



MONTGOMERY COUNTY DEPARTMENT OF PLANNING AND GIS SERVICES

755 ROANOKE STREET, SUITE 2A, CHRISTIANSBURG, VIRGINIA 24073-3177

Dear Patron:

Our staff is happy to accommodate requests for zoning verification letters via email or fax. However, it is necessary that we get adequate information from the applicant so that we can process your request as efficiently as possible. Please submit the following form and corresponding information with your email or fax requests for zoning verification letters and we will respond as quickly as possible.

Thank you!

Montgomery County Planning & GIS Staff

Zoning Verification Letter Request

1. Date: _____
2. Applicant Name: _____
3. Phone number: _____
4. Property Owner Name: _____
5. Tax Map Number: _____
6. Parcel ID Number: _____
7. Parcel Address (if known): _____
8. Proposed Construction:

Proposed Construction should include the following: type of construction, number of bedrooms, and dimensions of proposed structure.

9. For new construction (non-replacement) dwellings. *Please submit site plan sketch showing proposed driveway location.*

*If you are having difficulty obtaining tax map or parcel identification numbers the following websites may be helpful:

- Montgomery County iGIS <http://gcws02/montims-core/>
- Montgomery County iCare <http://realestate.montva.com/Main/Home.aspx>