

**A G E N D A**

**MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY  
Regular Meeting  
County Administration Conference Room  
Montgomery County Government Center  
Monday, January 3, 2011  
7:00 P.M.**

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. PUBLIC ADDRESS SESSION**

**IV. CONSENT AGENDA**

**V. OLD BUSINESS**

A. Approve Water Purchase Agreement – Town of Christiansburg

B. Approve Waste Water Treatment Agreement – Town of Christiansburg

**VI. NEW BUSINESS**

A. New Position Descriptions – Wastewater Manager and PSA Coordinator

**VII. FINANCIAL REPORT**

**VIII. DIRECTOR'S REPORT**

**IX. AUTHORITY MEMBERS' REPORT**

**X. INTO CLOSED MEETING**

Section 2.2-3711

(1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

**XI. OUT OF CLOSED MEETING**

**XII. CERTIFICATION OF CLOSED MEETING**

**XIII. ADJOURNMENT**

**TO:** PSA Board of Directors  
**FROM:** Robert C. (Bob) Fronk, PSA Director  
**DATE:** December 30, 2010  
**SUBJECT:** **AGENDA REPORT - PSA REGULAR MEETING – JANUARY 3, 2011**

**I. CALL TO ORDER**

The Chair will call this meeting to order.

**II. DETERMINATION OF QUORUM**

The Chair will determine if a quorum is present.

**III. PUBLIC ADDRESS SESSION**

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

**IV. CONSENT AGENDA**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated January 3, 2011.

**V. OLD BUSINESS**

**A. SUBJECT: APPROVE WATER AGREEMENT -  
TOWN OF CHRISTIANSBURG**

**R10-12-1**

**RESOLUTION APPROVING WATER PURCHASE AGREEMENT  
BETWEEN THE TOWN OF CHRISTIANSBURG AND THE  
MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the agreement titled "Water Purchase Agreement between the Town of Christiansburg and the Montgomery County Public Service Authority" to become effective on January 17, 2011 for purchase of water for the Shawsville/Elliston Service Area, Midway/Merrimac and Price Mountain Service Area and the Mud Pike Service Area. The Agreement is hereby attached and made part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to execute said agreement on behalf of the Board of Directors.

ISSUE/PURPOSE:

The Public Service Authority currently has several water purchase agreements with the Town of Christiansburg that are due to expire in January 2011. The Director has been working with Town staff to revise the water purchase agreements. The new agreement, if approved, will take effect on January 17, 2011. See Item 2.

**B. SUBJECT:**

**APPROVE WASTE WATER TREATMENT AGREEMENT – TOWN OF CHRISTIANSBURG**

**R10-12-2**

**RESOLUTION APPROVING WASTE WATER TREATMENT AGREEMENT BETWEEN THE TOWN OF CHRISTIANSBURG AND THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the agreement titled "Waste Water Treatment Agreement between the Town of Christiansburg and the Montgomery County Public Service Authority" to become effective on January 17, 2011 for sewer treatment for the Midway Service Area, Merrimac/Slate Branch Service Area, Walnut Creek Subdivision Service Area and the Price Mountain Service Area. The agreement is hereby attached and made part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to execute said agreement on behalf of the Board of Directors.

ISSUE/PURPOSE:

These agreements are due to expire in January 2011. The Director has been working with Town staff to revise the sewer agreements. The new agreement, if approved, will take effect January 17, 2011. See Item 3.

**VI. NEW BUSINESS**

**A. SUBJECT:**

**NEW POSITION DESCRIPTIONS – WASTEWATER MANAGER AND PSA COORDINATOR**

At the PSA meeting of December 6, 2010, the Board instructed the Director to develop new position descriptions for the Wastewater Manager and PSA Coordinator for review by Human Resources and to present it to the Board for review and discussion at a future meeting. See Item 4.

**VII. FINANCIAL REPORT**

The financial report for period ending December 31, 2010 will be presented for review and discussion.

**VIII. DIRECTOR'S REPORT**

The Director's report will be presented at this time. See Item 5.

**IX. AUTHORITY MEMBERS' REPORT**

1. Member Muffo
2. Member Politis
3. Member Perkins
4. Member Brown
5. Member Marrs
6. Member Biggs
7. Member Creed

**X. INTO CLOSED MEETING**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

- |                  |  |
|------------------|--|
| Section 2.2-3711 | (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body |
|                  | 1. Personnel   |

**XI. OUT OF CLOSED MEETING**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

**XII. CERTIFICATION OF CLOSED MEETING**

PROPOSED RESOLUTION:

WHEREAS, the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

**XIII. ADJOURNMENT**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for February 7, 2011.

**CONSENT AGENDA**  
**January 3, 2011**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
DECEMBER 6, 2010**

**ISSUE/PURPOSE:** The above listed minutes are before the Board for approval. See Item 1.