

TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator
L. Carol Edmonds, Deputy County Administrator

DATE: April 8, 2013

SUBJECT: AGENDA REPORT

I. CALL TO ORDER

II. INTO CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

- Section 2.2-3711 (3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body
1. Old Elliston/Lafayette Elementary School Site
 2. Former Plum Creek Greenbox Site
 3. Former Texas Hollow Road Park
- (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
1. Economic Development Authority
 2. Planning Commission

III. OUT OF CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

IV. CERTIFICATION OF CLOSED MEETING

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

V. INVOCATION

VI. PLEDGE OF ALLEGIANCE

VII. PUBLIC HEARING

A. SUBJECT: JOINT HEARING WITH VDOT AND BOARD OF SUPERVISORS

The following joint public hearing was advertised pursuant to law in the "BURGS" Section of the Roanoke Times on March 31, April 6, and April 7, 2013 and in the News Messenger on March 26, 2013:

1. This Special Use Permit authorizes use of the property for a specialty shop less than 2,000 sq. ft. and shall be in substantial conformance with the Concept Plan prepared by *Highland Surveys P. C., dated February 1, 2013*, included within the application materials. The property shall only offer for sale crafts, sewing supplies, locally grown agricultural products, household items, antiques and souvenirs. Any other use not considered substantially the same will require further approval by the Board of Supervisors.
2. A detailed site plan shall be submitted for review and approval by the Zoning Administrator.
3. All required zoning permits, building permits and/or change of use and occupancy approvals, or any other required permits shall be obtained prior to use of the property as a specialty shop less than 2,000 sq. ft. All other federal, state or local regulations shall be met.
4. Applicant shall provide certification that all “Underground Storage Tanks (UST)” have been removed from the property prior to use of the property as a specialty shop.
5. This Special Use Permit authorizes hours of operation for this use between 8:00 a.m. and 8:00 p.m.
6. Off-street parking shall be located outside the limits of VDOT right-of-way and meet the requirements of Section 10-44 of the Montgomery County Code.
7. No outdoor display or storage shall be allowed.
8. No trash, litter or debris shall accumulate or be stored on the property.
9. Any lighting installed on the property shall be dusk to dawn, shielded fixtures to avoid glare onto adjacent properties and night sky, and shall comply with Montgomery County Zoning Ordinance 10-46(9) Performance Standards.

The property is located 4218 Oldtown Road and identified as Tax Parcel No. 083 C2-A-13; Parcel ID # 005003, in the Shawsville Magisterial District (District C). The property currently lies in an area designated as Village Expansion in the 2025 Comprehensive Plan and further described as Medium Density Residential within the Shawsville Village Plan.

ISSUE/PURPOSE: Ordinance approving a Special Use Permit for Douglas Sink.

JUSTIFICATION: Mr. Sink is seeking approval for a SUP in order to operate a specialty shop at 4218 Oldtown Road. At their March 13, 2013 meeting, the Planning Commission recommended approval of this request. At their March 25, 2013 public hearing, the Board of Supervisors suggested allowing the sale of locally grown agricultural products and household/kitchen wares. See TAB D.

XII. INTO WORK SESSION

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Solid Waste Regulations and Solid Waste Sites
2. Public Safety Building Update
3. FY 2013-2014 Budget

XIII. OUT OF WORK SESSION

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

XIV. COUNTY ATTORNEY'S REPORT

XV. COUNTY ADMINISTRATOR'S REPORT

XVI. BOARD MEMBERS' REPORT

1. Supervisor Gabriele
2. Supervisor Creed
3. Supervisor Perkins
4. Supervisor Brown
5. Supervisor Biggs

6. Supervisor Tuck

7. Supervisor Politis

XVII. OTHER BUSINESS

XVIII. ADJOURNMENT

FUTURE MEETINGS

Special Meeting
Monday, April 15, 2013
6:00 p.m.

Adjourned Meeting
Monday, April 22, 2013
6:00 p.m. – Closed Meeting Items
7:00 p.m. Regular Agenda

Special Joint Meeting
With the Town of Blacksburg
Thursday, May 9, 2013
6:00 p.m.

Regular Meeting
Monday, May 13, 2013
6:00 p.m. – Closed Meeting Items
7:00 p.m. Regular Agenda

Special Joint Meeting
With the School Board
Tuesday, May 14, 2013
6:00 p.m.

Special Joint Meeting
With the Town of Christiansburg
Monday, May 20, 2013
6:00 p.m.

Adjourned Meeting
Tuesday, May 28, 2013
6:00 p.m. – Closed Meeting Items
7:00 p.m. Regular Agenda