

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 3rd DAY OF MARCH 2014, 7:00 P.M., BOARD ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:	William Brown	-Chair
	Christopher Tuck	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Todd King	-Member
	Annette Perkins	-Member
	Matthew Gabriele	-Member
	Gary Creed	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahan	-County Attorney
	Joel Donahue	-Planning Commission

ABSENT:

CALL TO ORDER

Chair William Brown called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public

CONSENT AGENDA

On a motion by Christopher Tuck, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated March 03, 2014.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		
Annette Perkins		
Mary Biggs		
Matthew Gabriele		
Todd King		
Christopher Tuck		
William Brown		

INTO WORK SESSION

On a motion by Gary Creed, seconded by Todd King, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

FY 2015 Budget

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Matthew Gabriele		
Todd King		

Gary Creed
Mary Biggs
Annette Perkins
Christopher Tuck
William Brown

OUT OF WORK SESSION

On a motion by Mary Biggs , seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to regular session.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Matthew Gabriele		
Todd King		
Gary Creed		
Mary Biggs		
Annette Perkins		
Christopher Tuck		
William Brown		

**R14-03-01
RESOLUTION APPROVING A VIRGINIA DEPARTMENT OF HEALTH
PLANNING GRANT APPLICATION IN AN AMOUNT OF UP TO \$50,000**

On a motion by Gary Creed, seconded by Todd King, and carried; IT WAS RESOLVED, that the County of Montgomery (County) has agreed to become a member of the NRV Regional Water Authority and further agreed to make the interconnections recommended in the Joinder Study dated June 4, 2012; and would like to prepare a Preliminary Engineering Report that further investigates the available options for making the recommended interconnections, and

WHEREAS, the Virginia Department of Health-Office of Drinking Water Planning Grant Program provides funding for projects such as this one; and

WHEREAS, the County has reviewed project-planning material and found that the pre-requirements for the Planning Grant Program have been met for submitting a funding application.

NOW, THEREFORE, BE IT RESOLVED, that the County hereby agrees to seek funding from the Virginia Department of Health Office of Drinking Water in an amount of up to \$50,000.

BE IT FURTHER RESOLVED, that the Montgomery County PSA Director shall immediately begin to process a funding application for this project and be authorized to execute any and all

documents to accept such funding contingent upon review and concurrence by the County Attorney.

The roll call vote on the foregoing motion is as follows:

AYE

NAY

ABSENT

Gary Creed
Matthew Gabriele
Annette Perkins
Todd King
Mary Biggs
Christopher Tuck
William Brown

FINANCIAL REPORT

The financial report for period ending February 28, 2014, was presented for review and discussion.

DIRECTOR'S REPORT

1. Monthly Activities Report
The February 2014 was presented for review.
2. Winter Operations
We were extremely fortunate during the extreme cold weather and snow events during the last few months. To date, we suffered 1 water main break (12/31-13), 1 large water service line break (12/30/14), several frozen water meters and several pump station electrical control issues. We responded to numerous customer frozen water line calls. Most of the frozen water meter and customer service line issues occurred during the first cold weather event. PSA staff was able to resolve the issues and then installed freeze proofing to prevent additional problems.
3. Capitol Improvement Projects List
PSA staff compiled a list of Capital Improvement Projects (CIP) for consideration as we now have CIP funding. We are refining the list (copy attached) with estimated costs and priorities.
4. PSA Water System Permit Modifications due to Joinder
PSA staff and Virginia Department of Health (VDH) staff met December 18, 2013 to review modifications to the Price's Fork water system permits as required by the Joinder agreement. VDH required the PSA to update the hydraulic model of the Prices Fork water system using the new point and supply form the Water Authority along Hightop Road. The updated hydraulic model was submitted to VDH in January 2014 and the revised permit was approved in February 2014. The switchover of water supply from RAAP to NRV Regional Water Authority for the Prices Fork water system is planned in the next few weeks. This switchover will follow the same procedure used during the previous wintertime switchovers when RAAP was unable to provide adequate water supply.
5. Banking Services Contract
The current banking service contract for the County and PSA expires in May 2014 has been re-bid. Bid submissions were received in December 2013. Initial reviews were held Thursday February 27, 2014 with 2 of the banks. The current contract does not include charges tot eh PSA for processing customer credit card payments. The new bids include processing charges for customer credit card payments. We will need to evaluate how to cover these charges and/or pass them along to credit card users.
6. Water Meter Plan for Joinder
Water Authority, Town of Blacksburg, Town of Christiansburg and PSA staff members held several meeting to plan and implement water metering procedures and bulk meter installations required for the Joinder. The new meter reading and billing procedures are underway.

The new bulk meters for the Prices Fork and Shawsville/Elliston systems have been installed. Payment for the bulk meter installations will be from Bond proceeds.

7. PSA Director Annual Performance Evaluation

The PSA Director annual evaluation is due April 3, 2014. A blank copy of the evaluation form will be provided during the meeting.

AUTHORITY MEMBERS' REPORT

Member Gabriele- No Report

Member King- No Report

Member Perkins- No Report

Member Creed - No Report

Member Biggs - No Report

Member Tuck - No Report

Member Brown - No Report

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for April 7, 2014.