

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 7TH DAY OF JANUARY 2008, 7:00 P.M., COUNTY ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:	James Politis	-Chair
	Gary Creed	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	John Muffo	-Member
	Doug MARRS	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	Marty McMahon	-County Attorney
	B. Clayton Goodman	-County Administrator
	Malvin Wells	-Planning Commission
	William Brown	-Board of Supervisors
ABSENT:	Steve Spradlin	-Member
	Annette Perkins	-Member

CALL TO ORDER

Chair Politis called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by Doug MARRS, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda dated January 7, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
Gary Creed		Steve Spradlin
Doug MARRS		
Mary Biggs		
James Politis		

**APPROVAL OF MINUTES
DECEMBER 3, 2007**

On a motion by Doug Marrs, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated December 3, 2007.

**R08-01-1
RESOLUTION ACCEPTING HERITAGE PLACE IV B
CHATTEL DEED**

On a motion by Doug Marrs, seconded by Mary Biggs, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agrees to accept the Chattel Deed for Heritage Place IV B; and, that said Chattel Deed provides fee simple transfer of the constructed public water mains to the Montgomery County Public Service Authority. The Chattel Deed is hereby attached and made part of the Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Chattel Deed for the purpose of acknowledging acceptance of the Deed on behalf of the Board of Directors of the Montgomery County Public Service Authority.

**R08-01-2
RESOLUTION APPROVING DEED OF VACATION
JAMES V. & JUDITH G. HUFF
PROPERTY AT 810 SOUTHWOODS DRIVE**

On a motion by Doug Marrs, seconded by Mary Biggs, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agrees to vacate all that portion of an existing water system easement and the water lines located within the said easement located on Lot 6 of the Southwoods Subdivision, Phase 2 shown more particularly on the attached Deed of Vacation, dated December 18, 2007, and the Board of Directors further agrees to authorize James D. Politis, Chairman, to execute the said Deed of Vacation on behalf of the Montgomery County Public Service Authority.

**R08-01-3
RESOLUTION OF APPRECIATION
STEVE L. SPRADLIN**

On a motion by Doug Marrs, seconded by Mary Biggs, and carried;

WHEREAS, Steve L. Spradlin has faithfully served as a member of the Montgomery County Public Service Authority since January 2004; and

WHEREAS, the Public Service Authority recognizes the dedicated and excellent service that Steve L. Spradlin has rendered to the customers of the Montgomery County Public Service Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Public Service Authority, Montgomery County, Virginia, extends a unanimous vote of appreciation and gratitude to Steve L. Spradlin.

FURTHER, that the original of this resolution be presented to Steve L. Spradlin, and that a copy be made part of the official minutes of the Montgomery County Public Service Authority meeting of January 7, 2008.

**R08-01-4
RESOLUTION OF APPRECIATION
TUNSTALL C. POWERS**

On a motion by Doug Marrs, seconded by Mary Biggs, and carried;

WHEREAS, Tunstall C. Powers, known to us as "Joe", has faithfully served as Planning Director of Montgomery County, Virginia since January 1977; and

WHEREAS, Joe Powers has been a great friend and ally to the Montgomery County Public Service Authority by freely sharing his knowledge, expertise, and time; and

WHEREAS, Joe Powers retired as Planning Director effective December 31, 2007.

NOW, THEREFORE BE IT RESOLVED, that the Montgomery County Public Service Authority extends our appreciation and gratitude to Joe Powers.

FURTHER, BE IT RESOLVED, that the original of this resolution be presented to Joe Powers, and that a copy be made part of the official minutes of the Montgomery County Public Service Authority meeting of January 7, 2008.

APPROVAL OF EMPLOYEE ADVANCEMENT UPON OBTAINING APPROPRIATE LICENSE

**R08-01-5
RESOLUTION APPROVING EMPLOYEE ADVANCEMENT
UPON OBTAINING APPROPRIATE LICENSE**

On a motion by Mary Biggs, seconded by John Muffo, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby approve advancement of general operator positions for obtaining the appropriate class of license, excluding supervisory positions.

The vote on the foregoing motion is as follows:

AYE
John Muffo
Gary Creed
Doug Marris
Mary Biggs
James Politis

NAY

ABSENT
Annette Perkins
Steve Spradlin

DRUG & ALCOHOL TESTING PROGRAM – PSA PERSONNEL

R08-01-6 RESOLUTION AUTHORIZING DRUG & ALCOHOL TESTING PROGRAM FOR ALL PSA EMPLOYEES

On a motion by Mary Biggs, seconded by Doug Marris, and carried; IT WAS RESOLVED, that the Public Service Authority Board of Directors hereby authorize the PSA Director to establish a drug & alcohol testing program for all PSA employees, to be performed on a random basis with a static test cycle of three years for all non-CDL PSA employees.

The vote on the foregoing motion is as follows:

AYE
John Muffo
Gary Creed
Doug Marris
Mary Biggs
James Politis

NAY

ABSENT
Annette Perkins
Steve Spradlin

FINANCIAL REPORT

The financial report for period ending December 31, 2007 was presented for review and discussion.

DIRECTOR'S REPORT

The Director discussed the following items:

1. Monthly Activities Report
The December 2007 report was presented.
2. Woodview Well Pump Replacement
The Virginia Department of Health (VDH) performed their annual inspection of the Woodview water system on December 11, 2007. The inspector noted that the well pump rate has diminished to almost half of the rate recorded in 2004. While the recorded pump rate of 13 gallons per minute (gpm) is adequate to operate the water system, the reducing pump rate is indicative of either pump or pump discharge pipe problems. The only method to evaluate the pump and pump discharge pipe is to pull the 275 feet of pump discharge piping and pump using a contractor with the proper specialty equipment. Because of the time, loss of water supply, effort and specialty

equipment needed to pull the pump and pump discharge pipe, we will plan to replace the pump and pump discharge pipe as part of the operation. The projected cost of materials and labor is about \$3,200. We have tentatively scheduled to perform this work in January 2008 weather permitted.

3. Prices Fork Water System Breaks

We suffered two water breaks in the Montgomery Farms area of the Prices Fork water system. Both breaks occurred after-hours and were the result of water meter service line saddle material failures. The saddles were made of carbon steel and deteriorated to point that the straps failed allowing the saddle to separate from the pipe. This is the same type of problem occurring in the Plum Creek water system.

4. Shawsville Water Project Closeout

After several iterations, all but one form of the requested documentation for project closeout has been received and submitted to USDA Rural Development. The form pending is the certification that the contractor has paid all vendors and subcontractors. We hope to receive the required form and complete the project closeout in January 2008. Two new vehicles have been ordered under the Virginia State Contract.

5. Prices Fork Water System Switchover to Backup Supply

On Saturday December 22, 2007, we switched water suppliers from the Radford Arsenal (Alliant Ammunition) to the Town of Blacksburg. A press release was issued with an article in the Saturday December 22, 2007 Roanoke Times Current Section informing our customers of the switch and impact to dialysis patients (none are known in this system) and tropical fish owners. I emailed numerous parties involved including the PSA Board Members, of the transition prior to implementation.

6. Elliston-Lafayette Wastewater Treatment Plant Diffuser Project

The site work for the entrance/access road has started and should be completed shortly weather permitting. Upon completion of the access road, we will start the cofferdam work in the river.

7. Water General Permit for Construction / Local Review Program

On December 28, 2007, we received an approved General Permit for Construction from the Virginia Department of Health (VDH). The General Permit and Memorandum of Understanding allow the PSA review and approve water construction plans within the conditions of permit. Most development plans will now only need to be submitted to the PSA and not the VDH.

AUTHORITY MEMBERS' REPORT

Gary Creed -Discussed a possible leak in Shawsville before you get to Millie's Flea Market. The Director thanked him for letting us know, and he will have someone check it out.

James Politis -Informed the Board of a small business on College Street in Christiansburg that sells bio-diesel fuel for a \$1.00 less than the PSA can purchase regular diesel. The PSA Director and Chair will make a trip to this business to find out details concerning the sale of this product.

INTO CLOSED MEETING

(In at 7:48 p.m.)

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
Gary Creed		Steve Spradlin
Doug MARRS		
Mary Biggs		
James Politis		

ADJOURNMENT

On a motion by Gary Creed, seconded by Doug MARRS, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for February 4, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Annette Perkins
Gary Creed		Steve Spradlin
Doug MARRS		
Mary Biggs		
James Politis		