

TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator
L. Carol Edmonds, Deputy County Administrator

DATE: March 23, 2015

SUBJECT: AGENDA REPORT

I. CALL TO ORDER

II. INTO CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

- Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
1. Adjustment and Appeals Board
 2. Alcohol Safety Action Program

III. OUT OF CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

IV. CERTIFICATION OF CLOSED MEETING

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting

requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

V. INVOCATION

VI. PLEDGE OF ALLEGIANCE

VII. PRESENTATIONS, RECOGNITIONS, AND AWARDS

A. Montgomery County Treasurer

Richard Shelton, Treasurer, will make a presentation on the proposed proration of personal property tax.

1. Action following Presentations, Recognitions and Awards

VIII. PUBLIC HEARING

A. SUBJECT: BOARD OF SUPERVISORS

The following public hearing was advertised pursuant to law in the “NEW RIVER VALLEY” Section of the Roanoke Times on March 8, 2015 and March 15, 2015:

Request for a Public Utility Easement – Shenandoah Cable Television, LLC
Shenandoah Cable Television, LLC’s (Shentel) request for the Board of Supervisors to convey a ten-foot (10’) wide easement to Shenandoah Cable Television, LLC’s adjacent to Prices Fork Road on County Property Tax Map No. 283-1-6 commonly referred to as the Blacksburg Middle School and Kipps Elementary School in the Town of Blacksburg, Price’s Fork Magisterial District. See TAB A.

1. Action following Public Hearing

IX. PUBLIC ADDRESS

1. Action following Public Address

X. ADDENDUM

XI. CONSENT AGENDA

XII. INTO WORK SESSION

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. FY 2015-2016 Budget

XIII. OUT OF WORK SESSION

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

1. Action following Work Session

XIV. OLD BUSINESS

**A. SUBJECT: REMOVE FROM THE TABLE –
FIELDSTONE HOUSING DEVELOPMENT**

**R-FY-15-
REMOVE FROM THE TABLE
FIELDSTONE HOUSING DEVELOPMENT**

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board hereby removes from the table the resolution expressing the County's commitment to support the development of affordable housing on Givens Lane in the Town of Blacksburg, Va.

ISSUE/PURPOSE: Remove from the Table.

JUSTIFICATION:

At the March 9, 2015 meeting, the Board tabled the resolution to consider a resolution to provide an incentive grant through the Montgomery County Economic Development Authority to help assist Fieldstone Housing Development receive points under the federal Low-Income Housing Tax Credit (LIHTC) program. The Board requested additional information on the proposed development. The vote to table the proposed resolution was unanimous; therefore, any Board member that was present at the March 9, 2015 meeting can make a motion to remove it from the table.

B. SUBJECT: FIELDSTONE HOUSING DEVELOPMENT

R-FY-15-

A RESOLUTION EXPRESSING THE COUNTY'S COMMITMENT TO SUPPORT THE DEVELOPMENT OF AFFORDABLE HOUSING ON GIVENS LANE IN THE TOWN OF BLACKSBURG, COUNTY OF MONTGOMERY, VIRGINIA

WHEREAS, Pursuant to Virginia Code §36-55.30, the Virginia Housing and Development Authority ("VHDA") may exercise powers related to the development and financing of residential housing in the Commonwealth of Virginia; and

WHEREAS, As the administrator of the federal Low-Income Housing Tax Credit (LIHTC) program, VHDA has finalized the 2015 Qualified Allocation Plan ("QAP") that governs the process for application and award of LIHTC credits to eligible affordable housing developments; and

WHEREAS, Under the QAP, VHDA will award application points to LIHTC project where a resolution passed by the locality in which the proposed development is to be located commits financial support to the development in a form approved by the Authority or provides a commitment to donate land, buildings or tap fee waivers; and

WHEREAS, The LIHTC can be leveraged to provide affordable housing within the Town of Blacksburg, County of Montgomery, Virginia; and

WHEREAS, The proposed Fieldstone development ("Development") located at 401 Givens Lane is designed to provide affordable housing within the Town of Blacksburg, County of Montgomery, Virginia and will include 60 age-

and income-restricted units (Fieldstone Senior), and 84 income-restricted multi-family units (Fieldstone Family); and

WHEREAS, The Town of Blacksburg has adopted a Resolution expressing the Town’s commitment to financially support this Development of affordable housing by permitting the use of Town Stormwater Facilities, waiver of building permits, fees, and water and sewer connection fees and an annual grant of Town Real Estate Taxes for 15 years based on the increased assessed values due to the Development; and

WHEREAS, The County of Montgomery has determined to commit to providing grants through the Montgomery County Economic Development Authority based on increased real estate values to help the proposed Development receive points under the LIHTC program.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby agrees as follows:

1. An annual grant through the Montgomery County Economic Development Authority for _____ years in the amount of _____% of the County real estate taxes on the tax increment (the amount of future increases in the real estate tax assessment above the existing assessment) of the Fieldstone property (as described in the metes and bounds legal description included as Exhibit A), which shall be determined by subtracting (i) the stipulated current assessed value of the Fieldstone property (\$584,000) from (ii) the future assessed value of the Fieldstone property (as determined by the Montgomery County Commissioner of the Revenue) on an annual basis up to maximum future assessment of \$_____, not to exceed a maximum grant in any year of \$_____, subject to annual appropriation, beginning on January 1st following the issuance of a final certificate of occupancy for the Development.

2. That, the Board of Supervisors will take the appropriate actions required to provide the support specified in the preceding paragraph subject to the following: (i) appropriation of any necessary funds, (ii) the relocation of existing mobile home tenants on the Development site to the Blacksburg Town Council’s satisfaction, (iii) the tax credit entities’ (Fieldstone Senior LP and Fieldstone Family Partners LP) receipt of the LIHTC, and (iv) the construction and use of the Development in accord with the approved rezoning (Ordinance 1758) by the Town of Blacksburg, Virginia.

ISSUE/PURPOSE: A resolution expressing the County's commitment to support the Fieldstone Housing Development of affordable housing.

JUSTIFICATION: Montgomery County has been asked to provide an incentive grant through the Montgomery County Economic Development Authority to help assist the proposed development receive points under the federal Low-Income Housing Tax Credit (LIHTC) program. TAB D provides information on Fieldstone's revised proposal and other options the Board may want to consider.

XV. NEW BUSINESS

A. SUBJECT: ESTABLISH AN ADVERTISED REAL ESTATE TAX RATE AND FY 2016 BUDGET

**R-FY-15-
RESOLUTION ESTABLISHING AN
ADVERTISED REAL ESTATE TAX RATE
AND ADVERTISED FY 2015-2016 BUDGET**

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby authorizes the County Administrator to advertise a Real Estate tax rate of _____ cents per \$100 of assessed valuation of real estate based on 100% of fair market value.

BE IT FURTHER RESOLVED, That the Board of Supervisors of the County of Montgomery, Virginia, hereby authorizes the County Administrator to advertise a Fiscal Year 2015-2016 Budget in the amount of \$_____.

ISSUE/PURPOSE: To establish an advertised tax rate and advertise the proposed budget.

**B. SUBJECT: COMMISSIONER OF THE REVENUE
TRANSFER FROM SPECIAL
CONTINGENCES (Balance before approval of
this transfer is \$96,605)**

**A-FY-15-
COMMISSIONER OF THE REVENUE
TRANSFER FROM SPECIAL CONTINGENCIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

<u>FROM:</u>		
960	Special Contingencies	(\$20,086)
<u>TO:</u>		
152	Assessments	\$20,086

Said resolution transfers appropriated funds from Special Contingencies to the Commissioner of the Revenue to add a full-time position on an interim basis to analyze the fiscal impact of proration.

ISSUE/PURPOSE: Commissioner of Revenue: Temporary Position.

JUSTIFICATION: This resolution funds a temporary position in the Commissioner of the Revenue office to analyze the impact of prorating personal property taxes. The position will be temporary without benefits for eight months, ending November 30, 2015. If the ongoing revenues generated from proration significantly exceed the costs of proration, the temporary position may be funded permanently if the BOS wishes to pursue proration.

C. SUBJECT: PROCLAMATION-CHILD ABUSE PREVENTION MONTH APRIL 2015

**R-FY-15-
PROCLAMATION
CHILD ABUSE PREVENTION MONTH
APRIL 2015**

WHEREAS, Preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

WHEREAS, Child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, The majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, All citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

WHEREAS, Effective child abuse prevention programs succeed because of partnerships created among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia does hereby proclaim *April* as *Child Abuse Prevention Month* and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in efforts to support families, thereby preventing child abuse and neglect and strengthening the communities in which we live.

ISSUE/PURPOSE: Adopt resolution proclaiming April as Child Abuse Prevention month.

JUSTIFICATION: The Town of Christiansburg plans to adopt a similar resolution and has invited other municipalities to consider doing the same.

D. SUBJECT: PROCLAIM APRIL 1-7, 2015 AS LOCAL GOVERNMENT EDUCATION WEEK

**R-FY-15-
PROCLAMATION
LOCAL GOVERNMENT EDUCATION WEEK
APRIL 1-7, 2015**

WHEREAS, Local governments throughout the Commonwealth provide valuable services to the residents of the communities they serve; and

WHEREAS, Local governments and their employees play a vital role in the health and vitality of communities through the enforcement of state and local laws, promotion of public health and safety, provision of recreational opportunities, and education of local children; and

WHEREAS, Local government officials across the Commonwealth promote civic education and engagement to help citizens better understand their local government, foster a positive sense of community, and prepare the next generation of local government managers; and

WHEREAS, The designation of a statewide week devoted to educating individuals as to the role that local government plays in their life would more effectively recognize and promote civic education within school systems and in the larger community; and

WHEREAS, The first week in April is an appropriate week to designate, as it was on April 2, 1908 that the Council-Manager form of government was created in the City of Staunton.

NOW, THEREFORE, BE IT PROCLAIMED, By the Board of Supervisors of Montgomery County that **April 1-7, 2015** is hereby designated as **Local Government Education Week**.

BE IT FURTHER PROCLAIMED, That the Board of Supervisors of Montgomery County will promote civic education and engagement in an effort to educate citizens about their local government, strengthen the sense of community, and engage the next generation of local government managers.

ISSUE/PURPOSE: Adopt resolution proclaiming April 1-7, 2015 as Local Government Education Week.

E. SUBJECT: PROCLAMATION - MARCH IS AMERICAN RED CROSS MONTH

**R-FY-15-
PROCLAMATION
MARCH PROCLAIMED AS
AMERICAN RED CROSS MONTH**

WHEREAS, The history of the American Red Cross is inseparable from the history of America itself; and

WHEREAS, Since 1881 American Red Cross members and volunteers have been an essential part of our nation's response to war, natural disasters, and other human suffering; and

WHEREAS, Each year the President of the United States proclaims March "Red Cross Month"; and

WHEREAS, The American Red Cross brings help and hope to people in need, support their communities, helping people donate blood, teaching first aid, and increasing local preparedness; and

WHEREAS, The New River Valley Chapter includes the counties of Bland, Floyd, Giles, Montgomery, Pulaski, and the City of Radford which is a part of the Virginia Mountain Region; and

WHEREAS, In 2012 the New River Valley Chapter provided 22 disaster responses and 22 families assisted, 555 disaster preparedness presentations, instructed 4,826 people in lifesaving skills, provided over 107 services and assistance to military families, and 676 community services provided.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors does hereby proclaim **March 2015 as American Red Cross Month**.

BE IT FURTHER RESOLVED, The Board of Supervisors encourages all citizens to observe **March 2015 as American Red Cross Month** by supporting this organization that brings help and hope to people in need.

ISSUE/PURPOSE: Proclaim March as American Red Cross Month.

JUSTIFICATION: This resolution is listed at the request of the Red Cross Virginia Region, who is requesting proclamations of Red Cross month throughout the State.

**F. SUBJECT: RESOLUTION RECOGNIZING THE
DAYSRING CHRISTIAN ACADEMY
VARSITY GIRLS BASKETBALL TEAM
NATIONAL CHAMPIONSHIP**

R-FY-15

**RESOLUTION RECOGNIZING THE
DAYSRING CHRISTIAN ACADEMY
VARSITY GIRLS BASKETBALL TEAM
NATIONAL CHAMPIONS**

WHEREAS, Excellence and success in competitive sports can be achieved only through strenuous practice, team play and team spirit; and

WHEREAS, Athletic competition enhances the moral and physical development of the young people in Montgomery County, preparing them for the future by instilling in them the value of teamwork, a sense of fair play, and competition; and

WHEREAS, On March 6, 2015 the *Dayspring Christian Academy Girls Varsity Basketball Team*, the *Lady Lions* won the *National Association of Christian Athletes' National Championship*; and

WHEREAS, The Board of Supervisors desires to publically recognize and pay tribute to those young people who, achieving outstanding success in athletic competition, have inspired and brought pride to their school and Montgomery County.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors finds it appropriate to acknowledge and applaud the **Dayspring Christian Academy Girls Varsity Basketball Team**, the **Lady Lions**, for winning the **National Championship**, which exemplifies their remarkable athletic talents and serves as examples of the exceptional quality of the youth of Montgomery County.

BE IT FURTHER RESOLVED, That the original of this resolution be presented to the **Dayspring Christian Academy's Lady Lions** and that a copy be a part of the official Minutes of Montgomery County.

ISSUE/PURPOSE: Adopt a resolution recognizing the Dayspring Christian Academy girls varsity basketball team on winning the National Association of Christian Athletes national championship.

JUSTIFICATION: This resolution is listed at the request of Supervisor Chris Tuck.

XVI. COUNTY ATTORNEY'S REPORT

XVII. COUNTY ADMINISTRATOR'S REPORT

XVIII. BOARD MEMBERS' REPORT

1. Supervisor Gabriele
2. Supervisor Creed
3. Supervisor King
4. Supervisor Biggs
5. Supervisor Perkins
6. Supervisor Tuck
7. Supervisor Brown

XIX. OTHER BUSINESS

XX. ADJOURNMENT

FUTURE MEETINGS

Special Meeting
Joint Meeting with School Board
Monday, March 30, 2015
Time: TBD

Special Meeting
FY 16 Budget Work Session
Monday, April 6, 2015
6:00 p.m.

Special Meeting
Public Hearing on the Advertised Tax Rate and
Advertised FY 16 Budget
Thursday, April 9, 2015
6:00 p.m.

Regular Meeting
Monday, April 13, 2015
6:00 p.m. – Closed Meeting Items
7:15 Regular Agenda

Special Meeting
Monday, April 20, 2015
7:15 p.m.

Adjourned Meeting
Monday, April 27, 2015
6:00 p.m. – Closed Meeting Items
7:15 Regular Agenda