politis | | Mary Biggs |
| William Brown | | |
| Doug MARR | | |
| Gary Creed | | |

**APPROVAL OF MINUTES
DATED JULY 6, 2009**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated July 6, 2009.

The vote on the foregoing motion is as follows:

| | | |
|---------------|-----|-----------------|
| AYE | NAY | ABSENT |
| John Muffo | | Annette Perkins |
| James Politis | | Mary Biggs |
| William Brown | | |
| Doug MARR | | |
| Gary Creed | | |

**R09-08-1
RESOLUTION RECOGNIZING SERVICE
OF DANIEL E. GIVENS**

WHEREAS, the Montgomery County Public Service Authority is fortunate to have employees with exemplary skill and talent; and

WHEREAS, *Daniel E. Givens* has held the position of Utility Operator since June 2007 and has proven to be a dedicated, talented, and enthusiastic employee in both water and wastewater operations; and

WHEREAS, *Daniel* has made the decision to accept a position with the Town of Christiansburg and as a result has submitted his resignation.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that ***Daniel E. Givens*** is hereby commended for his knowledge and excellent service.

BE IT FURTHER RESOLVED, that the original of this resolution be presented to ***Daniel E. Givens*** and that a copy be made part of the official minutes of the Montgomery County Public Service Authority meeting of August 3, 2009.

The vote on the foregoing motion is as follows:

| | | |
|---------------|-----|-----------------|
| AYE | NAY | ABSENT |
| John Muffo | | Annette Perkins |
| James Politis | | Mary Biggs |
| William Brown | | |
| Doug MARR | | |
| Gary Creed | | |

INTO WORK SESSION

On a motion by James Politis, seconded by Doug MARR, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the discussion of the following:

- A. Bethel & Plum Creek Water System Supply Proposal
- B. Water/Sewer Facility Fee Payments

The vote on the foregoing motion is as follows:

AYE
John Muffo
James Politis
William Brown
Doug Marrs
Gary Creed

NAY

ABSENT
Annette Perkins
Mary Biggs

Mary Biggs and Annette Perkins arrived during the Work Session.

OUT OF WORK SESSION

On a motion by Mary Biggs, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE
John Muffo
James Politis
Annette Perkins
William Brown
Doug Marrs
Mary Biggs
Gary Creed

NAY

ABSENT

FINANCIAL REPORT

The financial report for period ending July 31, 2009 was presented for review and discussion.

DIRECTOR'S REPORT

The Director's Report included the following items:

1. Monthly Activities Report
The July 2009 report was presented for review.
2. OSHA Inspection of Shawsville Sewage Treatment Plant
OSHA conducted a site inspection at the Shawsville Sewage Treatment Plant on June 25, 2009 and noted 4 items. A copy of the report was presented. All items were corrected by July 23, 2009 with verification submitted to OSHA.
3. Fiscal Year 2009 Water Purchase to Sales Comparisons
A chart of water purchase to sales comparisons for the period from July 1, 2008 to June 30, 2009 was presented for review.
4. Fiscal Year 2009 Sewer Purchase to Sales Comparisons
A chart of sewer purchase to sales comparisons for the period from July 1, 2008 to June 30, 2009 was presented for review.
5. Blacksburg-VPI Sanitation Authority (BVPIISA) Billing
The BVPIISA billings for the first and second quarters included considerable inflow and infiltration (I&I) and subsequently were much more expensive than the previous three years. The billing process holds the PSA at a disadvantage since we report actual metered sewer flows which include our system I&I while Blacksburg and VPI report 90% of their bulk water purchases which excludes their I&I.

- A spreadsheet outlining the billing for these periods was presented for review.
6. Sanitary Sewer Inflow and Infiltration Evaluations
PSA staff has been performing sewer system inspections to identify areas requiring improvements in order to reduce inflow and infiltration (I&I). Staff has found numerous deficiencies that are being scheduled for repair. These evaluations are performed during rain events as in many cases deficiencies are not visible during dry weather.
 7. Fire Hydrant Inspection-Maintenance-Flow Testing Project
The contractor for this project has begun work and is expected to complete all activities in 6 to 8 weeks. A notice informing citizens and customers of the work was placed in the July 22, 2009 Current Section of the Roanoke Times.
 8. Riner Road Water Break
About 3 a.m. on July 8, 2009 the PSA experienced a major water line break along Rt. 8 in Riner. A 6" water line broke and we lost about 75 percent (+/- 300,000 gallons) of the water in the system. Staff quickly valved off the area of the break and was able to maintain water supply at a reduced water pressure to all but 4 or 5 customers. It took several days to replenish the water supply as this system is supplied by three wells.
 9. Current Water and Sewer Systems Capacity & Usage
A spreadsheet summarizing the current system capacities and usage for all PSA water and sewer systems was presented.
 10. Resignation of Elliston-Lafayette Sewage Treatment Plant Operator-in-Charge
Our assigned Elliston-Lafayette Sewage Treatment Plant Operator-in-Charge Daniel Givens tendered his resignation with his last day being July 31, 2009. Daniel had been with the PSA since June 2007 and advanced to a Utility Operator 2 in that time.
 11. Exemption to Vacancy Hiring Freeze
The Director met with the Montgomery County Vacancy Review Committee on Monday July 27, 2009 with a request to fill the vacant operator position at the Elliston-Lafayette Sewage Treatment Plant. After review by the committee, they recommended that the PSA licensed operator positions be automatically exempted from the hiring freeze while maintenance and clerical positions would be subject to review by the committee.
 12. Mudpike Water System Violation
During the month of July 2009, we had two positive bacteriological sample results in the Mudpike water system. The positive results were from samples collected at different locations and different times. The locations of the positive results were each sampled three times with only one of the three samples resulting in a positive result. It appears that there is no system contamination involved and these positive results may have been related to the actual sample collection and handling procedures. The PSA will be required to issue a notice to all customers in the Mudpike system of the event. We should be able to include a statement that the sites of the positive results have been re-sampled and that those results were absent of bacteria.

AUTHORITY MEMBERS' REPORT

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|-----------------|---|
| Annette Perkins | -Presented a draft letter to Thomas Starnes, Mayor, City of Radford, outlining the items that were discussed concerning the connection to be made at 50 West Rock Road. |
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INTO WORK SESSION

(In at 7:44 p.m.)

On a motion by Doug Marrs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for discussion of the following:

Section 2.2-3711

(7) Consultation with Legal Counsel and Briefings by Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body; and Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal matters Requiring the Provision of Legal Advice by Such Counsel

- 1. Sewer Agreement – City of Radford

The vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-----------------|-----|--------|
| John Muffo | | |
| James Politis | | |
| Annette Perkins | | |
| William Brown | | |
| Doug Marrs | | |
| Mary Biggs | | |
| Gary Creed | | |

OUT OF WORK SESSION (Out at 8:38 p.m.)

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-----------------|-----|--------|
| John Muffo | | |
| James Politis | | |
| Annette Perkins | | |
| William Brown | | |
| Doug Marrs | | |
| Mary Biggs | | |
| Gary Creed | | |

CERTIFICATION OF CLOSED MEETING

On a motion by Mary Biggs, seconded by John Muffo, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-----------------|-----|--------|
| John Muffo | | |
| James Politis | | |
| Annette Perkins | | |
| William Brown | | |
| Doug MARR | | |
| Mary Biggs | | |
| Gary Creed | | |

ADJOURNMENT

On a motion by James Politis, seconded by John Muffo, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for Tuesday, September 8, 2009.

The vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-----------------|-----|--------|
| John Muffo | | |
| James Politis | | |
| Annette Perkins | | |
| William Brown | | |
| Doug MARR | | |
| Mary Biggs | | |
| Gary Creed | | |