

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 2nd DAY OF MAY 2016, 7:00 P.M., MULTI PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

**PRESENT:**

Todd King	-Chair
April DeMotts	-Vice Chair
Mary Biggs	-Secretary-Treasurer
Annette Perkins	-Member
Gary Creed	-Member
Darrell Sheppard	-Member
Christopher Tuck	-Member
Robert C. Fronk	-PSA Director
Dawn Baker	-PSA Board Secretary
Craig Meadows	-County Administrator
Marty McMahan	-County Attorney

**ABSENT:**

**CALL TO ORDER**

PSA Chair Todd King called the meeting to order and determined that a quorum was present.

**CONSENT AGENDA**

On a motion by Christopher Tuck, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated April 4, 2016.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		
Annette Perkins		
Darrell Sheppard		
Gary Creed		
Christopher Tuck		
April DeMotts		
Todd King		

**R16-05-02  
RESOLUTION APPROVING  
PSA FY 2017 BUDGET**

On a motion by Christopher Tuck, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approved the annual budget for FY 2017, in the total amount of \$3,760,740 – (\$2,138,145 Water & \$1,622,595 Sewer); and, that the Director is hereby authorized to utilize the budget as an official document of the Authority to become effective July 1, 2016.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		
Christopher Tuck		
Mary Biggs		
Annette Perkins		
April DeMotts		
Darrell Sheppard		
Todd King		

**R16-05-01  
RESOLUTION APPROVING PROPOSED  
RATES, FEES AND CHARGES  
FOR SEWER SERVICE**

On a motion by Christopher Tuck seconded by Gary Creed, and carried; IT WAS RESOLVED, that the Public Service Authority advertised a public hearing notice for rate adjustments in the *New River Current* section of the *Roanoke Times* on Sunday, April 10 and Sunday, April 17, 2016; and

WHEREAS, the Authority held a public hearing on May 2, 2016 to receive citizen comments on the adoption of the proposed rate adjustments for all Authority owned water and sewer systems.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the Code of Virginia, Chapter 51, Virginia Water and Waste Authorities Act, Section 15.2-5136, Rates and Charges; the Public Service Authority hereby approves and adopts the following rate adjustments to become effective May 2, 2016

**SEWER RATE**

Proposed 2.5% Increase From \$7.46 to \$7.65 per 1,000 gallons

The roll call vote on the above resolution is as follows:

AYE	NAY	ABSENT
Gary Creed		
Christopher Tuck		
Mary Biggs		
Annette Perkins		
April DeMotts		
Darrell Sheppard		
Todd King		

**FINANCIAL REPORT**  
Distributed at the meeting

## **DIRECTOR'S REPORT**

### **1. Monthly Activities Report**

The April 2016 report is attached for review.

### **2. Joinder Interconnection Projects Preliminary Engineer Report**

We were awarded a \$50,000 Virginia Department of Health (VDH) Planning Grant on August 28, 2014 to develop a preliminary engineering report (PER) for the interconnections of PSA water systems required by the Joinder. Anderson and Associates (A&A) was awarded a contract October 10, 2014 to prepare the PER.

The initial PER included all projects required by the executed Amended and Restated Water Agreement as part of the Joinder. The project for the Bethel / Exit 109 area included supplying 95,124 gallons per day (gpd) for the three commercial projects previously rezoned in 2009 and 1,000,000 gpd for an industrial development identified by the Montgomery County Economic Development Department. However, subsequent to the first PER submission to VDH (June 23, 2015), Montgomery County withdrew its support for the 1 million gallons per day (MGD) demand for an industrial park in the Bethel/Exit 109 area. The PER revisions due to removal of the 1 MGD/Industrial Park changed the previous project alignments, hydraulic analyses and recommendations. A&A requested a change order of \$9,200.00 for additional project work to finish the PER due to these changes. The change order was approved by the PSA BOD November 2, 2015.

The revised PER was finalized and submitted to VDH April 26, 2016. The PER includes all projects required to interconnect the Plum Creek, Woodview, Bethel, and Riner water systems. The total estimated cost for all projects is \$4,887,050.

3.

### **4. Virginia Rural Water Association Annual Conference**

The Virginia Rural Water Association (VRWA) annual conference was held in Roanoke April 19 and 20, 2016. The Director and other staff attended the training sessions and trade show. This meeting is a great opportunity to network with small utility systems managers, operators, and vendors to discuss issues of common interest.

The main topics of discussion outside of the training sessions, were water quality issues resulting from Flint Michigan and expected future industry-wide operator shortages.

### **4. Walnut Creek Sewer Pump Station Replacement Project**

The in-house design of the recently approved CIP project is approximately 50% complete. We expect to advertise for bids within 30 to 45 days. We plan to expedite this project as the existing sewer pump station is currently operating on a single pump.

### **5. Sewer Billing Issue**

A review of the utility account for the new Prices Fork Elementary School found that the school has not been charged for provided sewer service since the account was put in the school's name in December 2011. The total amount not billed for sewer service fees and metered sewer is \$19,950.42. The water charges were billed and paid, but somehow the utility billing clerk did not update the account after completion of construction to include the sewer charges in the utility bills. Per PSA Regulations, we can request payment for all provided sewer services previously not billed.

**AUTHORITY MEMBERS' REPORT**

Vice Chair DeMotts – No Report

Secretary Biggs – No Report

Member Perkins- No Report

Member Creed – No Report

Member Sheppard - No Report

Member Tuck - No Report

Chair King- No Report

**ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for June 6, 2016.

ATTEST: \_\_\_\_\_  
SECRETARY/TREASURER