

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 5th DAY OF JULY 2016, 7:00 P.M., MULTI PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:

Todd King	-Chair
April DeMotts	-Vice Chair
Mary Biggs	-Secretary-Treasurer
Annette Perkins	-Member
Gary Creed	-Member
Darrell Sheppard	-Member
Robert C. Fronk	-PSA Director
Dawn Baker	-PSA Board Secretary
Craig Meadows	-County Administrator
Marty McMahan	-County Attorney
Christopher Tuck	-Member

ABSENT:

CALL TO ORDER

PSA Chair Todd King called the meeting to order and determined that a quorum was present.

CONSENT AGENDA

On a motion by Mary Biggs, seconded by April DeMotts, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated June 6, 2016.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		Christopher Tuck
Annette Perkins		
Darrell Sheppard		
Gary Creed		
April DeMotts		
Todd King		

INTO WORK SESSION

On a motion by Mary Biggs seconded by April DeMotts, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

A. Preliminary Engineering Report – PSA Water Systems Interconnections

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		Christopher Tuck
Mary Biggs		
Annette Perkins		
Darrell Sheppard		
April DeMotts		
Todd King		

OUT OF WORK SESSION

On a motion by Mary Biggs, seconded by April DeMotts, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to regular session.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		Christopher Tuck
Mary Biggs		
Annette Perkins		
Darrell Sheppard		
April DeMotts		
Todd King		

FINANCIAL REPORT

Distributed at the meeting

DIRECTOR'S REPORT

1. Monthly Activities Report

The June 2016 report is attached for review.

2. Prices Fork Water Break

We experienced a six-inch water main break in the Montgomery Farms area of Prices Fork during the late afternoon of Saturday June 18, 2016. The six inch pipe split between two water meter service taps that were on the same side of the pipe about three feet apart. Repairs were completed that evening. An estimated 400,000 gallons of water was lost due to the break.

3. Walnut Creek Sewer Pump Station Replacement Project

The design of the recently approved CIP project was completed and the project advertised June 9, 2016 with bid opening July 14, 2016. A well-attended pre-bid meeting was held June 23, 2016. We plan to expedite this project as the existing sewer pump station is currently operating on a single pump.

4. New Utility Operator Hire

We advertised for a Utility Operator on the County webpage from May 12 to May 27, 2016. We interviewed 4 candidates June 7, 2016 and hired Travis Weddle as a Utility Operator 3 with a state date of June 27, 2016.

5. Fiscal Year 2017 Budget

The FY2017 Budget documents have been completed and a full set is attached for your review.

6. NRV Regional Water Authority Strategic Planning Meeting

The NRV Regional Water Authority (NRVRWA) held a "Strategic Planning Meeting" on June 20, 2016 to review funding estimates and resulting rates for the upcoming Joinder projects and an extensive upgrade of the water treatment facility. NRVRWA plans additional funding evaluations and meetings to review. The preliminary NRVRWA rates were used to develop a PSA rate model to estimate future PSA water rates. The PSA rate projections will be finalized once NRVRWA completes their funding study and presented during a future PSA board meeting for review.

7. Elliston Water Break

We experienced a ten-inch water break along Rt. 460 in the Elliston area on Tuesday June 28, 2016. We were able to isolate the water system so that all customers except for the Eastern Montgomery Elementary School had water service with a limited section on lower than normal pressure. Repairs were completed that afternoon.

AUTHORITY MEMBERS' REPORT

Vice Chair DeMotts – No Report
Secretary Biggs – No Report
Member Perkins- No Report
Member Creed – No Report
Member Sheppard - No Report
Member Tuck - No Report
Chair King- No Report

INTO CLOSED MEETING

On a motion by Mary Biggs, seconded by Darrell Sheppard, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enter into Closed Meeting for the discussion of the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		Christopher Tuck
Darrell Sheppard		
Gary Creed		
April DeMotts		
Annette Perkins		
Todd King		

OUT OF CLOSED MEETING

On a motion by Mary Biggs, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Annette Perkins		Christopher Tuck
Mary Biggs		
Darrell Sheppard		
Gary Creed		
April DeMotts		
Todd King		

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Montgomery County Public Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia Law

NOW, THEREFORE, BE IT RESOLVED, That the Montgomery County Public Service Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for August 1, 2016.

ATTEST: _____
SECRETARY/TREASURER