

TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator
L. Carol Edmonds, Deputy County Administrator

DATE: October 24, 2016

SUBJECT: AGENDA REPORT

I. CALL TO ORDER

II. ELECTION OF VICE CHAIR

A. SUBJECT: ELECTION OF VICE-CHAIR

**R-FY-17-
ELECTION OF VICE CHAIR
CALENDAR YEAR 2016**

BE IT RESOLVED, That _____ be and hereby is, elected as Vice Chair of the Montgomery County Board of Supervisors for calendar year 2016 or until a successor is elected prior to December 31, 2016 to fill the unexpired term of Gary D. Creed.

ISSUE/PURPOSE: To fill the unexpired term of Gary D. Creed.
See TAB A for a copy of the election procedures.

III. INTO CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (7) Consultation with Legal Counsel and Briefings from Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body; and Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring Provision of Legal Advice by Such Counsel

1. 7 Hills, Inc. – Zoning & Building Violations 7120-7130

- (3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body

1. Former Blacksburg High School Property

IV. OUT OF CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

V. CERTIFICATION OF CLOSED MEETING

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

VI. INVOCATION

VII. PLEDGE OF ALLEGIANCE

VIII. PRESENTATIONS, RECOGNITIONS AND AWARDS

A. New River Community College- Access to Community College Education (ACCE) Program

Angie Covey will make a presentation on NRCC's ACCE Program. Access to Community College Education (ACCE) is a public/private partnership that makes college available tuition-free to high school graduates from participating localities in the New River Valley by covering the cost of tuition for two years at New River Community College. The locality designates a dollar amount that is matched by donations from local industries and private sponsors. ACCE supports as many students as possible based on student need and funds available for the program. The goal of the ACCE program is for students to graduate from NRCC prepared to join the workforce or transfer to a four-year university without college debt.

IX. INTO WORK SESSION

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Animal Care and Adoption Center
2. Mountain Valley Pipeline (TAB B)

X. OUT OF WORK SESSION

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

1. Action from Work Session

XI. PUBLIC ADDRESS

XII. ADDENDUM

XIII. CONSENT AGENDA

XIV. NEW BUSINESS

A. SUBJECT: ANIMAL CARE AND ADOPTION CENTER – ESTABLISH OPERATING BUDGET

**A-FY-17-
ANIMAL CARE AND ADOPTION CENTER
TRANSFER FROM SPECIAL CONTINGENCIES AND GENERAL SERVICES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:

960	Special Contingencies	(\$ 83,162)
400	General Services	<u>(\$ 51,300)</u>
	Total	(\$134,462)

TO:

340	Animal Care and Adoption Center	\$134,462
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FURTHER, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ended June 30, 2017, for the function and in the amount as follows:

340	Animal Care and Adoption Center	\$80,316
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The source of the funds for the forgoing appropriation is as follows:

Revenue Account

416158	Designated Fund Balance-	\$80,316
	Donation- Animal Care and Adoption Center	

Said resolution transfers and appropriates funds to establish an operating budget for the Animal Care and Adoption Center.

ISSUE/PURPOSE: Animal Care and Adoption Center budget.

JUSTIFICATION: The Animal Care and Adoption Center is scheduled to open in January; therefore, to prepare for the transition, the budget needs to be in place currently. Donations totaling \$250,000 have been committed to the Center of which (with this appropriation) \$130,316 has been used to date, leaving a balance of \$119,684 for future use. All expenditures for this budget are estimates, given there is no cost history for the operation of the Center. This resolution transfers

funds earmarked in Special Contingencies for the Animal Care and Adoption Center to the operational budget. After this resolution, the balance in Special Contingencies for the Animal Care and Adoption Center is \$52,838. Funds in the General Services budget that supported the Friends of Animal Care and Control, part time cleaning staff and utility bills for the existing shelter are also transferred to this account for the Center.

B. SUBJECT: AMENDMENT TO THE COUNTY’S FISCAL YEAR 216-2017 COMPENSATION AND CLASSIFICATION PLAN

R-FY-17-AMENDMENT TO THE COUNTY’S FISCAL YEAR 2016-2017 COMPENSATION AND CLASSIFICATION PLAN

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Fiscal Year 2016-2017 Compensation and Classification Plan is hereby amended with the following changes:

1. Add a classification of Shelter Supervisor at a pay grade of 112;
2. Add a classification of Shelter Assistant at a pay grade of 107;
3. Add a classification of Volunteer/Education Coordinator at a pay grade of 113; and
4. Add a classification of Adoption/Rescue Coordinator at a pay grade of 113.

Said resolution amends the Compensation and Classification Plan for Fiscal Year 2016-2017 to add new classifications to address staffing at the new Animal Care and Adoption Center.

ISSUE/PURPOSE: Amend the Compensation and Classification Plan.

JUSTIFICATION: In order to provide staffing for the Animal Care and Adoption Center additional job classifications need to be added to the Compensation and Classification Plan. This resolution adds these classifications. The following chart shows the salary ranges:

Pay grade	Minimum	Midpoint	Maximum
107	\$23,552	\$29,911	\$36,505
112	\$30,540	\$38,175	\$48,864
113	\$32,067	\$40,083	\$51,307

See TAB D for a copy of job classifications and duties for the Animal Care and Adoption Center.

C. SUBJECT: COUNTY CAPITAL PROJECTS - RINER FIRE STATION

**A-FY-17-
COUNTY CAPITAL PROJECTS
RINER FIRE STATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017, for the function and in the amount as follows:

570120	Transfer to County Capital Projects	\$3,700,000
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The source of funds for the foregoing appropriation is as follows:

451500	Undesignated Fund Balance	\$3,700,000
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BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2017 for the function and in the amount as follows:

124001RN	Riner Fire Station	\$3,700,000
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The source of funds for the foregoing appropriation is as follows:

451020	Transfer from General Fund	\$3,700,000
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Said resolution appropriates funds from undesignated fund balance to the Riner Fire Station Project.

ISSUE/PURPOSE: Riner Fire Station

JUSTIFICATION: In June 2016, the Board of Supervisors appropriated \$421,585 for costs associated with the purchase of land for the new Riner Fire Station and Recreation Site. This resolution transfers funds from the General Fund to cover the estimated cost of the new Riner Fire Station building.

XV. COUNTY ATTORNEY'S REPORT

XVI. COUNTY ADMINISTRATOR'S REPORT

XVII. BOARD MEMBERS' REPORT

1. Supervisor King
2. Supervisor Perkins
3. Supervisor Creed
4. Supervisor Biggs
5. Supervisor DeMotts
6. Supervisor Sheppard
7. Supervisor Tuck

XVIII. OTHER BUSINESS

XIX. ADJOURNMENT

FUTURE MEETINGS

Special Joint Meeting
With the Town of Blacksburg
Wednesday, November 16, 2016
Time and Place – TBD

Regular Meeting
Monday, November 21, 2016
6:00 p.m. Closed Meeting
7:15 p.m. Regular Session

Adjourned Meeting
Monday, November 28, 2016
6:00 p.m. Closed Meeting
7:15 p.m. Regular Session

Special Meeting
Legislative Meeting
Monday, December 12, 2016
6:00 p.m.

Regular Meeting
Monday, December 19, 2016
6:00 p.m. Closed Meeting
7:15 p.m. Regular Session