

CONSENT AGENDA

July 27, 2009

A. APPROPRIATIONS AND TRANSFERS

1. SUBJECT: DOG AND CAT STERILIZATION

**A-FY-10
DOG AND CAT STERILIZATION
APPROPRIATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

400	Dog and Cat Sterilization	\$2,174
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
451205	Designated Fund Balance	\$2,174

Said resolution appropriates monies received as part of the Dog and Cat Sterilization Program.

ISSUE/PURPOSE: Appropriate monies received in FY 09 as part of the Dog and Cat Sterilization Program.

JUSTIFICATION: On September 28, 1998, the Board of Supervisor's authorized the County's participation in the Dog and Cat Sterilization program. This program remits a portion of revenue received by the Division of Motor Vehicles for Animal Friendly license plates to localities. These funds must be used for dog and cat sterilization purposes. Because the County does not have a sterilization program, the County and the Humane Society of Montgomery County entered into an agreement whereby the County will remit these funds to the Humane Society to be used for dog and cat sterilization.

**2. SUBJECT: COUNTY ATTORNEY
TRANSFER FROM GENERAL CONTINGENCIES
(Balance in General Contingencies before approval
of this Resolution is \$371,400)**

**A-FY-10-
COUNTY ATTORNEY
TRANSFER FROM
GENERAL CONTINGENCIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:

950 General Contingencies (\$60,000)

TO:

120 County Attorney \$60,000

Said resolution transfers appropriated funds from General Contingencies to the County Attorney to cover the cost of professional services.

ISSUE/PURPOSE: Transfer appropriated funds from General Contingencies to the County Attorney to cover the cost of professional services.

JUSTIFICATION: This resolution transfers \$60,000 from General Contingencies to provide funds necessary to cover the cost of professional services for the County Attorney. Sufficient funds do not exist in the budget to cover these costs.

**3. SUBJECT: COMMONWEALTH'S ATTORNEY
FORFEITED ASSET SHARING PROGRAM**

**A-FY-10
COMMONWEALTH'S ATTORNEY
FORFEITED ASSET SHARING PROGRAM**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

200 Commonwealth's Attorney \$14,135

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated Fund Balance \$14,135

Said resolution appropriates monies received as part of the Forfeited Asset Sharing Program from the Department of Criminal Justice Services.

ISSUE/PURPOSE: Appropriate monies received from the Department of Criminal Justice Services.

JUSTIFICATION: This money was seized from cases investigated by the Montgomery County Drug Task Force and prosecuted by the Commonwealth Attorney's office as a participant of the Department of Criminal Justice Services' Forfeited Asset Sharing program.

These funds are broken down as follows:

Collected but not appropriated in FY 09	\$7,180
Remaining balance from previous years	<u>\$6,955</u>
Total	\$14,135

These funds must be used for law enforcement purposes only and may not be used to supplement existing funding.

4. SUBJECT: FIRE AND RESCUE

**A-FY-10-
FIRE AND RESCUE
COUNTY CAPITAL PROJECTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a County Capital Projects fund transfer of appropriation is hereby authorized, as follows:

FROM:

3300 Undesignated Fire and Rescue Projects (\$339,280)

TO:

3301 Elliston Fire Department	\$189,280
3301 Longshop McCoy Fire Department	\$ 50,000
3302 Longshop McCoy Rescue	\$50,000

3302 Shawsville Rescue Squad		<u>\$50,000</u>
	Total	\$339,280

Said resolution transfers appropriated funds from Undesignated Fire and Rescue Projects to Fire and Rescue Departments for the purchase of equipment /vehicles.

ISSUE/PURPOSE: Appropriate the FY 10 funding for fire & rescue equipment.

JUSTIFICATION: The FY 10 approved budget included \$335,720 for Fire and Rescue equipment. The Fire and Rescue Commission evaluated the needs of the volunteer fire departments and rescue squads and recommended the funds be used as follows:

Elliston Fire – Fire Truck	\$189,280
Longshop McCoy Fire - Rechassis Tanker	\$50,000
Longshop McCoy Rescue - Response Unit	\$50,000
Shawsville Rescue Response Unit	<u>\$50,000</u>
Total	\$339,280

The balance of the funds \$14,076 will remain in the reserve account for future uses.

5. SUBJECT: MONTGOMERY MUSEUM AND LYRIC THEATRE GRANT

**A-FY-10-
MONTGOMERY MUSEUM AND
LYRIC THEATER GRANT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

911 Montgomery Museum Grant	\$2,500
Lyric Grant	<u>\$2,500</u>
Total	\$5,000

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account:</u>	
424401 State Grants	\$5,000

Said resolution appropriates grant funds received for the Montgomery Museum and Lyric Theatre.

ISSUE/PURPOSE: Appropriation of Montgomery Museum and Lyric Theatre grant funds.

JUSTIFICATION: The Montgomery Museum and Lyric Theatre received a state grant of \$5,000. This resolution appropriates these funds, which have been received.

6. SUBJECT: PLANNING AND GIS – ROLL-BACK TAXES

**A-FY-10-
PLANNING AND GIS
ROLL-BACK TAXES
CONSERVATION EASEMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010 for the function and in the amount as follows:

800	Planning and GIS	\$108,558
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
451205	Designated Fund Balances	\$108,558

Said resolution appropriates monies received in prior years from roll-back taxes in excess of the fiscal year budget estimate for conservation easements.

ISSUE/PURPOSE: Appropriate monies collected from roll-back taxes in prior years in excess of the budget.

JUSTIFICATION: On September 24, 2004, the Board of Supervisors approved Conservation Easement funding, which included a transfer of monies collected from roll-back taxes in excess of the fiscal year budget estimate to an acquisition fund for the purpose of assisting with the purchase of conservation easements. This resolution appropriates these funds from FY 08. For FY 09, the roll-back taxes collected did not exceed the estimate, therefore, no additional funds are included.

**7. SUBJECT: SHERIFF DEPARTMENT
NEW SHOOTING RANGE**

**A-FY-10-
SHERIFF DEPARTMENT
NEW SHOOTING RANGE**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010 for the function and in the amount as follows:

320 Sheriff County \$33,648

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451205Designated Fund Balance	\$30,888
419108Recovered Costs	<u>\$2,760</u>
Total	\$33,648

Said resolution appropriates funds received from other participants for the new range site on Den Hill Road.

ISSUE/PURPOSE: Appropriate monies received from other participants share of the cost of the new shooting range.

JUSTIFICATION: Montgomery County, the Towns of Blacksburg and Christiansburg, and the New River Criminal Justice Academy are participating in construction of a new range site on Den Hill Road. Montgomery County serves as fiscal agent for this project. This resolution appropriates the remaining balance of funds received in prior years and the amount due for the first quarter of 2010.

8. SUBJECT: SHERIFF DEPARTMENT – FORFEITED ASSET SHARING PROGRAM

**A-FY-10-
SHERIFF DEPARTMENT
FORFEITED ASSET SHARING PROGRAM
CARRYOVER FROM FY 09**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

321 Sheriff	\$22,977
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451205 Fund Balance	\$22,977

Said resolution appropriates the unexpended portion of Forfeiture Asset Sharing received as part of this program in prior years.

ISSUE/PURPOSE: Appropriation the balance remaining at the end of June 30, 2009 in the Forfeiture Asset Sharing Program.

JUSTIFICATION: This resolution appropriates funds received as part of this program but not expended in previous years. These funds represent assets seized from cases investigated by the Montgomery County Sheriff's Office as a participant of the Department of Criminal Justice Services' Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding. Therefore, unexpended year funds must be carried over until used for law enforcement purposes.

9. SUBJECT: REASSESSMENT – BOARD OF EQUALIZATION

**A-FY-10-
REASSESSMENT AND
BOARD OF EQUALIZATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

153 Reassessment	\$68,000
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451203 Undesignated Fund Balance	\$68,000

Said resolution appropriates fund balance to cover Reassessment and Board of Equalization operating costs.

ISSUE/PURPOSE: This resolution appropriates \$68,000 in undesignated fund balance to cover Reassessment and Board of Equalization operating costs.

JUSTIFICATION: In June of 2009, the County appropriated \$570,465 to cover the cost of the Reassessment Contract. It was noted at that time that additional appropriations would be needed to cover operating costs, such as office supplies, software training, equipment and the Board of Equalization operating costs. This resolution provides the additional funding to cover the current estimate of Reassessment and BOE operating costs.

10. SUBJECT: INTEREST PROCEEDS FROM 2003 BONDS APPROPRIATION

**A-FY-09-
INTEREST PROCEEDS
FROM 2003 BONDS
APPROPRIATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Projects Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

12 Courthouse	\$461,000
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
415102 Interest on Investments	\$461,000

Said resolution appropriates interest estimated on the 2003B bond account.

ISSUE/PURPOSE: Appropriate the estimated interest earnings from the 2003B bonds.

JUSTIFICATION: This resolution appropriates the estimated interest earnings into the County Capital Projects – Courthouse project which will allow this bond account to be closed.

11. SUBJECT: RE-APPROPRIATION OF DONATIONS AND FUND RAISING ACCOUNT BALANCES

**A-FY-10-
RE-APPROPRIATION OF DONATIONS AND
FUND RAISING ACCOUNT BALANCES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

520	RSVP	\$ 4,128
700	Parks and Recreation	\$12,818
710	Library	\$24,405
720	Floyd Library	<u>\$22,920</u>
	Total	\$64,271

The source of funds for the foregoing appropriation is as follows:

Revenue Account:

02-451205	Designated Fund Balance	\$64,271
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Said resolution appropriates the balance of funds received as donations in previous years.

ISSUE/PURPOSE: Re-appropriation of funds from FY 09 from donations and fund raising activities.

JUSTIFICATION: The RSVP program conducted bake sales and other fundraising activities in prior years that generated \$4,128 in revenue, which is being carried forward to cover the cost of college scholarship programs and volunteer programming costs.

The Parks and Recreation Division received \$12,818 in prior years from donations from Parks and Recreation participants, from corporate sponsors, and the Parks and Recreation Commission. These funds are carried forward to provide scholarships to ensure that all citizens are financially able to participate in parks and recreation activities and to provide matching grant funds for facility improvements.

The Regional Library and the Floyd Library received \$47,325 in donations in prior years from patrons and corporate sponsors. These funds are carried forward to sponsor programs and purchase library supplies not contained the Libraries' base budgets.

12. SUBJECT: RE-APPROPRIATION OF GRANTS

**A-FY-10-
RE-APPROPRIATION OF GRANTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

111	EMS Grants	\$446,596
201	Commonwealth Attorney-Domestic Violence	\$30,612
320	Petty Cash Confidential	\$2,835
321	Selective Traffic Enforcement	\$12,422
	DARE Program	\$910
	Project Lifesaver	\$10,226
	Community Policing	\$18,484
710	Library Gates Grant	\$7,952
720	Floyd Library Gates Grant	\$10,781
801	Technical Assistance Grant	\$24,630
911	Mental Health Association	<u>\$ 55,325</u>
	Total	\$ 620,773

The sources of funds for the foregoing appropriation are as follows:

Revenue Account:

21111-434401	Interoperability Grant	\$189,140
21111-434401	JAG	\$29
02201-424401	Domestic Violence	\$30,612
23212-424401	Selective Enforcement	\$12,422
23216-424401	Community Policing	\$18,484
28016-424402	TAG	\$24,630
09111-434401	Mental Health Grant	\$55,325
02-451205	Designated Fund Balance	<u>\$286,887</u>
	Total	\$620,773

Said resolution re-appropriates those grants for which balances are known. Re-appropriated balances are needed to cover the payment of invoices received and the refund of unexpended monies.

ISSUE/PURPOSE: Re-appropriation of grant balances.

JUSTIFICATION: Each year balances remaining in the accounts for federal and state grants are re-appropriated. Grants frequently cover a period of time that varies from the County fiscal year, and the funds provided through grants are often on

a project basis, meaning they continue through the life of the project up to the grant award amount. Grants frequently cover several year periods. In order to complete projects, cover payments submitted through grant programs, ensure the use of funds for their mandated purpose, and make required refunds, balances are re-appropriated from fiscal year to fiscal year.

13. SUBJECT: STATE BUDGET CUTS APPROPRIATION

**A-FY-10-
STATE BUDGET CUTS FOR FY 09-10**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

150	Commissioner of the Revenue – Comp Board	\$ 5,496
160	Treasurer – Comp Board	\$ 5,422
170	Registrar	\$ 2,593
200	Commonwealth Attorney	\$ 19,716
250	Clerk of Circuit Court	\$ 10,100
310	Sheriff – Comp Board	\$ 179,801
310	Sheriff – Jail Block	\$ 25,514
520	Human Services	\$ 2,772
710	Regional Library	\$ 10,332
900	Revenue Refunds	\$ 4,136
	Total Expense	\$ 265,882

The sources of the funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>		
423100	Shared Expenses	\$ 223,128
422103	Motor Vehicle Carrier Tax	\$ 4,136
424409	State Library Grant	\$ 10,332
424412	VJCCCA Grant	\$ 2,772
424415	Jail Block Grant	\$ 25,514
	Total Revenue	\$ 265,882

Said resolution appropriates additional revenues to cover the County’s payment to the State of Virginia for the State’s mandated reduction in state aid to localities for FY 2010.

ISSUE/PURPOSE: Appropriate additional revenues to cover the County’s payment to the State of Virginia for the State’s mandated reduction in state aid to localities for FY 2010.

JUSTIFICATION: The 2008 Appropriation Act requires a \$50 million reduction in state aid to localities. Montgomery County’s reduction for FY 10 is \$363,117. The State of Virginia provided three ways that the County could respond to this cut. At the May 11, 2009 board meeting, the BOS agreed to send the State of Virginia a reimbursement payment in the amount of \$363,117. This resolution will provide the County with the resources necessary to provide the state with the reimbursement payment.

A portion of the cut will be covered through funds that have already been appropriated as follows:

CSA	\$ 61,799
Detention Home	\$ 26,628
Social Services	\$ 164
School Transfer	<u>\$ 8,644</u>
Total	\$ 97,235
Resolution Above	\$ 265,882
Grand Total	\$ 363,117

14. SUBJECT: RECONCILIATION OF COMPENSATION BOARD BUDGETS

**A-FY-10-
RECONCILIATION OF
COMPENSATION BOARD BUDGETS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriations for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

250	Clerk of Circuit Court	\$ 8,366
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The sources of the funds for the foregoing are as follows:

<u>Revenue Account</u>			
02150	423100	Shared Expense – Commissioner of Revenue	\$ 2,575
02160	423100	Shared Expense – Treasurer	\$ 4,793
02200	423100	Shared Expense – Commonwealth’s Attorney	\$ 2,651
02250	423100	Shared Expense – Clerk of Circuit Court	\$11,991
02310	423100	Shared Expense - Sheriff	\$ 9,068
02	451203	Undesignated Fund Balance	<u>(\$22,712)</u>
Total			\$ 8,366

Said resolution adjusts the Constitutional Officer budgets to reconcile with the Compensation Board approved amounts for FY 10.

ISSUE/PURPOSE: Compensation Board Budget Adjustments for Constitutional Officers.

JUSTIFICATION: At the time the FY 10 budget was prepared, the State Compensation Budget had not been approved. This resolution reconciles the Constitutional Officers’ budgets to the State Compensation Board approved budget for FY 10. Other constitutional officers not listed did not require expenditure adjustments.

B. GRANTS

1. SUBJECT: MONTGOMERY-FLOYD REGIONAL LIBRARY – RURAL DEVELOPMENT GRANT

**R-FY-10-
MONTGOMERY-FLOYD REGIONAL LIBRARY
RURAL DEVELOPMENT GRANT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that, in order for the Montgomery-Floyd Regional Library to facilitate obtaining financial assistance from the United States of America, acting by and through the Rural Housing Service, an agency of the United States Department of Agriculture, (the Government) in the purchase of furniture and fixtures to serve the community, the governing body does hereby adopt and abide by the covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED, That the County Administrator of Montgomery County, Virginia, be authorized to execute on behalf of the County the above-referenced agreements and to execute such other documents including, but not

limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance.

ISSUE/PURPOSE: Resolution authorizing the County Administrator to sign all necessary documents related to the Rural Development Grant for the Montgomery-Floyd Regional Library.

JUSTIFICATION: The Montgomery -Floyd Regional Library received a grant from Rural Development. This resolution was provided by Rural Development and requires the County Administrator be authorized to sign the documents related to the grant. The grant award is \$5,865 with a local match of \$5,135. The library covered the match with existing funds.

C. SIGNATURE AUTHORIZATION

1. SUBJECT: COUNTY ADMINISTRATOR - SIGNATURE AUTHORIZATION

**R-FY-10-
RESOLUTION AUTHORIZING
THE COUNTY ADMINISTRATOR
TO AFFIX HIS SIGNATURE TO COUNTY DOCUMENTS**

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby authorizes F. Craig Meadows, County Administrator, to affix his signature to County Warrants, Documents, etc.

Said authorization is effective August 3, 2009.

ISSUE/PURPOSE: Authorizes the new County Administrator to affix his signature to all county warrants, documents, etc.

**2. SUBJECT: ECONOMIC DEVELOPMENT DIRECTOR
SIGNATURE AUTHORIZATION**

**R-FY-10-
RESOLUTION AUTHORIZING THE
ECONOMIC DEVELOPMENT DIRECTOR
TO AFFIX HIS SIGNATURE TO COUNTY DOCUMENTS**

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby authorizes Brian Hamilton, Economic Development Director, to affix his signature to County Warrants, Documents, etc.

Said authorization is immediately.

ISSUE/PURPOSE: Authorizes the Economic Development Director to affix his signature to all county warrants, documents, etc.