

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 6th DAY OF JUNE 2016, 7:45 P.M., MULTI PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:

Todd King	-Chair
April DeMotts	-Vice Chair
Mary Biggs	-Secretary-Treasurer
Annette Perkins	-Member
Gary Creed	-Member
Darrell Sheppard	-Member
Christopher Tuck	-Member
Robert C. Fronk	-PSA Director
Dawn Baker	-PSA Board Secretary
Craig Meadows	-County Administrator
Marty McMahan	-County Attorney
Steven Howard	-Planning Commission

ABSENT:

CALL TO ORDER

PSA Chair Todd King called the meeting to order and determined that a quorum was present.

CONSENT AGENDA

On a motion by Christopher Tuck, seconded by April DeMotts, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 2, 2016.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		
Annette Perkins		
Darrell Sheppard		
Gary Creed		
Christopher Tuck		
April DeMotts		
Todd King		

**R16-05-02
RESOLUTION APPROVING
PSA FY 2017 BUDGET**

On a motion by Christopher Tuck, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approved the annual budget for FY 2017, in the total amount of \$3,760,740 – (\$2,138,145 Water & \$1,622,595 Sewer); and, that the Director is hereby authorized to utilize the budget as an official document of the Authority to become effective July 1, 2016.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		
Christopher Tuck		
Mary Biggs		
Annette Perkins		
April DeMotts		
Darrell Sheppard		
Todd King		

**R16-06-02
RESOLUTION APPROVING STANDBY POLICY**

On a motion by April DeMotts, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, That the Public Service Authority hereby approves the Standby Policy for after hours and on weekends in order to respond to emergencies related to water and sewer services through a rotating basis among identified PSA employees.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		
Gary Creed		
April DeMotts		
Annette Perkins		
Darrell Sheppard		
Christopher Tuck		
Todd King		

**R16-06-03
RESOLUTION FOR MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY
WATER AND SEWER REGULATIONS CHANGES**

On a motion by April DeMotts, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority Board of Directors hereby approve the Public Service Authority Water and Sewer Regulation changes as presented.

The roll call vote on the following motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		
Gary Creed		
April DeMotts		
Annette Perkins		
Darrell Sheppard		
Christopher Tuck		
Todd King		

R16-06-04
RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING (MOU)
MOU NUMBER 702AH632540 BY AND BETWEEN THE
VIRGINIA DEPARTMENT OF HEALTH AND THE
MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY
FOR FLUORIDATION EQUIPMENT IN AN AMOUNT OF \$9,306

On a motion by Gary Creed, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Memorandum of Understanding, MOU No. 702AH632540 by and between the Virginia Department of Health and the Montgomery County Public Service Authority for fluoridation equipment, in an amount of \$9,306; temporary funding for materials purchases from Operating Cash; and, that the Chair is authorized to execute said agreement on behalf of the Authority.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		
Gary Creed		
April DeMotts		
Annette Perkins		
Darrell Sheppard		
Christopher Tuck		
Todd King		

FINANCIAL REPORT

Distributed at the meeting

DIRECTOR'S REPORT

1. Monthly Activities Report

The May 2016 report is attached for review.

2. Joinder Interconnection Projects Preliminary Engineer Report

We were awarded a \$50,000 Virginia Department of Health (VDH) Planning Grant on August 28, 2014 to develop a preliminary engineering report (PER) for the interconnections of PSA water systems required by the Joinder. Anderson and Associates (A&A) was awarded a contract October 10, 2014 to prepare the PER.

The initial PER included all projects required by the executed Amended and Restated Water Agreement as part of the Joinder. The project for the Bethel / Exit 109 area included supplying 95,124 gallons per day (gpd) for the three commercial projects previously rezoned in 2009 and 1,000,000 gpd for an industrial development identified by the Montgomery County Economic Development Department. However, subsequent to the first PER submission to VDH (June 23, 2015), Montgomery County withdrew its support for the 1 million gallons per day (MGD) demand for an industrial park in the Bethel/Exit 109 area. The PER revisions due to removal of the 1 MGD/Industrial Park changed the previous project alignments, hydraulic analyses and recommendations. A&A requested a change order of \$9,200.00 for additional project work to finish the PER due to these changes. The change order was approved by the PSA BOD November 2, 2015.

The PER includes all projects required to interconnect the Plum Creek, Woodview, Bethel, and Riner water systems. The total estimated cost for all projects is \$4,887,050. The revised PER was finalized and submitted to VDH April 26, 2016 and VDH approved the PER May 23, 2016.

3. Walnut Creek Sewer Pump Station Replacement Project

The in-house design of the recently approved CIP project is approximately 95% complete. We expect to advertise for bids within 15 days. We plan to expedite this project as the existing sewer pump station is currently operating on a single pump.

4. Review of Commercial Utility Accounts

As requested during the May 2, 2016 PSA Meeting, the Director conducted a review of all non-residential utility accounts. These accounts include businesses, churches, mobile home parks, governmental facilities and schools. A total of 245 accounts were reviewed to insure the accounts were current and all applicable services were being billed. This review found 18 accounts that were not current or did not include all services and these accounts are being updated.

5. Water Breaks / Pipe Failures at Elliston-Lafayette Elementary School

We suffered another water main break on the 8" PVC pipe main serving the new Elliston-Lafayette Elementary School May 6, 2016. This is the tenth water main break since October 2012. We followed the notification procedure as required by the January 26, 2016 Settlement Agreement with Branch & Associates. We submitted a request for reimbursement after the completion of the repairs and received payment from Branch on May 24, 2016.

This pipe break was the same as the others as it was a stress-induced longitudinal split in the bell end at the pipe joint due to over-insertion. The section of PSA pipeline was placed into service November 27, 2009 and is about 1,000 feet long with approximately 50 pipe joints (20' pipe sections). The PSA took over operation of the waterline based upon certifications and warranties from MCPS that the pipeline was properly installed.

PSA staff coordinated with usual MCPS maintenance staff and followed the same procedure used during the last pipe break 5 months before on December 8, 2015 to coordinate shutdown of the water supply to the school in order to make repairs. On December 8, 2015, the water was turned off at 1:30 p.m. and was turned back on in 30 to 45 minutes. The school remained in operation and occupied during the water outage and repair.

The PSA Director and Coordinator were already on site the morning of May 6, 2016 as scheduled to meet with our meter vender to perform an accuracy test on a bulk meter to the school. While on-site, a MCPS representative requested that the water supply not be cut-off till 3 p.m. claiming that the school would have to be vacated if without water for fire suppression or bathroom use. There was no realistic reply from the representative when told that the school was not vacated or shutdown on December 8, 2015 during the previous water break and repair. The school representative agreed to cover any additional expense to the PSA above that paid by Branch per the Settlement Agreement if the water break repair was delayed. We agreed to delay turning off the water till 3 p.m. Subsequently, higher level school officials claimed that the on-site school representative who made the agreement to cover possible PSA expenses was not authorized to make such a commitment raising the question as to his involvement.

In addition, school officials were in discussion with the County Administrator outside of communications with the PSA Director. These discussions lead to considerable confusion and concern. This lead to a meeting with school officials, PSA Chair and PSA Director to establish lines of communications and procedures for future water break repairs.

AUTHORITY MEMBERS' REPORT

Vice Chair DeMotts – No Report
Secretary Biggs – No Report
Member Perkins- No Report
Member Creed – No Report
Member Sheppard - No Report
Member Tuck - No Report
Chair King- No Report

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for July 5, 2016.

ATTEST: _____
SECRETARY/TREASURER