



MONTGOMERY COUNTY, VIRGINIA

Helen P. Royal, Commissioner of the Revenue
755 Roanoke St, Suite 1A, Christiansburg, VA 24073

Business Personal Property Division

Heather Huff

huffhn@montgomerycountyva.gov

540-382-5710

BUSINESS REGISTRATION FORM

Office Use Only	Type of Tax: (check all that apply)
	<input type="checkbox"/> Business Tangible Property
	<input type="checkbox"/> Meals Tax
	<input type="checkbox"/> Lodging
	<input type="checkbox"/> Short Term Rental

Owner Information:

Sole Proprietor Partnership Corporation LLC Other

Owner's Name: (if a corp, S Corp, LLC, etc., then please enter the name as filed with the State Corporation Commission.)

Social Security # (sole proprietor / partnerships)	Social Security # (sole proprietor / partnerships)	Federal ID (EIN)
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Trade Name:

Physical Address:

Mailing Address:

Is the mailing address the same for all tax types? Yes No (if no, please list on a separate sheet of paper for each tax type.)

Owner's Phone:	Business Phone:	Fax:	Email:
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Website:

Description of Business: (list detailed information about the business operations or attach a separate sheet if necessary.)

Start Date and Tax Information:

Start Date:	Sales Tax Registraton #: * (ex: 10-999999999F-001)
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*Virginia Sales Tax Registration # - When reporting sales tax each month to the Department of Taxation, please use Montgomery County's locality CODE 51121. This information is used to allocate local sales revenue to Montgomery County in which your business is physically located.

Signature:

I declare that the foregoing statements are true, complete and correct to the best of my knowledge.

Signature of Applicant or Authorized Agent

Date

Reviewed By:

Date: