

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 4<sup>TH</sup> DAY OF FEBRUARY 2008, 7:00 P.M., COUNTY ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

<b>PRESENT:</b>	Gary Creed	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	John Muffo	-Member
	William Brown	-Member
	Doug MARRS	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	B. Clayton Goodman	-County Administrator
	Marty McMahon	-County Attorney
	Malvin Wells	-Planning Commission

<b>ABSENT:</b>	James Politis	-Chair
	Annette Perkins	-Member

**CALL TO ORDER**

Vice Chair Creed called the meeting to order and determined that a quorum was present.

**ELECTION OF OFFICERS**

**R08-02-1  
ELECTION OF CHAIR**

On a motion by Doug MARRS, seconded by William Brown, and carried; IT WAS RESOLVED, that James D. Politis be and hereby is, elected Chair of the Montgomery County Public Service Authority until term expiration date of February 17, 2009, or until the election of his successor.

The vote on the foregoing motion is as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		Mary Biggs
Gary Creed		

**R08-02-2  
ELECTION OF VICE CHAIR**

On a motion by William Brown, seconded by John Muffo, and carried; IT WAS RESOLVED, that Gary D. Creed be and hereby is, elected Vice Chair of the Montgomery County Public Service Authority until term expiration date of February 17, 2009, or until the election of his successor.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		Mary Biggs
Gary Creed		

**R08-02-3  
ELECTION OF SECRETARY-TREASURER**

On a motion by William Brown, seconded by Doug MARRS, and carried; IT WAS RESOLVED, that Mary W. Biggs be and hereby is, elected Secretary-Treasurer of the Montgomery County Public Service Authority until term expiration date of February 17, 2009, or until the election of her successor.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		Mary Biggs
Gary Creed		

Mary Biggs arrived after the election of officers.

**PUBLIC ADDRESS SESSION**

There were no comments from the public

**CONSENT AGENDA**

On a motion by Doug MARRS, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated February 4, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		
Mary Biggs		
Gary Creed		

**APPROVAL OF MINUTES  
JANUARY 7, 2008**

On a motion by Doug MARRS, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated January 7, 2008.

## **FINANCIAL REPORT**

The financial report for period ending January 31, 2008 was presented for review.

## **DIRECTOR'S REPORT**

The Director discussed the following items:

1. Monthly Activities Report  
The January 2008 report was presented for review.
2. Plum Creek and Bethel Water Systems HAA5 and TTHM Sample Results  
The sample results for the fourth quarter for both systems restored these systems to compliance for HAA5 and TTHM. Compliance for these parameters is based upon a running annual average of four quarter's sample results. Another high quarter sample result could place either system back in noncompliance.
3. Prices Fork Water System Status  
The PSA continues to receive water under the backup agreement with Blacksburg for this system. Recent communications with Radford Arsenal (Alliant Ammunition) indicate that they are still experiencing significant system leaks which prevent them from being unable to provide an adequate supply for this system.  
The Virginia Department of Health (VDH) has contacted the Director and indicated that the PSA may be required to perform additional sampling and provide additional documentation due to the switchover to a different water supply. A formal notice with all requirements will be mailed to the PSA.  
A letter was delivered to ATK notifying them of the additional costs to the PSA due to the loss of supply from ATK and requesting they identify their plans to correct the problem.
4. Christiansburg Water and Wastewater Purchase Agreements Extensions  
The agreement to extend all current water and wastewater agreements with Christiansburg has been executed. This agreement extends the expiration date for all existing agreements to July 16, 2009.
5. Elliston-Lafayette Wastewater Treatment Plant Diffuser Project  
The entrance/access road site work is complete. A source of fill material has been secured for the cofferdam work in the river. Loading and hauling of the fill material will commence within the next week.
6. Warm Hearth Sewer Pump Station Status  
During the last two weeks of January, the PSA experienced numerous after-hours emergency calls for/from this pump station. The most common problem is "free-spinning" pump operation where the pump is turning without any liquid in the pump. The PSA pump station operator normally cleans the sensors to restore the station to proper operation. Electricians have troubleshooted the system without identifying a problem.  
Warm Hearth was allowed to connect the Showalter Center sewer line directly to the bottom of the pump station. When the pump station ceases operation, sewage backs up the sewer line into the building in a short period of time.  
This pump station is the highest priority replacement project and should be scheduled as soon as funds are available.

7. Pending Residential Developments  
Currently we have two residential developments, Forest Hills and Northwoods, that have submitted site plans and are under review. Forest Hills is a proposed 70-unit townhouse development on Route 114 in Belview. Northwoods is a proposed 20-lot residential subdivision along Merrimac Road along the bottom of Price Mountain on the north side.
8. Water Authority Joinder Study  
Consultants met with the Water Authority concerning the Phase II study and there did not seem to be any problems. The Director and County Administrator plan on scheduling a meeting with representatives to discuss items at the local level.
9. Squeaky's Car Wash  
The Director discussed a billing problem with the car wash located on 460. They are paying the Town of Blacksburg for water and the PSA for sewer service. The Town of Blacksburg reads the water meter and sends the PSA the reading. The PSA calculates the sewer bill based on readings from the Town of Blacksburg. The Town has been reading the water meter wrong for many years; therefore, the customer has not been paying accurate sewer bills. The bills have been much less than they should have been. The problem has been identified and corrected.

### **AUTHORITY MEMBERS' REPORT**

There were no reports from Authority members.

### **INTO CLOSED MEETING (In at 7:38 p.m.)**

On a motion by Mary Biggs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the purpose of discussing the following:

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|------------------|--|
| Section 2.2-3711 | <ol style="list-style-type: none"> <li>(1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body               <ol style="list-style-type: none"> <li>1. Personnel</li> </ol> </li> <li>(7) Consultation with Legal Counsel and Briefings by Staff Members, Consultants or Attorneys, Pertaining to Actual or Probable Litigation or Other Specific Legal Matters Requiring the Provision of Legal Counsel               <ol style="list-style-type: none"> <li>1. Contract Negotiations – Town of Blacksburg</li> </ol> </li> </ol> |
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The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		
Mary Biggs		
Gary Creed		

**OUT OF CLOSED MEETING** (Out at 8:20 p.m.)

On a motion by Doug MARRS, seconded by John Muffo, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		
Mary Biggs		
Gary Creed		

**CERTIFICATION OF CLOSED MEETING**

On a motion by John Muffo, seconded by Doug MARRS, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
William Brown		James Politis
Doug MARRS		
Mary Biggs		
Gary Creed		

## **ADJOURNMENT**

On a motion by William Brown, seconded by John Muffo, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for March 3, 2008.

The vote on the foregoing motion is as follows:

**AYE**

John Muffo  
William Brown  
Doug Marris  
Mary Biggs  
Gary Creed

**NAY**

**ABSENT**

Annette Perkins  
James Politis