AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 9TH DAY OF SEPTEMBER, 2013 AT 6:30 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	James D. Politis	-Chair
	William H. Brown	-Vice Chair
	Mary W. Biggs	-Supervisors
	Gary D. Creed	
	Matthew R. Gabriele	
	Annette S. Perkins	
	Christopher A. Tuck	
	F. Craig Meadows	-County Administrator
	L. Carol Edmonds	-Deputy County Administrator
	Martin M. McMahon	-County Attorney
	Steve Sandy	-Planning Director
	Ruth Richey	-Public Information Officer
	Vickie L. Swinney	-Secretary, Board of Supervisors

CALL TO ORDER

The Chair called the meeting to order.

INTO CLOSED MEETING

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Agency on Aging
2. Local Workforce Investment Board
3. Social Services Board
4. Personnel

(3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body

1. Park & Ride Lot
2. Alleghany Springs Consolidated Site
3. Property behind Government Center

The vote on the forgoing motion was as follows:

AYE	NAY
Gary D. Creed	None
Annette S. Perkins	
William H. Brown	
Mary W. Biggs	
Christopher A. Tuck	
Matthew R. Gabriele	
James D. Politis	

OUT OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

The vote on the forgoing motion was as follows:

AYE	NAY
Annette S. Perkins	None
William H. Brown	
Mary W. Biggs	
Christopher A. Tuck	
Matthew R. Gabriele	
Gary D. Creed	
James D. Politis	

CERTIFICATION OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by Matthew R. Gabriele and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES
William H. Brown
Mary W. Biggs
Christopher A. Tuck
Matthew R. Gabriele
Gary D. Creed
Annette S. Perkins
James D. Politis

NAYS
None

ABSENT DURING VOTE
None

ABSENT DURING MEETING
None

INVOCATION

A moment of silence was led by the Chair.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATIONS

National Association of Counties (NACO) 2013 Award

The Board of Supervisors presented Paula Alston, Director of the Montgomery-Floyd Regional Library, with the 2013 National Association of Counties Award for their program entitled "Celebrating Science and Art: A Montgomery-Floyd Regional Library Program".

Ms. Alston also took this time to present the Montgomery-Floyd Regional Library FY 2012-2013 Annual Report. All the libraries in the County are experiencing an increase in usage. She thanked the Board for providing funds to replace the Library's courier van, circulation desk at the Blacksburg Library, and roof replacement at the Christiansburg Library.

FY 2013 ANNUAL REPORT FOR MONTGOMERY COUNTY

Montgomery County's Public Information Department presented Montgomery County's FY 2013 Annual Report.

DELEGATIONS

Virginia Department of Transportation

David Clarke, VDOT, provided an update on road projects/issues in Montgomery County. Mr. Clarke reported VDOT is still cleaning up from the recent storms. Crews are working to clean out ditches and culverts. Some paving projects along Merrimac Road (SR 657) and Thomas Lane (SR 737) are completed. VDOT will be working on several Revenue Sharing Projects in Montgomery County in the next few months: Blue Springs Road (SR 710), Mt. Pleasant Rd. (SR 639) and Yellow Sulphur Rd. (SR 643).

Mr. Clarke reported that VDOT included in their Bridge Replacement Program a bridge on Dry Valley Road (SR 787). The bridge and culvert will be replaced. VDOT is expecting a 6-8 months construction process and the section of road will be closed to the public. This project is expected to begin in late 2014.

VDOT is also developing plans to replace a culvert on Coal Bank Hollow (SR 649) and two culverts on Lick Run Road (SR781). The work will require the road to be narrowed and a 60 day phase construction process will be used which will reduce traffic to one lane at times and will be controlled by a temporary traffic signal. The project will be advertised in March 2014 with a completion date of November 2015.

NRCC Adult Transition Program

Tracy Brockenbrough with New River Community College (NRCC) made a presentation on their Adult Transition Program. Ms. Brockenbrough stated that in the past the majority of the Adult Education programs, such as the General Education Development (GED), were offered through the Montgomery County Public School System. As part of the State's overhaul of the adult education programs, the GED and other programs became part of the New River

Community College's services. The NRCC's Office of Transitional Programs helps improve crucial skills needed to prepare for the work force or for college. NRCC provides several locations in Montgomery County for the GED class, including the NRCC Mall location, Montgomery County Jail, and the Meadowbrook Library. Other programs provided through NRCC are computer literacy, workforce skills classes, and English as a second language.

Ms. Brokenbrough thanked the Board of Supervisors for their time.

Animal Hope Alliance

Betty Bartschmid , Treasurer of Animal Hope Alliance, made a presentation on the Animal Hope Alliance and their position against a new animal shelter for cats. Ms. Barschmid reported that Animal Hope Alliance is a 501(c)3 organization that provides humane, responsible, and loving care for lost, abandoned, unwanted, neglected, ill, injured, or abused companion animals. Through their efforts and with the help of the community, they will continue to rescue animals, promote spaying and neutering, and place animals in loving and appropriate "forever" homes.

Ms. Bartschmid explained why she believes Montgomery County does not need to construct a shelter for cats. She stated that a cat shelter is not required by law, is bad for cats, does not control the cat population, and is not cost effective. An idea of a cat shelter is outdated and will not solve any problems related to cats. It has been proven that the best and less expensive method to control the cat population is spaying and neutering. It has been shown that tax money spent on a spay/neuter program is a better investment and results are immediate. Montgomery County has shown the insight to provide funding to the Mountain View Humane Center for a spay/neuter grant to help control the overpopulation of cats in Montgomery County.

She stated that Animal Hope Alliance does support a new Animal Shelter for dogs. Currently, Montgomery County is a no-kill community. A no-kill community is defined as one that saves over 90% of its cats and dogs. The Montgomery County Animal Shelter has less than a 9% euthanization rate, which only includes dogs. She believes if cats are accepted at the Animal Shelter then this rate will increase; and therefore ,cannot support a kill shelter for cats.

Amateur Radio Association – Proposed Zoning Amendments

Kay Craigie, President, American Radio Relay League (ARRL), addressed the Board of Supervisors regarding the proposed Amateur Radio Tower ordinance that the Board will consider in the upcoming weeks. She explained what the AARL does and its purpose. There are 18,500 licensed Amateur Radio Operators in Virginia, with 350 licensed operators in Montgomery County.

An Amateur Radio Tower is a structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals erected, operated, and maintained by an amateur radio operator licensed by the FCC. Ms. Craigie reported that the ARRL supports the proposed ordinance as drafted. It is their view that the proposed Ordinance Amendment relative to Amateur Radio antenna support structures is entirely consistent with existing Federal laws related to FCC-licensed Amateur Radio stations. Specifically, this ordinance constitutes a

reasonable accommodation for amateur radio communications, as well as the minimum practicable regulation to accommodate legitimate municipal purposes.

Ms. Craigie stated the only concern that ARRL has about the proposed ordinance is the requirement that Amateur Radio antenna support structures must be of a "non-reflective, dark finish." This is not typically a requirement in zoning ordinances, nor is it necessarily the best way to minimize any aesthetic impact of an Amateur antenna. It might, however, impose a substantial cost burden on a licensed radio Amateur seeking to install an antenna at her or his residence. While some towers might come in a dark grey finish, many are a lighter metal or silver color, which in fact is less visible against a normal sky than would be a dark, non-reflective finish. Overall, it would be best, in their view, to return to a modified version of an earlier draft of the ordinance provision which would permit towers to be "a natural metal color or a dark reflective finish.

Ms. Craigie thanked the Board for allowing her to address ARRL's support for the proposed ordinance.

PUBLIC ADDRESS

Ashley Montjoy spoke in support of a new Animal Shelter. Ms. Montjoy volunteers at the Animal Shelter through the Friends of Animal Control and Care and addressed concerns with the deterioration of the current shelter. She expressed her appreciation for the Board allocating $1 million to a reserve fund for a new Animal Shelter.

Marilyn Wheaton spoke in support of a new Animal Shelter. Ms. Wheaton also volunteers at the Animal Shelter. She expressed her concerns regarding the condition of the current shelter and the urgent need for a new facility. She believes that a new shelter should be able to take in owner surrendered cats and not for the County to go out and gather up stray cats. The trap neuter/spay program works for feral cats in the County. Ms. Wheaton stated the 2009 feasibility study is a workable plan and believes the County should proceed as recommended in the study for a new shelter.

There being no further speakers, the public address session was closed.

ADDENDUM- ADD TO THE AGENDA

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously, the following Addendum dated September 9, 2013 was added to the Agenda under New Business:

A. TRANSFER OF $30,000 IN REVENUE SHARING FUNDS FROM THE CRAIG'S CREEK ROAD AND ALLEGHANY SPRINGS ROAD REVENUE SHARING PROJECTS TO THE OLD SOURWOOD ROAD REVENUE SHARING PROJECT

The vote on the forgoing motion was as follows:

AYE	NAY
Matthew R. Gabriele	None
Christopher A. Tuck	
Mary W. Biggs	
William H. Brown	
Annette S. Perkins	
Gary D. Creed	
James D. Politis	

CONSENT AGENDA

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously, the Consent Agenda dated September 9, 2013 was approved. The vote was as follows:

AYE	NAY
Mary W. Biggs	None
Christopher A. Tuck	
Matthew R. Gabriele	
Gary D. Creed	
Annette S. Perkins	
William H. Brown	
James D. Politis	

Approval of Minutes

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously, the minutes dated March 25 and March 26, 2013 were approved.

A-FY-14-31
COMMONWEALTH'S ATTORNEY
FORFEITED ASSET SHARING PROGRAM

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

200	Commonwealth's Attorney	$1,637

The source of the funds for the foregoing appropriation is as follows:

Revenue Account	
419104 Confiscations	$1,637

Said resolution appropriates monies received as part of the Forfeited Asset Sharing Program from the Department of Criminal Justice Services.

A-FY-14-32
SHERIFF
RECOVERED COSTS

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

320	Sheriff County	$6,010
321	Sheriff County	$1,802
322	Sheriff Project Lifesaver	$ 175
	Total	$7,987

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account		
419108	Recovered Costs	$6,010
419104	Confiscations	$1,802
424401	Project Lifesaver	$ 175
	Total	$7,987

Said resolution appropriates recovered costs, monies received from the Department of Criminal Justice Services Asset Forfeitures, and Project Lifesaver funds.

A-FY-14-33
SOCIAL SERVICES RECONCILIATION

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund appropriation was reduced for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

540	Social Services	($319,016)

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account		
424100	State & Federal	($315,930)
451203	Fund Balance	($3,086)
	Total	($319,016)

Said resolution reconciles Social Services County FY 14 approved budget to State FY 14 budget.

R-FY-14-32
VACO 2013 ANNUAL MEETING
VOTING CREDENTIALS

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia authorizes James D. Politis, Chair, to cast its vote at the 2013 Annual Meeting of the Virginia Association of Counties (VACo) on November 11, 2013 and designate Mary W. Biggs as the alternate.

R-FY-14-33
NEW RIVER VALLEY AGENCY ON AGING
REAPPOINT DEENA A. FLINCHUM

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Deena A. Flinchum** to the **New River Valley Agency on Aging** effective October 1, 2013 and expiring September 30, 2014.

R-FY-14-34
MONTGOMERY-FLOYD REGIONAL
LIBRARY BOARD – APPOINTMENT

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Lawrence S. Spencer, Jr.** to the **Montgomery-Floyd Regional Library Board** effective September 10, 2013 and expiring June 30, 2017.

R-FY-14-35
PLANNING COMMISSION
APPOINTMENT

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Francis Lau** to the **Montgomery County Planning Commission** effective September 10, 2013 and expiring September 9, 2017.

R-FY-14-36
PLANNING COMMISSION
APPOINTMENT

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Sonia Hirt** to the **Montgomery County Planning Commission** effective September 10, 2013 and expiring September 9, 2017.

OLD BUSINESS

R-FY-14-37
A RESOLUTION SUPPORTING THE
NEW RIVER VALLEY LAND TRUST'S APPLICATION
TO THE VIRGINIA OUTDOORS FOUNDATION
TO DESIGNATE APPROXIMATELY 28,500 ACRES
IN THE RINER MAGISTERIAL DISTRICT OF MONTGOMERY COUNTY
AS THE LITTLE RIVER SPECIAL PROJECTS AREA

On a motion by Matthew R. Gabriele, seconded by Mary W. Biggs and carried unanimously,

WHEREAS, The New River Land Trust (NRLT) has proposed to request that the Virginia Outdoors Foundation (VOF) designate 28,500 acres of the Little River watershed in Montgomery County as a Special Projects Area (SPA); and

WHEREAS, The NRLT is a local non-profit formed to protect the farmland, forests, open spaces and historic places in Virginia's New River region whose service area includes the counties of Bland, Carroll, Floyd, Giles, Grayson, Montgomery, Pulaski and Wythe and the cities of Galax and Radford; and

WHEREAS, The VOF was established to promote the preservation of open-space lands and to encourage private gifts of money, securities, land or other property to preserve the natural, scenic, historic, scientific, open-space and recreational areas of the Commonwealth; and

WHEREAS, The Board of Trustees of the VOF has designated certain areas in the Commonwealth as Special Project Areas due to their high conservation value. These areas are particular geographic regions where protection through easements is especially warranted and where VOF expects to concentrate resources; and

WHEREAS, The VOF has also designated the Little River Corridor Special Project Area consisting of 26,850 acres in Floyd County and the Catawba Valley Special Project Area consisting of 51,800 acres in Montgomery and Roanoke Counties; and

WHEREAS, The Montgomery County 2025 Comprehensive Plan supports the preservation of farmland and forests to enhance water quality and scenic qualities in this area that is further supported by the future land use designations of Resource Stewardship and Rural in this area; and

WHEREAS, The proposed SPA designation, if approved by the Virginia Outdoors Foundation, creates no restrictions on property owner rights but identifies the area as one of high resource value and will lower the threshold of properties available for easements from 50 acres to 25 acres.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby supports the New River Valley Land Trust's application to the Virginia Outdoors Foundation to designate approximately 28,500 acres of the Little River watershed in the Riner Magisterial District of Montgomery County as a Special Projects Area, and

BE IT FURTHER RESOLVED, That the Board of Supervisors hereby authorizes the Board Clerk to send a copy of this resolution to the New River Land Trust to be included in their application to the Virginia Outdoors Foundation for the consideration of this designation.

The vote on the forgoing resolution was as follows:

AYE	NAY
Christopher A. Tuck	None
Matthew R. Gabriele	
Gary D. Creed	
Annette S. Perkins	
William H. Brown	
Mary W. Biggs	
James D. Politis	

NEW BUSINESS

R-FY-14-38
A RESOLUTION APPROVING THE TRANSFER OF $30,000 IN REVENUE SHARING FUNDS FROM THE CRAIG'S CREEK ROAD AND ALLEGHANY SPRINGS ROAD REVENUE SHARING PROJECTS TO THE OLD SOURWOOD ROAD REVENUE SHARING PROJECT

On a motion by William H. Brown, seconded by Mary W. Biggs and carried unanimously,

WHEREAS, The Revenue Sharing Program allows the Virginia Department of Transportation (VDoT) to provide state funds to match local funds for the construction, maintenance, or improvement of primary and secondary highways; and

WHEREAS, The Board of Supervisors approved $87,500 in state funds to be matched with the $87,500 provided locally to fund the pavement overlay project of Old Sourwood Road (SR 717) for 1.0 mile from intersection with Huffville Road (SR 610) in District D; and

WHEREAS, The original estimate for the Old Sourwood Road project was estimated at $146,000 plus engineering and administrative costs; and

WHEREAS, The material distributor has now indicated that the estimated material needed to complete the project will cost $17,000 more than originally estimated; and

WHEREAS, VDOT allows localities to transfer funds from one current revenue sharing project to another to cover cost variations; and

WHEREAS, There are three current revenue sharing projects that have been completed and have surplus funds remaining; and

WHEREAS, Staff recommends transferring $7,415 of surplus funds from the completed Craig's Creek Road (SR 621) project #91587 and $22,585 of surplus funds from the completed Alleghany Springs Road (SR 637) project #91586 and adding an additional 12% contingency to the project thereby increasing the project estimate by $30,000 to a total of $205,000; and

WHEREAS, This transfer does not require any additional allocation of local funds since these funds were previously allocated by the Board of Supervisors for revenue sharing projects.

NOW, THEREFORE, BE IT RESOLVED, By Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby authorizes the transfer of $30,000 in surplus revenue sharing funds from the Craig's Creek Road (SR 621) project in the amount of $7,415 and from the Alleghany Springs Road (SR 637) in the amount of $22,585 to the Old Sourwood Road Revenue Sharing Project.

BE IT FURTHER RESOLVED, By the Board of Supervisors that the Board of Supervisors hereby authorizes the Montgomery County Administrator, F. Craig Meadows, to sign all documents necessary to transfer the necessary funds between revenue sharing projects on behalf of Montgomery County.

The vote on the forgoing resolution was as follows:

AYE	NAY
William H. Brown	None
Mary W. Biggs	
Christopher A. Tuck	
Matthew R. Gabriele	
Gary D. Creed	
Annette S. Perkins	
James D. Politis	

INTO WORK SESSION

On a motion by Matthew R. Gabriele, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Animal Shelter
2. OBMS Temporary Parking for Virginia Tech Football
3. Western Virginia Regional Industrial Facility Authority

The vote on the forgoing motion was as follows:

AYE	NAY
Matthew R. Gabriele	None
Gary D. Creed	
Annette S. Perkins	
William H. Brown	
Mary W. Biggs	
Christopher A. Tuck	
James D. Politis	

Animal Shelter

The County Administrator reported that in July 2013, the Board of Supervisors, by consensus, agreed to move forward with planning for a new Animal Shelter. Additional information was requested regarding the possibility of fundraising, location and design and a timeline. The County Administrator provided the following:

Issues to be addressed:

- ***Decide to move forward with current design***
  - Hours of staff and volunteer time were involved in the development of the current plan, and a paid consultant developed the proposed shelter plan based on this input.
  - If current plan is not utilized, an additional year of time will be needed to procure an architect, hold community meetings to develop a new plan, and have the plan reviewed and approved by the Board.

- ***Determine impact of new shelter on County garage***
  - Should the garage operations be relocated, or should additional land be purchased to accommodate the new shelter facility?
  - Should other options, such as privatization for the garage be considered?

- ***Determine impact of capital fundraising on the timeline***
  - Should the timeline for construction of a new facility be dependent on a fundraising campaign, if funds are available to proceed with construction now?
  - What would the impacts to the project be if the fundraising goal is not met?

Comparisons:

- City of Chesapeake
  - Population 222,209
  - Facility $10 million Square feet =29,000

- Prince George County
  - Population 36,941
  - Facility $2.2 million Square feet = 7,476

- Montgomery County
  - Population 95,194
  - Facility $3.5 million *Square feet =11,404
    ** Estimate was $3.1 million with + or – 10%*

Median cost is $ 6.1 million

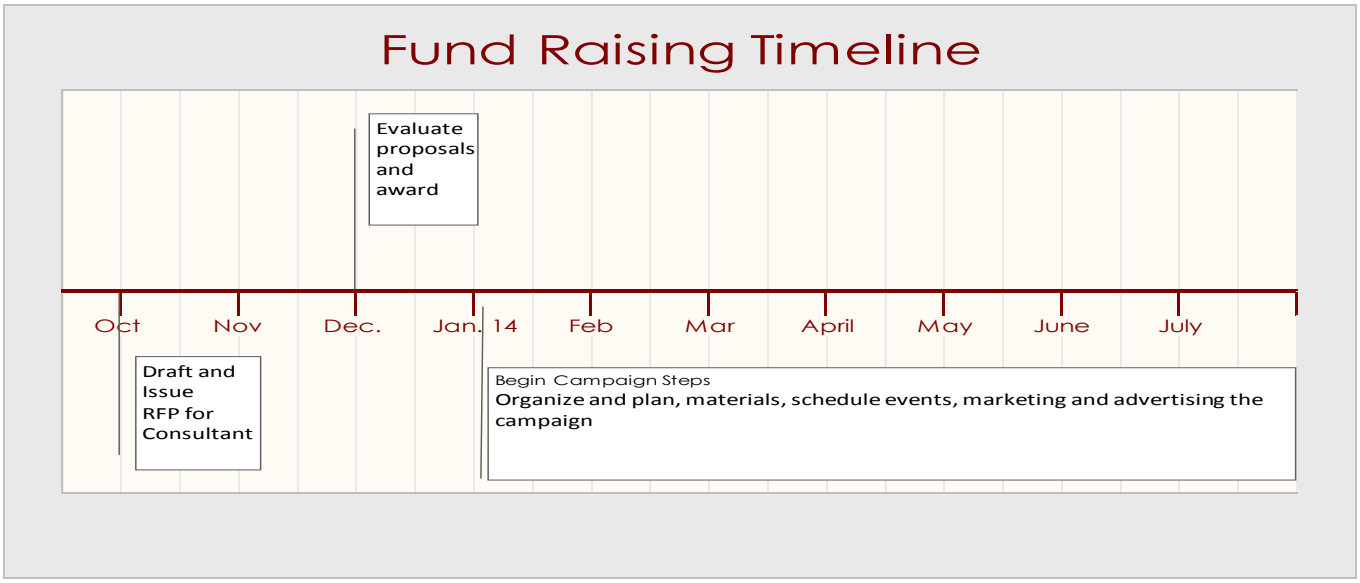
Fundraising:

- What is the expected goal?
- What if the goal is not met?
- How long will the campaign last?
- How do you determine success?

- Generally, large contributions from a small number of donors make up 50% of the total fundraising goal.

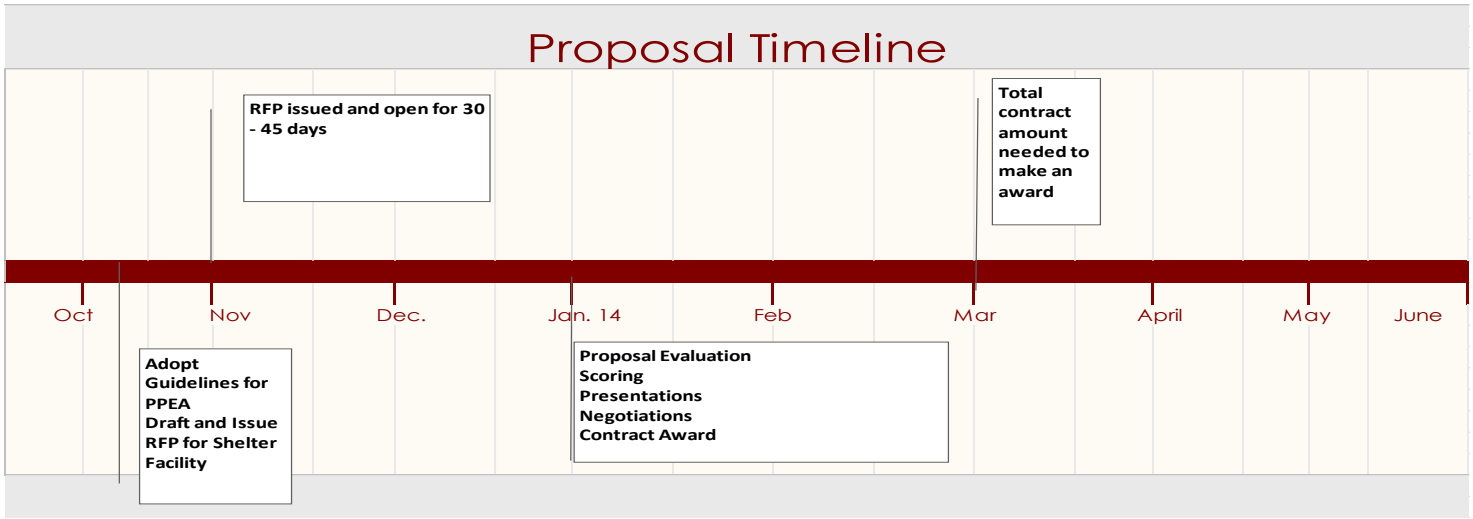
- Animal Shelter Fundraising's (a consultant) website lists a similar chart:

Amount	Number	Cummulative Total
$ 150,000	2	$ 300,000
$ 100,000	2	$ 500,000
$ 50,000	4	$ 700,000
$ 25,000	12	$ 1,000,000
$ 10,000	20	$ 1,200,000
$ 5,000	40	$ 1,400,000
$ 2,500	80	$ 1,600,000
$ 1,000	200	$ 1,800,000
$ 500	400	$ 2,000,000



Proposal Phase:

- With a conceptual design and building study completed, a PPEA (the Public-Private Education Facilities & Infrastructure Act) proposal may be an option, and would provide the advantage of flexibility through a proposal process for design, construction, and financing.
- Proposals afford the option to evaluate proposed modifications to the conceptual design.
- Guidelines allowing these types of proposals would need to be adopted.
- Funds would need to appropriated in total for the project before an award could be made.



Next steps

- Direction from Board of Supervisors regarding moving forward with current plans or the development of new plans by September 23
- Draft and issue RFP for fundraising consultant by October 1
- If moving forward with current plans, adopt guidelines for PPEA, draft, and issue RFP for shelter facility by October 21.
- Identify current funding sources available for project, and appropriate funding for project by November 25.
- Award contract for new facility in March 2014 (assuming use of current plans)

At this time the Board discussed in length the plans for a new Animal Shelter. Discussions included the design concept, location of the garage facility, and fundraising. The Board agreed upon the following:

- Move forward with the current design
  Issue RFP for Architect – need final design
  NO PPEA – Use traditional Design Bid Build

- Study – Moving the garage facilities
  Study cost of current garage operation.
  Is it cost effective to operate a garage?
  Cost of outsourcing garage operation
  Cost of new facilities located behind Government Center

- Fundraising
  Issue RFP hiring a professional fundraiser consultant

OBMS Temporary Parking for Virginia Tech Football Games

The County Administrator reported at the last meeting the Chair proposed utilizing the old Blacksburg Middle School property for temporary parking during the Virginia Tech football games. Staff contacted the Town of Blacksburg to determine what needed to be done in order to allow temporary parking of vehicles on this property during football games.

According to the Town of Blacksburg's Ordinance a temporary parking permit is needed to allow temporary parking during special events held within the Town limits with conditions that have to be met before a permit issued. Due to the necessary requirements set forth in the Town of Blacksburg's ordinance it will require numerous staff hours and with time restraints the County Administrator does not recommend moving forward with this request. The County Administrator stated that the two paved parking lots located on the old Blacksburg Middle School campus belong to the Town of Blacksburg and that the Town will not allow parking in the grass areas.

Western Virginia Regional Industrial Facility Authority

The County Administrator provided information on the request for Montgomery County to consider joining the Counties of Botetourt, Franklin, and Roanoke and the Cities of Roanoke and Salem and the Town of Vinton to create the Western Virginia Regional Industrial Facility Authority (WVRIFA). The creation of WVRIFA is for the purpose of enhancing the economic base for member localities by developing, owning, and operating one or more facilities on a cooperative basis involving its member localities. The authority would allow economic development opportunities by having more industrial sites ready or close to move-in ready in the hope of attracting new businesses. The member localities would share the cost of developing these sites.

Board members stated that while cooperating with the Roanoke Valley in economic development is a great idea, they expressed concerns that the general language in the draft Agreement is not specific enough. There were also questions about what type of industrial site the Authority hopes to accomplish and how will it compete with Montgomery County's efforts to attract new business in the County.

The County Administrator was instructed to contact Roanoke County and covey that the Montgomery County Board of Supervisors looks forward to working with the Roanoke Valley; however, they are skeptical of the language in the Agreement and are not sure it is in the best interest of the County at this time.

OUT OF WORK SESSION

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the forgoing motion was as follows:

AYE	NAY
Gary D. Creed	None
Annette S. Perkins	
William H. Brown	
Mary W. Biggs	
Christopher A. Tuck	
Matthew R. Gabriele	
James D. Politis	

COUNTY ADMINISTRATOR'S REPORT

The County Administrator reported on the following:

- The NRV Regional Water Authority announced the hiring of Caleb Taylor as the new Executive Director replacing Jerry Higgins, who retired. Mr. Taylor previously worked as the Director of the City of Salem Water and Sewer Department.
- The Community Conversations Meetings scheduled for October 10 and October 21 have been cancelled. Will try to reschedule in November 2013 and January 2014.
- Joint Meeting with School Board is tentatively scheduled for either October 24 or October 29, 2013.

BOARD MEMBERS' REPORTS

Supervisor Gabriele asked if the County had a formal policy on outside groups addressing the Board of Supervisors during the Delegation portion on the agenda. The County Administrator replied that to his knowledge there is no formal policy; however, he will look into the Delegation procedures.

Supervisor Biggs announced that she will seek re-appointment as Region 10 Director on the Virginia of Association of Counties (VACo) Board. Her term expires November 2013. Elections will be held during the annual VACo conference in November.

Animal Shelter : Supervisor Biggs thanked fellow Board members for their support in moving forward for a new Animal Shelter facility. She stated a new facility has been needed for numerous years and is glad to see that it may be a reality one day.

Supervisor Tuck suggested that pictures of former and current members of the Board of Supervisors be displayed in the Government Center. If pictures cannot be provided by former members then he suggested a plaque with their name and years served be displayed.

Temporary Parking Permit for VT Football Game Day – Old Blacksburg Middle School Property Supervisor Tuck read the conditions required by the Town of Blacksburg for a temporary parking permit as follows:

- The application shall set forth the dates for which the temporary parking facility permit is requested.
- The application shall provide the name, address, and telephone number of a single responsible person. This person shall be responsible for the facilities' compliance with the terms of this division.
- The applicant shall submit a map indicating the typical routes that visitors will take to reach the parking facility, including the number and location of residential areas affected by the traffic.
- The applicant shall submit a plan indicating the typical routes and means which visitors will take to reach the special event from the temporary parking facility.
- The applicant shall submit a trash management plan, indicating the number, size, and location of trash cans at the temporary parking facility, and including a schedule for trash collection.
- The applicant shall submit a bathroom plan, indicating the number and location of bathrooms that will be made available to persons using the temporary parking facility.
- The applicant shall submit a signage plan, demonstrating the number, size, and location of signs that it will use to direct visitors to the facility.

Supervisor Tuck wanted citizens to know what the requirements are and why the County is not proceeding with the Chair's idea. He stated that complying with these conditions would cost the County more than they could get back in return.

Supervisor Politis reported Lisa Bleakly, Montgomery County Regional Tourism Director, was the feature speaker at the Montgomery County Chamber of Commerce's Eggs & Issue meeting on September 5, 2013.

ADJOURNMENT

The Chair declared the meeting adjourned to Monday, September 23, 2013 at 6:00 p.m. The meeting adjourned at 11:23 p.m.

APPROVED_____ATTEST:_____

James D. Politis
Chair

F. Craig Meadows
County Administrator