

CONSENT AGENDA

December 16, 2013

A. APPROVAL OF MINUTES

1. SUBJECT: APPROVAL OF MINUTES DATED JUNE 24, 2013

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB E.

B. SCHEDULE PUBLIC HEARING

1. SUBJECT: SCHEDULE PUBLIC HEARING

**~~R-FY-14-~~
RESOLUTION SCHEDULING A PUBLIC HEARING
ON AN PROPOSED ORDINANCE AMENDING CHAPTER 3,
ENTITLED ANIMALS, OF THE CODE OF THE COUNTY OF MONTGOMERY,
VIRGINIA IN ORDER TO COMPLY WITH STATE LAW CHANGES CONCERNING
DANGEROUS AND VICIOUS DOGS ENABLING LEGISLATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors hereby agrees to schedule a public hearing for Monday, January 13, 2014 at 7:30 p.m. or as soon thereafter, in the Board Chambers of the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia for the purpose of receiving comments on the proposed Ordinance Amending Chapter 3, Entitled Animals, of the Code of the County of Montgomery, Virginia in order to comply with State Law Changes Concerning Dangerous and Vicious Dogs Enabling Legislation.

ISSUE/PURPOSE: Schedule a public hearing.

JUSTIFICATION: See TAB F for a copy of the proposed changes to Chapter 3, entitled Animals.

C. APPROPRIATIONS AND TRANSFERS

1. SUBJECT: SHERIFF – RECOVERED COSTS AND FY 13 CARRYOVER

**A-FY-14-
SHERIFF
RECOVERED COSTS AND
FY 13 CARRYOVER**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

320 Sheriff County \$104,621

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

419108 Recovered Costs	\$ 16,431
451205 Designated Fund Balance	\$ 88,190
Total	\$104,621

Said resolution appropriates recovered costs for use by the Sheriff's department and carries forward the balance remaining in the Forfeited Asset Sharing program as of June 30, 2013.

ISSUE/PURPOSE: Recovered costs and designated carryover

JUSTIFICATION: This resolution appropriates recovered cost revenue for:

Security Services (\$13,981) - The Sheriff's Office provides security services at area high school and university sporting events. This resolution appropriates \$13,981 for these services provided by the Sheriff's Office

Meal Per Diems (\$630) - This resolution also provides reimbursements for meals purchased, but were then reimbursed by DCJS. \$630 was refunded to the Sheriff and is appropriated back into the Sheriff's budget for other uses.

Litter Pick up Payments (\$816) - The Sheriff's office Inmate Litter pick up program is funded in two ways. The Sheriff's office contracts with VDOT contractors to pick up litter along the Route 460 by-pass and is reimbursed for this work. This resolution appropriates funds received (\$816) from

the VDOT contractor. The County-funded portion of the program focuses on other roads within the County. Litter is not collected by VDOT on these roads.

DEA Overtime Reimbursements (\$1,004) – This resolution also appropriates \$1,004 in monies reimbursed by the DEA for drug related investigations.

This resolution appropriates \$88,190 received as part of this program but not expended in previous years. This money was seized from cases investigated by the Montgomery County Drug Task Force and prosecuted by the Commonwealth Attorney’s office as a participant of the Department of Criminal Justice Services’ Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding. Therefore, unexpended year funds must be carried over until used for law enforcement purposes.

2. SUBJECT: COUNTY FY 13 CARRY FORWARD REQUESTS –

**~~A-FY-14-~~
COUNTY FY 13
CARRYFOWARD REQUEST**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

100	Board of Supervisors	\$24,660
140	Information Technology	\$6,000
152	Assessment	\$2,400
170	Registrar	\$1,983
180	Internal Services	\$133,946
200	Commonwealth Attorney	\$55,000
210	Circuit Court	\$6,601
220	General District Court	\$750
250	Clerk of Court	\$17,822
400	General Services	\$6,961
710	Regional Library	\$31,436
800	Planning & GIS	\$14,430
451209	Transfer to County Capital Projects	<u>\$86,703</u>
	Total	\$388,692

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>			
02	451203	Undesignated Fund Balance	\$388,692

BE IT FURTHER RESOLVED, That the County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

700	Parks and Recreation	\$86,703
-----	----------------------	----------

The source of funds for the foregoing appropriation is as follows:

451100	Transfer from General Fund	\$86,703
--------	----------------------------	----------

Said resolution appropriates amounts recommended to be carried forward for use in the current year.

ISSUE/PURPOSE: FY 13 Carryforward Requests.

JUSTIFICATION: This resolution appropriates funds remaining at June 30, 2013 for use in the current year for one-time expenses.

Departments were allowed to request funds remaining at the end of June 30, 2013 provided they met the following criteria:

- No more than 60% of the remaining departmental balance after adjusting for revenue shortfalls and one-time monies carried forward from FY 13;
- After these adjustments, the balance for carry forward must be at least \$500;
- Requests must be for one-time, non-recurring items only;
- Requests must be for non-personnel items;
- Requests will not result in future funding requests in the FY 15 budget to continue these items;
- Requests must be able to be expended or encumbered before June 30, 2014.

This resolution includes funding requests that meet the above criteria and are recommended for approval. A detailed chart is included in TAB G.

3. SUBJECT: CAPITAL RESERVE TRANSFER – ALLEGHANY SPRINGS CONSOLIDATED SITE

**A-FY-14-
CAPITAL RESERVE TRANSFER TO COUNTY CAPITAL PROJECTS
FOR THE ALLEGHANY SPRINGS CONSOLIDATED SITE**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

451209	Transfer to County Capital Projects	\$83,000
--------	-------------------------------------	----------

The source of funds for the foregoing appropriation is as follows:

451205	Designated Fund Balance – Capital Reserve	\$83,000
--------	---	----------

BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

400	Alleghany Springs Consolidated Site Project	\$83,000
-----	---	----------

The source of funds for the foregoing appropriation is as follows:

451100	Transfer from General Fund	\$83,000
--------	----------------------------	----------

Said resolution appropriates funds from the Capital Reserve to the County Capital Projects Fund to cover the costs of establishing a full service consolidated site in the Alleghany Springs area.

ISSUE/PURPOSE: Appropriates funds for the construction of a new Alleghany Springs Consolidated Site.

JUSTIFICATION: This resolution appropriates \$83,000 from the Capital Reserve cover costs including: land, compactor, recycling containers, fencing, etc.

D. EASEMENTS

- 1. SUBJECT: CONVEYANCE OF A TEMPORARY EASEMENT TO AEP – AUBURN MIDDLE SCHOOL**

R-FY-14-

A RESOLUTION APPROVING THE CONVEYANCE OF A TEMPORARY EASEMENT TO AMERICA ELECTRIC POWER FOR THE RELOCATION OF EXISTING OVERHEAD POWER LINE SERVING AUBURN MIDDLE SCHOOL

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby agrees to convey American Electric Power a Temporary Easement on the Auburn Campus as shown on the attached sketch entitled “AMS Temporary Relocation” dated 12/4/2013 in order to accommodate the relocation of an existing overhead power line currently serving the Auburn Middle School; and

BE IT FURTHER RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby authorizes James D. Politis, Chair, to execute the Temporary Easement on behalf of the Board of Supervisors of the County of Montgomery, Virginia.

ISSUE/PURPOSE: Conveyance of a temporary easement on the Auburn Middle School Campus.

JUSTIFICATION: A temporary easement is needed in order to accommodate the relocation of an existing overhead power line currently serving AMS. See TAB H .

E. APPOINTMENTS

- 1. SUBJECT EMERGENCY SERVICES DIRECTOR RE-APPOINT F. CRAIG MEADOWS**

R-FY-14-

EMERGENCY SERVICES DIRECTOR RE-APPOINT F. CRAIG MEADOWS

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **F. Craig Meadows as Director of Emergency Services** effective January 1, 2014 and expiring December 31, 2014.

BE IT FURTHER RESOLVED, That employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

ISSUE/PURPOSE: Re-appoint the County Administrator as
Emergency Services Director.

JUSTIFICATION: This is an annual appointment.

2. **SUBJECT: MONTGOMERY REGIONAL ECONOMIC
DEVELOPMENT COMMISSION
RE-APPOINT MICHAEL B. MILLER**

**R-FY-14-
MONTGOMERY REGIONAL ECONOMIC
DEVELOPMENT COMMISSION
RE-APPOINT MICHAEL B. MILLER**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Michael B. Miller** to the **Montgomery Regional Economic Development Commission** effective January 1, 2014 and expiring December 31, 2016.

ISSUE/PURPOSE: Re-appoint Michael B. Miller to the Montgomery
Regional Economic Development Commission.

JUSTIFICATION: At the direction of the BoS, the County
Administrator sent a letter to Mr. Miller and asked
him if he was interested in re-appointment to the
EDC, and Mr. Miller responded that he wished to
be re-appointed.

3. **SUBJECT: NEW RIVER VALLEY ECONOMIC
DEVELOPMENT ALLIANCE –
RE-APPOINT JOHN PHILLIPS**

**R-FY-14-
NEW RIVER VALLEY ECONOMIC
DEVELOPMENT ALLIANCE
RE-APPOINT JOHN PHILLIPS**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **John S. Phillips** as Montgomery County's at-large (private sector) representative to the **New River Valley Economic Development Alliance** effective January 1, 2014 and expiring December 31, 2014.

ISSUE/PURPOSE: Re-appoint John S. Phillips to the NRV Economic
Development Alliance.

JUSTIFICATION: As directed by the BoS, a letter was sent to Mr.
Phillips asking if he wished to be re-appointed to
the NRV Economic Development Alliance. Mr.
Phillips has responded that he wishes to be re-
appointed.