CONSENT AGENDA
September 22, 2014

A. APPROVAL OF MINUTES

1. SUBJECT: **APPROVAL OF MINUTES DATED APRIL 14, 2014**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **D**.

B. APPROPRIATIONS AND TRANSFERS

1. **SUBJECT:** **PARKS AND RECREATION DONATIONS**

A-FY-15-
PARKS AND RECREATION
DONATIONS

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2015, for the function and in the amount as follows:

127003PR	Parks Revitalization Project	$440

The source of the funds for the foregoing appropriation is as follows:

Revenue Account		
12700-416158	Donations	$440

Said resolution appropriates donations for use by Parks and Recreation.

ISSUE/PURPOSE: Appropriate donations received by the Parks and Recreation Department.

JUSTIFICATION: This resolution appropriates $440 in donation funds received from Chevy Youth Baseball. These funds will be used to support the County's baseball field maintenance.

2. **SUBJECT:** **SHERIFF- FACILITIES AND MAINTENANCE RESERVE**

A-FY-15-
SHERIFF
FACILITIES AND MAINTENANCE RESERVE

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2015, for the function and in the amount as follows:

320	Sheriff County	$30,000

The source of funds for the foregoing appropriation is as follows:

451205 Designated Fund Balance – Facilities & Main. Reserve	$30,000

Said resolution appropriates funds from the Facilities and Maintenance Reserve for the one-time costs of capital maintenance of existing County facilities.

ISSUE/PURPOSE: Facilities and Maintenance Reserve appropriation.

JUSTIFICATION: This resolution appropriates $30,000 from the Facilities and Maintenance Reserve to cover the one-time costs of capital maintenance of existing County facilities. The Facilities and Maintenance Reserve currently contains $1,402,000 in one-time funding to cover the cost of general building and facility repairs that are not considered part of general operations. On September 14, 2014, the jail's commercial hot water heater stopped working and could not be repaired. After the failure, the jail was without hot water. By law, the Sheriff is required to provide hot showers and hot water for the inmates. The unit that needed replaced was a 715,000 BTU unit that has a 90 gallon tank. This resolution provides the funding to cover the cost of the emergency purchase

C. PERSONNEL POLICY & PROCEDURES

1. SUBJECT: REVISIONS TO THE COUNTY'S PERSONNEL POLICIES AND PROCEDURES

R-FY-15-
REVISIONS TO THE COUNTY'S
PERSONNEL POLICIES AND PROCEDURES

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby approve the deletion of Section 4.10, entitled Career Development Increases, Section A, Constitutional Offices/State Agencies, from the County Personnel Policies and Procedures in order that a replacement Career Development program can be developed that is more broadly applicable to all County employees.

ISSUE/PURPOSE: Approve the revisions to the Personnel Policies and Procedures.

JUSTIFICATION: This resolution suspends the Personnel Policies and Procedures Section 4.10 entitled *Career Development Increases, Section A, Constitutional Offices/State Agencies,* pending replacement with a Career Development Program inclusive of all employees under a uniform plan, not just restricted to Constitutional Offices and State Agencies. The new program is being developed with the goal to ensure the opportunity to participate in career development is uniform, fair and equitable among all employee classes. See TAB **E**.

D. VIRGINIA ASSOCIATION OF COUNTIES

1. SUBJECT: VIRGINIA ASSOCIATION OF COUNTIES VOTING CREDENTIALS FOR 2014

R-FY-15-
VACO 2014 ANNUAL MEETING
VOTING CREDENTIALS

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia authorizes William H. Brown, Chair, to cast its vote at the 2014 Annual Meeting of the Virginia Association of Counties (VACo) on November 11, 2014 and designates Mary W. Biggs as the alternate.

ISSUE/PURPOSE: Designate Chair Brown to vote at VACo's 2014 Annual Business Meeting, and Supervisor Biggs as his alternate.

JUSTIFICATION: VACo's bylaws state that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. If a member of the Board of Supervisors cannot be present for the meeting, a county can designate a non-elected official or a member of a board of supervisors from another county to cast a proxy vote(s) for their county.

See TAB **F** for a copy of VACo's letter and the Voting Credentials Form.

E. APPOINTMENTS

1. SUBJECT: AGENCY ON AGING-REAPPOINT DEENA A. FLINCHUM

R-FY-15-
AGENCY ON AGING
RE-APPOINTMENT

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Deena A. Flinchum** to the **New River Valley Agency on Aging** effective October 1, 2014 and expiring September 30, 2015.

2. SUBJECT: BOARD OF ZONING APPEALS (BZA) RECOMMEND RE-APPOINTMENT OF ZACH MILTON

R-FY-15-
BOARD OF ZONING APPEALS
RE-APPOINTMENT RECOMMENDATION

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby recommends to the Circuit Court Judge the re-appointment of **Zach C. Milton** to the **Board of Zoning Appeals** effective September 29, 2014 and expiring September 28, 2019.

JUSTIFICATION: See TAB **G** for an e-mail from Zach Milton stating that he wishes to be re-appointed to the BZA.

3. SUBJECT: PARKS AND RECREATION COMMISSION-REAPPOINT SUSAN M. MILLER

R-FY-15-
PARKS AND RECREATION COMMISSION
RE-APPOINTMENT

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Susan M. Miller**, who resides in District D, to the **Parks and Recreation Commission** effective October 12, 2014 and expiring October 11, 2017.

JUSTIFICATION: See TAB __I__ for an e-mail from Susan Miller stating that she wishes to be re-appointed to the Parks and Recreation Commission.