

CONSENT AGENDA
April 14, 2014

A. APPROVAL OF MINUTES

1. SUBJECT: APPROVAL OF MINUTES DATED OCTOBER 16, 2013

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **A**.

B. SCHEDULE PUBLIC HEARING

1. SUBJECT: SCHEDULE A JOINT PUBLIC HEARING WITH VDOT – 6 YEAR SECONDARY ROAD IMPROVEMENT PLAN

**R-FY-14-
SCHEDULE JOINT PUBLIC HEARING WITH VDOT
6 YEAR SECONDARY ROAD IMPROVEMENT PLAN**

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby schedules a joint public hearing for **Monday, May 12, 2014 at 7:15 p.m.** or soon thereafter, in the Board Chambers located on the Second Floor in the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia to hear citizen comments on the proposed **Six-Year Secondary Road Improvement Plan** for Montgomery County for Fiscal Years 2014/15 through 2019/20 and on the establishment of priorities for the 2014-2015 budget year. Rural Addition requests will also be received at this public hearing.

BE IT FURTHER RESOLVED, That the Virginia Department of Transportation will assure proper advertising of said public hearing.

ISSUE/PURPOSE: Schedule a joint public hearing with VDoT.

JUSTIFICATION: § 33.1-70.01 of the Code of Virginia requires VDoT to hold a joint public hearing with the BoS each year to hear citizen comments on the proposed Six Year Secondary Road Improvement Plan.

C. APPROPRIATIONS AND TRANSFERS

1. **SUBJECT: TRANSFER – SHERIFF TO THE COMMONWEALTH’S ATTORNEY**

**A-FY-14-
TRANSFER OF FUNDS FROM THE
SHERIFF’S DEPARTMENT TO THE COMMONWEALTH’S ATTORNEY**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:

321 Sheriff’s Department (\$18,945)

TO:

200 Commonwealth’s Attorney \$18,945

Said resolution transfers appropriated asset forfeiture funds from the Sheriff’s Office to the Commonwealth’s Attorney.

ISSUE/PURPOSE: Transfer of funds.

JUSTIFICATION: This resolution transfers \$18,945 in asset forfeiture funds from the Sheriff’s Office to the Commonwealth’s Attorney. These funds were incorrectly placed in the Sheriff’s budget and should have been placed in the Commonwealth’s Attorney’s budget. This money was seized from cases investigated by the Montgomery County Drug Task Force and prosecuted by the Commonwealth’s Attorney’s office as a participant of the Department of Criminal Justice Services’ Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding.

2. **SUBJECT: SHERIFF – RECOVERED COSTS**

**A-FY-14-
SHERIFF – RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

320	Sheriff County	\$2,437
321	Sheriff County	\$1,926
322	Sheriff Project Lifesaver	<u>\$ 825</u>
	Total	\$5,188

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

419108	Recovered Costs	\$2,437
419104	Confiscations	\$1,126
419117	DARE	\$ 800
424401	Project Lifesaver	<u>\$ 825</u>
	Total	\$5,188

Said resolution appropriates recovered costs, monies received from the Department of Criminal Justice Services Asset Forfeitures, DARE and Project Lifesaver funds.

ISSUE/PURPOSE: Appropriate Recovered Costs.

JUSTIFICATION: This resolution appropriates recovered cost revenue for reimbursements for:

Security Services	\$ 680
DEA Recovered Costs	\$ 944
Petty cash payments	\$ 213
Refunds	<u>\$ 600</u>
Total Recovered Costs	\$2,437

The Sheriff provides security services at local sporting events. This resolution also appropriates \$680 in recovered costs for these services.

The Sheriff also has deputies assigned to the DEA task force, which reimburses the County for any overtime worked. This resolution appropriates \$944 for these services.

<u>Revenue Account</u>		
411605	DMV Stop Fee	\$2,744
416010	Warrant-In-Debt Fees	\$ 84
	Total	\$2,828

Said resolution appropriates DMV Stop Fees and Warrant in Debt Fees collected to pay the associated fee to the DMV and Commonwealth of Virginia.

ISSUE/PURPOSE: DMV and Warrant in Debt service charges.

JUSTIFICATION: The Treasurer’s office issues DMV stops on delinquent taxpayers. This program prevents taxpayers from receiving DMV license renewals until their delinquent taxes are paid to the County. The DMV charges an administrative fee to the County, which the Treasurer’s office passes on to the taxpayer. This resolution appropriates funds received to date under this program.

4. SUBJECT: ECONOMIC DEVELOPMENT

**A-FY-14-
ECONOMIC DEVELOPMENT
CAPITAL PROJECTS REIMBURSEMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

451209 Transfer to County Capital Projects \$14,423

The source of funds for the foregoing appropriation is as follows:

451203 Undesignated Fund Balance \$14,423

BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

810 Economic Development Capital Projects \$14,423

The source of funds for the foregoing appropriation is as follows:

451100 Transfer from General Fund \$14,423

Said resolution appropriates funds from Fund Balance to County Capital projects to cover the costs of reimbursing the Economic Development Authority (EDA) for expenses associated with the surplus of County properties. These funds will be recovered from the sales proceeds of these properties.

ISSUE/PURPOSE: Reimbursement of Funds to the EDA.

JUSTIFICATION: This resolution appropriates \$14,423 from the Capital Reserve to County Capital projects to cover the cost of reimbursing the Economic Development Authority (EDA) for the surplus of county properties below:

Prices Fork Elementary	\$10,105
Blacksburg Middle School	\$ 3,768
Junkin Street School Offices	<u>\$ 550</u>
Total	\$14,423

Upon the sale of these properties, the County will be reimbursed from the sales proceeds for these expenditures.

5. SUBJECT: FIRE AND RESCUE CAPITAL RESERVE FUND – TRANSFER TO FIRE AND RESCUE CAPITAL PROJECTS

**A-FY-14-
FIRE AND RESCUE CAPITAL RESERVE FUND
TRANSFER TO FIRE AND RESCUE CAPITAL PROJECTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation within the County Capital Projects Fund is hereby authorized, as follows:

FROM:
123301 599000 Fire and Rescue Capital Reserve (\$15,000)

TO:
123301 571050 Volunteer Fire Department Capital Projects \$15,000

Said resolution transfers appropriated CIP funds to consolidate monies within existing Fire and Rescue Capital Projects as approved by the Fire and Rescue Commission.

ISSUE/PURPOSE: Transfer of Fire and Rescue Capital Reserve Funds.

JUSTIFICATION:

Proceeds from the sale of a Longshop McCoy Fire Department trailer were appropriated in FY 13 when they were received. In July 2013 they were rolled over into the Fire and Rescue Capital Reserve. These funds are now being transferred to Longshop McCoy Rescue as approved by the Fire and Rescue Commission. \$7,500 will be used toward the purchase of a truck and \$7,500 will be returned to the department to offset the cost of an air unit.

D. CPMT

1. SUBJECT: AMENDMENT TO THE CPMT MEMBERSHIP

**R-FY-14-
RESOLUTION AMENDING THE COUNTY
COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MEMBERSHIP**

WHEREAS, The Board of Supervisors has created a Community Policy and Management Team (CPMT) comprised of the following eleven members:

1. Executive Director of New River Community Services or his/her designee
2. Director of the 27th Judicial District Court Services or his/her designee
3. Director of the New River Health District or his/her designee
4. Director of Human Services or his/her designee
5. County Administrator or his/her designee
6. Superintendent of Schools or his/her designee
7. Executive Director of New River Community Action or his/her designee
8. Director of the County Office on Youth or his/her designee
9. Parent Representative
10. Assistant County Administrator
11. Director Department of Social Services or his/her designee

WHEREAS, The Board of Supervisors desires to amend the membership of the CPMT by eliminating the Assistant County Administrator appointment because it is redundant to the County Administrator position, the Director of the County Office on Youth because the Office on Youth no longer exists and the Executive Director of New River Community Action because that group is not considered as a private provider or association of providers of children or family services and in its place add as a new member a representative of a private organization or association of providers for children or family services if such organization or association is located within the County; and

WHEREAS, The current appointments and their terms on the CPMT shall remain with the exception of the Assistant County Administrator, the Director of the County Office on Youth and the Executive Director of New River Community Action which said appointment shall be deemed terminated effective with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby amends the membership of the County CPMT by removing from the CPMT the Assistant County Administrator position, the Director of the County Office on Youth position and the Executive Director of New River Community Action position and add as a new member a representative of a private organization or association of providers for children or family services position to the CPMT if such organization or association is located with the County.

ISSUE/PURPOSE: Amend the CPMT membership.

JUSTIFICATION: The membership of the CPMT is defined by Code, and the Board of Supervisors may add members at its discretion. The initial resolution establishing the membership was established twenty-two years ago and since that time the positions of certain representatives have been abolished or changed. This resolution reconstitutes the membership of the CPMT to be compliance with the Code and to eliminate positions that no longer exist as members. TAB B provides a chart of the history of the membership and the recommended change for comparison.

E. APPOINTMENTS

1. SUBJECT: NEW RIVER COMMUNITY COLLEGE BOARD – RE-APPOINT SUE THACKER

**R-FY-14-
APPOINTMENT
NEW RIVER COMMUNITY COLLEGE BOARD**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Sue Thacker** to the **New River Community College Board** effective July 1, 2014 and expiring June 30, 2018.

ISSUE/PURPOSE: Re-appoint Sue Thacker to the New River Community College Board.

JUSTIFICATION: As directed by the BoS, a letter was sent to Ms. Thacker asking her if she wished to be re-appointed to the New River Community College Board. Ms. Thacker responded that she wishes to be re-appointed.

2. SUBJECT: MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT COMMISSION-CHAMBER OF COMMERCE REPRESENTATIVE

**R-FY-14-
APPOINTMENT
MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT COMMISSION
CHAMBER OF COMMERCE REPRESENTATIVE**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Shaun Rai** as a Montgomery County Chamber of Commerce representative to the **Montgomery Regional Economic Development Commission** effective April 15, 2014 and expiring April 14, 2017.

ISSUE/PURPOSE: Appoint Shaun Rai as a Chamber of Commerce representative to the EDC.

JUSTIFICATION: See TAB C for a copy of the letter/e-mail from Sharon Scott of the Chamber of Commerce, recommending Mr. Rai's appointment.

3. SUBJECT: MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT COMMISSION – RADFORD UNIVERSITY REPRESENTATIVE

**R-FY-14
APPOINTMENT
MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT COMMISSION
RADFORD UNIVERSITY REPRESENTATIVE**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Joe Carpenter** as Radford University's representative to the **Montgomery Regional Economic Development Commission** effective April 15, 2014 and expiring April 14, 2017.

ISSUE/PURPOSE: Appoint Joe Carpenter as Radford University's representative to the EDC.

JUSTIFICATION: See TAB D for a copy of the e-mail from Penelope Kyle, President of Radford University.

4. SUBJECT: NEW RIVER-HIGHLANDS RESOURCE
CONSERVATION AND DEVELOPMENT
COUNCIL (RC&D) – APPOINT A
MONTGOMERY COUNTY
REPRESENTATIVE

**R-FY-14-
APPOINTMENT
NEW RIVER-HIGHLANDS RESOURCE
CONSERVATION AND DEVELOPMENT COUNCIL (RC&D)
MONTGOMERY COUNTY REPRESENTATIVE**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Karen Drake** as Montgomery County's representative to the **New River-Highlands Resource Conservation and Development Council** effective April 15, 2014 and expiring December 31, 2014.

BE IT FURTHER RESOLVED, That employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

ISSUE/PURPOSE: Appoint Planning Director Karen Drake to the RC&D Council.

JUSTIFICATION: When RC&D representatives made a presentation to the BoS at their February 24, 2014 meeting, RC&D Coordinator Gary Boring explained that representatives appointed to the RC& D Council are not required to be a member of the Board of Supervisors. The Council does want someone that will show up and participate in the meetings. They encourage appointed members to attend the council meetings and report back to their sponsoring board.