

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 28TH DAY OF FEBRUARY, 2011 AT 5:00 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	James D. Politis	-Chair
	William H. Brown	-Vice-Chair
	Mary W. Biggs	-Supervisors
	Gary D. Creed	
	Doug Marrs	
	John A. Muffo	
	Annette S. Perkins (arrived 6:15 p.m.)	
	F. Craig Meadows	-County Administrator
	L. Carol Edmonds	-Assistant County Administrator
	Martin M. McMahon	-County Attorney
	Brian Hamilton	-Economic Development Director
	Steve Sandy	-Planning Director
	Angie Hill	-Financial & Management Services Director
	Marc Magruder	-Budget Manager
	Heather Hall	-Procurement Manager
	Ruth L. Richey	-Public Information Officer
	Vickie L. Swinney	-Secretary, Board of Supervisors

CALL TO ORDER

The Chair called the meeting to order.

INTO WORK SESSION

On a motion by William H. Brown, seconded by John A. Muffo and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. FY 12 Budget – Update on State Budget and Other Revenue Sources

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT DURING VOTE</u>
Gary D. Creed	None	Annette S. Perkins
William H. Brown		
Mary W. Biggs		
Doug Marrs		
John A. Muffo		
James D. Politis		

The County Administrator reported that staff has been keeping a close eye on the state budget amendments and reviewing different revenue options for the County. Marc Magruder, County Budget Manger, provided the following:

State Budget Update:

- CSA
 - Restored non-mandated services dollars
 - Restored match rate for Treatment Foster Care.
 - Eliminated the transfer of Medicaid children's mental health services to CSA.
- Sheriff Office & Regional Jail
 - Restored \$6 million of the \$13.4 million public safety revenue loss (@\$56,000 additional revenue for the Sheriff's Office and \$94,000 for the WVRJ).
 - Line of Duty Act – Delays implementation until FY 13.
- VRS – Constitutional Officers
 - Governor increased the VRS reimbursement rate to 6.08% from 2.13% which would have provided @\$180,000 additional dollars. The General Assembly reduced the rate back to 2.13%.
- VRS – General
 - Restore the option for localities to decide if employees will be required to pay 5% of their VRS cost.
 - State employees will be required to pay 5% but a 5% salary increase is provided.
 - DSS
 - Governor cut 5% funding to local departments.
 - General Assembly restored 2.5% of this reduction.
- Schools
 - VRS – Rate Change
 - Governor proposed a VRS rate of 7.16%
 - The General Assembly reduced this rate to 6.33%
 - Generates some savings within the schools proposed 2012 budget

- School Operating
 - The General Assembly added \$75.6 million to provide an additional one-time payment of the state share of \$130/pupil. MCPS is currently reviewing to determine Montgomery County's allocation.
- Hold Harmless
 - Some localities receive a hold harmless payment. Montgomery County is not one of these localities.

Additional Revenue Options:

- Tax on Antique Vehicles
- Consolidated Site Fees
- Fire and Rescue Fee for Service
- General Fee Increases

Tax on Antique Vehicles:

- Antique Vehicles are those vehicles 25+ years old.
- Vehicles registered with the state as antique are not used for regular transportation and are limited to:
 - Antique car club activities, exhibits, tours, parades, and transportation to these events.
 - Testing operation, obtaining repairs or maintenance and for the occasional pleasure driving not to exceed 250 miles from your residence.
- The state imposes a one-time \$50 registration fee and vehicle is not required to be inspected each year.
- Personal property tax and motor vehicle license fees are not currently applied to antique vehicles.
- Other jurisdictions across the state do charge taxes and fees on antique vehicles.
 - 41% of Cities
 - 39% of Counties
 - 44% of Towns
- Local jurisdictions that charge taxes of antique motor vehicles include:
 - Roanoke County
 - Botetourt County
 - Augusta County
 - Smyth County
 - Bedford City
 - Giles County
- Local jurisdictions that do not charge taxes of antique motor vehicles include:
 - Floyd County
 - Pulaski County
 - City of Radford
 - Wythe County

- Estimated number of antique vehicles in Montgomery County = 4,550
 - Estimated # of taxpayers affected = 2,400
 - Estimated # of vehicles per taxpayer = 1.9
 - Average value per vehicle = \$2,000
 - Estimated tax paid (after relief) = \$22
 - Some exceptions: 1963 Shelby Cobra Roadster is valued at 451,400 - tax after relief would be @ \$5,000
 - If decal fee is applied at \$23.50, then personal property tax and decal fee per taxpayer is estimated at \$86 per owner (after tax relief and based on 1.9 vehicles per owner)
 - Estimated revenue collected from tax and decal fee is @ \$300,000
- **Pros:**
 - Offers another revenue source other than real estate.
 - Unlike other vehicles, antique vehicles increase in value.
 - Recreational vehicles are currently taxed – making antique vehicles the exception.
 - **Cons:**
 - Adding a tax to vehicles not currently taxed.
 - Often considered a hobby by owners (board eliminated the decal fee on these vehicles previously).
 - Reduces PPTRA rate for all other taxpayers.

Consolidated Site Fees:

- 10 consolidated sites and 1 green box site are available for trash disposal at no charge.
- Sites also accept bulky items and tires
- In FY 10, 18,320 tires were dropped, costing the county approximately \$40,304 in MSWA fees.
- 25 part-time site attendants work approximately 24 hours per week and receive 50% benefits staffing the 10 sites.
- The FY 11 total budget for the consolidated sites is \$1.7 million.
- Personnel costs for the site attendants totals \$0.4 million annually.
- Residents of the Towns also use the sites.
- Since County and Town decals were eliminated, people living outside the County may be using the sites.

Annual Fee Comparisons for Curbside Service	
Town of Blacksburg	\$ 254
Town of Christiansburg	\$ 180
Private Vendor	\$ 300

- If an estimated 12,000 households paid a \$50 annual fee, \$600,000 would be collected.
- County would need to establish a window hanger or decal program to implement the fee.

- **Pros:**
 - Provides a revenue source other than real estate taxes.
 - Charge is tied directly to the service delivered.
 - Reduce illegal use by non-residents.
- **Cons:**
 - Imposing a new fee.
 - May increase illegal dumping by people unwilling to pay a fee.

Fees for Service (Fire & Rescue):

- Local volunteer fire and rescue programs traditionally rely on donations, fundraising, and local governments for support.
- Some localities bill Medicare, Medicaid, and private insurance companies for services:
 - Roanoke County
 - Roanoke City
 - City of Salem
 - Bedford County
 - Augusta County
 - Chesterfield County
- There are three categories where insurance companies can be billed:
 - Ambulance Transport Fees – fees for ambulance transportation of ill or injured persons.
 - Rescue Service Fees – fees for extraction and related services.
 - Fire Services Fees – fire related expenses – (homeowners)
- Two vendors (who provide billing services) estimated revenue the County may collect.
 - One vendor used actual County data.
 - Another vendor used a County of similar size.
 - Their estimates range from \$1-2.5 million annually.
 - Town of Christiansburg has expressed an interest in pursuing these revenues.
- The County and the Town could jointly pursue a fee for service program to ensure coordination.
- **Pros:**
 - Additional Source of Revenue.
 - Payments are tied directly to the service provided.
- **Cons:**
 - Fire and Rescue agencies have previously expressed concern about an impact on their fund raising activity.

General Fee Increase: Fees are charged for certain services provided by the county such as inspections, building and electrical permits, and zoning and special use permits. Due to the economic downturn in these areas it was concluded that increasing the fees at this time is not feasible.

Conclusions:

- Taxing antique vehicles would generate some revenue through payments from a small number of citizens – this would slightly reduce PPTRA relief for all taxpayers.
- Consolidated site fees could generate revenue and provide a mechanism for controlling use from out of County residents through windshield hangers or decals.
- Fire and Rescue fee for service could generate revenue w/minimal negative impacts if implemented in conjunction with the towns.
- Fee for planning and building inspection services are not currently meeting the 2008 estimates due to the downturn in the housing industry and therefore it is not an appropriate time for fee increases.

OUT OF WORK SESSION

On a motion by Doug MARR, seconded by William H. Brown and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT DURING VOTE</u>
William H. Brown	None	Annette S. Perkins
Mary W. Biggs		
Doug MARR		
John A. Muffo		
Gary D. Creed		
James D. Politis		

ADDENDUM

On a motion by Gary D. Creed, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby amends the agenda dated February 29, 2011 to add the following to Closed Meeting

- Section 2.2-3711 (5) Discussion Concerning a Prospective Business or Industry or the Expansion of an Existing Business or Industry Where No Previous Announcement Has Been Made of the Business or Industry's Interest in Locating or Expanding Its Facilities in the Community.

1. Project #2011-004 (formally 2010-007)

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT DURING VOTE</u>
William H. Brown	None	Annette S. Perkins
Mary W. Biggs		
Doug Marrs		
John A. Muffo		
Gary D. Creed		
James D. Politis		

INTO CLOSED MEETING

On a motion by Gary D. Creed, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

- Section 2.2-3711 (7) Consultation with Legal Counsel and Briefings from Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body; and Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring Provision of Legal Advice by Such Counsel
1. Joinder Study with the Blacksburg, Christiansburg, VPI Water Authority
- (5) Discussion Concerning a Prospective Business or Industry or the Expansion of an Existing Business or Industry Where No Previous Announcement Has Been Made of the Business or Industry's Interest in Locating or Expanding Its Facilities in the Community.
1. Project #2011-004 (formally 2010-007)
- (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Adjustment and Appeals Board
2. Parks & Recreation Commission
3. Social Services Board
4. Towing Advisory Board

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT DURING VOTE</u>
William H. Brown	None	Annette S. Perkins
Mary W. Biggs		
Doug Marris		
John A. Muffo		
Gary D. Creed		
James D. Politis		

Supervisor Perkins arrived at 6:15 p.m.

OUT OF CLOSED MEETING

On a motion by William H. Brown, seconded by Doug Marris and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Mary W. Biggs	None
Doug Marris	
John A. Muffo	
Gary D. Creed	
Annette S. Perkins	
William H. Brown	
James D. Politis	

CERTIFICATION OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

Doug Marrs
John A. Muffo
Gary D. Creed
Annette S. Perkins
William H. Brown
Mary W. Biggs
James D. Politis

NAYS

None

ABSENT DURING VOTE

None

ABSENT DURING MEETING

None

Supervisor Perkins certified for the time she was present in the Closed Meeting.

INVOCATION

A Moment of Silence was lead by the Chair. Chair Politis asked everyone to take a moment to remember Karen Cronin who recently passed away. Ms. Cronin served on the Montgomery County Social Services Board and volunteered in numerous charitable agencies.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATION

National Institute of Governmental Purchasing – Outstanding Agency Accreditation Award

The Board of Supervisors presented Heather Hall, Procurement Manager, with the National Institute of Governmental Purchasing Outstanding Agency Accreditation Achievement Award. The Outstanding Agency Accreditation Achievement Award recognizes those agencies that lead the public procurement profession. Ms. Hall obtained accreditation in 2004 and received reaccreditation in 2010. Montgomery County is 1 of 10 Virginia Agencies and 1 of 68 in the country to receive this accreditation.

PUBLIC HEARING

Ordinance Amendment – Article IV, Chapter 8, Subdivision Code

An Ordinance amending Article IV, Chapter 8 entitled Subdivision of the Code of the County of Montgomery, Virginia, Sections 8-111, 8-136, 8-137, 8-150,8-152, 8-153, 8-171, 8-173, 8-174 and 8-201, respectively, by amending the definition of remainder, family subdivision and subdivision major; by adding the definition of flood prone area; by requiring additional fees for the review of plats; by requiring planning commission and board of supervisors approval of exterior boundary line changes that could result in additional lots; by decreasing the amount of surety for bonding subdivision improvements; by requiring VDOT review and approval of any plat showing a private access easement serving more than two lots; by requiring where private on-site sewage disposal systems in family and minor subdivisions may be located; by amending when a subdivision does not require a survey and what information is required on the sketch which is provided in lieu of the survey; by increasing the number of copies of a preliminary plat to be submitted and by adding additional information to be noted on preliminary and final plats; by increasing the time period a preliminary plat is valid; by requiring the submission of a digital copy of the final plat; and by incorporating the county street naming policy into the subdivision ordinance.

Steve Sandy, Planning Director, summarized the amendments to the County's Subdivision Code. Mr. Sandy explained that several of the changes are to comply with the state code.

There being no speakers, the public hearing was closed.

PUBLIC ADDRESS

There being no speakers, the public address session was closed.

CONSENT AGENDA

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously, the Consent Agenda dated February 28, 2011 was approved.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
John A. Muffo	None
Gary D. Creed	
Annette S. Perkins	
William H. Brown	
Mary W. Biggs	
Doug Marrs	
James D. Politis	

Approval of Minutes

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously, the minutes dated September 27 and October 4, 2010 were approved.

Appropriations and Transfers

A-FY-11-70 COMMONWEALTH'S ATTORNEY FORFEITED ASSET SHARING PROGRAM

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

200	Commonwealth's Attorney	\$110
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
419104	Confiscations	\$110

Said resolution appropriates monies received as part of the Forfeited Asset Sharing Program from the Department of Criminal Justice Services.

A-FY-11-71
CLERK OF CIRCUIT COURT
RECORD PRESERVATION GRANT

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

251	Clerk of Circuit Court	\$2,998
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

22511 419208	Record Preservation Grant	\$2,998
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Said resolution appropriates grant funds to be used to restore land books.

A-FY-11-72
SHERIFF
RECOVERED COSTS

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

320	Sheriff County	\$1,845
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

419108	Recovered Costs	\$1,845
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Said resolution appropriates recovered costs for use by the Sheriff's department.

A-FY-11-73
MONTGOMERY-FLOYD REGIONAL LIBRARY
RECOVERED COSTS AND GRANTS

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011 for the function and in the amount as follows:

710	Regional Library	\$47,962
711	Library Grants	\$ 1,616
720	Floyd Library	\$ 7,854
721	Floyd Grants	<u>\$ 808</u>
	Total	\$58,240

The sources of funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>		
415211	Sale of Photocopies	\$ 86
416152	Library Fees	\$ 2,020
416158	Lost Damaged Materials	\$ 4,706
416160	Christiansburg Contribution	\$ 7,000
419108	Recovered Costs	\$ 4,804
434401	Federal Grants	\$ 2,424
416158	Donations	<u>\$37,200</u>
	Total	\$58,240

Said resolution appropriates recovered costs, donations, additional fee revenue, and grant revenue for use by the Library.

A-FY-11-74
2004A BONDS – INTEREST PROCEEDS
APPROPRIATE TO COUNTY CAPITAL PROJECTS
COURTHOUSE PROJECT

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Projects Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

12	Courthouse	\$1,779,000
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

415102 Interest on Investments \$1,779,000

Said resolution appropriates interest estimated on the 2004A bond account.

**A-FY-11-75
CAPITAL RESERVE TRANSFER TO
COUNTY CAPITAL PROJECTS
OLD BLACKSBURG MIDDLE SCHOOL
ASBESTOS REMOVAL**

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

451209 Transfer to County Capital Projects \$18,358

The source of funds for the foregoing appropriation is as follows:

451205 Designated Fund Balance – Capital Reserve \$18,358

BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011 for the function and in the amount as follows:

810 Old Blacksburg Middle School \$18,358

The source of funds for the foregoing appropriation is as follows:

451100 Transfer from General Fund \$18,358

Said resolution appropriates funds from the Capital Reserve to County Capital Projects to cover the additional asbestos removal at Old Blacksburg Middle School.

Said resolution replaces and voids Resolution # A-FY-11-68 dated February 14, 2011.

A-FY-11-76
COUNTY CAPITAL PROJECTS
FIRE & RESCUE CAPITAL EQUIPMENT

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation within the County Capital Projects Fund is hereby authorized, as follows:

<u>FROM:</u>		
123302RN	Riner Rescue Capital Projects	\$3,575
<u>TO:</u>		
123302CB	Christiansburg Rescue Capital Projects	\$3,575

Said resolution transfers appropriated CIP funds within existing Fire and Rescue Capital Projects to purchase equipment approved by the Fire and Rescue Commission.

R-FY-11-80
LIVESTOCK CLAIM
WILLIAM MCDONALD

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that William McDonald is hereby compensated \$1,200 for the loss of six (6) lambs.

R-FY-11-81
FIRE AND RESCUE COMMISSION
APPOINTMENTS

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints/reappoints the following individuals to the Fire and Rescue Commission effective March 1, 2011 and expiring February 28, 2014:

Blacksburg Fire Department	Chief Keith Bolte or his designee
Blacksburg Rescue Squad	Chief Sid Bingley or his designee
Christiansburg Fire Department	Chief Billy Hanks or his designee
Christiansburg Rescue Squad	Captain Kelly Walters or his designee
Elliston Fire Department	Chief Malvin "Pug" Wells or his designee
LongShop/McCoy Fire Department	Chief Gary Akers or his designee

LongShop/McCoy Rescue Squad	Captain Steve Shelor or his designee
Riner Fire Department	Chief Mike Moles or his designee
Shawsville Rescue Squad	Captain John Akers or his designee
Town of Blacksburg	Anthony Wilson
Town of Christiansburg	Jim Epperly
Board of Supervisors	William H. Brown
Board of Supervisors	James D. Politis (Alternate)
County Administrator	F. Craig Meadows or his designee

BE IT FURTHER RESOLVED, That appointment of members of the volunteer Fire Department or Rescue Squad are contingent upon active membership of the volunteer Fire Department or Rescue Squad; and

BE IT FURTHER RESOLVED, That employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority; and

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

BOARD MEMBERS’ REPORTS

Supervisor Biggs announced the Library Board will continue to use a collection agency for collecting past due fines. This service has proven to be beneficial so far.

Supervisor Politis stated that a Civil War Traveling Museum will be making its way to Montgomery County. The Museum would like to coordinate the visit with any events occurring in Montgomery County to get the most exposure. Supervisor Politis asked Supervisor Biggs to check with the Library for any upcoming events they may be scheduling that could correspond with the Civil War Museum visit. .

VACo Education Steering Committee – Supervisor Biggs will serve on the Virginia Association of Counties’ Education Steering Committee for 2011.

“Take Back the Night Rally and March” event will be held at Virginia Tech on March 31, 2011. Supervisor Biggs asked that a proclamation recognizing this event be included on the next agenda.

Falling Branch Industrial Park – Naming Road after Congressman Rick Boucher - Supervisor Biggs received a request that the road leading into the Falling Branch Industrial Park, Parkway Drive, can be renamed after Congressman Rick Boucher.

Supervisor Muffo asked that a resolution of commemoration for Karen Cronin be added to the next agenda. Ms. Cronin served as Chair for the Social Services Board and will be missed.

Supervisor Muffo reported that the passing of Ms. Cronin left a vacancy on the Social Service Board. He asked instead of advertising to fill this vacancy if he and the Chair could review past applications and set up interviews. He believes this will shorten the process in order to appoint someone to the Social Services Board. If the review process could take place this week they may be able to recommend a candidate at the next meeting.

By Board consensus they supported Supervisor Muffo's request.

ADJOURNMENT

The Chair announced the meeting adjourned to Monday, March 1, 2011 at 5:00 p.m.

The meeting adjourned at 8:00 p.m.

APPROVED: _____ ATTEST: _____
James D. Politis F. Craig Meadows
Chair, Board of Supervisors County Administrator