

TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator  
L. Carol Edmonds, Assistant County Administrator

DATE: March 12, 2012

**SUBJECT: AGENDA REPORT**

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**I. CALL TO ORDER**

**II. INTO CLOSED MEETING**

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. EDA
2. Library Board
3. Transportation Safety Commission
4. CPMT

**III. OUT OF CLOSED MEETING**

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

**IV. CERTIFICATION OF CLOSED MEETING**

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's

knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

**V. INVOCATION**

**VI. PLEDGE OF ALLEGIANCE**

**VII. DELEGATION**

**A. VIRGINIA COOPERATIVE EXTENSION**

**Virginia Cooperative Extension – Quarterly Report for Montgomery County**  
Michelle Dickerson, Extension Agent, will provide an update on the Extension programs in Montgomery County.

**VIII. INTO WORK SESSION**

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. National Citizen Survey – Montgomery County

**IX. OUT OF WORK SESSION**

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

**X. PUBLIC HEARING**

**A. SUBJECT: BOARD OF SUPERVISORS**

The following public hearing was advertised pursuant to law in the “BURGS” of the Roanoke Times on March 4, March 7, and March 11, 2012:

1. Joint Public Hearing with the Virginia Department of Transportation Six -Year Plan on the Secondary System of State Highways  
**The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2012/13 through 2017/18 in Montgomery County, and on the Secondary System Construction Budget for Fiscal Year 2012/13.** All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. **Rural Addition** requests will also be taken at this public hearing.

See TAB A for a copy of the draft Six-Year Secondary Road Improvement Plan as recommended by VDOT. TAB A also includes a copy of the approved Six-Year Secondary Road Improvement Plan from last year.

**XI. PUBLIC ADDRESS**

**XII. ADDENDUM**

**XIII. CONSENT AGENDA**

**XIV. OLD BUSINESS**

**A. SUBJECT: SPECIAL USE PERMIT – ANCIENT FREE & ACCEPTED MASONS – CIVIC CLUB**

**R-FY-12-  
SPECIAL USE PERMIT  
ANCIENT FREE & ACCEPTED MASONS OF VIRGINIA  
HUNTERS LODGE #156  
FOR THE PURPOSE OF ALLOWING  
A SPECIAL USE PERMIT (SUP)  
FOR THE OPERATION OF A CIVIC CLUB  
IN AN AGRICULTURAL (A-1) DISTRICT  
IN THE PRICES FORK DISTRICT (DISTRICT E)**

**PARCEL ID NUMBER(S) 000558, TAX MAP NUMBER(S) 052-A-15**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the request by Ancient Free & Accepted Masons of Virginia Hunters Lodge #156 for a Special Use Permit on approximately 0.997 acre in an Agricultural (A-1) zoning district to allow the operation of a civic club is found to be consistent with the County's Comprehensive Plan and is hereby approved with the following conditions:

1. This Special Use Permit (SUP) authorizes the construction and use of a building as a "civic club" for the Ancient Free & Accepted Masons of Virginia Hunters Lodge #156 along with associated parking and accessory structures on property located at 3730 Prices Fork Road and is identified as Tax Parcel No. 52-A-15 (Acct # 000558) in the Prices Fork Magisterial District (District E).
2. The site shall be developed in substantial conformance with the concept plan entitled "*Proposed Building, Hunters Masonic Lodge, Montgomery County, Virginia*", prepared by Altizer, Hodges, & Varney, Inc., revised February 17, 2012.
3. A detailed site plan in conformance with zoning ordinance requirements shall be submitted and approved by the zoning administrator and all other necessary local and state agencies prior to issuance of building permits for this development.
4. The use of the building for meetings, group activities, etc. shall be limited to the hours of 7:00 a.m. until 11:00 p.m.
5. Any lighting installed on the property shall be dusk to dawn, "full cut-off" type fixtures to avoid glare onto adjacent properties and shall comply with Montgomery County Zoning Ordinance 10-46(9) Performance Standards.
6. Landscaping shall be provided around the proposed building to accomplish a residential appearance.

The property is located at 3730 Prices Fork Road and identified as Tax Parcel No. 052-A-15; Parcel ID # 000558, in the Prices Fork Magisterial District (District E). The property currently lies in an area designated as Village Expansion in the 2025 Comprehensive Plan and further described as Low Density Residential within the Prices Fork Village Plan.

ISSUE/PURPOSE: Special Use Permit.

JUSTIFICATION: At a Regular Meeting on February 8, 2012 the Planning Commission recommended approval of the Special Use Permit to the Board of Supervisors. See TAB **G**.

**B. SUBJECT: ORDINANCE AMENDING CHAPTER 10,  
ZONING,**

**ORD-FY-12-  
AN ORDINANCE AMENDING CHAPTER 10 ENTITLED ZONING,  
SECTION 10-37, ARTICLE II SECTION 2.1(a) OF THE  
CODE OF THE COUNTY OF MONTGOMERY, VIRGINIA  
ENTITLED ESTABLISHMENT OF FLOODPLAIN DISTRICTS  
BY AMENDING THE LANGUAGE REFERENCING  
THE MAPS DATED SEPTEMBER 29, 2009, TO INCLUDE  
“AND ANY SUBSEQUENT REVISIONS OR AMENDMENTS THERETO”**

BE IT ORDAINED, By the Board of Supervisors of the County of Montgomery, Virginia, that Chapter 10, entitled Zoning, Article II of Section 10-37 of the Code of the County of Montgomery, Virginia, shall be amended and reordained as follows:

**Sec. 10-37. - Flood damage prevention overlay.**

**Article II—Establishment of Floodplain Districts**

Section 2.1 *Description of districts.*

(a) Basis of districts. The basis for the delineation of districts shall be the Flood Insurance Study and the Flood Insurance Rate Maps (FIRM) for Montgomery County, prepared by the Federal Emergency Management Agency, Federal Insurance Administration, dated September 25, 2009—~~as amended,~~ *and any subsequent revisions or amendments thereto*, which said Flood Insurance Study and Flood Insurance Rate Map are hereby incorporated and made a part of the official zoning map and this chapter. The boundaries of the special flood hazard area and floodplain districts are established as shown on the Flood Insurance Rate Map (FIRM) a copy of which shall be kept on file at the Montgomery County Planning Department offices.

JUSTIFICATION: At a Regular Meeting on February 8, 2012 the Planning Commission recommended approve of the proposed ordinance amendment to the Board of Supervisors. See TAB H.

**C. SUBJECT: COMPREHENSIVE PLAN AMENDMENT  
INCORPORATE THE LAFAYETTE ROUTE  
11/460 CORRIDOR PLAN**

**R-FY-12-**

**A RESOLUTION AMENDING THE MONTGOMERY COUNTY 2025  
COMPREHENSIVE PLAN AND ELLISTON-LAFAYETTE VILLAGE PLAN BY  
ADOPTING AND INCORPORATING INTO THE COMPREHENSIVE PLAN THE  
LAFAYETTE ROUTE 11/460 CORRIDOR PLAN, DATED FEBRUARY 2012, AS PART  
OF THE COMPREHENSIVE PLAN AND ELLISTON-LAFAYETTE VILLAGE PLAN**

WHEREAS, In 2004 the Board of Supervisors adopted the Montgomery County 2025 Comprehensive Plan; and

WHEREAS, In 2007 the Board of Supervisors adopted six (6) Village Plans in the County including the Elliston-Lafayette Village Plan; and

WHEREAS, The Board of Supervisors further developed and adopted a Village Transportation Plan (VITL) for each village in 2007; and

WHEREAS, The Planning Commission decided to further study the Route 11/460 Corridor in the Lafayette Area of the County due to changing land use activities in the area and develop a corridor plan as the Plan for future development of this corridor area; and

WHEREAS, The Board of Supervisors desires to amend the Montgomery County 2025 Comprehensive Plan, the Elliston-Lafayette Village Plan and the Elliston-Lafayette VITL Plan by adopting and incorporating into these plans the Lafayette Route 11/460 Corridor Plan dated February 2012, as a part of the Comprehensive Plan and Village Plan.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby approves the Lafayette Route 11/460 Corridor Plan, dated February 2012.

BE IT FURTHER RESOLVED, That the Board of Supervisors hereby amends the Montgomery County 2025 Comprehensive Plan, the Elliston-Lafayette Village Plan and the Elliston-Lafayette VITL Plan by incorporating into these plans the Lafayette Route 11/460 Corridor Plan, dated February 2012, as part of these plans.

ISSUE/PURPOSE: Amend the 2025 Comprehensive Plan, the Elliston-Lafayette Village Plan and the Elliston-Lafayette VITL Plan by incorporating the Lafayette Route 11/460 Corridor Plan.

**JUSTIFICATION:**

The Planning Commission decided to further study the Route 11/460 Corridor in the Lafayette Area of the County due to changing land use activities in the area and develop a corridor plan as the Plan for future development of this corridor area. See **TAB I** for a copy of the summary of the Lafayette Route 11/460 Plan.

**XV. COUNTY ATTORNEY'S REPORT**

**XVI. COUNTY ADMINISTRATOR'S REPORT**

**XVII. BOARD MEMBERS' REPORT**

1. Supervisor Tuck
2. Supervisor Brown
3. Supervisor Biggs
4. Supervisor Perkins
5. Supervisor Creed
6. Supervisor Gabriele
7. Supervisor Politis

**XVIII. OTHER BUSINESS**

**XIX. ADJOURNMENT**

**FUTURE MEETINGS**

**Special Budget Work Session  
Monday, March 19, 2012  
5:30 p.m.**

Adjourned Meeting  
Monday, March 26, 2012  
6:00 p.m. – Closed Meeting Items  
7:00 p.m. Regular Agenda

**FY 2012/2013 PUBLIC HEARING  
Advertised Tax Rate and Budget  
Thursday, March 29, 2012  
6:00 p.m.**