

CONSENT AGENDA
September 12, 2016

A. APPROVAL OF MINUTES

1. SUBJECT: APPROVAL OF MINUTES DATED APRIL 7, 2016

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **B**.

B. APPROPRIATIONS

1. SUBJECT: EMERGENCY SERVICES COORDINATOR – LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT

**A-FY-17-
EMERGENCY SERVICES COORDINATOR
LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017, for the function and in the amount as follows:

111 Emergency Services Coordinator Grants \$14,757

The source of the funds for the foregoing appropriation is as follows:

Revenue Account
99111-434401 Federal Grants \$14,757

Said resolution appropriates the 2016 Local Emergency Management Performance Grant (LEMPG) award.

ISSUE/ PURPOSE: 2016 Local Emergency Management Performance Grant.

JUSTIFICATION: The County received \$14,757 in federal Local Emergency Management grant funds designed to assist local governments in emergency preparedness. The funds will be used to fund interns to work with the Emergency Services Coordinator. There is no local cash match required.

**2. SUBJECT: EMERGENCY SERVICES COORDINATOR –
HOMELAND SECURITY GRANTS**

**A-FY-17-
EMERGENCY SERVICES COORDINATOR
HOMELAND SECURITY GRANTS**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017, for the function and in the amount as follows:

112	Emergency Services Grants	\$150,000
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
99111-434401	Federal Grants	\$150,000

Said resolution appropriates the 2015 State Homeland Security Grant.

ISSUE/ PURPOSE: FY 2015 State Homeland Security Grant

JUSTIFICATION: These funds were awarded by the Virginia Department of Emergency Management Grants office under the FY 2015 State Homeland Security Program (SHSP) Communication Cache Grant program. The funds will be used by Montgomery County to support Communications Cache Team training and exercises, and portable radio equipment. No local match is required.

**3. SUBJECT: MONTGOMERY-FLOYD REGIONAL
LIBRARY FEASIBILITY STUDY**

**A-FY-17-
MONTGOMERY-FLOYD REGIONAL LIBRARY
FEASIBILITY STUDY**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017 for the function and in the amount as follows:

710 Regional Library \$35,000

The source of funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
451501	Designated Fund Balance	\$35,000

Said resolution appropriates designated fund balance for the Library to complete a needs feasibility study.

ISSUE/PURPOSE: Library Needs Feasibility Study.

JUSTIFICATION: This resolution appropriates funds previously held in reserve for a Library needs feasibility study which will help determine space needs and considerations for improvements to the Blacksburg and Christiansburg Libraries.

4. SUBJECT: PLANNING AND GIS – HOGAN’S RETREAT

**A-FY-17-
PLANNING AND GIS
HOGAN’S RETREAT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017 for the function and in the amount as follows:

800 Planning and GIS \$10,956

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
451501	Designated Fund Balance	\$10,956

Said resolution re-appropriates FY 16 designated funds to complete roads for the Hogan’s Retreat subdivision.

ISSUE/PURPOSE: Hogan’s Retreat Roads.

JUSTIFICATION: During FY 2016, the County received and appropriated \$75,000 from a developer’s letter of credit. The funds are to be used to upgrade Hogan’s Retreat roads to meet VDOT Standards. This resolution appropriates the balance remaining at June 30, 2016, in order to complete the project.

5. SUBJECT: CARRYOVER FY 16 REVENUE SHARING FUNDS

**A-FY-17-
CARRYOVER FY 16 REVENUE SHARING FUNDS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017 for the function and in the amount as follows:

930 Special Projects – VDOT Revenue Sharing \$1,814,093

The sources of the funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>	
419100 Developer Contributions	\$ 567,451
423103 VDOT Revenue Sharing	\$ 640,919
419108 Recovered Costs	\$ 550,000
451501 Designated Fund Balance	<u>\$ 55,723</u>
Total	\$1,814,093

Said resolution re-appropriates FY 16 designated funds to complete VDOT revenue sharing projects.

ISSUE/PURPOSE: Carryover of Funds for VDOT Revenue Sharing Projects.

JUSTIFICATION: During FY 2016, the County appropriated \$2,290,000 for the Price’s Fork Road project, the Meadow Creek Road realignment, and the Tyler Road roundabout revenue sharing projects. This resolution appropriates the balances remaining at June 30, 2016, in order to complete the projects.

6. **SUBJECT: SHERIFF – RECOVERED COSTS**

**A-FY-17-
SHERIFF
RECOVERED COSTS – EFFORT PROGRAM**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017, for the function and in the amount as follows:

321	Sheriff Grants	\$300
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
419108	Recovered Costs	\$300

Said resolution appropriates donations for the Enabling Friends for Our Response Team (EFFORT) Program.

ISSUE/PURPOSE: Effort Program Donations.

JUSTIFICATION: This resolution appropriates \$300 in donations received by the Sheriff’s Office for the Enabling Friends for Our Response Team (EFFORT) Program. The first annual EFFORT event was held in July and is designed to help members of the community with special needs be more comfortable around emergency personnel. The funds will be used to support the event each year.

7. **SUBJECT: COOPERATIVE EXTENSION – TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before approval of this resolution is \$453,500)**

**A-FY-17-
COOPERATIVE EXTENSION
TRANSFER FROM GENERAL CONTINGENCIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

<u>FROM:</u>		
950	General Contingencies	(\$2,313)

TO:
910 Cooperative Extension \$2,313

Said resolution transfers funds from General Contingencies to the Cooperative Extension Office to cover state approved salary increases.

ISSUE/PURPOSE: Cooperative Extension Budget Increase.

JUSTIFICATION: This transfer provides the County's match requirement for Cooperative Extension Office salary increases approved by the state.

C. COMPENSATION AND CLASSIFICATION PLAN

**1. SUBJECT: AMENDMENT TO THE COUNTY'S
COMPENSATION AND CLASSIFICATION
PLAN**

**R-FY-17-
AMENDMENT TO THE COUNTY'S FISCAL YEAR 2016-2017
COMPENSATION AND CLASSIFICATION PLAN**

WHEREAS, Changes to the County's Compensation and Classification Plan require approval by the Board of Supervisors; and

WHEREAS, The duties, responsibilities, and skills required for the former vacant Senior Program Assistant position in the Planning and GIS Department requires a significant change in focus from administrative support requiring a new position to be added to the Compensation and Classification Plan.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia does hereby approve the following changes to the Fiscal Year 2016-2017 Compensation and Classification Plan:

1. Abolish Senior Program Assistant position in the Planning and GIS Department at a pay grade 116.
2. Establish a Planning Technician position in the Planning and GIS Department at a pay grade 118.

Said resolution approves changes to the current Compensation and Classification Plan.

ISSUE/PURPOSE: Planning Technician Position.

JUSTIFICATION:

This resolution abolishes the position of Senior Program Assistant in the Planning and GIS Department and establishes a Planning Technician position. The new position will focus not only on assistance with administrative support functions but provide technical assistance to citizens as well as handle duties related to permitting, site plan reviews and zoning violation

D. APPOINTMENTS

1. SUBJECT: SOCIAL SERVICES BOARD – APPOINT PATRICIA AKERS

**R-FY-17-
SOCIAL SERVICES BOARD
APPOINT PATRICIA AKERS**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Patricia Akers** to the **Social Services Board** effective September 13, 2016 and expiring September 12, 2020.