CONSENT AGENDA
February 24, 2014

A. APPROVAL OF MINUTES

1. SUBJECT: **APPROVAL OF MINUTES DATED AUGUST 26 AND SEPTEMBER 3, 2013**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **A**.

B. APPROPRIATIONS AND TRANSFERS

1. SUBJECT: **FIRE AND RESCUE – TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before Approval of the Resolution is $338,450)**

A-FY-14-
FIRE AND RESCUE
TRANSFER FROM GENERAL CONTINGENCIES

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:

950	General Contingencies	($75,000)

TO:

330	Fire and Rescue	$75,000

Said resolution transfers funds from General Contingencies to Fire and Rescue to cover the increased cost of insurance premiums.

ISSUE/PURPOSE: Transfer General Contingencies funds to Fire and Rescue.

JUSTIFICATION: Additional funding is needed due to an increase in workers compensation premiums due to increased claims, and an increase in VRS and group insurance costs based on increases in the number of members and the ages of members.

2. **SUBJECT:** **HEALTH INSURANCE CONSULTANT – TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before this Resolution is $263,450)**

A-FY-14-
HEALTH INSURANCE CONSULTANT
TRANSFER FROM GENERAL CONTINGENCIES

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:

950	General Contingencies	($24,755)

TO:

110	County Administration - Human Resources	$24,755

Said resolution transfers funds from General Contingencies to Human Resources to cover the consultant's cost for evaluating plans to combine the County and the Schools health insurance programs.

ISSUE/PURPOSE: Transfer funds from General Contingencies to Human Resources.

JUSTIFICATION: The Board of Supervisors expressed an interest in combining the County and School health insurance programs. The County's health insurance consultant presented a plan for moving forward with this goal, and the Board indicated their approval of the plan. The consultant will assist with:

- Develop a request for proposal for combined County and School health insurance.
- Work with County and School staff to evaluate the proposals.
- Provide a recommendation based on the results of the process.

3. SUBJECT: RSVP – DONATIONS AND FUNDRAISING

A-FY-14-
RSVP
APPROPRIATION OF DONATIONS AND FUNDRAISING

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

520 Human Services $9,663

The source of the funds for the foregoing appropriation is as follows:

Revenue Account
25202-416158 Donations RSVP $9,663

Said resolution appropriates donations and fundraising monies for use by RSVP.

ISSUE/PURPOSE: Appropriate donations and fundraising monies.

JUSTIFICATION: This resolution appropriates donations and fundraising monies generated by RSVP. These funds will be used for fundraising and scholarships.

C. COMPENSATION AND CLASSIFICATION PLAN

1. SUBJECT: AMEND THE COUNTY'S COMPENSATION AND CLASSIFICATION PLAN

R-FY-14-
AMENDMENT TO THE
COUNTY'S COMPENSATION AND
CLASSIFICATION PLAN

WHEREAS, Changes to the County's Compensation and Classification Plan require approval by the Board of Supervisors; and

WHEREAS, The duties, responsibilities, and skills required for the former vacant County Engineer position have changed significantly with the focus on stormwater and regulatory compliance has developed, requiring an amendment to the Compensation and Classification Plan.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia does hereby approve the following changes to the Fiscal Year 2013-2014 Compensation and Classification Plan:

1. Abolish County Engineer position, pay grade 232.
2. Establish a Director of Engineering and Regulatory Compliance, pay grade 230.

Said resolution approves changes to the current Compensation and Classification Plan.

ISSUE/PURPOSE: Amend Fiscal Year 2013-2014 Compensation and Classification Plan.

JUSTIFICATION: The function of the County Engineer position has changed since it was initially classified due to the addition of the stormwater management requirements. This position is intended to direct all regulatory and compliance programs under one umbrella in a division separate from General Services Division to best organize the engineering and environmental services programs.

D. APPOINTMENTS

1. SUBJECT: ROANOKE AREA MPO – APPOINT GARY D. CREED AS ALTERNATE TO FILL UNEXPIRED TERM OF JAMES D. POLITIS

R-FY-14-
ROANOKE VALLEY AREA METROPOLITAN PLANNING ORGANIZATION (RVAMPO) – UNEXPIRED TERM OF ALTERNATE REPRESENTATIVE FOR THE BOARD OF SUPERVISORS

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Gary D. Creed** as Alternate member to the **Roanoke Valley Area Metropolitan Planning Organization (RVAMPO)** effective February 25, 2014 and expiring June 30, 2014.

Said appointment fills the unexpired term of James D. Politis, resigned.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

2. SUBJECT: MONTGOMERY TOURISM DEVELOPMENT COUNCIL – APPOINT MATTHEW R. GABRIELE TO FILL UNEXPIRED TERM OF JAMES D. POLITIS

R-FY-14-
MONTGOMERY TOURISM DEVELOPMENT COUNCIL
UNEXPIRED TERM OF REPRESENTATIVE
FOR BOARD OF SUPERVISORS

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Matthew R. Gabriele** as the Board of Supervisors representative on the **Montgomery Tourism Development Council** effective February 25, 2014 and expiring August 27, 2014.

Said appointment fills the unexpired term of James D. Politis, resigned.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

3. SUBJECT: PARKS AND RECREATION COMMISSION

R-FY-14-
PARKS AND RECREATION COMMISSION
RE-APPOINT DON KARNES

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Don Karnes**, who resides in District C, to the **Parks and Recreation Commission** effective February 26, 2014 and expiring February 25, 2017.

ISSUE/PURPOSE: Re-appoint Don Karnes to the Parks and Recreation Commission.

JUSTIFICATION: As directed by the BoS at their 2/10/14 meeting, staff sent a letter to Don Karnes and asked if wished to be re-appointed to the Parks and Recreation Commission. Mr. Karnes responded that he wishes to be re-appointed.