

MONTGOMERY COUNTY, VA

Proposed Fiscal Year 2013 Budget



COUNTY OF MONTGOMERY, VIRGINIA

FISCAL YEAR 2013 PROPOSED BUDGET

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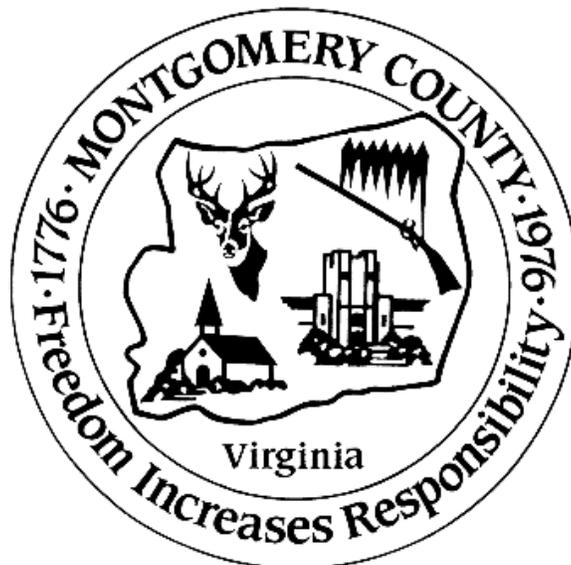
Angela M. Hill

BUDGET MANAGER

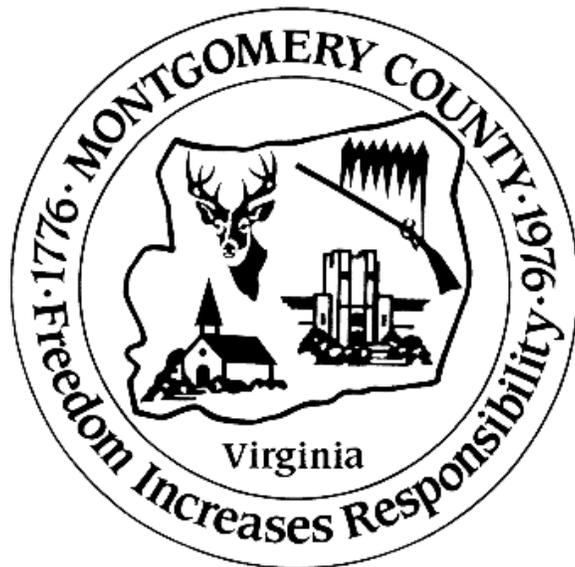
Marc M. Magruder

SENIOR PROGRAM ASSISTANT

Susan S. Dickerson



BUDGET MESSAGE



FISCAL YEAR 2013 PROPOSED BUDGET



OFFICE OF COUNTY ADMINISTRATION
MONTGOMERY COUNTY
F. CRAIG MEADOWS, COUNTY ADMINISTRATOR

755 ROANOKE STREET, SUITE 2E, CHRISTIANSBURG, VIRGINIA 24073-3181

March 1, 2012

Dear Chair Politis and Members of the Board of Supervisors –

It is my privilege to present to you the proposed Montgomery County Fiscal Year 2012-2013 annual budget for your review and consideration. Normally, I state that I am pleased to present the budget to you; however, with the enormous challenges the budget team and I faced in preparing this budget, I am not sure that “pleased” is the appropriate word to describe this presentation.

The upcoming fiscal year is presenting us with an almost “perfect storm” of circumstances. The County issued \$101 million in new debt during the current fiscal year to address critical school needs in Blacksburg and Riner, and now the bill is due. The local composite index, the State’s formula for determining the County’s ability to pay for school expenses, has increased, which means that we will receive less funds from the Commonwealth to fund the same level of school operations. Governor McDonnell’s proposed state budget requires both the County and the schools to pay substantially higher employee retirement rates, specifically for teachers, and on top of all these issues, the federal stimulus funding expires next year, creating another loss of revenue for our schools.

In the midst of this “perfect storm”, we also continue to be very concerned about the fragile state of the local, state, and national economies. While Montgomery County has begun to show signs of recovery in some areas, many of our citizens continue to face tough economic times. With these issues in mind, nearly \$10 million in County funds – above the dollars needed for debt service – requested by departments, agencies, and our school system could not all be funded. While the majority of the requests reflect funds necessary to maintain current service levels, a 24 cent increase in the real estate tax rate to generate these dollars was not something I could recommend to you.

The County’s proposed FY 2013 budget for all funds is \$162.6 million, an increase of \$7.2 million from the current year. Of this amount, \$73 million is from federal, state, and other designated funds; the remaining \$89.6 million represents County dollars not designated for a specific purpose, including \$1.7 million in new growth. Funding for the County’s General Fund is \$41.6 million, which represents an increase of 1.6%, or \$648,395 over the current fiscal year. Of this increase, more than 90% covers mandated costs, the majority related to the increased use of the Western Virginia Regional Jail. The FY 2013 proposed budget for the School Operating Fund is \$91.2 million, which is basically level with the current year budget, although nearly \$3 million in additional county dollars were required to maintain this level of support.

County Administrator's Budget Message

In order to address the funding needed for debt service for new school construction, and to offset a portion of the shortfall requested by the school system, I am recommending a real estate tax rate of 87 cents for fiscal year 2013, an increase of 12 cents from the current real estate tax rate of 75 cents. To fund all the requests that were submitted to the County, including the additional \$8.5 million requested in the schools' proposed budget, a tax rate of 99 cents would have been required, or another 12 cents in addition to my recommendation.

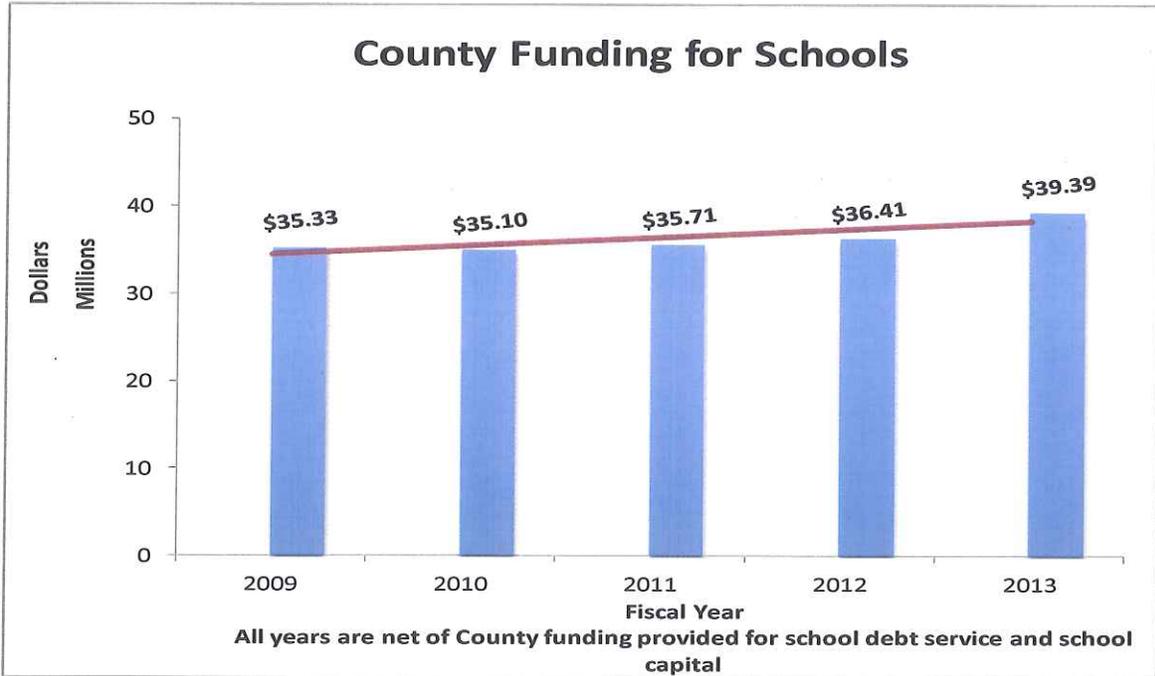
As staff prepared this budget for your consideration, we kept in mind the Board's vision for the County. In 2010, the Board adopted the following priorities with regard to your vision in the years ahead:

- Economic Diversity – Montgomery County is the Place to do Business
- Recreation – Montgomery County is the Place to Have Fun
- County Services – Montgomery County is a Quality Community
- Health and Safety – Montgomery County is a Safe Place to Live
- Education – Montgomery County is a Great Place for Learning
- Land Use – Montgomery County is a Good Steward of Natural Resources
- Citizen Engagement – Montgomery County is a Citizen Friendly Government

While funding was requested to address many of these initiatives, education and public safety needs are the main priority areas driving the proposed budget and are the primary reasons for the recommended tax rate increase.

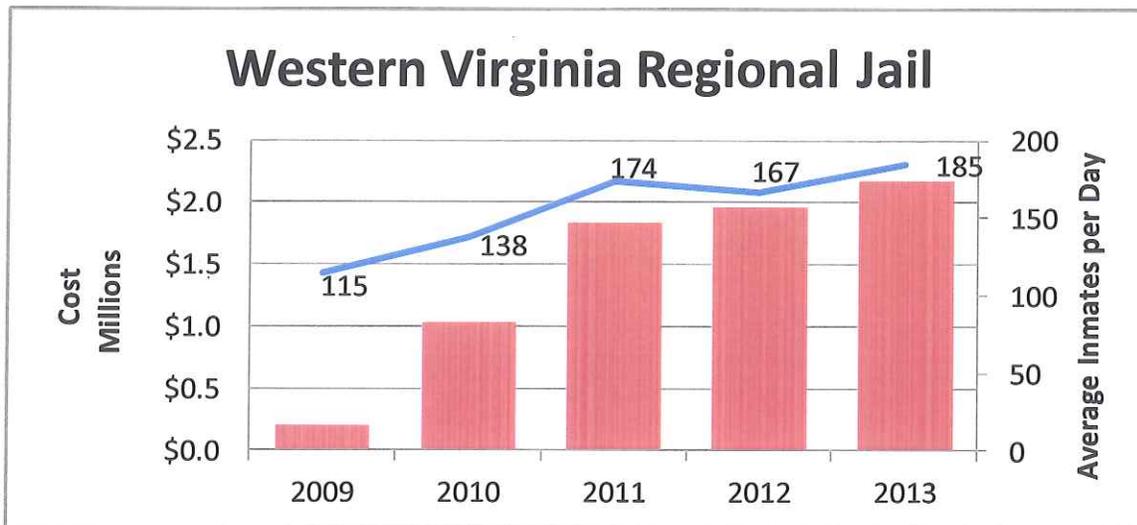
The Montgomery County School Board's proposed budget to the Board of Supervisors included an operational budget of \$96.8 million which, when added to the debt service costs for school facilities of \$18.6 million, would total \$115.4 million requested for school needs. While my budget proposal addresses a portion of the request, the County simply cannot afford to cover the entire amount requested in this economic climate. We recognize that the Governor's proposed budget places significant pressure on funding our school operations at the current level; however, funding the additional debt service cost for three new schools is not optional. The fiscal year 2013 budget as proposed allocates nearly \$3 million of the dollars generated from the proposed tax increase and new growth in the County's tax base towards addressing the schools' shortfall. Also, I am proposing the use of \$750,000 of "windfall" monies to be used for school buses, school facilities repairs, and technology currently in the proposed school budget request. I am cautiously optimistic that some amount of additional state funds for public education will be provided by the General Assembly, and I am also hopeful that the increased County funding proposed will allow the schools to address their most pressing needs.

The following graph outlines County funding to the Montgomery County Public Schools over the last five fiscal years:



In the area of public safety, the County's costs associated with the Western Virginia Regional Jail continue to rise. For fiscal year 2013, an additional \$521,974 will be required to fund the County's usage of this facility, due entirely to the increased number of inmates from Montgomery County who are housed in the facility.

A breakdown of the County's annual expenditures and inmate population for the regional jail is shown on the following graph:



With the new courthouse opening later this year, some of the anticipated cost increases were funded in FY 2012. The added courtroom space increased the need for security personnel as well as the need for additional custodial services. The 2012 budget included funding for six new deputy positions for court security and an additional housekeeper position.

To address reclassification and retention issues among selected positions within his department, the Sheriff requested \$100,000 in additional funds. These same issues are problems for many other County departments, as I continue to hear department heads' concerns about retaining our skilled and experienced staff. To begin to address concerns about the classification of various County positions whose duties and responsibilities have changed, I am recommending \$35,000 from the "windfall" be allocated to begin a comprehensive review of all the County's job classifications. In addition, the Sheriff has requested funds to deal with concerns about the accrual of compensatory time in his department vs. the payment of overtime. I am also recommending that you consider setting aside \$50,000 of the "windfall" to establish a reserve to pay compensatory time for members of the Sheriff's Office.

Our County's fire and rescue volunteers also provide a vital public safety service to our citizens. The proposed budget continues our policy of earmarking one cent of the real estate tax rate for fire and rescue capital needs. It is critical that our volunteers be provided with safe and reliable equipment to effectively and safely perform their duties. Also, I am recommending an increase of \$39,000 for operational expenses of our volunteer departments: \$30,000 to be at the discretion of our Fire and Rescue Commission and \$9,000 to cover increased insurance costs. I am also recommending \$50,000 be set aside for a fuel contingency should rising fuel costs create a shortfall in our volunteer departments' operating budgets.

Like other requests for one-time funds, I am recommending an additional \$53,000 of the "windfall" monies be earmarked for requests from our Fire and Rescue volunteers for costs related to the Poor Mountain tower and a mutual aid repeater.

Facing over \$650,000 in increased benefit costs for County departments, primarily due to the state-mandated increased VRS rate, staff focused on identifying areas where dollars in the current budget could be saved and reallocated to new costs. By continuing the hiring freeze, eliminating retirement incentives, using position turnover savings and redistributing funds for items purchased in the current budget that would not be needed in the next fiscal year, a savings of \$736,000 was reallocated to offset over 90% of the benefit increases and to fund a 2% merit increase for employees who qualify based on performance. Our County employees work diligently each day to provide the best possible service to our citizens and our businesses, and I greatly appreciate the efforts our employees have made to maintain a high level of service during these difficult budget times.

For the second year in a row, we have been able to cover the cost of our employee health insurance premiums without requesting additional County funds or employee contributions. Our employees are to be commended for their efforts in helping the County minimize its health care expenses.

The County received requests for increased funds for fiscal year 2013 from outside agencies totaling over \$266,000 more than the current \$1.3 million provided by the County. While some of these

increases are "mandated", other requests are to continue or add services for our community. Unfortunately, my proposed budget does not recommend providing funding for any new outside agencies for FY 2013, and provides increased funds only to address the mandates or to fund agencies such as the Agricultural Extension Service where a minimal investment may draw significant state funds to restore previously reduced local services.

Approximately nine cents of the recommended 12 cent tax increase is directly related to additional debt service for the new schools in Blacksburg and Riner. For fiscal year 2013, total debt service is \$24.6 million, with \$18.6 million for school debt service and \$6.0 million for County facilities. While our estimate of the additional dollars needed for debt service was projected to be \$7 million, staff once again looked at ways to use existing dollars to minimize the impact of new debt service expense. By reallocating existing funds gained from earmarking pennies of the real estate tax rate in previous years, the new dollars needed to cover the increased cost is reduced from \$7 million to \$6.4 million. In my proposal, this \$635,000 decrease is allocated to the school operating budget.

Costs for operations of the five constitutional offices (Sheriff, Commonwealth's Attorney, Clerk of Court, Treasurer, and Commissioner of the Revenue) total \$15.8 million. For fiscal year 2013, local funds of \$10 million will be required to cover the full cost of operations of these offices – 63% of the total funds necessary. Also, the County continues to spend more in local dollars to support the Department of Social Services and the Comprehensive Services Act. The County is currently providing the Department of Social Services nearly \$460,000 or 73% more than our mandated share for these services. If the Commonwealth expects the localities to continue to bear more responsibility for what are arguably state responsibilities, then local governments should be allowed greater discretion in determining the responsibilities of these offices.

With a recommended real estate tax increase of 12 cents, a "windfall" of approximately \$4.2 million will be generated with the June 2012 tax billing. Because this surplus is not recurring, these monies should be used for capital or other one-time expenses. To address a number of capital projects and maintenance issues for both the County and the schools, I am recommending that the County reserve approximately \$1.8 million of this "windfall" for general capital and maintenance expenses, and earmark an additional \$1 million to establish a reserve for a new animal shelter facility.

The following chart outlines the proposed allocation of the "windfall" dollars.

Recommended Allocation of "Windfall" Dollars

One time Budget Requests	1,148,610
Capital Reserve	1,000,000
Facilities Maintenance Reserve	750,000
Fuel Reserve	200,000
Compensatory Time Reserve	50,000
Animal Shelter	<u>1,000,000</u>
Total	4,148,610

County Administrator's Budget Message

Although the past several years have presented us with economic challenges and very difficult choices, it is with your leadership and support that Montgomery County continues to be one of the most progressive counties in the Commonwealth. I am confident that the proposed budget will allow the County to continue on a successful path in the years ahead.

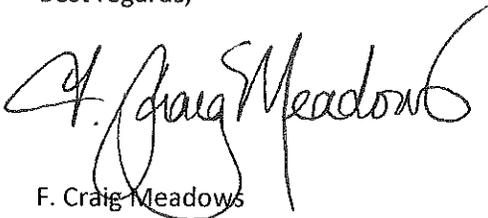
County staff and I will be reviewing the proposed budget information with you in greater detail in the coming weeks. We will also be closely monitoring the General Assembly's changes to the Governor's proposed budget to identify any additional revenue to include in the final budget. Once again, many items on the leadership team's "needs list" were deferred in order to fund requirements and to offset shortfalls. Many items on these "needs lists" were specifically to address Board priorities; however, we simply could not fund these items in this current environment.

I could not provide you with this information without the assistance and hard work of several key County staff members. Carol Edmonds, Angie Hill, and Marc Magruder have reviewed, re-reviewed, and adjusted the numbers included in this budget proposal to ensure that they are as accurate as possible. Susan Dickerson also plays a vital role in the budget process by coordinating the requests from the outside agencies, and preparing a number of the forms that are used in the budgeting process. I greatly appreciate all their efforts in getting this budget to you.

It is my pleasure to serve as your County Administrator, and I look forward to working with you in the weeks ahead as you review and deliberate this proposed budget. The required public hearing on the budget is scheduled for Thursday, March 29th at 6 p.m. If the Board agrees, we are scheduled to establish the real estate tax rate and adopt the budget at a special Board of Supervisors' meeting on Monday, April 16th.

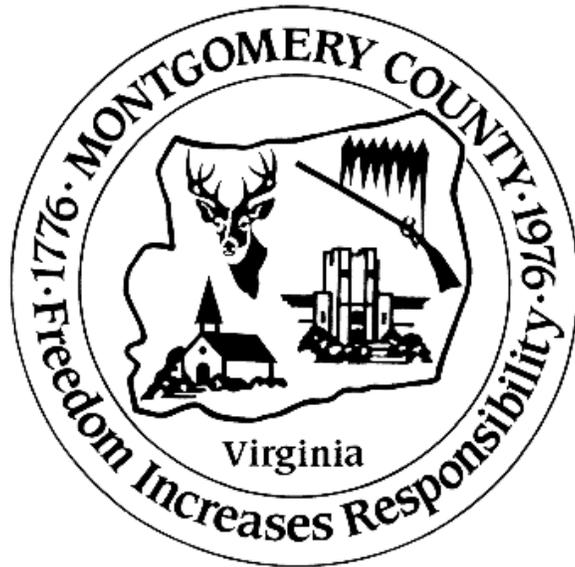
As you review the budget information over the coming days, please let me know if you have any questions, comments, or issues. Thank you for your leadership and your support.

Best regards,

A handwritten signature in black ink, reading "F. Craig Meadows". The signature is written in a cursive style with a large, looping "M" at the end.

F. Craig Meadows
County Administrator

TABLE OF CONTENTS



FISCAL YEAR 2013 PROPOSED BUDGET

TABLE OF CONTENTS

BUDGET SUMMARY

Introduction	1
Summaries of Major Selected Functions.....	2
Recap of Expenditures by Division.....	Appendix A
Summary of Full-Time Employees/Equivalents	Appendix B
Graphs.....	Appendix C
Organization Chart	Appendix D

UNDERSTANDING THE BUDGET: MONTGOMERY COUNTY’S BUDGET PROCESS

Preparation of the Annual Budget	1
FY 13 Budget Calendar	1
The County’s Budget Process	1
How to Understand and Use this Document	2
Conclusion.....	3
Glossary of Financial Terms	4

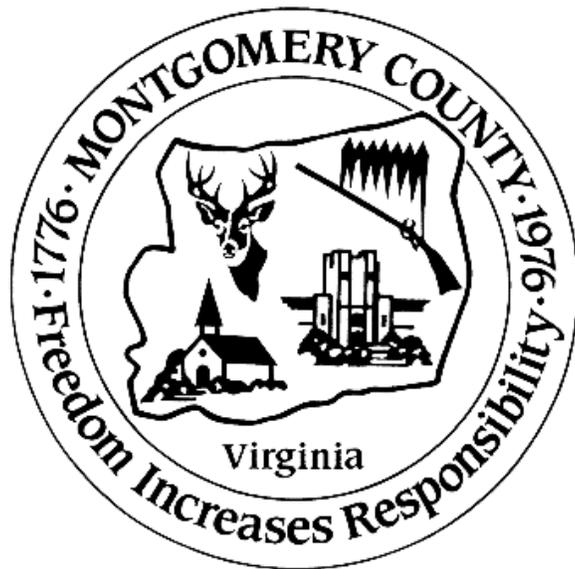
REVENUE SUMMARY

Overview of Economic Status	1
Variables Affecting Revenues.....	4
County Resources	5
Current Property Taxes.....	6
Conclusions	11
Revenue Estimates.....	Appendix A

EXPENDITURE PLANS

100	Revenue Sharing	310/320	Sheriff-Comp. Bd. /Sheriff-County
110	Board of Supervisors	330	Fire Departments & Rescue Squads
110	County Administration	400	General Services
120	County Attorney	510	Comprehensive Services Act
130	Financial & Management Services	520	Human Services
132	Insurance	530	Public Health Department
140	Information Technology	540	Social Services
150/152	Commissioner of Revenue/Assessments	700	Parks & Recreation
160/162	Treasurer/Treasurer-Collections	710	Regional Library System
170	Registrar/Electoral Board	800	Planning & GIS Services
180	Internal Services	810	Economic Development
200	Commonwealth Attorney	910	Other Agencies
210	Circuit Courts	950/960	Contingencies-General & Special
220	General District Court	03	Law Library
230	Juvenile & Domestic Relations Court	09	Montgomery County Public Schools
240	Magistrate	18	General Government Debt Services
250	Clerk of the Circuit Court		Montgomery County Capital

BUDGET SUMMARY



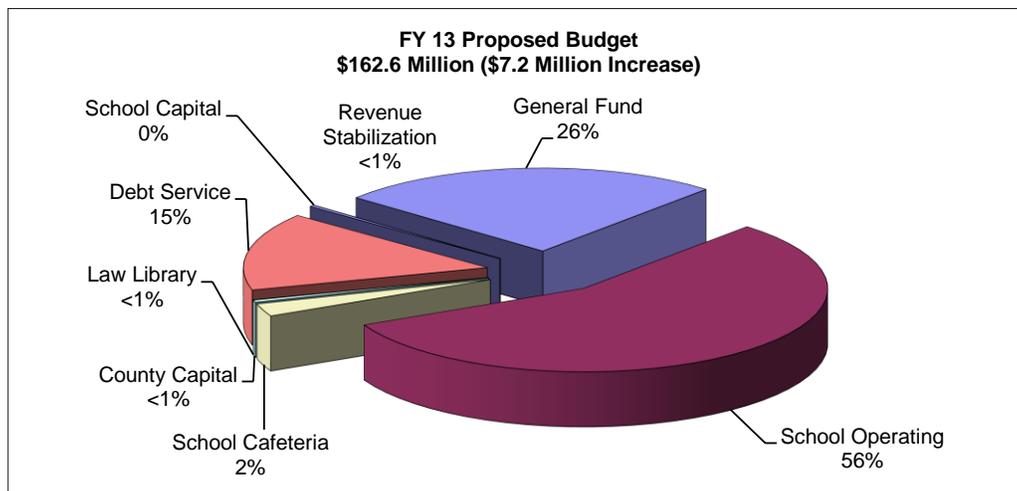
FISCAL YEAR 2013 PROPOSED BUDGET

BUDGET SUMMARY

Introduction

The FY 13 budget for the General Fund and the School Operating Fund totals \$132.8 million. The General Fund totals \$41.6 million and the School Operating Fund totals \$91.2 million. The total County budget also includes the Debt Service Fund (\$24.6 million), the Law Library Fund (\$17,600), the School Cafeteria Fund (\$4 million), funding for Fire and Rescue Capital Equipment (\$700,000), and a Revenue Stabilization Fund (\$500,000). The County budget for all funds totals \$162.6 million.

The FY 13 proposed real estate tax rate is increased from the FY 12 tax rate of 75 cents to 87 cents, a 12 cent increase. Approximately 9 cents of the increase is dedicated to debt service on new school capital construction. The additional 3 cents is dedicated to school operating increases. The FY 13 budget reflects a total increase of \$7.2 million in state, federal, and local funds.



County funds provided in the School Operating Budget total \$39.4 million. This is a \$2.98 million increase in County funding from FY 12 to FY 13.

The County accepted only expenditure requests for items that were required to maintain service contracts, to address health and safety issues, and provide required operating increases for mandated services. A total of \$705,254 was added for these categories of which \$521,974 is to cover the increased cost of the Western Virginia Regional Jail.

The FY 13 Budget estimates no increase for health insurance premiums. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated 7.4% increase. The budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. Funding is also added to support a 2% merit increase on anniversary date for County employees. Savings from the elimination of positions and the freezing of vacancies offset the cost of the salary increase for the remaining employees, whose workload has increased due to the reductions in positions.

Costs for operations for the five constitutional officers total \$15.8 million, of which local funds cover 63% for these offices with state and other resources covering 37%. The percentage of local versus state funds remains the same as FY 12.

BUDGET SUMMARY

Summaries of Major Selected Functions

General Government Administration

General Government Administration refers to divisions such as the Board of Supervisors, County Administrator, County Attorney, Registrar, Financial and Management Services, Information Technology, Human Services, Internal Services, and others. Highlights include:

- ✓ **(\$73,399)** is reduced to reflect one FTE held vacant in the Finance Department due to the County hiring freeze.
- ✓ **(\$13,892)** is reduced to reflect a 0.5 FTE held vacant in the Registrar's Office due to the County hiring freeze.
- ✓ **(\$31,902)** is reduced to reflect one FTE held vacant in the Economic Development Department due to the County hiring freeze.
- ✓ \$12,863 is added for the cost of property insurance on the new courthouse, parking deck, and tunnel linking the courthouse and the jail for a full year. Construction on the new courthouse, parking deck, and jail addition are all expected to be complete in May 2012.
- ✓ \$2,400 is added for basic utility costs at the County garage (fuel oil) and Motor Mile Park (electric).

Judicial Administration

Judicial Administration includes the Clerk of the Circuit Court, Juvenile and Domestic Court Clerk, Circuit Court, District Court, Magistrate, Commonwealth's Attorney, etc. The County is required to provide office space, furniture, filing cabinets and other minimal operational items for the Courts. The State Supreme Court provides funding for other costs such as personal services. While in the past, offices such as the Commonwealth's Attorney and Clerk of Circuit Court were funded almost exclusively by the State Compensation Board, state budget reductions require additional local dollars in order to preserve services to the extent possible.

Tax Collection

Tax Collection includes the Commissioner of Revenue and the Treasurer. Funding from the FY 12 to the FY 13 budget decreased 1.3% due to staff turnover.

- ✓ **(\$45,542)** is reduced to reflect one FTE held vacant in the Commissioner of the Revenue's Office due to the County hiring freeze.

	FY 12	FY 13		%
	Budget	Budget	Difference	Change
Commissioner of Revenue	\$916,873	\$870,896	(\$45,977)	-5.01%
Treasurer	\$831,963	\$855,126	\$23,163	2.78%
Total	\$1,748,836	\$1,726,022	(\$22,814)	-1.30%

BUDGET SUMMARY

Public Safety

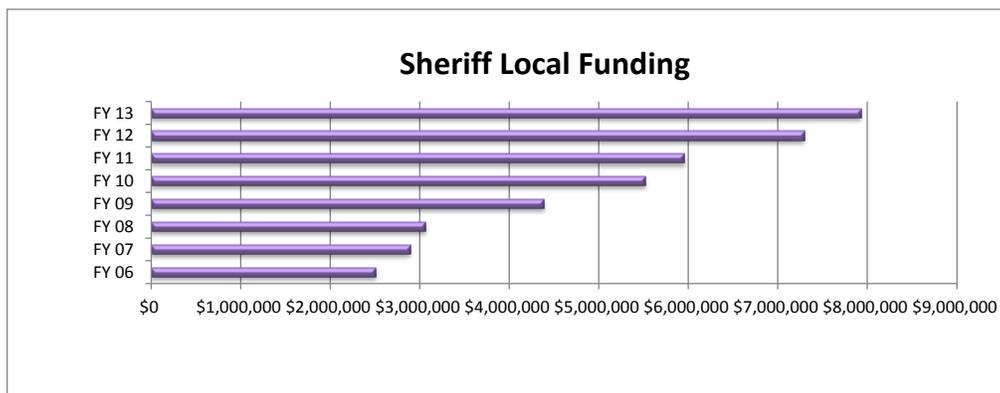
Expenditures for *Public Safety* are comprised of the Sheriff's Department and fire and rescue operations. This category increased 5.56%.

	FY 12 Budget	FY 13 Budget	Difference	% Change
Sheriff	\$11,728,575	\$12,444,973	\$716,398	6.11%
Fire and Rescue	\$1,152,391	\$1,191,391	\$39,000	3.38%
Fire and Rescue Capital	\$700,000	\$700,000	\$0	0.00%
Total	\$13,580,966	\$14,336,364	\$755,398	5.56%

Highlights include:

- ✓ \$33,690 is added for increased operating costs for the Sheriff's Office and includes:
 - Taser cartridges and hardware (\$1,600)
 - Chemical munitions launcher (\$1,200)
 - 50 distraction devices (\$3,200)
 - Tactical team training (\$10,000)
 - Narcotics equipment (\$4,200)
 - Crime prevention supplies (\$5,200)
 - Forensic academy training (\$3,912)
 - Leads online subscription (\$4,378)
- ✓ \$521,974 is added for increased costs of the Western Virginia Regional Jail due to increased useage. Funding is added for the increased cost of the County's participation in the WVRJ (\$191,920 for operations and \$330,054 for debt service).
- ✓ \$30,000 is added for Fire and Rescue operations. These funds have not been allocated to specific departments and are left to the Fire and Rescue Commission to distribute based on need.
- ✓ \$9,000 is added for Fire and Rescue insurance premium increases.

The Sheriff's Office is supported with \$4.5 million in state/other designated funds or 36% of the Sheriff's total budget. Local funds provide \$7.9 million or 64% of the Sheriff's total budget. In FY 12, the state provided 38%, with local funding providing the remaining 62%. The increase in local dollars is the direct result of cuts to the Sheriff's state funding in the Governor's budgets over the past several years. The chart below shows the amount of local funding provided for the Sheriff's office over the past eight fiscal years.



BUDGET SUMMARY

General Services

The *General Services* function consists of Solid Waste Removal, Maintenance of Buildings and Grounds, Animal Control, Engineering/Environmental Services, and Inspections. Increases to the General Services budget are included to cover the costs associated with basic expenses of utility and fuel costs, as well as maintaining the County's infrastructure. Highlights include:

- ✓ \$39,100 is added to cover the cost of basic utilities (electric, heating, diesel fuel, and gasoline) for existing County buildings and infrastructure (including full year costs of the new courthouse) based on expected usage during FY 13.
- ✓ \$44,195 is added for a Housekeeper Supervisor. The additional space in Building C of the County Government Center requires additional funding for housekeeping personnel. This position will provide additional housekeeping support and provide supervisory support over existing housekeeping personnel in all County facilities.
- ✓ **(\$45,542)** is reduced to reflect one FTE held vacant in the Buildings Inspections Department due to the County hiring freeze.

Health and Welfare

Health and Welfare includes Social Services, Human Services, Public Health and the Comprehensive Services Act. Funding for these agencies includes federal, state and local dollars totaling \$8.8 million. An additional \$50,000 in local money is held in Special Contingencies to meet increased costs for the Comprehensive Services Act and \$21,165 is held for local match requirements of the Public Health budget. Of the total amount budgeted for Health and Welfare, 72% is attributable to the Department of Social Services where funding is provided to cover the County's share of mandated costs related to public assistance programs and administrative costs, which includes the department's employees' participation in the County's Compensation Plan. Funding for Human Services and the Health Department provides 9% of the total in this category. The remaining funds support services through the Comprehensive Services Act (CSA), of which County dollars represent 19% of the total funding.

	FY 12 Budget	FY 13 Budget	Difference	% Change
Comprehensive Services Act	\$1,651,969	\$1,651,969	\$0	0.00%
Human Services	\$388,928	\$377,471	(\$11,457)	-2.95%
Public Health	\$431,313	\$431,313	\$0	0.00%
Social Services	\$6,617,914	\$6,388,386	(\$229,528)	-3.47%
Total	\$9,090,124	\$8,849,139	(\$240,985)	-2.65%

Education

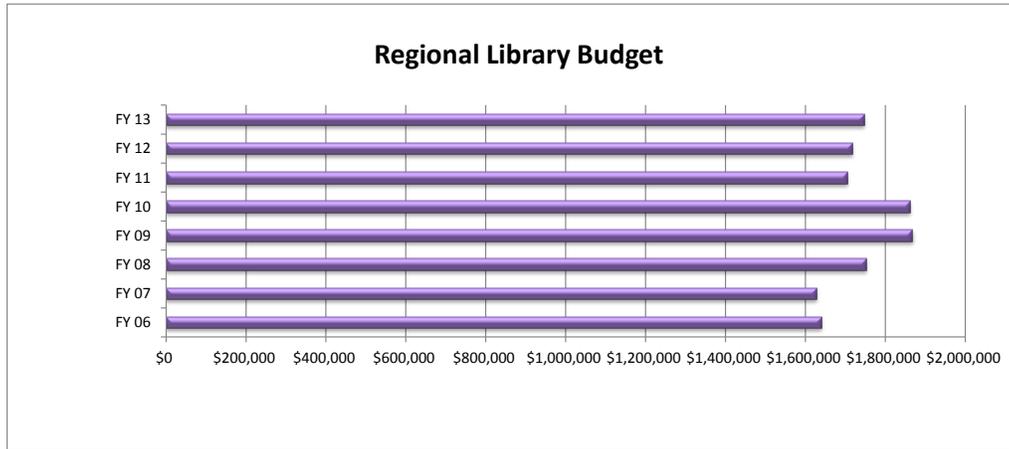
The Montgomery County Public Schools' total School Operating Fund decreased by \$83,051 due primarily to reductions in state funding and loss of the federal stimulus dollars. County funding in the FY 13 budget totals \$39.4 million. This is a \$2,977,798 increase in County funding from FY 12 to FY 13.

Regional Library

The *Regional Library* accounts for 4% of the General Fund budget, with funding of \$1.75 million. State budget cuts have also affected the library through state aid reductions.

The chart on the following page shows the funding for the Regional Library over the past eight fiscal years.

BUDGET SUMMARY



Debt Service

Debt service requirements on existing and new debt are based on the sale of bonds and the interest rate at the time of sale. Debt service schedules are established and dictate debt service retirements over a fixed period.

- ✓ \$151,990 is added for existing debt costs to cover the cost of principal, interest and administrative fees associated with long-term debt.
- ✓ \$6,365,000 is added for new debt service costs. The County issued \$86 million in new debt in the fall of 2011 through the Virginia Public School Authority for a new Auburn High School, a new Blacksburg High School, and the renovation of the current Auburn High School for use as a middle school. Also in November 2011, the County received \$15 million in Qualified School Construction Bonds to cover of the new Blacksburg High School construction. Additional funding for these projects includes insurance proceeds from the old Blacksburg High School gymnasium roof collapse and surplus bond funds from the Price's Fork and Eastern Montgomery Elementary projects. The total cost of all three schools is estimated at \$124.5 million. Construction has begun on these projects. These funds have been provided to service the debt requirements on the bond issues.

The details of the net increase will be funded with the following:

- The use of funds generated by a portion of the real estate tax rate increase equaling \$6,365,000.
- The use of funds generated by the four cents of the tax rate previously set aside decreased \$523,460 to \$932,223.
- The planned use of debt service reserve funds increased \$37,950 in accordance with the debt service reserve requirements required by the bond indenture.
- An increase in the interest credit subsidy related to the Qualified School Construction Bond of from \$709,947 to 1,347,447 (an increase of \$637,500). The County's interest rate on this issuance is zero; however, the County is required to make the interest payment and then receives a refund of the payment from the QSCB program.

BUDGET SUMMARY

Contingencies – General

The General Contingency is established to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the proposed budget.

- ✓ No increase in funding is added to the General Contingencies. The County has a policy of retaining 1% of the County's General Fund budget to cover contingency needs. Current funding is slightly less than 1% of the total General Fund Budget for FY 13.

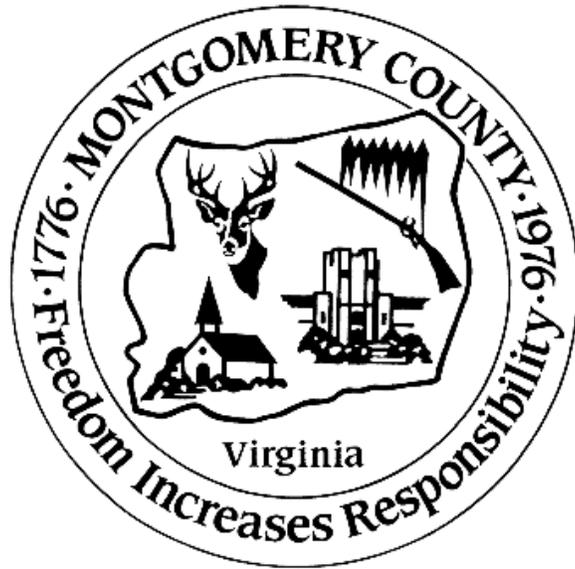
Contingencies – Special

Special contingencies include monies held in abeyance as a holding account for known issues/expenditures of which the details have yet to be resolved.

- ✓ \$50,000 is included to meet the mandated local share of the Comprehensive Services Act.
- ✓ \$21,165 is included for Local Match Requirements of the Public Health budget.
- ✓ \$150,000 is included to support a 2% merit increase on anniversary date for County employees.
- ✓ \$17,835 is included for local match requirements of a Cooperative Extension Agent position.

Detailed explanations of the expenditure recommendations, a recap of expenditures by fund, County dollars by division, position (FTE) listing, and a graphic summary of the FY 13 Proposed Budget are included in the Appendices at the end of this section.

BUDGET SUMMARY



APPENDIX A

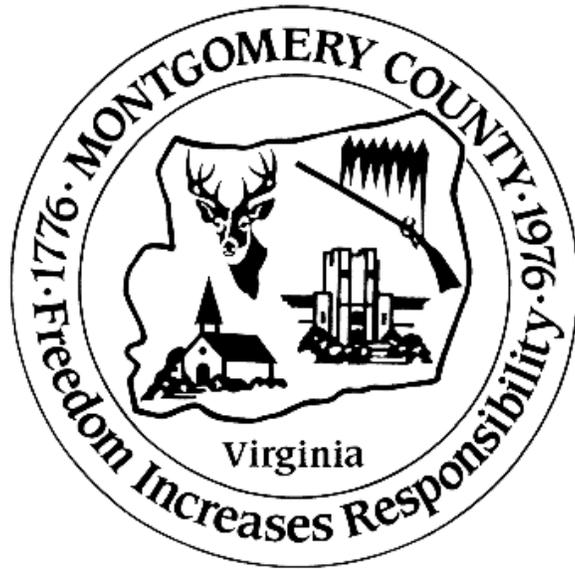
**COUNTY OF MONTGOMERY, VIRGINIA
 RECAP OF EXPENDITURES BY DIVISION
 FISCAL YEAR 2013**

DIVISION	FY 11	FY 11	FY 12	FY 12	FY 13			Inc/(Dec) FY 13 Rec.		Inc/(Dec) FY 13 Rec.	
	Appropriated	Expended	Approved	Appropriated	Base	Addenda	Total	\$	%	\$	%
REVENUE SHARING	176,361	174,862	164,106	164,106	164,106	-	164,106	-	0%	-	0%
BOARD OF SUPERVISORS	389,675	244,751	250,915	379,383	251,205	-	251,205	290	0%	(128,178)	-34%
COUNTY ADMINISTRATION	1,561,870	1,412,038	1,458,278	1,757,388	1,483,617	-	1,483,617	25,339	2%	(273,771)	-16%
COUNTY ATTORNEY	257,742	252,306	240,274	258,112	243,325	-	243,325	3,051	1%	(14,787)	-6%
FINANCIAL & MANAGEMENT SERVICE	897,222	851,989	916,882	931,924	934,005	(73,399)	860,606	(56,276)	-6%	(71,318)	-8%
INSURANCE	274,733	227,140	287,596	287,596	338,692	12,863	351,555	63,959	22%	63,959	22%
INFORMATION TECHNOLOGY	1,310,651	1,173,892	1,257,070	1,387,731	1,251,027	-	1,251,027	(6,043)	0%	(136,704)	-10%
COMMISSIONER OF REVENUE-COMP	575,779	536,559	562,405	562,405	559,272	-	559,272	(3,133)	-1%	(3,133)	-1%
ASSESSMENT - COUNTY	461,051	408,313	354,468	359,349	357,166	(45,542)	311,624	(42,844)	-12%	(47,725)	-13%
REASSESSMENT	229,685	209,642	-	-	-	-	-	-	-	-	-
TREASURER - COMP BD	501,615	433,896	546,372	546,372	563,044	-	563,044	16,672	3%	16,672	3%
COLLECTIONS - COUNTY	475,246	438,774	285,591	287,907	292,082	-	292,082	6,491	2%	4,175	1%
ELECTORAL BOARD	301,179	280,986	280,221	364,688	312,955	(13,892)	299,063	18,842	7%	(65,625)	-18%
INTERNAL SERVICES	313,948	229,121	273,998	341,094	277,104	1,200	278,304	4,306	2%	(62,790)	-18%
COMMONWEALTH ATTORNEY	972,774	935,757	970,564	995,590	1,002,046	-	1,002,046	31,482	3%	6,456	1%
CIRCUIT COURT	163,640	155,539	162,194	162,194	166,130	-	166,130	3,936	2%	3,936	2%
GENERAL DISTRICT COURT	30,850	26,346	29,347	29,347	29,347	-	29,347	-	0%	-	0%
J & D RELATIONS COURT	21,748	17,133	20,524	21,583	20,524	-	20,524	-	0%	(1,059)	-5%
MAGISTRATE	5,000	4,733	5,000	5,000	5,000	-	5,000	-	0%	-	0%
CIRCUIT COURT CLERK	629,869	607,726	635,712	635,712	652,715	-	652,715	17,003	3%	17,003	3%
SHERIFF - COMP BOARD	6,609,720	6,521,124	6,572,613	6,564,106	6,717,849	-	6,717,849	145,236	2%	153,743	2%
SHERIFF - COUNTY	4,730,178	4,461,584	5,155,962	5,403,553	5,171,460	555,664	5,727,124	571,162	11%	323,571	6%
FIRE AND RESCUE	1,087,891	1,085,029	1,152,391	1,152,391	1,152,391	39,000	1,191,391	39,000	3%	39,000	3%
GENERAL SERVICES	5,362,748	4,866,989	4,932,952	5,244,600	4,946,318	37,753	4,984,071	51,119	1%	(260,529)	-5%
COMPREHENSIVE SERVICES ACT	2,214,853	2,132,814	1,651,969	1,651,969	1,651,969	-	1,651,969	-	0%	-	0%
HUMAN SERVICES	397,159	346,576	388,928	390,140	377,471	-	377,471	(11,457)	-3%	(12,669)	-3%
PUBLIC HEALTH	431,313	419,079	431,313	433,326	431,313	-	431,313	-	0%	(2,013)	0%
SOCIAL SERVICES	6,486,251	6,209,545	6,617,914	6,341,085	6,388,386	-	6,388,386	(229,528)	-3%	47,301	1%
PARKS AND RECREATION	888,712	823,270	790,018	874,542	803,961	1,200	805,161	15,143	2%	(69,381)	-8%
REGIONAL LIBRARY	1,864,045	1,744,081	1,716,631	1,852,735	1,747,710	-	1,747,710	31,079	2%	(105,025)	-6%
PLANNING & GIS	750,189	596,960	597,120	739,640	611,626	-	611,626	14,506	2%	(128,014)	-17%
ECONOMIC DEVELOPMENT	441,550	434,430	363,785	675,128	366,034	(31,902)	334,132	(29,653)	-8%	(340,996)	-51%
OTHER AGENCIES	1,255,490	1,185,994	1,262,822	1,288,822	1,262,822	33,309	1,296,131	33,309	3%	7,309	1%
CONTINGENCIES - GENERAL	183,860	-	371,400	288,416	371,400	-	371,400	-	-	82,984	29%
CONTINGENCIES - SPECIAL	180,816	-	303,596	189,112	50,000	189,000	239,000	(64,596)	-21%	49,888	26%
ADJUSTMENTS	(91,700)	(71,993)	(91,700)	(91,700)	(91,700)	-	(91,700)	-	0%	-	0%
TOTAL GENERAL FUND	\$ 42,343,713	\$ 39,376,984	\$ 40,919,231	\$ 42,475,346	\$ 40,862,372	\$ 705,254	\$ 41,567,626	\$ 648,395	1.6%	\$ (907,720)	-2.1%

**COUNTY OF MONTGOMERY, VIRGINIA
 RECAP OF EXPENDITURES BY DIVISION
 FISCAL YEAR 2013**

DIVISION	FY 11 Appropriated	FY 11 Expended	FY 12 Approved	FY 12 Appropriated	FY 13 Recommended			Inc/(Dec) FY 13 Rec. Over FY 12 Approved		Inc/(Dec) FY 13 Rec. Over FY 12 Appropriated	
					Base	Addenda	Total	\$	%	\$	%
LAW LIBRARY FUND	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600	\$ 17,600	\$ -	\$ 17,600	-	0%	-	0%
SCHOOL OPERATING FUND	\$ 93,300,816	\$ 93,444,291	\$ 91,280,803	\$ 92,923,249	\$ 91,280,803	\$ (83,051)	\$ 91,197,752	(83,051)	0%	(1,725,497)	-2%
SCHOOL CAFETERIA FUND	\$ 4,073,762	\$ 3,993,290	\$ 3,880,810	\$ 3,880,810	\$ 3,880,810	\$ 77,616	\$ 3,958,426	77,616	2%	77,616	2%
SCHOOL CAPITAL CONSTRUCTION	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-
COUNTY CAPITAL CONSTRUCTION	\$ 866,358	\$ 698,334	\$ 700,000	\$ 700,000	\$ 700,000	\$ -	\$ 700,000	-	0%	-	0%
DEBT SERVICE FUND	\$ 19,742,145	\$ 19,349,870	\$ 18,100,690	\$ 18,100,690	\$ 18,100,690	\$ 6,516,990	\$ 24,617,680	6,516,990	36%	6,516,990	36%
REVENUE STABILIZATION FUND	\$ 564,248	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	-	-	-	0%
GRAND TOTAL ALL FUNDS	\$ 161,908,642	\$ 157,869,530	\$ 155,399,134	\$ 158,597,695	\$ 155,342,275	\$ 7,216,809	\$ 162,559,084	\$ 7,159,950	4.6%	\$ 3,961,389	2.5%

BUDGET SUMMARY

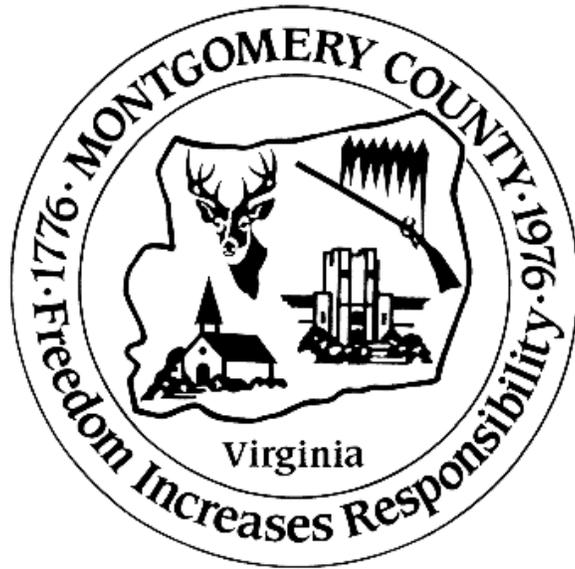


APPENDIX B

Summary of Authorized Full Time or Full Time Equivalent Positions

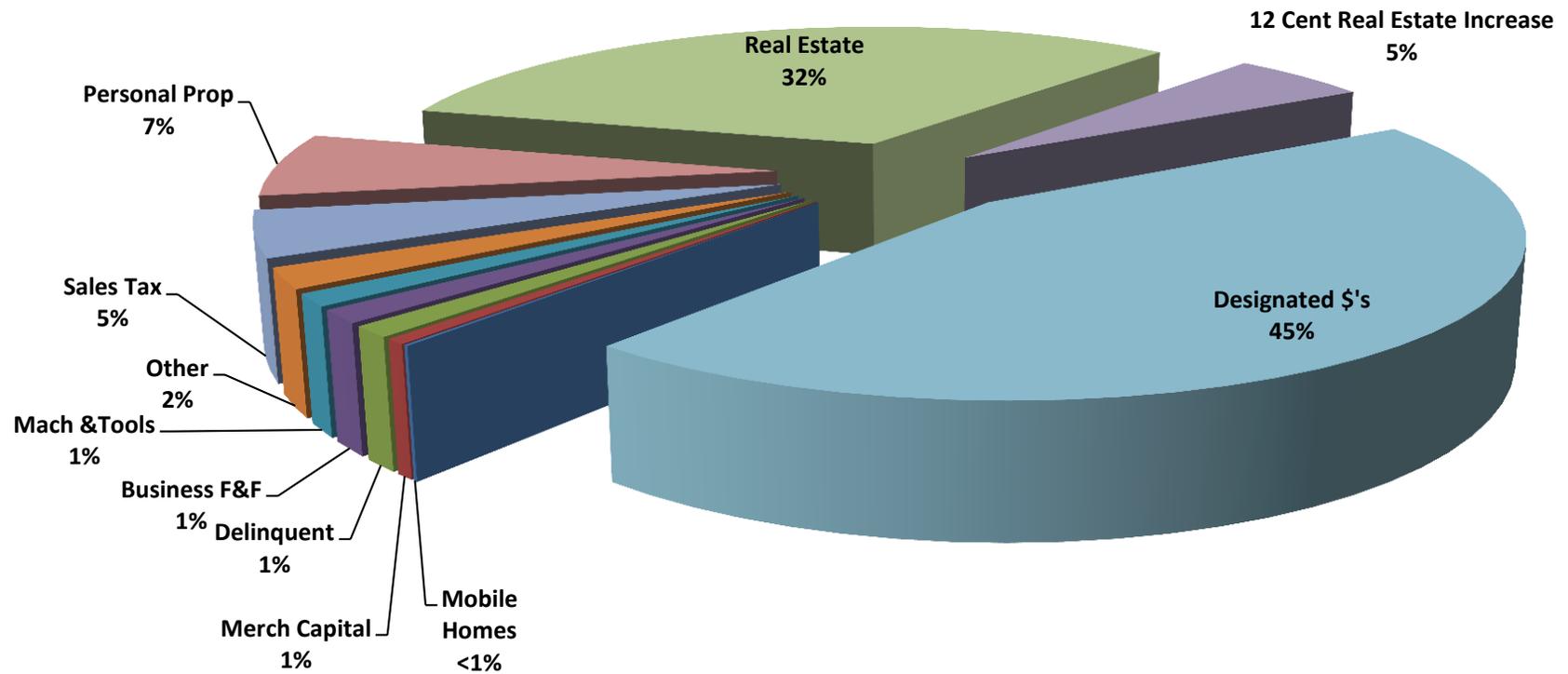
Division	Department	Approved Full-Time FY 11	Approved Part-Time FY 11	Approved Total FY 11	Approved Full-Time FY 12	Approved Part-Time FY 12	Approved Total FY 12	Reduced * Full-Time FY 12	Reduced * Part-Time FY 12	Reduced * Total FY 12	Recommended Full-Time FY 13	Recommended Part-Time FY 13	Recommended Total FY 13
110	County Administration	5.00	0.50	5.50	5.00	0.50	5.50	0.00	0.00	0.00	5.00	0.50	5.50
110	Emergency Services	1.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00
110	Human Resources	4.00	0.00	4.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00	4.00
110	Public Information Office	4.00	0.00	4.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00	3.00
120	County Attorney	1.00	0.50	1.50	1.00	0.50	1.50	0.00	0.00	0.00	1.00	0.50	1.50
130	Finance Department	8.00	0.50	8.50	8.00	0.50	8.50	(1.00)	0.00	(1.00)	7.00	0.50	7.50
130	Purchasing	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
140	Information Technology	8.00	0.50	8.50	9.00	0.50	9.50	0.00	0.00	0.00	9.00	0.50	9.50
150	Commissioner of Revenue	7.00	0.00	7.00	7.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00	7.00
152	Assessment	6.00	0.00	6.00	6.00	0.00	6.00	(1.00)	0.00	(1.00)	5.00	0.00	5.00
152	Land Use	1.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00
160	Treasurer	4.00	0.00	4.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00	4.00
162	Treasurer- Collections	8.00	0.00	8.00	8.00	0.00	8.00	0.00	0.00	0.00	8.00	0.00	8.00
170	Registrar/Electoral Board	3.00	0.00	3.00	3.00	1.00	4.00	0.00	(0.50)	(0.50)	3.00	0.50	3.50
180	Internal Services-Garage	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
200	Commonwealth Attorney	11.00	0.00	11.00	11.00	0.00	11.00	0.00	0.00	0.00	11.00	0.00	11.00
210	Circuit Court	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
220	General District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230	Juvenile & Domestic Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240	Magistrate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250	Clerk of Circuit Court	10.00	0.00	10.00	10.00	0.00	10.00	0.00	0.00	0.00	10.00	0.00	10.00
310	Sheriff-State	99.00	1.00	100.00	99.00	1.00	100.00	0.00	0.00	0.00	99.00	1.00	100.00
320	Sheriff-County	18.00	3.50	21.50	27.00	3.50	30.50	0.00	0.00	0.00	27.00	3.50	30.50
400	General Services Administration	2.00	0.00	2.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00	3.00
400	Animal Control	3.00	1.25	4.25	3.00	1.25	4.25	0.00	0.00	0.00	3.00	1.25	4.25
400	Building & Grounds	6.00	0.00	6.00	6.00	0.00	6.00	0.00	0.00	0.00	6.00	0.00	6.00
400	County Engineer	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
400	Housekeeping	7.00	1.00	8.00	8.00	1.00	9.00	0.00	0.00	0.00	9.00	1.00	10.00
400	Inspections	5.00	0.00	5.00	5.00	0.00	5.00	(1.00)	0.00	(1.00)	4.00	0.00	4.00
400	Lawns and Landscaping	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
400	Litter Control	1.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00
400	Solid Waste Collections	5.00	17.40	22.40	5.00	14.40	19.40	0.00	(2.40)	(2.40)	5.00	12.00	17.00
520	Human Services	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
520	RSVP	2.00	0.50	2.50	2.00	0.50	2.50	0.00	0.00	0.00	2.00	0.50	2.50
540	Social Services	65.00	0.00	65.00	64.00	0.00	64.00	0.00	0.00	0.00	64.00	0.00	64.00
700	Parks & Recreation	7.00	0.00	7.00	7.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00	7.00
710	Regional Library	16.00	5.00	20.50	16.00	4.50	20.50	0.00	0.00	0.00	16.00	4.50	20.50
800	Planning & GIS	6.00	0.00	6.00	6.00	0.00	6.00	0.00	0.00	0.00	6.00	0.00	6.00
810	Economic Development	4.00	0.00	4.00	4.00	0.00	4.00	(1.00)	0.00	(1.00)	3.00	0.00	3.00
TOTAL		339.00	31.65	370.15	349.00	29.15	378.15	(4.00)	(2.90)	(6.90)	346.00	26.25	372.25

BUDGET SUMMARY



APPENDIX C

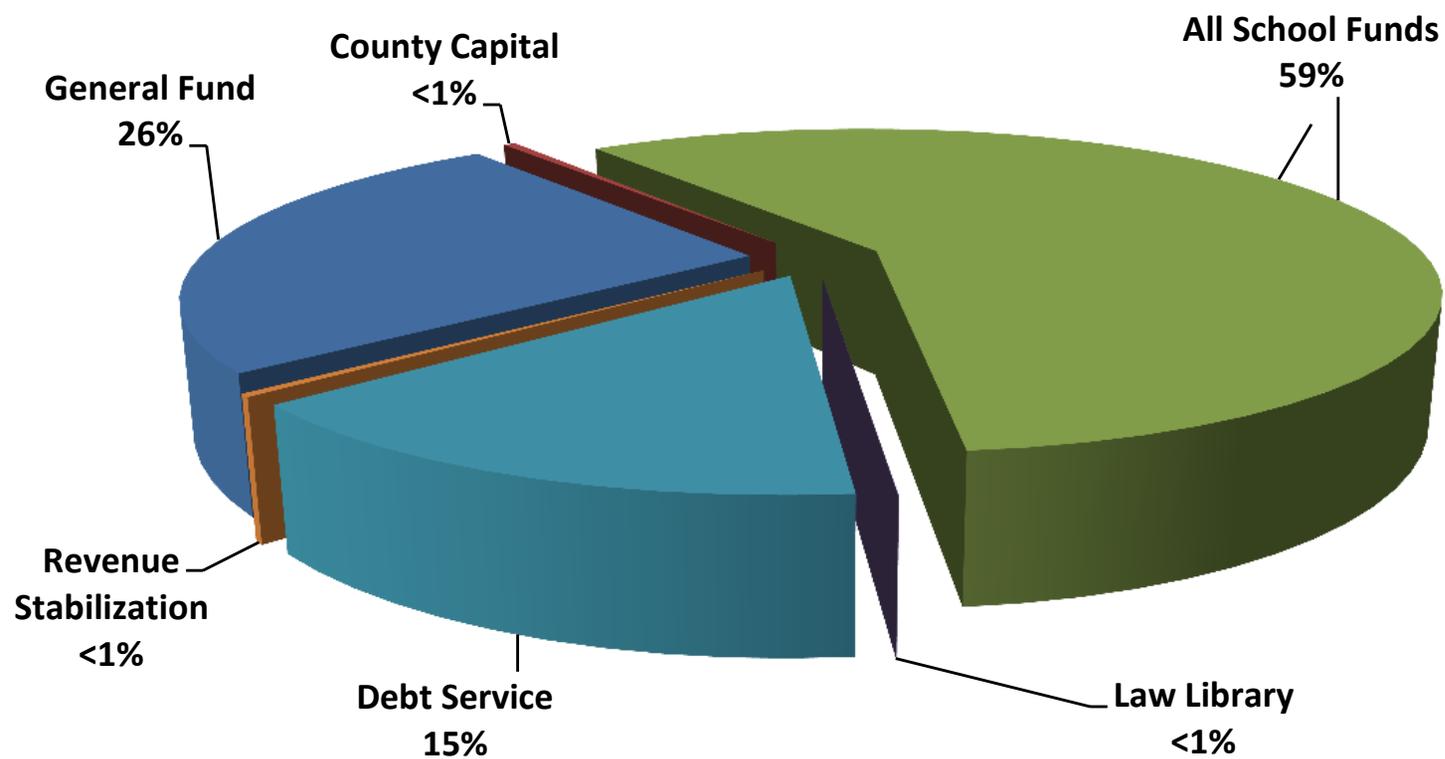
Where It Comes From FY 2013 Proposed Budget \$162.6 Million



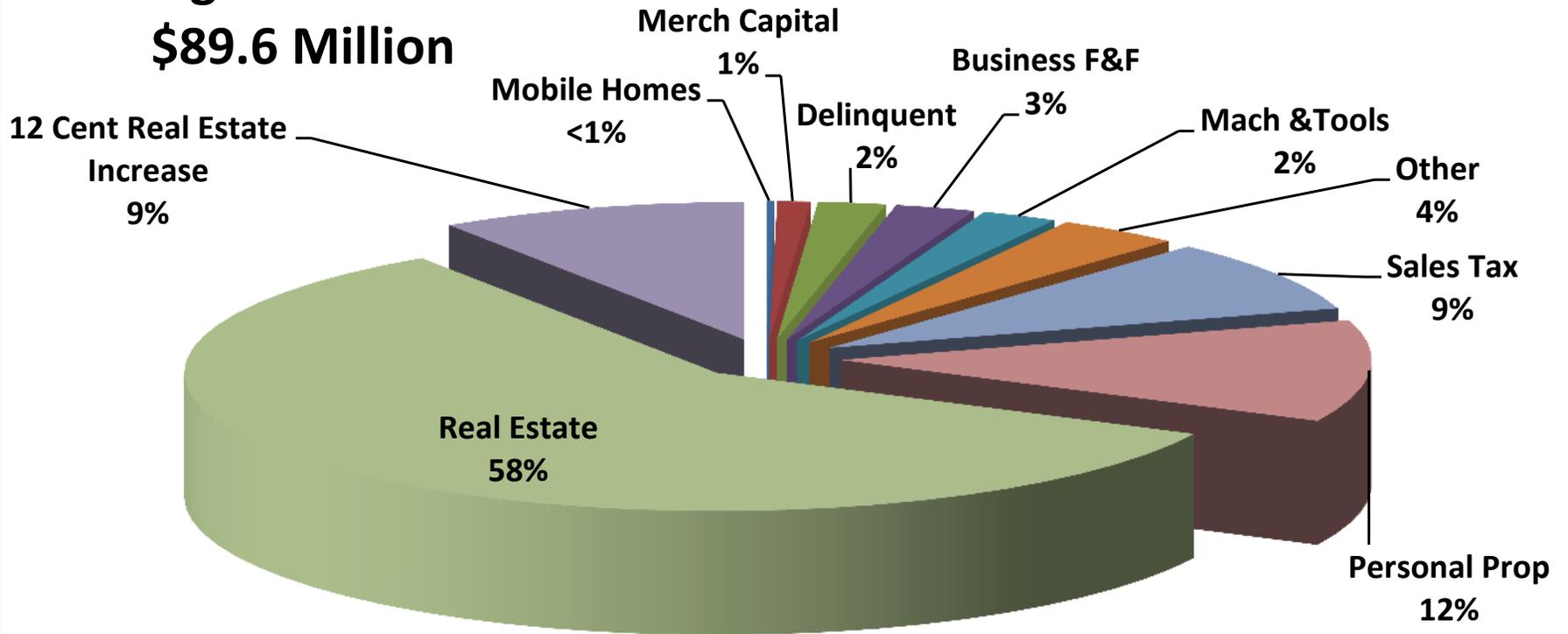
Where It Goes

FY 2013 Proposed Budget

\$162.6 Million



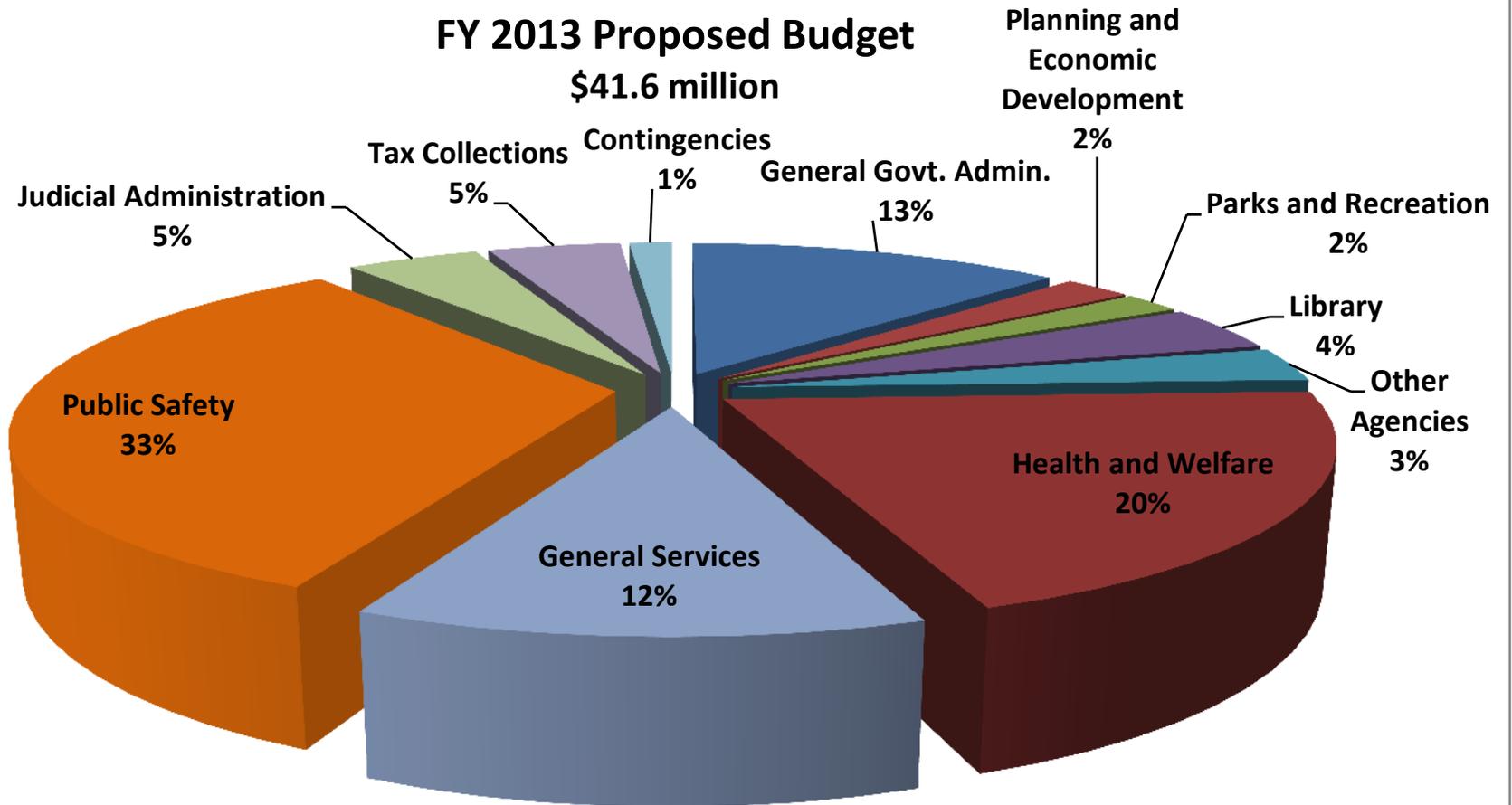
Undesignated Revenue \$89.6 Million



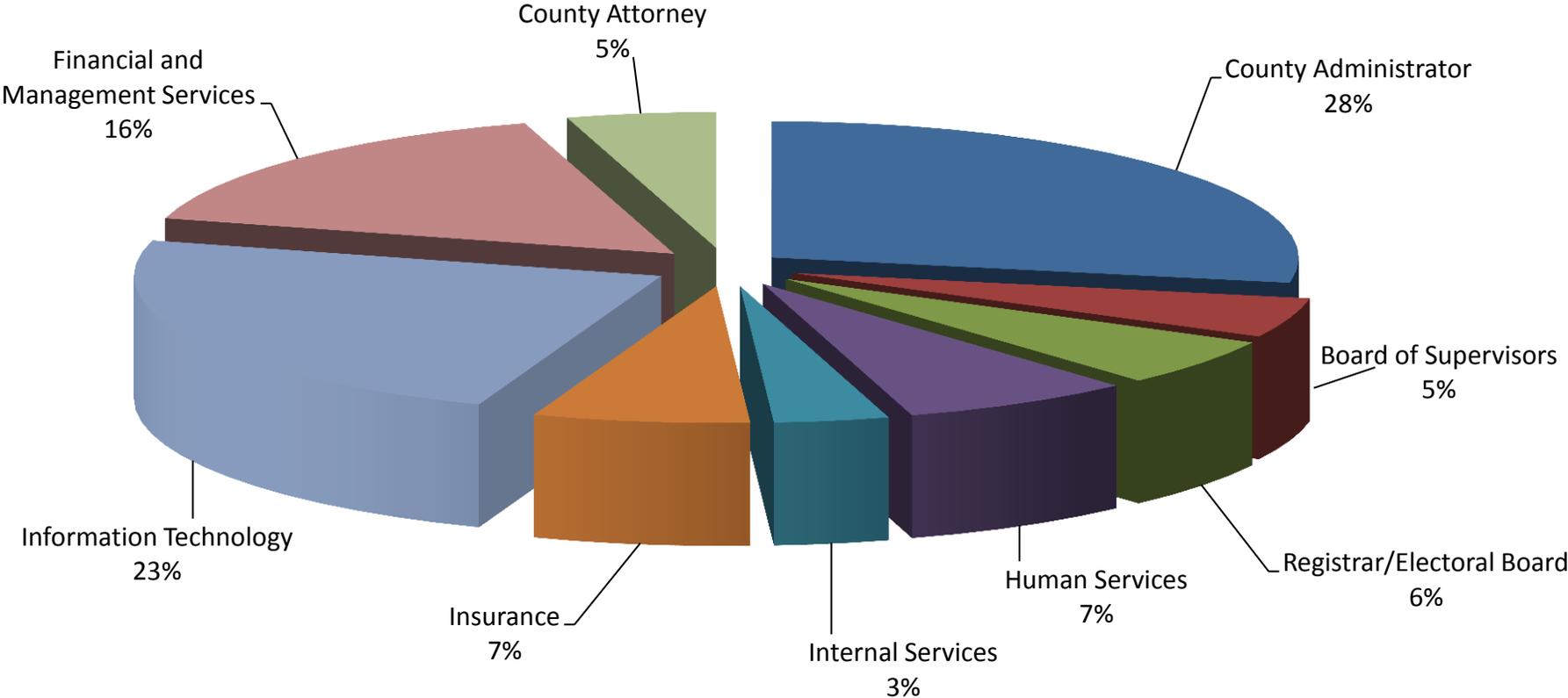
General Fund Functions

FY 2013 Proposed Budget

\$41.6 million

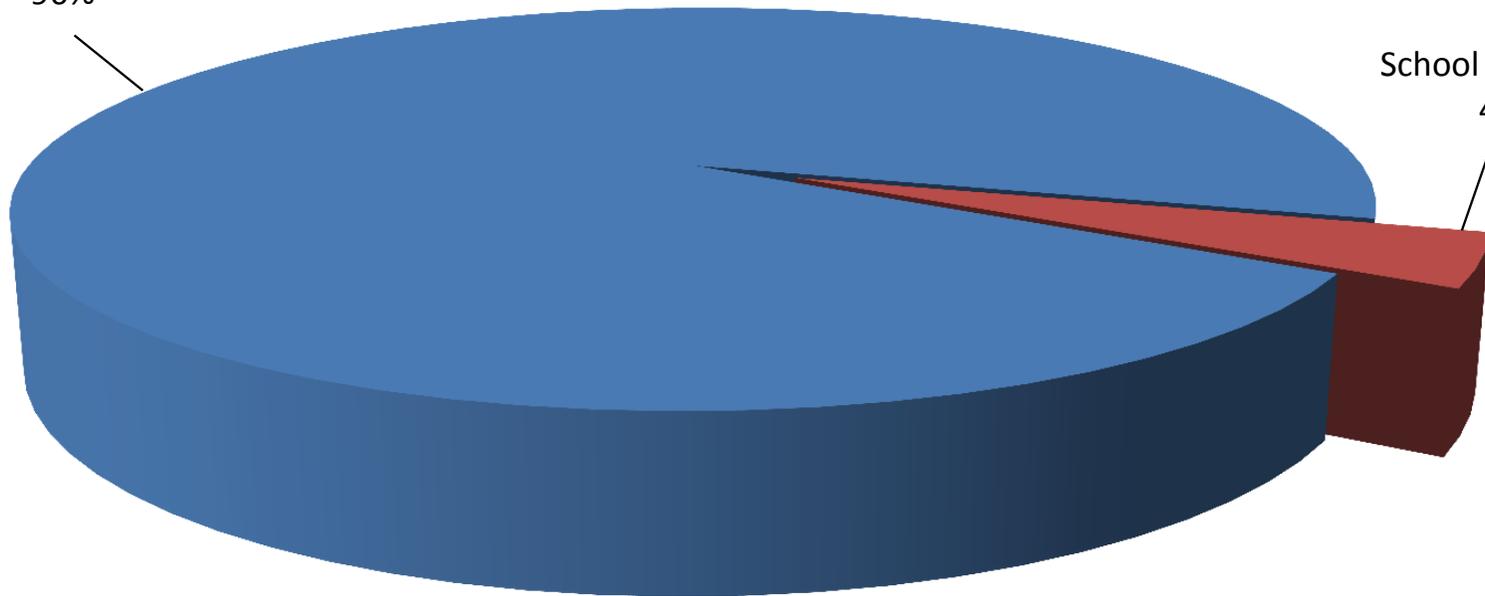


General Government Administration
FY 2013 Proposed Budget
\$5.3 million



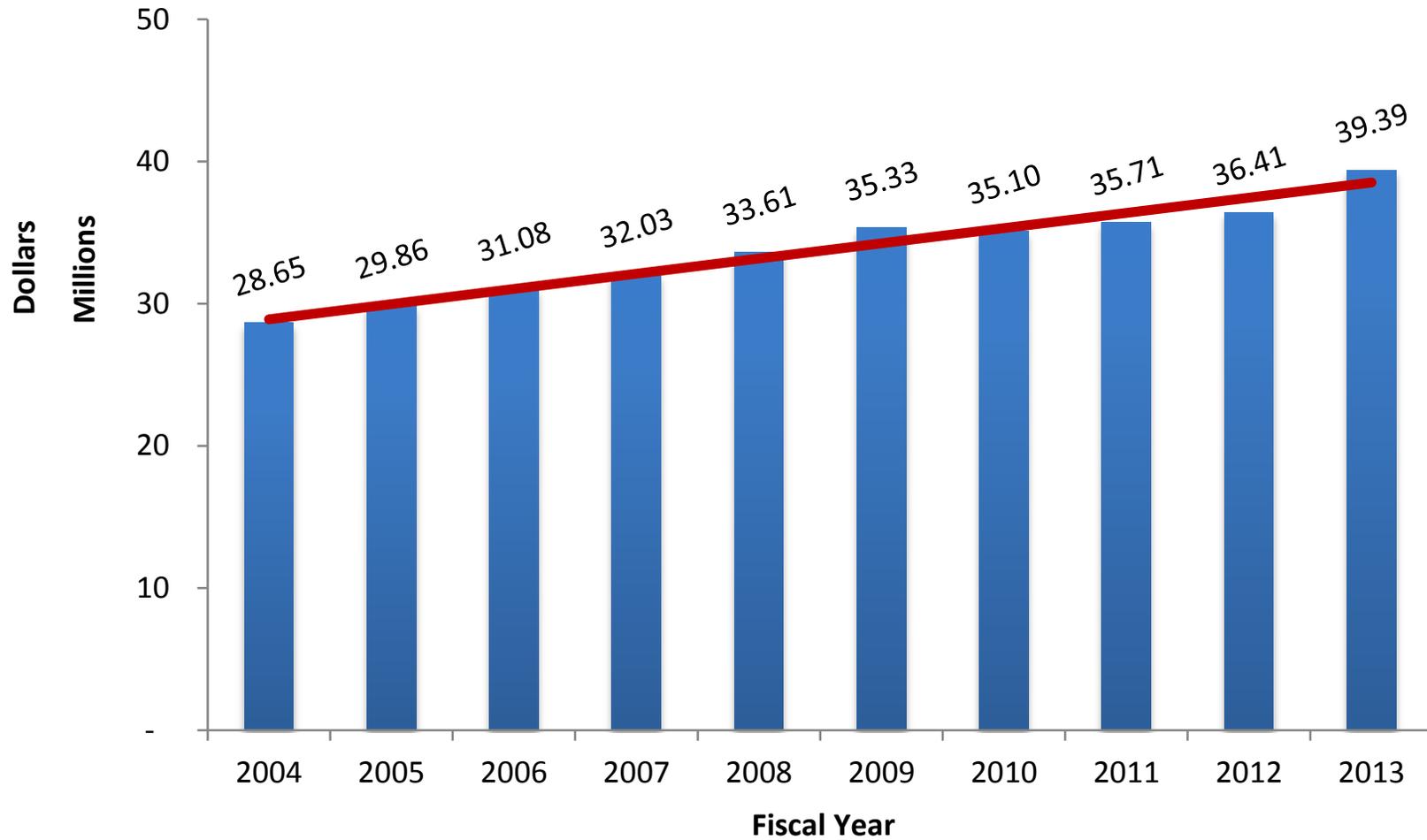
School Funds
FY 2013 Proposed Budget
\$95.2 million

School Operating
96%



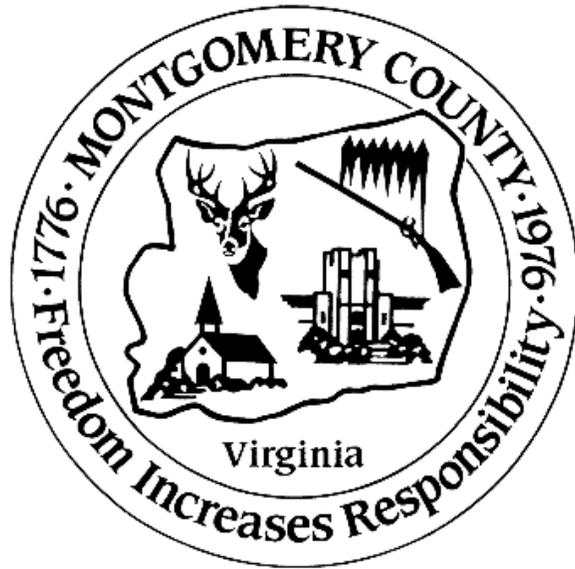
School Cafeteria
4%

County Funding for Schools

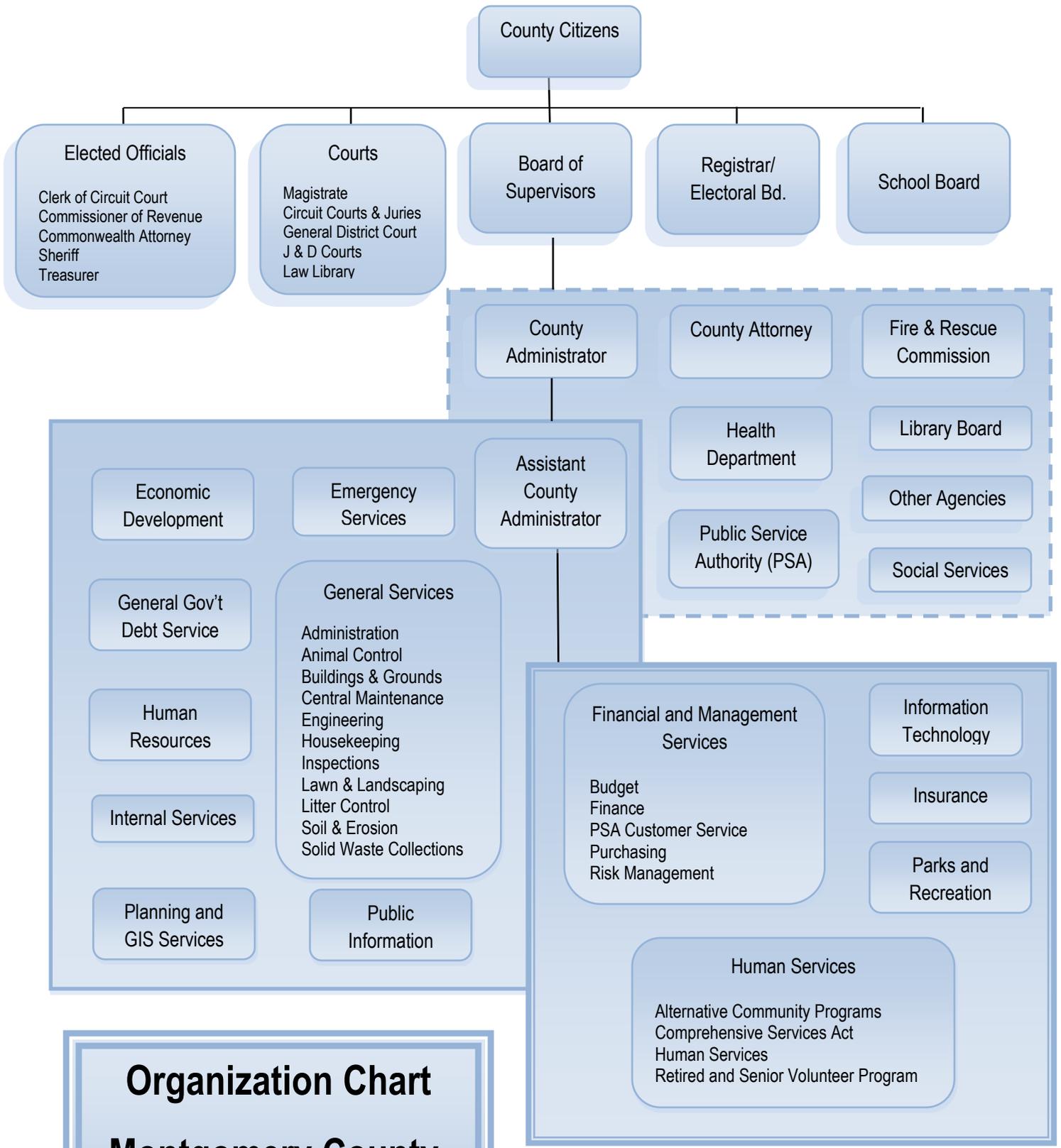


All years are net of County funding provided for school debt service and school capital

BUDGET SUMMARY

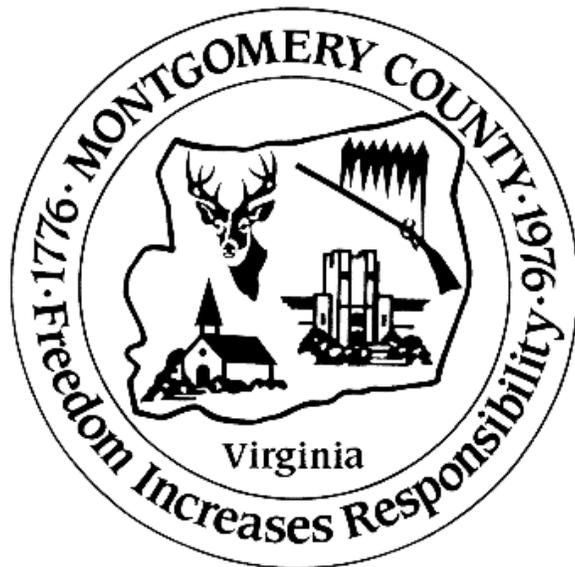


APPENDIX D



Organization Chart
Montgomery County,
Virginia

UNDERSTANDING THE BUDGET



MONTGOMERY COUNTY'S BUDGET PROCESS

UNDERSTANDING THE BUDGET PROCESS

Preparation of The Annual Budget

Montgomery County's annual budget begins with the proposed budget, the budget recommended by the County Administrator, and ends with the approved budget, which has been reviewed and adjusted by the Board of Supervisors.

This budget document includes both the County's general government operating budget and Montgomery County Public Schools' operating budget.

The Board of Supervisors holds public hearings at which citizens may express their views on the recommended budget. Such comments assist the Board of Supervisors in making decisions regarding spending. The County's 2013 original Budget Calendar is as follows (*some changes may occur during the process*):

Fiscal Year 2013 Budget Calendar

DATE	TIME	ACTIVITY
January 2012 9	7:00 PM	Public Hearing for citizen input.
February 2012 6 13	5:30 PM 7:00 PM	Budget work session. (<i>Special Meeting-prior to PSA meeting</i>) Presentation of school budget.
March 2012 1 19 29	5:30 PM 7:00 PM 6:00 PM	Presentation of the FY 2013 Proposed Budget. (<i>Special Meeting</i>) Budget work session; establish advertised tax rate and advertised budget. (<i>Special Meeting</i>) Public Hearing on advertised tax rate and budget. (<i>Special Meeting</i>)
April 2012 16	7:00 PM	Adopt budget and establish tax rate. (<i>Special Meeting</i>)

The County's Budget Process

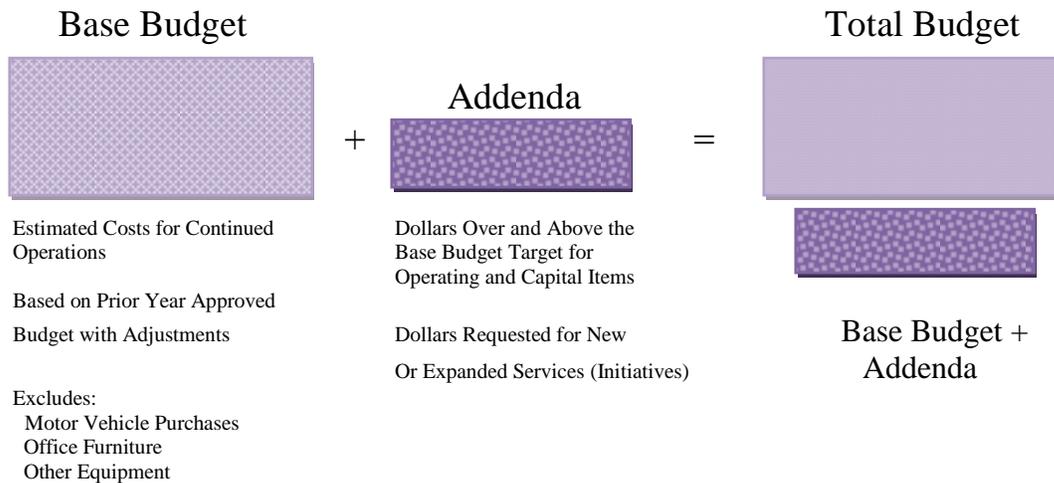
With the goal of allowing decision-makers to focus on broader issues, the budget document consolidates similar functions. Efforts to streamline the process and reduce the volume of paper generated have changed the process in past years. The FY 2013 budget continues to consolidate information and array budget data in ways that facilitate a broader understanding of the document. These include:

- **Base Budget Targets** are established for budget requests. This allows for the delineation between previously approved funding levels and requested increases in items.
 - **Base Budget Targets** are established as follows:
 - ✓ *Personal Services* - Includes all positions approved up to the issuance of the proposed budget, and covers the estimated costs in fringe benefits.
 - ✓ *Operations and Maintenance Target* - Caps funding at the level of the FY 12 Approved Budget, less adjustments for one-time only expenditure items.
 - ✓ Excludes *Capital Outlay* - Capital Outlay requests are presented separately from the Base Budget.

UNDERSTANDING THE BUDGET PROCESS

- **Addenda Requests** are increased funding over and above the Base Budget Targets. They must be presented as **Addenda** to the Base Budget. This means that additional justification for increased funding or the inclusion of Capital Outlay dollars must be provided with the request.

These changes were designed to clearly identify increases to operations, initiatives proposed by departments, and all capital outlay items requested. The chart below depicts the process.



How to Understand and Use This Document

The FY 2013 budget document is organized into six major headings, each of which is separated by a large divider tab:

- Budget Message
- Table of Contents
- Budget Summary
- Understanding the Budget
- Revenue Summary
- Expenditure Plans

Included under the last section, Expenditure Plans, are 34 of the County's major Divisions or budget categories, which include revenues earmarked for use by the specific Division. Listed numerically according to a three-digit code, each of these sub-sections includes the Division's Organizational Chart, Financial Data, Description of the Division as a whole, Base Budget Discussion, Addenda Discussion, which includes the County Administrator's recommendation. Also included are each Department's Description and Financial Data.

Division Financial Data - Provides a recap of the Division's funding history, including the Base Budget and addenda requests, as well as recommended funding by three categories:

- Personnel Services
- Operations and Maintenance
- Capital Outlay

UNDERSTANDING THE BUDGET PROCESS

Division Description, Base Budget Discussion, and Addenda Discussion - The Description section explains the Division as a whole. The Base Budget Discussion and Addenda Discussion justify and describe the County Administrator's funding recommendations.

Department Description and Financial Data - Presents historical budget data by major category for each department. The following column headings are used:

- FY 11 Revised Budget
- FY 11 Actual Budget
- FY 12 Approved Budget
- FY 13 Base Budget
- FY 13 County Administrator's Recommended Addenda
- FY 13 County Administrator's Recommended Total

The County Administrator's Recommendation column identifies the amount of funding recommended for each major cost category by base budget and addenda.

Revenue that has been designated to offset expenditures in divisions is also presented. These sources include State Compensation Board funding, fees and permit charges collected by the respective divisions and other sources related to each specific function. In the presentation format, designated revenues are totaled and subtracted from the expenditures, identifying the amount of the County's undesignated general fund revenue needed to support the division's expenditures.

Conclusion

The Board of Supervisors uses this combination of documents and information to review and approve the annual budget. It is available as public information for review by any citizen who requests access to it and is found on the County's web site at www.montva.com. A glossary of financial terms begins on the following page in an effort to assist citizens in reviewing and understanding the County's budget. If you have any questions about the County's budget or the budget process, please contact Montgomery County's Office of Public Information at 382-5700.

GLOSSARY OF TERMS

Addenda Request

The request for funding amounts over and above the designated Base Budget targets.

Appropriation

An approval by the Board of Supervisors for County staff to make an expenditure or to incur debt using government resources. These are usually for specific, stated amounts over a one-year period.

Appropriation Resolution

The official act by the Board of Supervisors granting staff the legal authority to obligate or spend County funds.

Approved Budget

The budget enacted by the Board of Supervisors.

Assessed Value

The fair market value placed by the Commissioner of Revenue on personal and real property owned by County citizens. Real estate values are reassessed every four years.

Base Budget

A budget that shows how much it would cost in the next fiscal year to operate the same programs approved in the current year.

Budget

A financial plan for operating the County using estimates of costs (expenditures) and proposed methods for offsetting those costs (revenues).

Budget Calendar

The County's schedule of deadlines and events for preparing and adopting the next year's budget.

Budget Document

The County staff's official report which presents the proposed budget to the Board of Supervisors.

Budget Message

The County Administrator's written synopsis of the proposed budget. This message analyzes budgeting issues and specific programs within the context of the County's economic climate. In addition, it gives the County Administrator an opportunity to highlight certain recommendations, which deserve special attention.

Capital Assets

Fixed assets with a value of at least \$5,000 and an anticipated useful life of at least several years. Furniture and equipment are examples of fixed assets.

Capital Improvement Program

The County's five year plan for completing capital projects on an annual basis, with tentative beginning and ending dates for each, anticipated costs and options for financing them.

Capital Projects

Large one-time construction projects or purchases that are expected to provide services to citizens over a period of time. Examples of capital projects are the construction of new schools, fire stations, etc.

GLOSSARY OF TERMS

Contingencies

Special monies set aside for unforeseen costs or emergencies. These can also be dollars set aside for special purposes.

Debt Service

The repayment of County debt, including interest.

Expenditures

The cost of or payment for goods and services used in County operations.

FTE

Full Time Employee or Full Time Equivalent.

Fiscal Year

The County's financial reporting year, this begins on July 1 and ends on June 30 of the next calendar year.

Function

An overall type of activity performed by a division or organization. The County's budgets are divided into groups of divisions that perform similar functions.

General Fund

The part of the budget that accounts for day-to-day operating expenses for the County, including dollars transferred from the General Fund for support of the school system. This fund is separate from proprietary funds such as the PSA and IDA funds.

General Obligation Bonds

A promise from County government to pay for bonded debt (essentially a loan) based on its full faith and credit or basic power to pay debts with tax revenue. These bonds are used to finance long-term projects through payments of principal and interest over a period of years.

Grant

A gift of assets, usually cash, by a private or government funding source, to another organization. The County receives most of its grants for specific projects or programs from the federal or state government. However, private foundations sometimes contribute funds to the County.

Internal Service Fund

A type of fund covering costs for delivery of goods or services from one County program to another on a cost-reimbursement basis, such as the Motor Pool.

Proposed Budget

The initial budget prepared for and proposed to the Board of Supervisors by the County Administrator.

Revenue

Income or increased assets for a specific fund.

GLOSSERY OF TERMS

Tax Exempt Revenue Bonds

Under the lease revenue method, the County and/or School Board transfer a “lease hold interest” (the legal right to use the property) to the Industrial Development Authority. The IDA then “leases back” these facilities and projects to the County and/or the School Board for a term equal to the debt service. The lease payments cover the debt service. These issuances were also structured with a Trustee. The Trustee must enforce all obligations. Consequently, the Trustee collects rental payments, pays bondholders, and monitors requisitions on the use of funds and issues checks to vendors from the proceeds.

Tax Levy

The total dollar amount of tax that should ideally be collected based on existing tax rates and assessed values of personal and real properties.

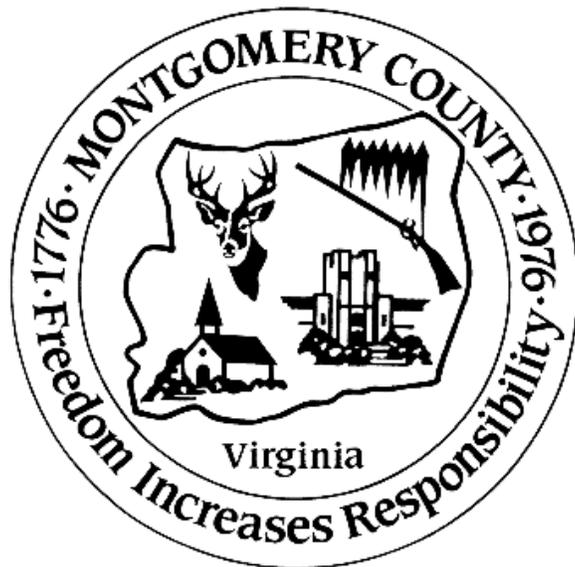
Tax Rate

The level at which taxes are imposed or charged for certain property owned by citizens and businesses.

Unemployment Rate

The Virginia Employment Commission's (VEC's) report of persons who are actively filed as not holding, but are seeking, a job for which they would receive compensation. This does not include persons who have no job, but do not consult the VEC for job placement services.

REVENUE SUMMARY



FISCAL YEAR 2013 PROPOSED BUDGET

REVENUE SUMMARY FY 13

Overview of Economic Status

The condition of the County economy is greatly affected by national and state economic conditions. The economy has an impact on County services and the County's ability to pay for these services. A strong economy promotes more people working, more homebuyers, and more tax revenue. In contrast, a bleak economy means businesses close, unemployment rates increase, and the competition for government dollars increases. The state of the economy is the single most important factor in predicting growth and increased tax revenue.

Predicting Future Revenue Collections

- Real Estate values are based on the actual value as of January 1, 2011 and estimated increases from new construction. From January 1, 2011 to January 1, 2012, assessed values due to new construction are estimated to increase \$51 million. Growth from January 1, 2012 to January 1, 2013 is estimated to increase \$50 million.
- Personal property tax collections are based on the 2011 tax book, which is the most recent documentation of assessment values. From this data, the 2012 values are estimated. In addition, prior year collection rates are used as predictors of future year collections. The rate of collection in FY 11 and FY 12 is used to estimate the rate of collection in FY 13. The 2012 personal property book will not be issued until at least September 1, 2012, which is in FY 13. As additional information is known, better estimates can be made.
- Estimated values and collection rates can also change depending upon the fluctuations in the economy and interest rates. If consumer confidence wanes, the growth in sales tax collections, personal property values and the value of new housing starts are affected. Over the past several fiscal years, the County has experienced a downturn in housing starts, negative growth in sales tax collections, and declining new car and truck registrations. This resulted in limited economic growth. Growth for the future looks more promising. While housing starts are still down significantly from prior years, the County is beginning to see improvement in the areas of sales tax collections, and new car and truck registrations. This growth, while still limited, indicates the economy is stabilizing.
- In FY 11, many revenue categories exceeded projections, while a few fell short of the projected estimates. In FY 12, revenue collections are tracking well to budgeted estimates. In FY 13, the County projects approximately \$1.7 million in undesignated revenue growth – with \$0.6 million of that growth from personal property motor vehicle growth and \$0.5 million from sales tax growth. Due to limited commercial and residential housing growth, the County is only expecting \$50 million in new residential and commercial construction growth, resulting in \$0.3 million in additional taxes. Delinquent tax collections are estimated to provide \$0.3 million. Designated revenues are estimated to remain relatively flat – with a slight shortfall of \$0.1 million. Given current economic conditions and known state budget cuts to localities, the County estimates \$1.6 million in total revenue growth for FY 13.

What is the National Economic Outlook?

- The state and local economy often mirrors national trends.

REVENUE SUMMARY FY 13

- The United States unemployment rate had fallen in recent years, indicating a strong economy. This changed significantly over the past three years with record high unemployment rates due to the economic recession. According to the Virginia Employment Commission (VEC), the unemployment rate for the U.S. fell from 5.5% in 2004 to 5.1% in 2005 to 4.6% in 2006 and 2007. In 2008, the unemployment rate increased to 5.8%. In 2009 and 2010, the unemployment rate increased dramatically to 9.3% and 9.6% respectively. Comparing the latest information, the unemployment rate for December 2011 was 8.3%, down from 9.1% in December 2010. This most recent data indicates that unemployment rates and the economy are beginning to improve. Job growth is still weak, as the U.S. is still not producing enough new jobs for displaced workers. It is likely that unemployment rates will remain around 8.5% for much of 2012.
- The U.S. Gross Domestic Product (GDP), which is the total market value of goods and services produced in the United States, is a good indication of economic trends. According to the Bureau of Economic Analysis, the GDP of the U.S. increased at a rate of 2.8% in the fourth quarter of 2011, up from the third quarter rate increase of 1.8%. Growth in consumer spending and business investment has had significant impacts on GDP acceleration in the last quarters of 2011.
- The Consumer Price Index (CPI) is a measure of inflation. In 2005, the percentage change (inflation rate) for the CPI was 3.4%. This rate decreased to 3.2% for 2006, decreased to 2.8% for 2007, increased to 3.8% for 2008, and decreased to a -0.4% for 2009. In 2010 and 2011, the rate increased to 1.6% and 3.2% respectively. The average rate of inflation over the past 20 years is 2.5%. Relatively low inflation rates mean that purchasing power and the cost for goods and services are remaining stable.
- The housing market, which has been in recession for the past four years, is beginning to show signs of improvement. Some economists suggest that 2012 could be a rebound year for the housing market. Home sales are expected to increase between 2% and 5%. A decrease in available inventory, improving unemployment rates, low interest rates, and growing consumer confidence could all pave the way to the beginning stages of a housing rebound.
- While unemployment rates are still near record highs, the U.S. economy is showing signs of recovery. Most economists believe the recession “hit bottom” at the end of the second quarter in 2009. Most economic forecasts for gains in GDP show real growth of 2.2% to 2.7% for 2012. Improving unemployment rates, job growth, decreasing home inventory, and increasing consumer spending confidence suggest modest growth and further proof that the U.S. economy is on the mend.

What is the State Economic Outlook?

- Virginia’s economy is experiencing similar trends as the national economy.
- Virginia’s unemployment rate had also fallen over the past several years, indicating job growth until 2008. According to the VEC, the unemployment rate for the State of Virginia fell from 3.7% in 2004, to 3.5% in 2005, to 3.0% in 2006 and 2007. In 2008, the unemployment rate increased to 4.0%. In 2009 and 2010, the unemployment rate increased dramatically to 6.8% and 6.9% respectively. Comparing the latest information, the unemployment rate for December 2011 was 6.1%, down from 6.4% in December 2010.

REVENUE SUMMARY FY 13

- Like the U.S. economy, the Virginia economy continued to show signs of modest job growth in 2011. Virginia employers have added jobs in 10 out of the last 14 months. In FY 2012, Virginia employment is expected to grow by 1.2%.
- State General Fund revenues for FY 2011 grew by 5.8% exceeding the official forecast by \$321.7 million. This was due mostly to excess corporate income and individual non-withholding taxes. State General Fund revenue projections for FY 2013 and FY 2014 are still below the state's normal trend, due to a slow economic recovery. Sales tax collections are estimated to improve further into FY 2013 and FY 2014, with growth estimated at 2.8% and 3.4% respectively.
- Based on the latest data, Virginia's economic outlook is consistent with national trends with the economy showing signs of improvement. However, recent data shows that unemployment rates, while improving, are still higher than in recent years and the number of new jobs added is projected to grow at a slower rate than in previous years. Overall, Virginia's economy has fared far better than many other states, and unemployment rates are lower than the average of the nation.

What about Local Growth?

- Montgomery County is not immune to the trends currently being experienced at the State and national levels. Like national and state trends, Montgomery County's unemployment rate has fallen in recent years and then increased sharply. According to the VEC Montgomery County's unemployment rate fell from 3.6% in 2004 to 3.5% in 2005 to 3.1% in 2006. The unemployment rate then increased to 3.2% in 2007 and 4.1% in 2008. In 2009 and 2010, the unemployment rate increased dramatically to 7.1% and 7.4% respectively. Comparing the latest information, the unemployment rate for December 2011 was 6.0%, down from 6.8% in December 2010.
- New car registrations for the first and second quarters of 2011 compared to the first and second quarters of 2010 were up 25%. New truck registrations for the first and second quarters of 2011 compared to the first and second quarters of 2010 were up 8%.
- New real estate construction values going forward are less promising than in previous years. In prior years, the County averaged between \$100 and \$150 million in new real estate construction growth. Actual growth from CY 2011 to CY 2012 was \$51 million. Estimates for CY 2013 have been placed at \$50 million. This decline is due to the economic recession and a lower number of new construction projects currently underway.
- Sales tax collections are looking more promising than in recent years. In 2008, sales and use taxes reached a peak of \$7.3 million. For the next three fiscal years, the County collected less revenue in this category than collected in 2008. For fiscal year 2012, the County is expecting \$7.5 million. Growth for FY 2013 is estimated at 2.5%

Sales and Use Tax Collections	
FY 05	\$6,520,107
FY 06	\$6,739,095
FY 07	\$7,093,880
FY 08	\$7,333,314 Peak
FY 09	\$7,205,999
FY 10	\$6,885,153
FY 11	\$7,184,055
FY 12 Rev Est	\$7,454,621
FY 13 Est	\$7,647,550

REVENUE SUMMARY FY 13

- While not immune to the effects of the broader economy, Montgomery County has always experienced slow and steady growth patterns. The County's revenue structure, job base, and major economic contributors provide a strong foundation for sustained growth. The County did not experience large upswings in real estate valuation during the real estate boom; therefore, we are not experiencing a large downswing as the economy went into recession. While growth is limited due to issues still plaguing the boarder economy, positive incremental growth is occurring.

State Budget: Local Impact

- Over the past several fiscal years, the state has drastically reduced the amount of state funding provided to local governments. Public education, public safety, Constitutional Officers, local libraries, and other local services have all been affected. In many areas, the state has shifted the burden of revenue generation on local governments. The Governor's budget continues this trend and further reduces State funding for many services provided locally.
- Mandated increases in the cost of VRS benefits are having a major impact on both the County and schools. The impact on the County of the VRS rate increase for FY 2013 is estimated to cost \$0.5 million. The School impact is estimated at \$2.7 million. Both of these increases are due to the state's underfunding of the retirement system over the past several years.
- Changes in the County's Local Composite Index (LCI) are effective in FY 2013. This change result in \$1.7 million in decreased state revenue for the Schools.
- Previous state aid to localities (flexible) cuts remain in place for 2013, however the amount has been reduced from \$60 million to \$50 million.
- Taken together with other state mandated benefit changes, the state's budget impact costs the County and Schools a shortfall of \$5.6 million.

Variables Affecting Revenues

As depicted below, factors other than state policy affect local revenue. All these factors drive the funding available for the annual budget.



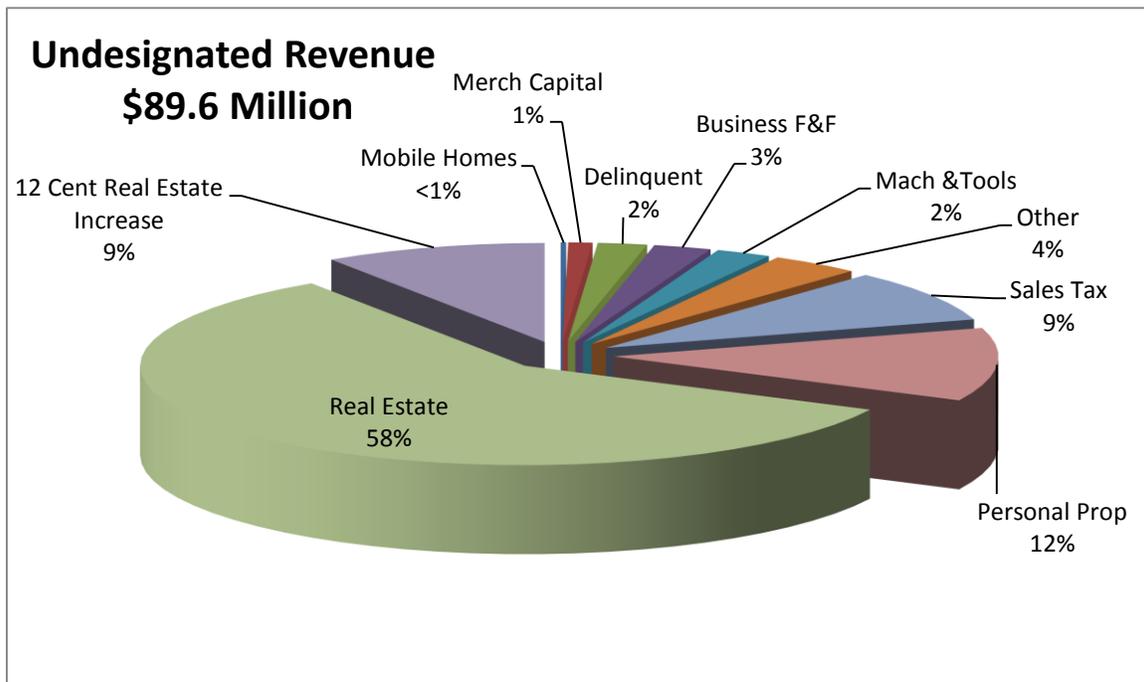
REVENUE SUMMARY FY 13

County Resources

Resources within the County budget are classified as either designated or undesignated.

- *Designated Resources* represent revenue accounts which are mandated for specific uses including:
 - Support from the State Compensation Board for constitutional officers, court fees, fees for services and programs
 - Direct state aid for public assistance payments
 - State and federal funds for schools
 - Support for human services programs
- *Undesignated Resources* fall into two categories: undesignated revenue and fund balance. *Undesignated Revenue* represents accounts which may be used in the budget at the Board's discretion. These accounts include property taxes, sales taxes, and similar local sources of revenue.

Total budgeted revenue for FY 13 is \$162.6 million with \$73 million considered *designated*. Of this designated amount, \$56.8 million or 77.9% is earmarked for schools. Designated resources are mandated for specific uses. *Undesignated Revenue* dollars that may be used in the budget at the Board's discretion, total \$89.6 million. Of this amount, \$39.4 million or 44% goes to the public schools for operations. \$22 million or 25% of the undesignated dollars support debt service costs for county facilities including public schools.



REVENUE SUMMARY FY 13

County Tax Rates

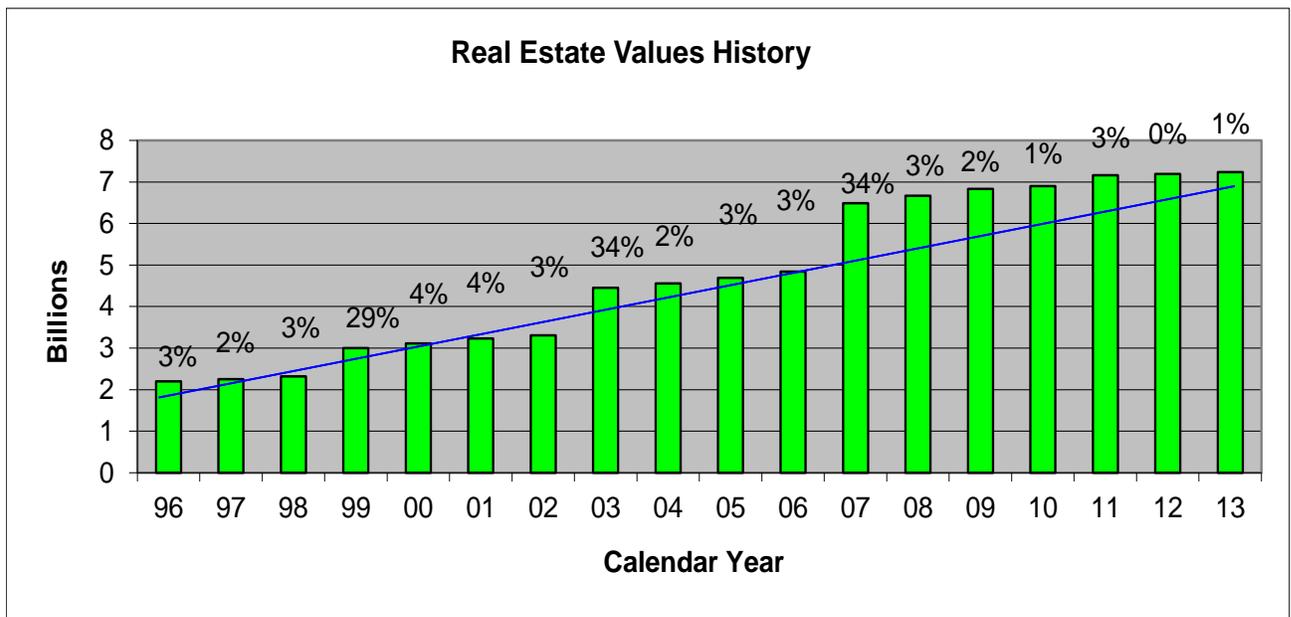
The table below shows the change in tax rates from FY 12 to FY 13. All rates are per \$100 of assessed value.

County Tax Rates	FY 12	FY 13
Real Estate Tax Rate	\$0.75/100	\$0.87/100
Personal Property	\$2.45/100	\$2.45/100
Machinery & Tools	\$1.82/100	\$1.82/100
Merchants Capital	\$3.05/100	\$3.05/100
Mobile Homes	\$0.75/100	\$0.87/100

Current Property Taxes

Real Estate Tax Assessments

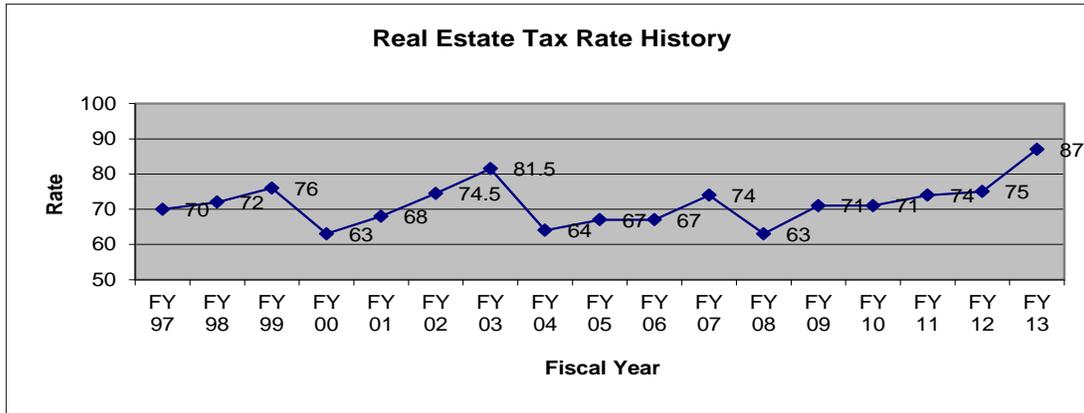
- Real Estate values totaled \$7.16 billion on the 2011 Land Book including the land use value. New growth for the 2012 and 2013 Land Books is estimated at \$51 million and \$50 million respectively. The 2013 Land Book is estimated at \$7.24 billion. Due to the slowdown in the construction and housing markets, growth for next year is projected to be well below normal new construction growth.
- Four-year increments show reassessment value increases (including growth) as follows: 1999 reassessment values increased 29%; 2003 reassessment values increased 34%; 2007 reassessment values increased 34%; 2011 reassessment values increased 3%. The chart below shows the values on the land book from 1996 through 2013 and increases each year.



REVENUE SUMMARY FY 13

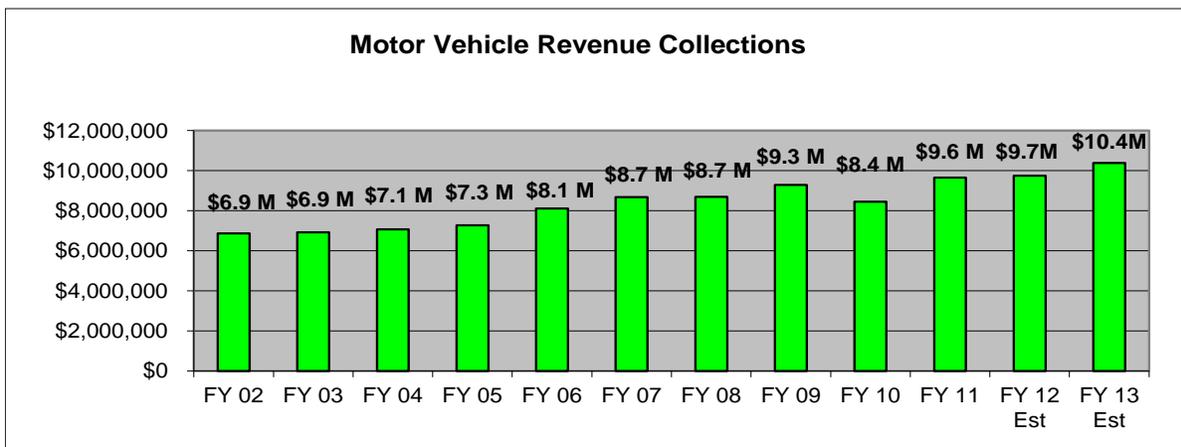
Real Estate Tax Rates

- As the graph below denotes, the Board of Supervisors has traditionally dropped tax rates in the years of the general reassessment. The FY 13 Budget includes a twelve cent increase in the real estate tax rate from the current rate of 75 cents to the proposed rate of 87 cents.



Personal Property Tax Assessments

- Personal Property Tax is assessed on cars, vans, pick-up trucks, utility trailers, boat trailers, motorcycles, and similar property owned by individuals and businesses. The rate is \$2.45 per \$100 of assessed value.
- Since FY 02, the County has experienced significant growth in motor vehicle revenue collections. Dramatic increases have occurred in prior years due to the larger than average sales in sport utility vehicles. The values on the personal property book have remained relatively flat for several years. In FY 10, the value on the personal property book for motor vehicles dropped dramatically due to a change in vehicle valuation by the National Automotive Dealers Association (NADA) from an oversupply of used vehicles on the market. This resulted in a \$33 million drop in valuation on the personal property book for motor vehicles. To help offset this shortfall in FY 11, a change in the method in which motor vehicles are assessed from loan value to trade value was made. For FY 13, the County estimates collections at \$10.4 million.

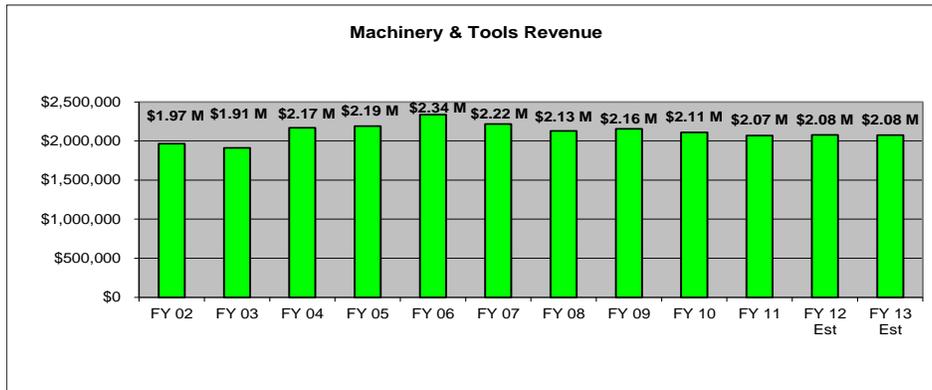


REVENUE SUMMARY FY 13

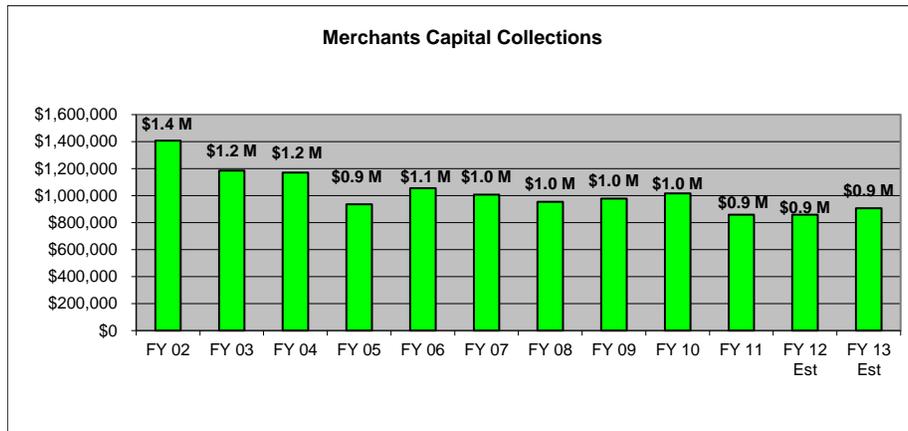
- The Car Tax Relief program prohibits increasing the personal property tax rate on the first \$20,000 of value for vehicles that qualify for relief. In addition, before the state will provide reimbursement, the locality must first collect the taxpayer's share. Changes in the Car Tax Relief program made by the General Assembly became effective in FY 07. These changes reduce the amount of funding the State provides for Car Tax Relief. Individuals no longer receive a 70% reduction on their Car Tax bills. Each year the percentage of relief changes. The percentage of relief for FY 12 is 54.16% and the percentage for FY 13 will be known in the fall of 2012.

Other Personal Property Taxes

- Machinery and Tools is a tax on businesses at \$1.82 per \$100 in value which is assessed at 60%/50%/40% depending on the number of years the asset has been owned. Since FY 02, revenue collections have been relatively flat, averaging close to \$2 million per year. In recent years, the County has seen a spike in revenue with the County collecting \$2.3 million in FY 06. However, newer projections indicate a decline in collections since FY 07. The County estimates \$2.08 million for FY 12. The FY 13 estimate has also been set at \$2.08 million.



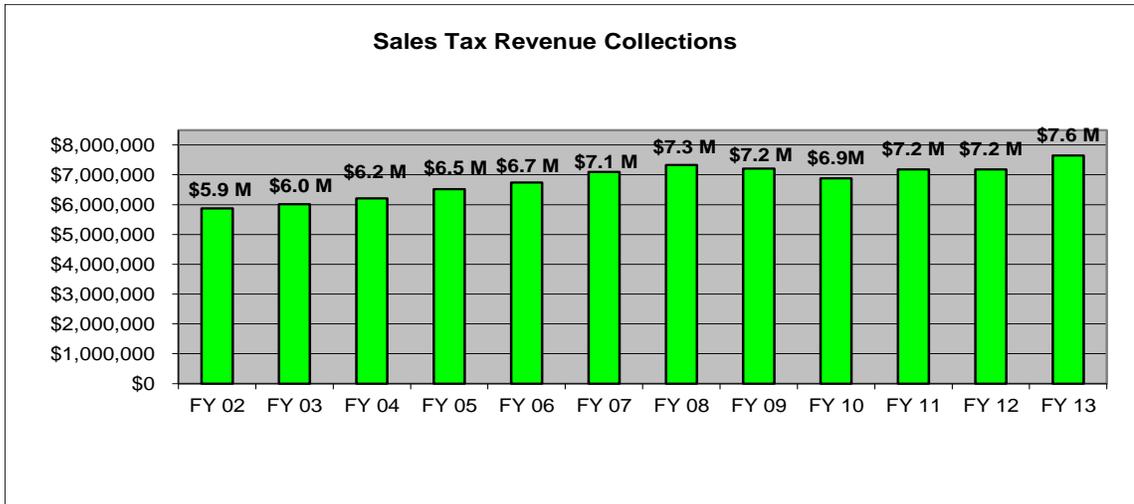
- Merchants Capital is a tax on the value of inventory at \$3.05 per \$100 and is assessed at 20% of the actual value. In FY 03 and FY 04, assessed value declined. In FY 05, the tax rate was lowered from \$4.50 to \$3.05 which generated a 38% increase in value deemed to be from car dealerships retaining their inventory within the County. In FY 11, the County lowered the estimate to \$0.8 million due to declining inventories at local automotive dealers in the County. The County estimates \$0.9 million for FY 12. The FY 13 estimate has also been set at \$0.9 million.



REVENUE SUMMARY FY 13

Local Sales Tax: Growth of Retail Sales

- Local sales tax collection had been increasing progressively over the last several years until FY 09. FY 09 was the first year in which actual revenue collections came in lower than the prior fiscal year. In FY 10, the County received only \$6.9 million, the lowest collection since FY 06. Declines in sales tax revenue are due to the down turn in the economy. In FY 12, collections are up as the economy shows signs of stabilization. The FY 13 estimate has been set at \$7.6 million



Revenue Stabilization Fund

- Given the uncertainty of local revenue, and the potential for additional state funding reductions, a revenue stabilization fund was established for FY 11 in the amount of \$564,248. This fund was reduced to \$500,000 for FY 12. For FY 13, the fund remains at \$500,000. These funds are intended to ease further reductions in revenue should they occur in the upcoming fiscal year.

Fund Balance

- No General Fund balance dollars have been used to balance the FY 2013 budget.
- The FY 10 budget included a one-time transfer of \$1,050,000 from the General Fund to provide funds to shave the peak of debt service costs over six years. \$175,000 in Debt Service Fund balance will be used in FY 13 to offset debt service.
- \$932,223 in School Capital Construction Fund balance is transferred to the Debt Service Fund for School Debt Service for FY 13. In prior years, the County earmarked 4 cents of the tax rate for new school construction. In FY 10, the County transferred \$1,873,545 from this fund to cover a portion of debt service costs for the 2008 debt issued for new schools. In FY 11, the County transferred \$1,893,883. In FY 12, the County transferred \$1,455,683.

REVENUE SUMMARY FY 13

Reserve Funds

- A reserve fund is defined as an account used either to set aside revenues that are not required for expenditure in the current year or earmark revenues for a specific future purpose.

Why Do We Need Reserve Funds and a Cash Flow Reserve?

- The financial health of a locality is determined based on its “operating position” which refers to three factors:
 - The County’s ability to balance the budget using current revenue (not using fund balance in the operating budget).
 - The County’s ability to maintain reserves for emergencies (establishing reserve funds for specific purposes).
 - The County’s ability to maintain sufficient cash to pay expenses on a timely basis (ensuring an adequate level of cash flow reserves).
- Setting aside monies through reserve funds will help further declines in County revenues in the upcoming fiscal year.

Why Shouldn’t We Use Reserve Money to Balance the Budget?

- These funds are “non-recurring”. The use of these funds can only be for items that do not require expenditures in future years (one-time-only expenses). These funds cannot be used for salary increases, additional personnel, or program expansion that recurs in future years. For example, if \$1,000,000 of reserve monies were used in the budget to cover salaries, the next year there would be \$1,000,000 worth of costs and \$1,000,000 less money. The County’s financial advisors have recommended a policy of maintaining undesignated fund balance between 8% and 10% of operating revenue.
- Cash Flow Reserve sets aside approximately \$19.5 million or 12% of the total FY 13 Budget for emergency and unforeseen circumstances to ensure sufficient cash to pay the bills.
- Debt Service Reserve – Through this reserve fund, money can be earmarked to address unanticipated “peaks” in debt service costs or buy down debt service costs as the annual payments begin to decrease. In FY 10, monies from this reserve were combined with monies from the Rainy Day Fund to “shave the peak” in debt service over a 6 year period. Because of this, there are no funds in this reserve for FY 13.
- Landfill Post Closure Reserve – The Landfill Closure reserve sets aside monies for the costs associated with monitoring and remediation of a landfill after it is closed in order to meet the requirements of the Department of Environmental Quality. **The reserve is \$250,000.**
- Facilities and Maintenance Reserve – This reserve fund earmarks monies for facilities and general maintenance items. This reserve differs from the Capital Reserve in that the Capital Reserve focuses on major capital projects designed to meet long-term needs. Items supported through this reserve would be for purchases that are considered a part of general operations such as machinery, equipment, general repairs, and upkeep of facilities and grounds. **The reserve is \$723,000.**

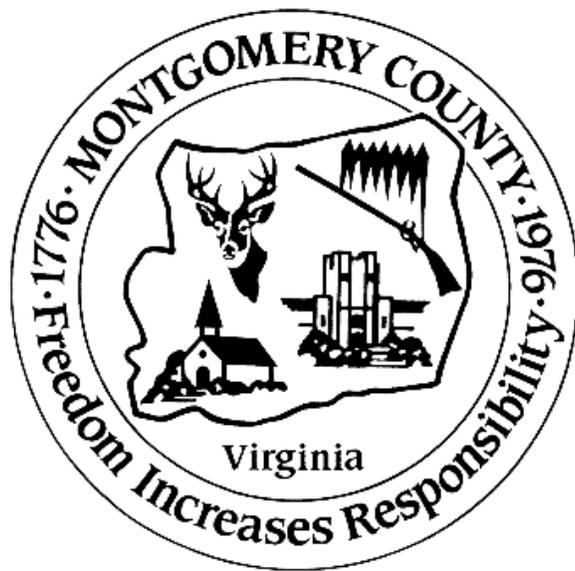
REVENUE SUMMARY FY 13

- Capital Reserve – This account reserves funds for transfer to support projects in the Capital Budget. **The reserve is \$500,000.**
- Technology Reserve – This account reserves funds for technology projects and infrastructure requirements from monies remaining from the Information Technology Department budget at year end. **The reserve is \$143,213.**
- Rainy Day Fund Reserve – In FY 09, this account was established and reserved \$1,000,000 to adjust for unanticipated financial issues. **The reserve is \$1,000,000.**

Conclusions

- The proposed real estate tax rate is set at 87 cents for the FY 13 Budget, representing a twelve cent rate increase over FY 12 tax rate increase. Of this increase, 9 cents is provided for debt service on new school capital construction and 3 cents is provided to the schools for operations.
- Given the uncertainty of the ability to meet the current year revenue estimates combined with the unknown impact of all state agency reductions on the County's revenue, the revenue stabilization fund and County's one-time reserve funds are intended to enable the County to react positively to future circumstances.

REVENUE SUMMARY



APPENDIX A

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
GENERAL FUND						
GENERAL PROPERTY TAXES						
REAL ESTATE PROPERTY TAX (DEC)	24,237,126	24,497,063	25,148,936	29,389,060	4,240,124	17%
REAL ESTATE PROPERTY TAX (JUNE)	24,374,834	24,719,040	25,223,626	29,473,449	4,249,823	17%
PERSONAL PROPERTY TAX MOTOR VEHICLES	4,491,742	4,895,485	4,986,069	5,620,172	634,103	13%
PERSONAL PROPERTY TAX RELIEF MOTOR VEHICLES	4,754,279	4,754,279	4,754,279	4,754,279	-	0%
PERSONAL PROPERTY BUSINESS FURN & FIXTURES	2,185,297	2,229,292	2,230,712	2,174,827	(55,885)	-3%
PERSONAL PROPERTY COMPUTER EQUIPMENT	386,549	339,799	338,671	296,251	(42,420)	-13%
PERSONAL PROPERTY MOBILE HOMES TAX	213,211	207,366	229,713	205,475	(24,238)	-11%
AIRCRAFT TAX	-	42,975	42,576	27,080	(15,496)	-36%
MACHINERY & TOOLS TAX	2,108,901	2,070,146	2,076,807	2,075,322	(1,485)	0%
MERCHANTS CAPITAL TAX	845,814	858,840	858,101	906,268	48,167	6%
PUBLIC SERVICE CORP TAXES RE & PP (DEC)	737,268	698,951	765,825	911,880	146,055	19%
PUBLIC SERVICE CORP TAXES RE (JUNE)	726,699	695,096	754,815	901,109	146,294	19%
DELINQUENT PROP TAX	976,419	1,431,982	1,093,406	1,372,753	279,347	26%
ROLLBACK TAXES	15,000	2,123	15,000	15,000	-	0%
PRE-PAID & OTHER PROPERTY TAXES	-	156,145	-	-	-	-
PENALTY ALL PROP TAX	300,000	367,079	325,000	333,000	8,000	2%
INTEREST ALL PROP TX	120,000	130,537	130,000	130,000	-	0%
ADMIN FEE-DELINQ TP	34,289	94,245	25,000	15,000	(10,000)	-40%
SUBTOTAL GENERAL PROPERTY TAXES	66,507,428	68,190,444	68,998,536	78,600,925	9,602,389	14%
OTHER LOCAL TAXES						
02 412101 LOCAL SALES AND USE TAX	6,962,139	7,184,055	7,176,042	7,647,550	471,508	7%
02 412201 CONSUMER UTILITY TAX	635,000	645,561	640,000	645,000	5,000	1%
02 412202 CONSUMER UTILITY TAX - 177	17,000	18,891	17,000	18,800	1,800	11%
02 412203 E-911 - 177 CORRIDOR	1,800	-	1,800	-	(1,800)	-100%
02 412401 TELECOMMUNICATIONS TAX	167,759	211,330	167,759	167,759	-	0%
02 412501 UTILITY LICENSE TAX	16,500	17,632	16,500	17,000	500	3%
02 412503 CONSUMPTION TAX	100,000	106,890	110,000	108,000	(2,000)	-2%
02 412504 CONSUMPTION TAX - 177	6,000	6,372	6,000	6,000	-	0%
02 412601 MOTOR VEHICLE LICENSE	640,000	653,480	645,000	665,000	20,000	3%
02 412701 BANK STOCK TAX	53,000	45,516	42,000	45,000	3,000	7%
02 412801 RECORDATION TAX	600,000	526,778	600,000	600,000	-	0%
02 412802 ADDITIONAL TAX ON DEEDS	120,000	115,095	122,000	120,000	(2,000)	-2%
02 412901 TRANSIENT OCCUPANCY TAX	2,000	3,643	4,000	4,000	-	0%
02 412902 TRANSIENT OCCUPANCY TAX - 177	33,000	33,065	33,000	33,000	-	0%
02 412905 MEALS TAX	205,000	201,517	205,000	205,000	-	0%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
SUBTOTAL OTHER LOCAL TAXES	9,559,198	9,769,825	9,786,101	10,282,109	496,008	5%
OTHER UNDESIGNATED REVENUE						
02 413305 LAND TRANSFER FEE	2,000	1,831	2,000	1,800	(200)	-10%
02 414101 COURT FINES & FORFEITURES	100,000	116,125	125,000	117,000	(8,000)	-6%
02 415102 INTEREST ON CHECKING	183,000	132,148	201,000	234,600	33,600	17%
02 415201 RENTAL OF PROPERTY	171,984	171,984	171,984	171,984	-	0%
02 415207 SALE OF SURPLUS/SALVAGE	-	24,840	-	-	-	-
02 416608 RETURNED CHECK	-	2,100	-	-	-	-
02 419108 RECOVERED COSTS	-	52,855	-	-	-	-
02 422103 MOTOR VEHICLE CARRIER TAX	123,993	126,214	126,201	121,994	(4,207)	-3%
02 422105 MOBILE HOME TITLING TAX	75,000	98,627	100,000	66,000	(34,000)	-34%
02 422109 4% CAR RENTAL TAX	20,000	-	-	32,000	32,000	-
02 422112 PYMNT IN LIEU OF TX-PARKS	25,000	9,232	6,500	6,500	-	0%
02 433295 MINERAL ROYALTIES	-	1,222	-	-	-	-
SUBTOTAL OTHER UNDESIGNATED REVENUE	700,977	737,179	732,685	751,878	19,193	3%
GENERAL FUND BALANCE						
02 451203 (TO)FROM UNDESIGNATED FUND BAL	3,215,973	-	-	-	-	-
02 451205 (TO)FROM DESIG FUND BALANCE	3,814,507	-	-	-	-	-
SUBTOTAL GENERAL FUND BALANCE	7,030,480	-	-	-	-	-
TOTAL UNDESIGNATED REVENUE	83,798,083	78,697,448	79,517,322	89,634,912	10,117,590	13%
TRANFERS TO/FROM OTHER FUNDS						
02 451200 TRANSFER TO SCHOOL OPER.	(38,956,472)	(37,564,527)	(36,414,191)	(39,391,989)	(2,977,798)	8%
02 451104 TRANSFER TO DEBT SERVICE	(15,623,985)	(15,246,728)	(15,623,985)	(21,988,985)	(6,365,000)	41%
02 451209 TRANSFER TO SCHOOL CAPITAL CONSTRUCTION	(1,000,000)	(1,000,000)	-	-	-	-
02 451209 TRANSFER TO COUNTY CAPITAL	(866,358)	(866,358)	(700,000)	(700,000)	-	0%
02 451209 TRANSFER TO SCHOOL CAFETERIA FUND	(69,047)	(69,047)	-	-	-	-
02 451215 TRANSFER TO REVENUE STABILIZATION FUND	(564,248)	-	(500,000)	(500,000)	-	0%
SUBTOTAL TRANSFERS	(57,080,110)	(54,746,660)	(53,238,176)	(62,580,974)	(9,342,798)	18%
NET UNDESIGNATED RESOURCES	26,717,973	23,950,788	26,279,146	27,053,938	774,792	3%
DESIGNATED RESOURCES						
BOARD OF SUPERVISORS						
02100 419108 RECOVERED COSTS	-	836	-	-	-	-

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
COUNTY ADMINISTRATION						
02110 419108 RECOVERED COSTS	27,717	21,192	9,800	9,800	-	0%
COUNTY ATTORNEY						
02120 419120 BOE-COSTS	-	639	-	-	-	-
FINANCIAL & MANAGEMENT SERVICES						
02130 419108 RECOVERED COSTS	125,000	97,245	125,000	125,000	-	0%
INSURANCE						
02132 419108 RECOVERED COSTS	126,000	103,166	126,000	126,000	-	0%
INFORMATION TECHNOLOGY						
02140 419108 RECOVERED COSTS	4,983	3,000	4,983	4,983	-	0%
COMMISSIONER OF REVENUE-COMP						
02150 423100 SHARED EXPENSES	83,628	84,419	81,566	99,354	17,788	22%
ASSESSMENT - COUNTY						
02152 413304 LAND USE APPLICATION FEE	1,800	2,208	1,800	1,800	-	0%
02152 419108 RECOVERED COSTS	-	885	-	-	-	-
TREASURER - COMP BD						
02160 423100 SHARED EXPENSES	82,201	83,212	77,890	93,686	15,796	20%
TREASURER - COLLECTIONS						
02162 416010 FEES	364	392	-	-	-	-
ELECTORAL BOARD						
02170 419108 RECOVERED COSTS	-	1,066	-	-	-	-
02170 423100 SHARED EXPENSES	48,361	45,278	46,384	41,673	(4,711)	-10%
INTERNAL SERVICES						
02180 415212 MILEAGE	17,700	-	17,700	17,700	-	0%
02180 415209 PROCEEDS FROM RESALE	24,500	-	24,500	24,500	-	0%
02180 415211 SALE OF PHOTOCOPIES	3,500	664	3,500	3,500	-	0%
02180 419107 GARAGE CHARGES INTERNAL	6,000	4,277	6,000	6,000	-	0%
02180 419111 VEHICLE MAINTENANCE	40,000	69,352	40,000	40,000	-	0%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
02180 419112 CANTEEN FUND	-	29	-	-	-	-
COMMONWEALTH ATTORNEY						
02200 416011 J&D DELINQUENT COLLECTIONS	2,283	5,403	7,000	7,000	-	0%
02200 416012 GENERAL DISTRICT BBURG DEL COLLECTIO	8,855	18,303	15,000	15,000	-	0%
02200 416013 GENERAL DISTRICT CBURG DEL COLLECTIO	52,073	48,164	40,000	40,000	-	0%
02200 416014 CIRCUIT COURT DELINQUENT COLLECTIONS	37,997	49,418	39,000	39,000	-	0%
02200 419104 CONFISCATIONS	4,966	4,966	-	-	-	-
02200 423100 SHARED EXPENSES	574,038	572,165	572,267	576,135	3,868	1%
02200 423200 COMMONWEALTH ATT'Y FEES	2,769	4,455	2,600	2,600	-	0%
CIRCUIT COURT						
02210 416016 JUDGE'S SECRETARY SALARY	7,500	7,500	7,500	7,500	-	0%
02210 419108 RECOVERED COSTS	-	270	-	-	-	-
02210 419122 JURYREIM	2,100	11,087	-	-	-	-
GENERAL DISTRICT COURT						
02220 414204 COURTHOUSE MAINTENANCE FEES	10,000	11,032	10,000	10,000	-	0%
CIRCUIT COURT CLERK						
02250 416010 FEES	137,002	64,869	-	48,000	48,000	-
02250 410107 JURY FEES	-	-	-	-	-	-
02250 423100 SHARED EXPENSES	373,054	339,718	329,462	337,722	8,260	3%
SHERIFF - COMP BOARD						
02310 419108 RECOVERED COSTS	12,728	13,246	-	-	-	-
02310 423100 SHARED EXPENSES	3,881,874	3,880,189	3,766,929	3,863,963	97,034	3%
02310 424415 LOCAL JAIL BLOCK GRANT	157,604	195,036	139,074	139,074	-	0%
SHERIFF - COUNTY						
02320 412301 E-911 TAX	145,000	145,000	145,000	145,000	-	0%
02320 414200 COURTHOUSE SECURITY FEE	189,609	175,098	185,000	187,810	2,810	2%
02320 414206 JAIL FEES	8,000	8,447	8,500	9,000	500	6%
02320 414207 JAIL - NONCONSECUTIVE DAYS	50	26	50	50	-	0%
02320 414208 DNA FEE	900	463	800	500	(300)	-38%
02320 415103 INTEREST ON SAVINGS	-	278	50	140	90	180%
02320 416010 FEES	4,137	4,137	4,137	4,137	-	0%
02320 419104 CONFISCATIONS	14,449	12,449	-	-	-	-

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
02320 419105 JAIL INMATE TELEPHONE	27,000	26,102	27,000	25,000	(2,000)	-7%
02320 419106 INMATE MEDICAL REIMBURSEMENT	700	1,001	600	800	200	33%
02320 419108 RECOVERED COSTS	129,284	142,774	1,000	1,000	-	0%
02320 419114 PRISONER/BOARDING	4,000	1,800	4,000	800	(3,200)	-80%
02320 419115 FINGERPRINTING	300	924	400	800	400	100%
02320 419123 HEM DRUG TESTING	9,000	11,325	9,500	10,000	500	5%
02320 419124 HEM MONITORING	75,000	91,903	80,000	92,000	12,000	15%
02320 419125 HEM CONNECTION	1,500	3,520	2,000	2,500	500	25%
02320 424404 FEDERAL CONFISCATIONS	29,900	29,900	-	-	-	-
02320 424415 LOCAL JAIL BLOCK	33,512	-	-	-	-	-
02320 424460 WIRELESS 911	60,000	39,530	60,000	36,500	(23,500)	-39%
02324 419108 RECOVERED COSTS	-	13,475	-	-	-	-
ANIMAL CONTROL						
02340 413100 ANIMAL LICENSES	19,200	28,674	17,700	17,700	-	0%
02340 413101 DOG & CAT STERILIZATION	3,077	2,077	-	-	-	-
GENERAL SERVICES						
02400 413308 BUILDING PERMITS	104,000	77,993	92,500	92,500	-	0%
02400 413309 OCCUPANCY PERMITS	1,000	750	500	500	-	0%
02400 413310 ELECTRICAL PERMITS	26,000	22,530	30,300	30,300	-	0%
02400 413311 MECHANICAL PERMITS	16,000	18,717	28,700	28,700	-	0%
02400 413312 PLUMBING PERMITS	18,000	12,197	16,100	16,100	-	0%
02400 413323 MANUFACTURED HOUSING PERMITS	13,000	8,558	12,600	12,600	-	0%
02400 413325 REINSPECTION PERMITS	1,500	1,320	1,400	1,400	-	0%
02400 414204 COURTHOUSE MAINTENANCE FEES	113,502	36,029	113,502	113,502	-	0%
02400 414205 HHS MAINTENANCE FEES	16,800	16,800	16,800	16,800	-	0%
02400 419108 RECOVERED COSTS	-	27,985	-	-	-	-
02400 419110 HEALTH & HUMAN SVCS UTILITIES	56,000	56,636	56,000	56,000	-	0%
MAINTENANCE B&G COURTHOUSE						
024002 424415 LOCAL JAIL BLOCK	21,500	-	21,500	21,500	-	0%
SOLID WASTE COLLECTION						
02410 412201 CONSUMER UTILITY TAX	728,174	728,174	728,174	728,174	-	0%
02410 416082 WASTE COLLECTION AND DISPOSAL	40,700	30,682	40,700	40,700	-	0%
02410 424407 LITTER CONTROL GRANT	14,000	28,693	16,450	-	(16,450)	-100%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
ENGINEERING/ENVIRONMENTAL SVC						
02420 413324 SOIL EROSION PERMITS	26,000	21,674	23,900	23,900	-	0%
AUTOMOBILE GRAVEYARD						
02430 413301 AUTOMOBILE GRAVEYARD LICENSE	4,500	4,500	4,500	4,500	-	0%
COMPREHENSIVE SERVICES ACT						
02510 419108 RECOVERED COSTS	80,039	68,216	-	-	-	-
02510 424445 COMPREHENSIVE SERVICES ACT	1,584,221	1,488,256	1,162,784	1,162,784	-	0%
HUMAN SERVICES						
02520 419458 CSA ADMINISTRATION	12,000	12,271	12,000	12,000	-	0%
02520 416158 DONATIONS	7,405	7,644	-	-	-	-
25202 433107 R.S.V.P. GRANT	58,912	60,679	60,679	48,543	(12,136)	-20%
25205 413300 USER FEES	-	1,152	-	-	-	-
25205 416156 FLOYD CONTRIBUTION	6,055	-	6,055	6,055	-	0%
25205 424412 VJCCCA GRANT	46,113	52,587	46,113	47,631	1,518	3%
SOCIAL SERVICES						
02540 419108 RECOVERED COSTS	70,000	113,675	70,000	70,000	-	0%
02540 424102 PUBLIC ASSISTANCE PAYMENTS	5,161,627	5,022,945	5,279,010	5,007,624	(271,386)	-5%
02540 434402 FEDERAL PASS THROUGH	279,029	231,547	287,017	296,851	9,834	3%
PARKS AND RECREATION						
27001 415201 PROPERTY RENTAL	1,500	1,500	1,500	1,500	-	0%
27002 416010 ADULT EDUCATION FEES	9,000	4,342	9,000	9,000	-	0%
27004 416010 SWIMMING POOL FEES	56,600	72,449	71,600	71,600	-	0%
27004 416158 DONATIONS	-	120	-	-	-	-
27005 416010 SENIOR EDUCATION FEES	500	2,444	500	500	-	0%
27006 416010 ATHLETIC FEES	38,000	34,666	38,000	38,000	-	0%
27006 416158 SCHOLARSHIP	-	3,428	-	-	-	-
27007 416010 COMMUNITY RECREATION FEES	500	4,019	5,500	5,500	-	0%
27007 416158 SCHOLARSHIP	-	83	-	-	-	-
27008 416010 SENIOR TOUR FEES	13,000	17,453	13,000	13,000	-	0%
27009 416010 OUTDOOR RECREATION FEES	12,000	13,916	12,000	12,000	-	0%
27010 416010 SPECIAL PROGRAMS	1,000	707	1,000	1,000	-	0%
27011 416010 SUMMER FEES	17,000	12,632	12,000	12,000	-	0%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
27012 416158 FUNDRAISING	-	12	-	-	-	-
27014 416168 SCHOLARSHIP	-	505	-	-	-	-
27016 416010 MEADOWBROOK SENIOR PROGRAMS	-	200	-	-	-	-
REGIONAL LIBRARY						
02710 415211 SALE OF PHOTOCOPIES	17,533	18,096	15,000	17,400	2,400	16%
02710 416151 LIBRARY FINES	66,689	69,043	71,400	69,000	(2,400)	-3%
02710 416152 LIBRARY FEES	7,538	7,680	-	2,634	2,634	-
02710 416156 FLOYD CONTRIBUTION	64,166	64,274	64,166	64,166	-	0%
02710 416159 BLACKSBURG CONTRIBUTION	12,000	12,000	12,000	12,000	-	0%
02710 416160 CHRISTIANSBURG CONTRIBUTION	15,000	15,000	8,000	8,000	-	0%
02710 419108 RECOVERED COSTS	7,250	7,491	-	-	-	-
02710 424409 STATE LIBRARY GRANT	184,967	184,967	185,807	183,570	(2,237)	-1%
02710 416158 DONATIONS	31,569	49,416	-	-	-	-
PLANNING & GIS						
02800 413307 REZONING AND SUBDIVISION PERMT	23,036	29,071	23,036	10,827	(12,209)	-53%
02800 413314 SITE PLAN REVIEW	1,000	-	1,000	1,000	-	0%
02800 413316 TECHNOLOGY FEE	22,000	15,597	22,000	22,000	-	0%
02800 416161 SALE OF MAPS, ORDINANCES	2,800	979	2,800	2,800	-	0%
02800 419108 RECOVERED COSTS	-	163	-	-	-	-
ECONOMIC DEVELOPMENT						
02810 419108 RECOVERED COSTS	-	29,707	-	-	-	-
OTHER AGENCIES						
02910 422113 EXTENSION OFFICE REIMBURSEMENT	-	218	-	-	-	-
02910 419108 RECOVERED COSTS	-	7,822	-	-	-	-
ADJUSTMENTS						
02990 418306 ADJ FOR INTERNAL SERVICES	(91,700)	(71,993)	(91,700)	(91,700)	-	0%
02990 451202 (TO) FROM AUTO GRVYD RESERVE	(4,500)	-	(4,500)	(4,500)	-	0%
TOTAL DESIGNATED	15,625,740	15,242,799	14,640,085	14,513,688	(126,397)	-1%
TOTAL GENERAL FUND RESOURCES	42,343,713	39,193,586	40,919,231	41,567,626	648,395	2%
LAW LIBRARY						
03 415102 INTEREST ON INVESTMENTS	1,000	-	1,000	1,000	-	0%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
03 416010 FEES	14,000	15,085	14,000	14,000	-	0%
03 451204 FUND BALANCE	2,600	-	2,600	2,600	-	0%
TOTAL LAW LIBRARY	17,600	15,085	17,600	17,600	-	0%
SCHOOL OPERATING FUND						
LOCAL DESIGNATED RESOURCES						
09 415201 RENTAL OF PROPERTY	1,500	66,191	1,500	50,000	48,500	3233%
09 416121 TUITION - PRIVATE SOURCES	17,000	23,638	17,000	17,000	-	0%
09 416122 SPECIAL FEES	-	13,625	-	-	-	-
09 416125 TRANSPORTATION OF PUPILS	-	56,122	-	-	-	-
09 418301 RECOVERED COSTS	97,500	104,833	97,500	97,500	-	0%
09 418302 UN SVC DIS	225,813	231,697	-	-	-	-
09 418910 INSURANCE ADJUSTMENTS	5,000	57,262	5,000	5,000	-	0%
09 418992 ADMINISTRATIVE COSTS-WARRANTS	35,000	-	35,000	35,000	-	0%
09 418993 DONATIONS	-	189	-	-	-	-
09 418994 BENEFITS OTHER STATE AGENCIES	30,000	-	10,000	10,000	-	0%
09 418995 SALE OF SUPPLIES	1,500	15,334	1,500	1,500	-	0%
09 418998 SALE OF SCHOOL BUSES	5,000	-	5,000	5,000	-	0%
09 418999 SALE OF OTHER EQUIPMENT	3,500	300	3,500	3,500	-	0%
09 418996 MEDICAID REIMBURSEMENT	150,000	-	160,000	160,000	-	0%
09 419100 REIMBURSEMENTS	-	327,181	30,000	30,000	-	0%
09 419101 TUITION-OTHER LOCALITY	10,000	-	10,000	10,000	-	0%
09 419102 HOMELESS GRANT	-	-	44,000	44,000	-	0%
SUBTOTAL LOCAL DESIGNATED RESOURCES	581,813	896,371	420,000	468,500	48,500	12%
DESIGNATED STATE REVENUE						
09 422111 STATE RECORDATION TAX	148,467	232,790	186,658	225,000	38,342	21%
STATE SOQ						
09 424201 STATE SALES TAX	9,812,643	10,197,299	10,572,150	10,142,470	(429,680)	-4%
09 424202 BASIC STATE AID - SOQ	25,148,960	23,042,568	24,338,168	23,200,065	(1,138,103)	-5%
09 424207 GIFTED EDUCATION SOQ	278,248	271,568	274,764	259,939	(14,825)	-5%
09 424208 REMEDIAL EDUCATION SOQ	667,795	651,764	659,434	638,545	(20,889)	-3%
09 424210 TEXTBOOKS	97,284	317,071	4,946	211,624	206,678	4179%
09 424212 SPECIAL EDUCATION SOQ	3,920,202	3,899,426	3,871,123	3,447,012	(424,111)	-11%
09 424217 VOCATIONAL EDUCATION SOQ	865,660	844,879	854,822	695,053	(159,769)	-19%
09 424221 FICA INSTRUCTIONAL SOQ	1,657,120	2,637,231	1,636,374	1,531,377	(104,997)	-6%
09 424222 GROUP LIFE	61,833	-	61,059	96,064	35,005	57%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
09 424225 RETIREMENT	983,142	-	1,483,727	2,559,830	1,076,103	73%
SUBTOTAL STATE SOQ	43,492,887	41,861,806	43,756,567	42,781,979	(974,588)	-2%
INCENTIVE PROGRAMS						
09 424276 EDUCATIONAL TECHNOLOGY	596,000	596,000	570,000	570,000	-	0%
09 TECHNOLOGY INITIATIVE	-	-	767,988	-	(767,988)	-100%
09 424390 COMPOSITE INDEX HOLD HARMLESS	279,563	288,685	-	-	-	-
SUBTOTAL INCENTIVE PROGRAMS	875,563	884,685	1,337,988	570,000	(767,988)	-57%
STATE CATEGORICAL						
09 424206 GENERAL ADULT EDUCATION	9,781	1,298	9,781	9,781	-	0%
09 424246 SPECIAL EDUCATION HOMEBOUND	63,332	-	66,093	71,995	5,902	9%
09 424247 SPECIAL EDUCATION HOSPITAL	371,210	-	354,885	284,670	(70,215)	-20%
09 424295 SPECIAL EDUCATION IN JAIL	3,920	-	4,325	1,986	(2,339)	-54%
SUBTOTAL STATE CATEGORICAL	448,243	1,298	435,084	368,432	(66,652)	-15%
LOTTERY FUNDED PROGRAMS						
09 424204 REMEDIAL SUMMER	50,227	55,841	62,046	59,353	(2,693)	-4%
09 424205 FOSTER CARE	99,426	76,003	167,365	113,209	(54,156)	-32%
09 424211 ISAEP/GED FUNDING	15,717	15,717	15,717	15,717	-	0%
09 424218 VOCATIONAL EDUCATION	89,013	21,533	135,560	85,106	(50,454)	-37%
09 424210 TEXTBOOKS	227,586	-	242,708	295,426	52,718	22%
09 424223 ALGEBRA READINESS SOL	80,354	82,313	80,354	83,727	3,373	4%
09 424226 NL BOARD CERTIFICATION	-	65,000	-	-	-	-
09 424228 READING INTERVENTION	162,686	141,125	139,165	185,671	46,506	33%
09 424234 BENEFITS OTHER STATE AGENCIES	-	680	-	-	-	-
09 424248 SPECIAL EDUCATION REGIONAL TUITION	23,164	11,460	21,557	21,708	151	1%
09 424259 SPECIAL ED-FOSTER CARE	-	79,039	-	-	-	-
09 424265 AT RISK	445,047	434,370	440,490	445,775	5,285	1%
09 424267 ENGLISH-2ND LANGUAGE	98,894	87,751	95,545	117,724	22,179	23%
09 424272 ALTERNATIVE EDUCATION	120,166	240,332	124,185	136,439	12,254	10%
09 424275 REDUCE K-3 CLASSES	655,978	614,316	617,557	789,619	172,062	28%
09 424281 AT RISK FOUR YEAR OLDS	739,285	754,950	762,508	642,276	(120,232)	-16%
09 424290 TEACHER MENTOR	13,466	15,586	13,466	13,466	-	0%
09 424299 OTHER STATE AID	-	47,392	-	-	-	-
09 424416 PROJECT GRADUATION REGIONAL	-	19,849	-	-	-	-
SUBTOTAL LOTTERY FUNDED PROGRAMS	2,821,009	2,763,257	2,918,223	3,005,216	86,993	3%
SUBTOTAL STATE DESIGNATED REVENUE	47,786,169	45,743,836	48,634,520	46,950,627	(1,683,893)	-3%

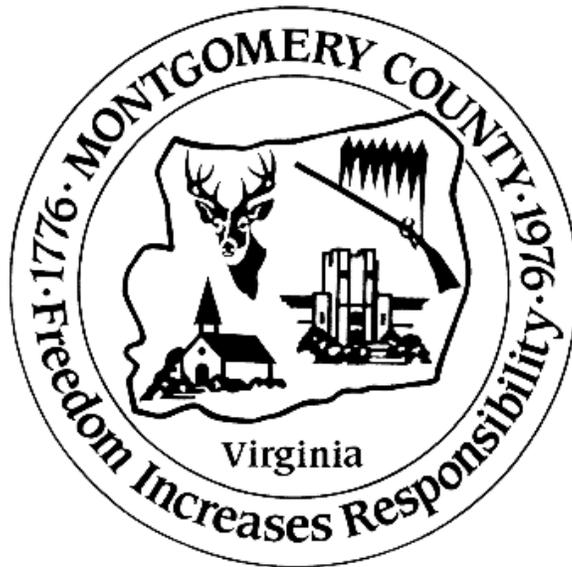
**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
DESIGNATED FEDERAL REVENUE						
09 433201 ADULT BASIC EDUCATION	76,623	68,997	78,375	80,087	1,712	2%
09 433202 FAMILY LITERACY/CHAPTER I	1,523,152	1,743,774	1,604,377	1,676,853	72,476	5%
09 433203 ESEA CHAPTER II BLOCK GRANT	-	1,895,578	-	-	-	-
09 433206 GAPS EDUCATION	191,046	237,046	-	-	-	-
09 433208 FOREST RESERVE FUNDS	5,000	34,747	30,000	30,000	-	0%
09 433209 JOB PARTNERSHIP TR. ACT	-	23,815	-	-	-	-
09 433211 MEDICAID REIMBURSEMENTS	-	239,357	-	-	-	-
09 433212 TITLE III	23,797	23,460	30,897	16,564	(14,333)	-46%
09 433214 HOMELESS FUNDING	-	37,351	-	-	-	-
09 433215 FEDERAL STIMULUS FUNDING	-	1,083,706	-	-	-	-
09 433216 ARRA84.386	-	37,100	-	-	-	-
09 433217 ARRA84.389	-	395,106	-	-	-	-
09 433218 ARRA84.391	670,657	1,372,608	-	-	-	-
09 433219 SPECIAL EDUCATION-P.L. 94-141	1,944,531	7,200	2,044,316	2,015,604	(28,712)	-1%
09 433224 VOCATIONAL EDUC-CATEGORICAL	149,020	228,894	160,931	149,725	(11,206)	-7%
09 433226 EESA PL 98-377 TITLE II	368,201	411,604	433,178	365,439	(67,739)	-16%
09 433228 DRUG FREE SCHOOL PAYMENTS	28,617	875	-	-	-	-
09 433222 JOB STIMULUS FUNDS	995,718	995,718	1,166,757	-	(1,166,757)	-100%
09 433290 OTHER FEDERAL FUNDS-DQE	-	56,746	-	52,364	52,364	-
09 433234 DETENTION HOME READING PROGRAM	-	345,875	-	-	-	-
SUBTOTAL FEDERAL DESIGNATED	5,976,362	9,239,557	5,548,831	4,386,636	(1,162,195)	-21%
TRANSFERS (TO) FROM OTHER FUNDS						
09 451100 TRANSFER FROM GENERAL FUND	38,956,472	37,564,527	36,414,191	39,391,989	2,977,798	8%
09 451204 FUND BALANCE	-	-	263,261	-	(263,261)	-100%
TOTAL TRANSFERS	38,956,472	37,564,527	36,677,452	39,391,989	2,714,537	7%
TOTAL SCHOOL OPERATING FUND RESOURCES	93,300,816	93,444,291	91,280,803	91,197,752	(83,051)	0%
SCHOOL CAFETERIA FUND						
11 416124 CAFETERIA RECEIPTS	2,241,614	1,792,096	2,241,614	2,280,422	38,808	2%
11 416126 CAFETERIA PRE	-	283,042	-	-	-	-
11 416126 CAFETERIA FEES	-	(13,705)	-	-	-	-
11 418999 MISC FEES	-	91,210	-	-	-	-
11 424215 STATE AID SCHOOL FOOD PROGRAM	72,069	896	66,575	65,083	(1,492)	-2%
11 433213 FEDERAL AID-SCH FOOD PROGRAM	1,491,032	2,008,205	1,572,621	1,612,921	40,300	3%
11 415102 INTEREST	-	17,929	-	-	-	-

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2013 REVENUE ESTIMATES**

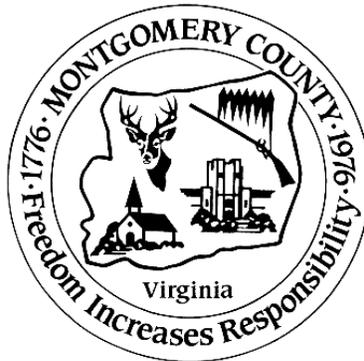
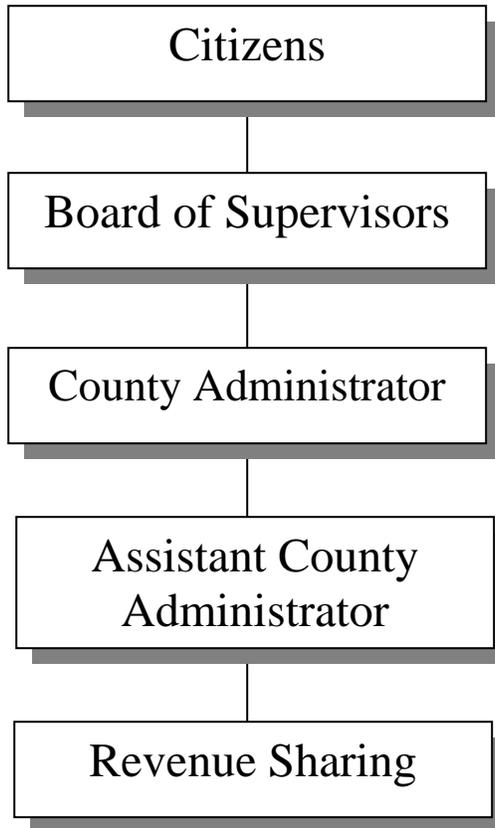
	FY 11 REVISED ESTIMATE	FY 11 REALIZED	FY 12 ESTIMATE	FY 13 ESTIMATE	INC/(DEC) FY 13 BUDGET FROM FY 12 BUDGET	
					\$	%
11 451203 (TO)FROM UNDESIGNATED FUND BAL	200,000	-	-	-	-	-
11 451100 (TO)FROM GENERAL FUND	69,047	69,047	-	-	-	-
TOTAL SCHOOL CAFETERIA FUND	4,073,762	4,248,721	3,880,810	3,958,426	77,616	2%
SCHOOL CAPITAL PROJECTS FUND						
19 451100 TRANSFER FROM GENERAL FUND	1,000,000	1,000,000	-	-	-	-
19 451104 TRANSFER TO DEBT SERVICE FUND	(2,681,522)	(2,681,522)	(1,455,683)	(932,223)	523,460	-36%
19 OTHER REVENUE/FUND BALANCE	2,681,522	-	1,455,683	932,223	(523,460)	-36%
TOTAL SCHOOL CAPITAL PROJECTS FUND	1,000,000	(1,681,522)	-	-	-	-
COUNTY CAPITAL PROJECTS FUND						
12 451110 TRANSFER FROM GENERAL FUND	866,358	866,358	700,000	700,000	-	0%
12 COUNTY CAPITAL FUND BALANCE	554,543	-	-	-	-	-
12 451104 TRANSFER TO DEBT SERVICE	(554,543)	(543,742)	-	-	-	-
TOTAL COUNTY CAPITAL PROJECTS FUND	866,358	322,616	700,000	700,000	-	0%
DEBT SERVICE FUND						
18 415107 INTEREST AND FREED UP DS RESERVE	70,115	65,898	136,075	174,025	37,950	28%
18 419108 QSCB2 INTEREST SUBSIDY	636,980	636,980	709,947	1,347,447	637,500	90%
18 TRANSFER FROM COUNTY CAPITAL	554,543	543,742	-	-	-	-
18 DEBT SERVICE FUND BALANCE	175,000	-	175,000	175,000	-	0%
18 TRANSFER FROM SCHOOL CAPITAL FUND	2,681,522	2,681,522	1,455,683	932,223	(523,460)	-36%
18 451100 TRANSFER FROM GENERAL FUND	15,623,985	15,246,728	15,623,985	21,988,985	6,365,000	41%
TOTAL DEBT SERVICE FUND	19,742,145	19,174,870	18,100,690	24,617,680	6,516,990	36%
REVENUE STABILIZATION FUND						
40 451204 TRANSFER FROM GENERAL FUND	564,248	-	500,000	500,000	-	0%
TOTAL REVENUE STABILIZATION FUND	564,248	-	500,000	500,000	-	0%
TOTAL RESOURCES ALL FUNDS	161,908,642	154,717,647	155,399,134	162,559,084	7,159,950	5%

EXPENDITURE PLANS



FISCAL YEAR 2013 PROPOSED BUDGET

REVENUE SHARING



REVENUE SHARING

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Refunds	\$ 176,361	\$ 174,862	\$ 164,106	\$ 164,106		\$ -		\$ 164,106	\$ -
TOTAL EXPENDITURES	\$ 176,361	\$ 174,862	\$ 164,106	\$ 164,106		\$ -		\$ 164,106	\$ -
REVENUE BY CLASSIFICATION									
Adjustment for Revenue Refunds	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 176,361	\$ 174,862	\$ 164,106	\$ 164,106		\$ -		\$ 164,106	\$ -
TOTAL REVENUES	\$ 176,361	\$ 174,862	\$ 164,106	\$ 164,106		\$ -		\$ 164,106	\$ -

REVENUE SHARING

Division Description

This division is responsible for payments to the City of Radford as part of a revenue sharing agreement between the County and the City. Payments are equal to 27.5% of all revenue collected in the 177 Corridor and are made semi-annually to the City of Radford.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda & Reductions Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

REVENUE SHARING

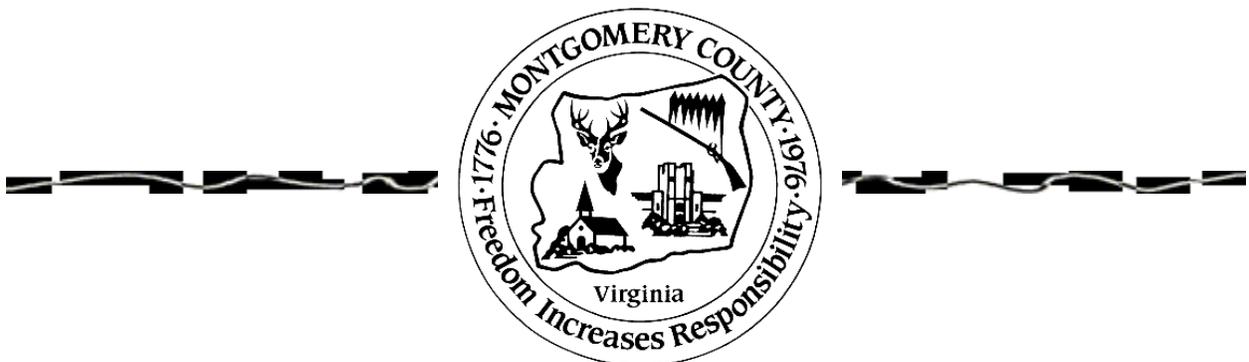
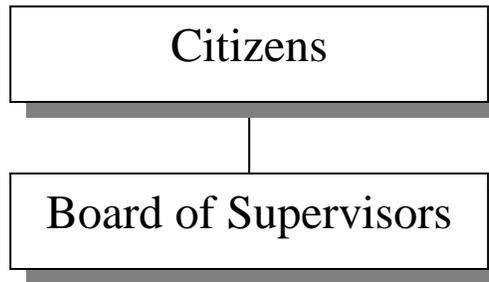
Department Description and Financial Data

Revenue Sharing

This department is responsible for payments to the City of Radford as part of a revenue sharing agreement between the County and the City.

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Revenue Sharing	\$ 176,361	\$ 174,862	\$ 164,106	\$ 164,106		\$ -		\$ 164,106	\$ -

BOARD OF SUPERVISORS



BOARD OF SUPERVISORS

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Board of Supervisors	\$ 389,675	\$ 244,751	\$ 250,915	\$ 251,205		\$ -		\$ 251,205	\$ 290
TOTAL EXPENDITURES	\$ 389,675	\$ 244,751	\$ 250,915	\$ 251,205		\$ -		\$ 251,205	\$ 290
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 149,348	\$ 142,844	\$ 146,035	\$ 146,325		\$ -		\$ 146,325	\$ 290
Operations & Maintenance	\$ 239,127	\$ 100,709	\$ 104,880	\$ 104,880		\$ -		\$ 104,880	\$ -
Capital Outlay	\$ 1,200	\$ 1,198	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 389,675	\$ 244,751	\$ 250,915	\$ 251,205		\$ -		\$ 251,205	\$ 290
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ 836	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 836	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 389,675	\$ 243,915	\$ 250,915	\$ 251,205		\$ -		\$ 251,205	\$ 290
TOTAL REVENUES	\$ 389,675	\$ 244,751	\$ 250,915	\$ 251,205		\$ -		\$ 251,205	\$ 290

BOARD OF SUPERVISORS

Division Description

The Board of Supervisors is an elected body of seven members, representing seven voting districts. The Board of Supervisors has both administrative and legislative responsibilities, some of which are discharged in the role of the local governing body and some of which have derived from its function as an administrative subdivision of the state. The Board establishes policies and enacts ordinances governing the County and its citizens.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Fringe Benefit Adjustments – In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

BOARD OF SUPERVISORS

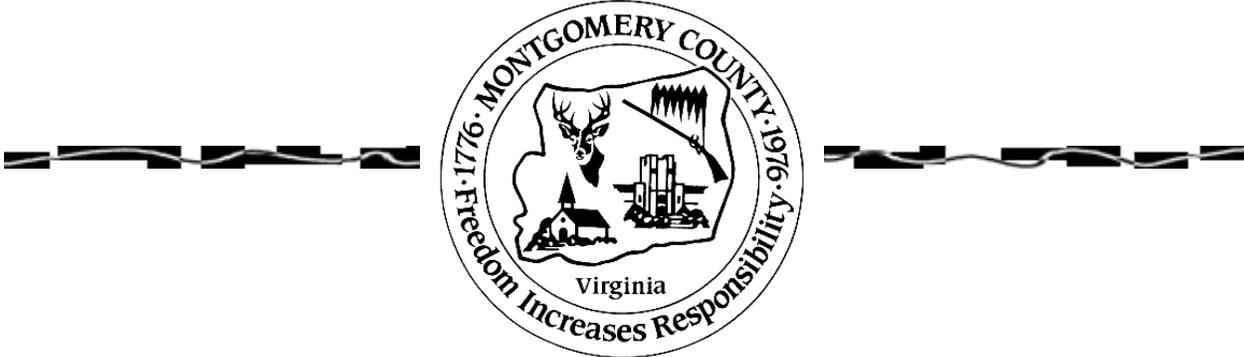
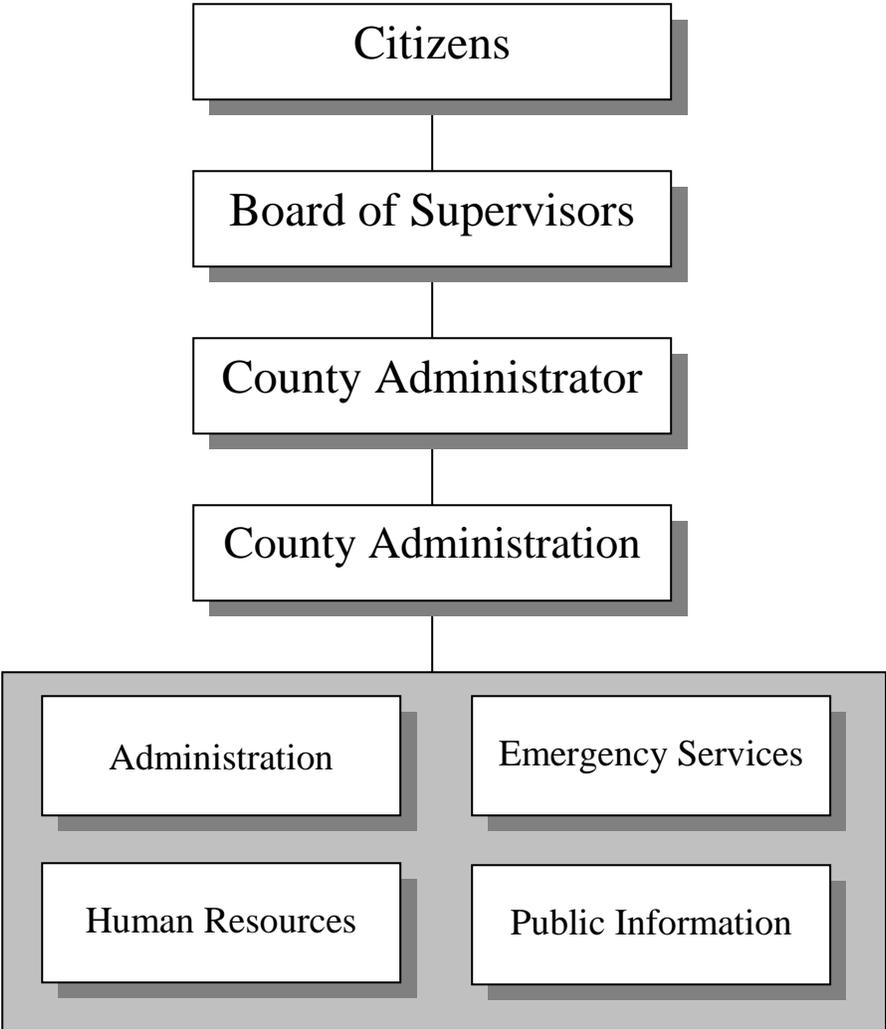
Department Description and Financial Data

Board of Supervisors

The Board of Supervisors is responsible for adopting an annual County budget and appropriating funds; setting local tax rates and levying County taxes; appointing members of various boards and committees; and adopting the County's comprehensive land use plan and related ordinances.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Board of Supervisors	\$ 389,675	\$ 244,751	\$ 250,915	\$ 251,205		\$ -		\$ 251,205	\$ 290

COUNTY ADMINISTRATION



COUNTY ADMINISTRATION

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+ FY 13 Addenda	= FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Administration	\$ 622,579	\$ 613,794	\$ 613,555	\$ 621,391	\$ -	\$ 621,391	\$ 7,836
Emergency Services	\$ 88,696	\$ 86,536	\$ 89,707	\$ 92,108	\$ -	\$ 92,108	\$ 2,401
Human Resources	\$ 584,693	\$ 510,118	\$ 536,870	\$ 544,625	\$ -	\$ 544,625	\$ 7,755
Public Information	\$ 265,902	\$ 201,590	\$ 218,146	\$ 225,493	\$ -	\$ 225,493	\$ 7,347
TOTAL EXPENDITURES	\$ 1,561,870	\$ 1,412,038	\$ 1,458,278	\$ 1,483,617	\$ -	\$ 1,483,617	\$ 25,339
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 1,228,903	\$ 1,104,263	\$ 1,107,942	\$ 1,133,281	\$ -	\$ 1,133,281	\$ 25,339
Operations & Maintenance	\$ 305,810	\$ 282,381	\$ 349,836	\$ 349,836	\$ -	\$ 349,836	\$ -
Capital Outlay	\$ 27,157	\$ 25,394	\$ 500	\$ 500	\$ -	\$ 500	\$ -
TOTAL EXPENDITURES	\$ 1,561,870	\$ 1,412,038	\$ 1,458,278	\$ 1,483,617	\$ -	\$ 1,483,617	\$ 25,339
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ 27,717	\$ 21,192	\$ 9,800	\$ 9,800	\$ -	\$ 9,800	\$ -
TOTAL DESIGNATED REVENUE	\$ 27,717	\$ 21,192	\$ 9,800	\$ 9,800	\$ -	\$ 9,800	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,534,153	\$ 1,390,846	\$ 1,448,478	\$ 1,473,817	\$ -	\$ 1,473,817	\$ 25,339
TOTAL REVENUES	\$ 1,561,870	\$ 1,412,038	\$ 1,458,278	\$ 1,483,617	\$ -	\$ 1,483,617	\$ 25,339
Total Authorized Personnel (FTE)	14.5	14.5	13.5	13.5	0	13.5	

COUNTY ADMINISTRATION

Division Description

The County Administration Division includes Administration, Emergency Services, Human Resources and Public Information. Division staff includes the County Administrator, Assistant County Administrator, Assistant to the Administrator, Emergency Services Coordinator, Human Resources Director, Public Information Director, and six support positions. The County Administrator, who is appointed by and accountable to the Board of Supervisors, leads County operations.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

COUNTY ADMINISTRATION

Department Description and Financial Data

Administration

The County Administrator guides and directs the day-to-day operations of County government under the authority of the Board of Supervisors and has ultimate responsibility for all phases of local government. The County Administrator is responsible for recommending policies and implementing programs for the Board of Supervisors; and for ensuring compliance with federal, state and local laws.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
County Administration	\$ 622,579	\$ 613,794	\$ 613,555	\$ 621,391		\$ -		\$ 621,391	\$ 7,836
Authorized Personnel	5.5	5.5	5.5	5.5		0		5.5	

Emergency Services

The Emergency Services Office coordinates the fire, rescue, and public safety functions throughout the County and administers the Homeland Security Grant.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Emergency Services	\$ 88,696	\$ 86,536	\$ 89,707	\$ 92,108		\$ -		\$ 92,108	\$ 2,401
Authorized Personnel (FTEs)	1	1	1	1		0		1	

Human Resources

The Human Resources Office directs all phases of human resources management for the County. The office develops, recommends, and interprets human resources policies for management and employees. Recruitment, selection, and retention efforts are managed through the County's Human Resources Office, along with compensation and benefit programs. The office is the center of employee training programs and it also handles employee events, incentive programs, and employee service awards.

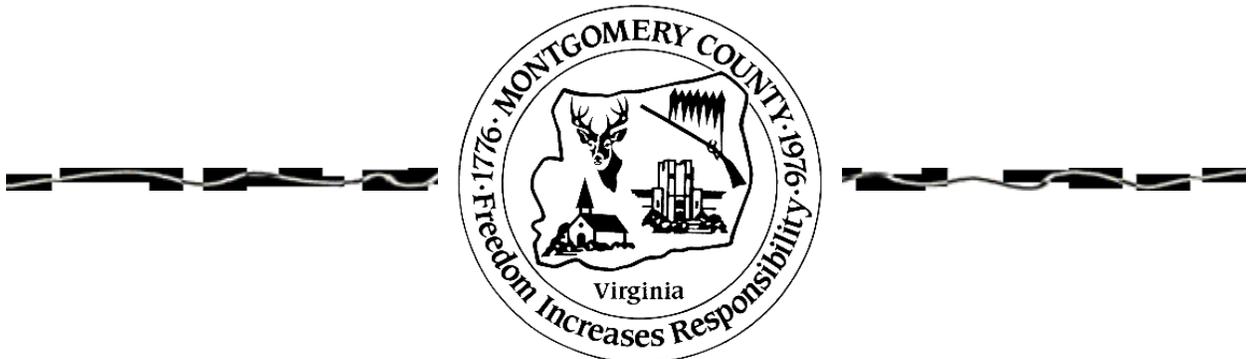
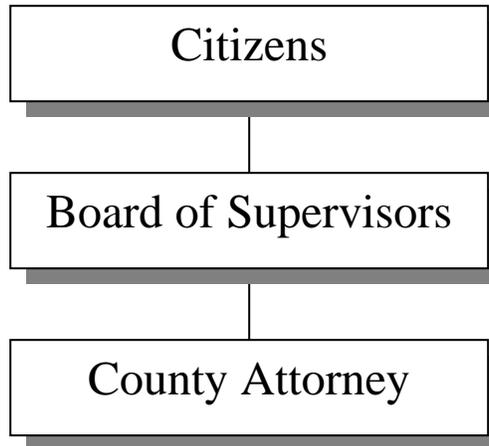
	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Human Resources	\$ 584,693	\$ 510,118	\$ 536,870	\$ 544,625		\$ -		\$ 544,625	\$ 7,755
Authorized Personnel (FTEs)	4	4	4	4		0		4	

Public Information

The Public Information Office is the primary resource for information about County government. The office encourages citizen input into the local government process and improves the accessibility of County government to its citizens. As an extension of the Administration Office, the Public Information Office links County residents, the media, and other groups to County government.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Public Information	\$ 265,902	\$ 201,590	\$ 218,146	\$ 225,493		\$ -		\$ 225,493	\$ 7,347
Authorized Personnel (FTEs)	4	4	3	3		0		3	

COUNTY ATTORNEY



COUNTY ATTORNEY

Budget Summary

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
EXPENDITURES BY DEPARTMENT									
County Attorney	\$ 257,742	\$ 252,306	\$ 240,274	\$ 243,325		\$ -		\$ 243,325	\$ 3,051
TOTAL EXPENDITURES	\$ 257,742	\$ 252,306	\$ 240,274	\$ 243,325		\$ -		\$ 243,325	\$ 3,051
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 219,675	\$ 222,333	\$ 228,207	\$ 231,258		\$ -		\$ 231,258	\$ 3,051
Operations & Maintenance	\$ 38,067	\$ 29,973	\$ 12,067	\$ 12,067		\$ -		\$ 12,067	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 257,742	\$ 252,306	\$ 240,274	\$ 243,325		\$ -		\$ 243,325	\$ 3,051
REVENUE BY CLASSIFICATION									
BOE Costs	\$ -	\$ 639	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 639	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 257,742	\$ 251,667	\$ 240,274	\$ 243,325		\$ -		\$ 243,325	\$ 3,051
TOTAL REVENUES	\$ 257,742	\$ 252,306	\$ 240,274	\$ 243,325		\$ -		\$ 243,325	\$ 3,051
Total Authorized Personnel (FTE)	1.5	1.5	1.5	1.5		0		1.5	

COUNTY ATTORNEY

Division Description

The County Attorney is appointed by the Board of Supervisors and serves as legal counsel for the Board of Supervisors, various County Boards and Commissions and County staff. This includes advising and representing the Board of Supervisors, County officials, and staff of Montgomery County; preparing County ordinances; and defending or bringing actions in which the County or any of its boards, officials, departments or employees is a party.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

COUNTY ATTORNEY

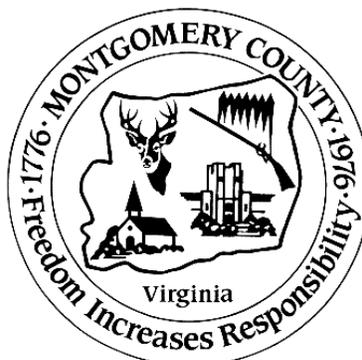
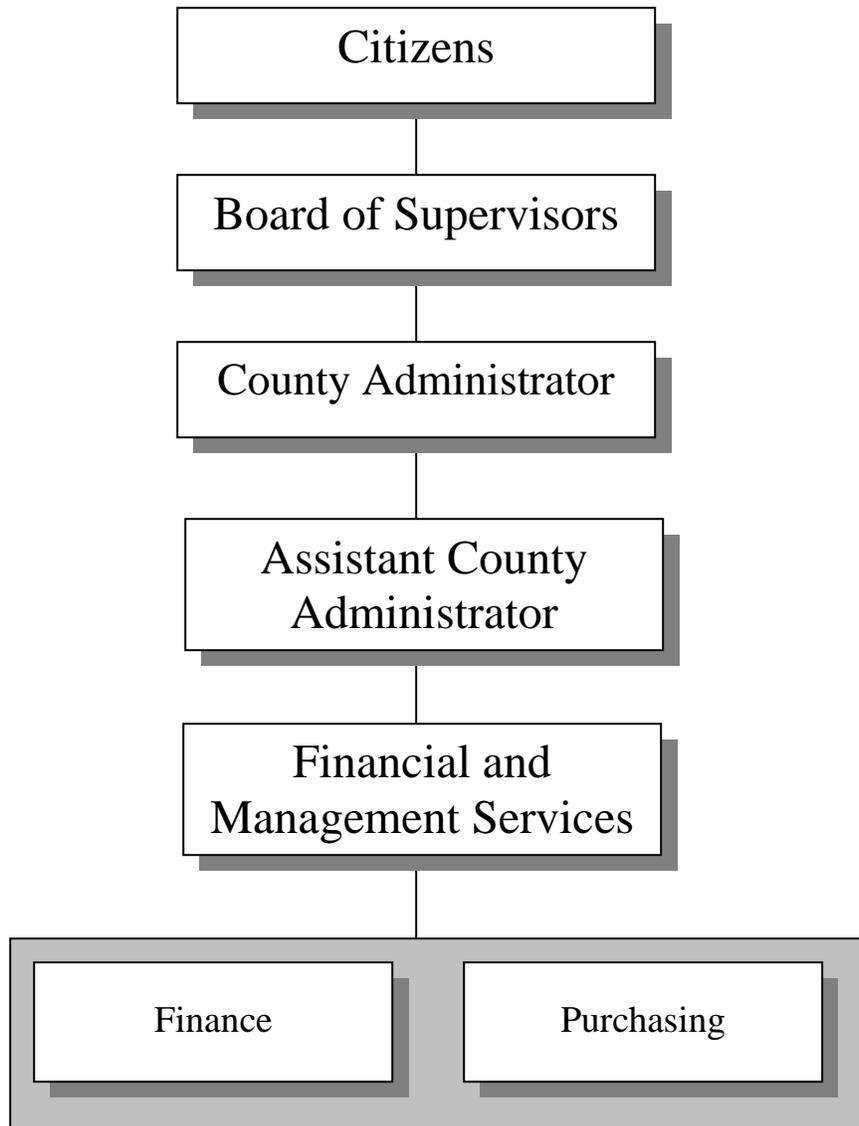
Department Description and Financial Data

County Attorney

The County Attorney is appointed by the Board of Supervisors and serves as legal counsel for the Board of Supervisors, various County Boards and Commissions and County staff.

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	<u>FY 13</u> <u>Addenda</u>	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
EXPENDITURES BY DEPARTMENT							
County Attorney	\$ 257,742	\$ 252,306	\$ 240,274	\$ 243,325	\$ -	\$ 243,325	\$ 3,051
Authorized Personnel (FTEs)	1.5	1.5	1.5	1.5	0	1.5	

FINANCIAL AND MANAGEMENT SERVICES



FINANCIAL AND MANAGEMENT SERVICES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Finance	\$ 745,447	\$ 705,580	\$ 762,604	\$ 775,243		\$ (73,399)		\$ 701,844	\$ (60,760)
Purchasing	\$ 151,775	\$ 146,409	\$ 154,278	\$ 158,762		\$ -		\$ 158,762	\$ 4,484
TOTAL EXPENDITURES	\$ 897,222	\$ 851,989	\$ 916,882	\$ 934,005		\$ (73,399)		\$ 860,606	\$ (56,276)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 713,837	\$ 694,505	\$ 746,892	\$ 764,015		\$ (73,399)		\$ 690,616	\$ (56,276)
Operations & Maintenance	\$ 168,323	\$ 143,367	\$ 169,990	\$ 169,990		\$ -		\$ 169,990	\$ -
Capital Outlay	\$ 15,062	\$ 14,117	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 897,222	\$ 851,989	\$ 916,882	\$ 934,005		\$ (73,399)		\$ 860,606	\$ (56,276)
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 125,000	\$ 97,245	\$ 125,000	\$ 125,000		\$ -		\$ 125,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 125,000	\$ 97,245	\$ 125,000	\$ 125,000		\$ -		\$ 125,000	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 772,222	\$ 754,744	\$ 791,882	\$ 809,005		\$ (73,399)		\$ 735,606	\$ (56,276)
TOTAL REVENUES	\$ 897,222	\$ 851,989	\$ 916,882	\$ 934,005		\$ (73,399)		\$ 860,606	\$ (56,276)
Total Authorized Personnel (FTE)	10.5	10.5	10.5	10.5		(1)		9.5	

FINANCIAL AND MANAGEMENT SERVICES

Division Description

The Financial and Management Services Division is responsible for ensuring the integrity of public funds by developing and monitoring compliance with internal controls and financial policies and procedures. The division is responsible for payroll, accounts payable, risk management, purchasing, and budgeting, including the development and administration of the County's operating budget and Capital Improvement Program (CIP). The Division also provides County Administration with financial reports on County operations. In addition to County finance functions, the Public Service Authority's billing, collection, and customer service functions are also performed in this office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$73,399) is Reduced to Reflect One FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Finance Department currently has one vacant position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 13.

FINANCIAL AND MANAGEMENT SERVICES

Department Description and Financial Data

Finance

The finance function maintains accounting records related to the County's financial system and prepares and distributes monthly expenditure reports. This area also processes invoices for payment, payroll, and all State, Federal and IRS earnings-related forms. In addition, the Finance Department performs billing, collection, and customer service functions for the Public Service Authority. This division also develops and monitors the County's budget and Capital Improvement Program (CIP).

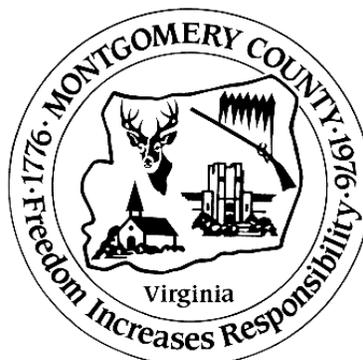
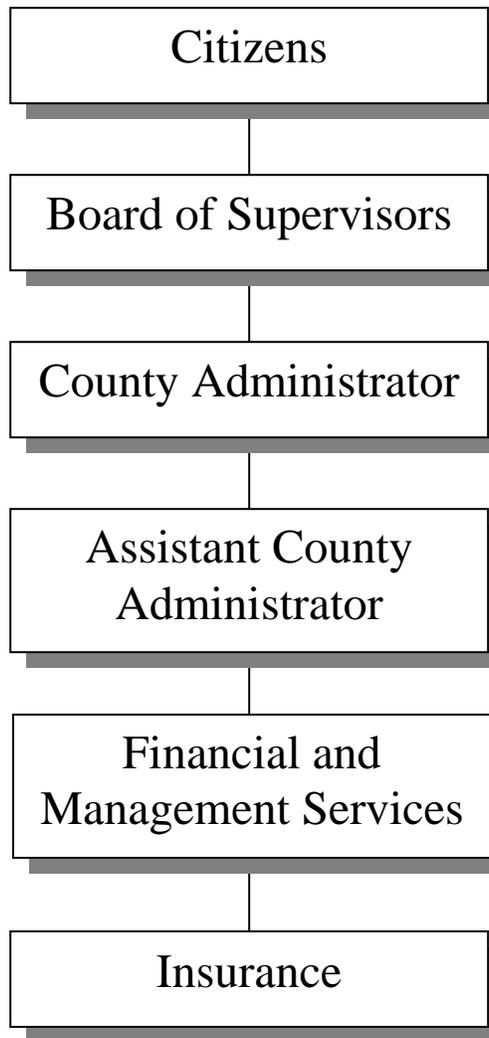
	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	= <u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT								
Finance	\$ 745,447	\$ 705,580	\$ 762,604	\$ 775,243		\$ (73,399)	\$ 701,844	\$ (60,760)
Authorized Personnel (FTEs)	8.5	8.5	8.5	8.5		(1)	7.5	

Purchasing

The Purchasing Department assists other County departments with purchases of \$2,500 or more on an as-needed basis. Formal Invitations for Bid and Requests for Proposal are developed, issued and awarded through this department in accordance with the Virginia Public Procurement Act. Purchase orders are issued upon award of the solicitations.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	= <u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT								
Purchasing	\$ 151,775	\$ 146,409	\$ 154,278	\$ 158,762		-	\$ 158,762	\$ 4,484
Authorized Personnel (FTEs)	2	2	2	2		0	2	

INSURANCE



INSURANCE

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Insurance	\$ 274,733	\$ 227,140	\$ 287,596	\$ 338,692		\$ 12,863		\$ 351,555	\$ 63,959
TOTAL EXPENDITURES	\$ 274,733	\$ 227,140	\$ 287,596	\$ 338,692		\$ 12,863		\$ 351,555	\$ 63,959
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 140,300	\$ 122,047	\$ 130,300	\$ 130,300		-		\$ 130,300	-
Operations & Maintenance	\$ 134,433	\$ 105,093	\$ 157,296	\$ 208,392		\$ 12,863		\$ 221,255	\$ 63,959
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 274,733	\$ 227,140	\$ 287,596	\$ 338,692		\$ 12,863		\$ 351,555	\$ 63,959
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 126,000	\$ 103,166	\$ 126,000	\$ 126,000		-		\$ 126,000	-
TOTAL DESIGNATED REVENUE	\$ 126,000	\$ 103,166	\$ 126,000	\$ 126,000		\$ -		\$ 126,000	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 148,733	\$ 123,974	\$ 161,596	\$ 212,692		\$ 12,863		\$ 225,555	\$ 63,959
TOTAL REVENUES	\$ 274,733	\$ 227,140	\$ 287,596	\$ 338,692		\$ 12,863		\$ 351,555	\$ 63,959

INSURANCE

Division Description

Insurance coverage for County buildings and their contents at replacement cost value, risk management consulting services, and liability insurance for County officials are paid from this division.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- \$51,096 Base Shift from Special Contingencies – The FY 12 budget included \$51,096 for line of duty VRS costs previously covered by the state. These funds were held in the Special Contingencies budget for FY 12. These expenses have been shifted to the insurance budget for FY 13 to consolidate insurance expenses. This amount is the estimated amount needed to cover the County's portion of costs.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$12,863 is Added for Property Insurance on the New Courthouse – A total of \$12,863 is added for the cost of property insurance on the new courthouse, parking deck, and tunnel linking the courthouse and the jail for a full year. In FY 12, the County added \$12,863 to cover insurance costs for a half a year. This increase provides full year costs. Construction on the new courthouse, parking deck, and jail addition are all expected to be complete in May of 2012.

INSURANCE

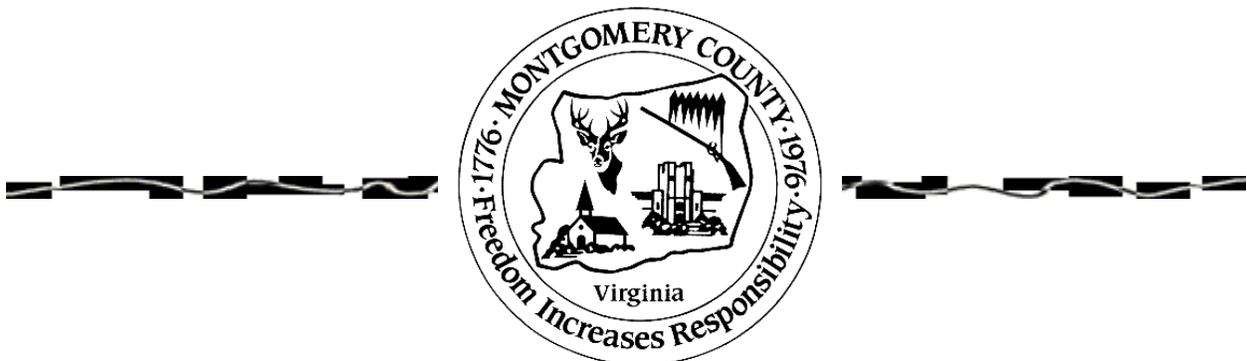
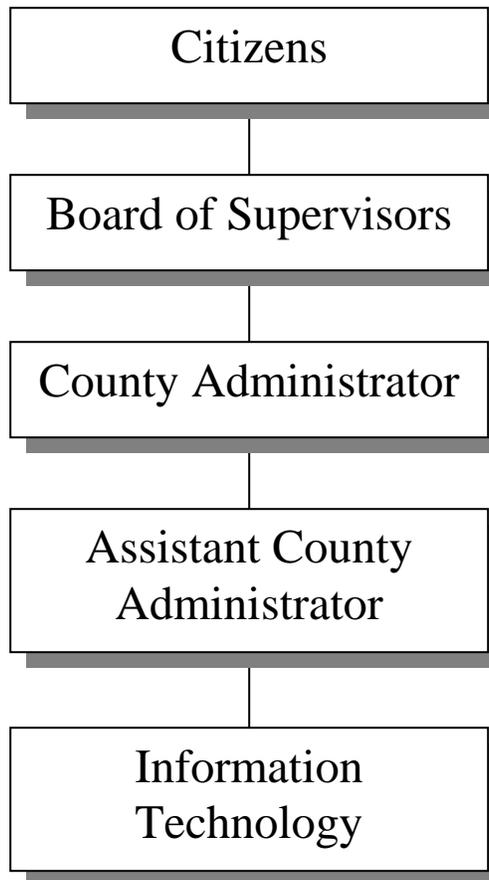
Department Description and Financial Data

Insurance

The Insurance Division covers costs associated with the County's Risk Management Plan.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Insurance	\$ 274,733	\$ 227,140	\$ 287,596	\$ 338,692		\$ 12,863		\$ 351,555	\$ 63,959

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Information Technology	\$ 1,310,651	\$ 1,173,892	\$ 1,257,070	\$ 1,251,027		\$ -		\$ 1,251,027	\$ (6,043)
TOTAL EXPENDITURES	\$ 1,310,651	\$ 1,173,892	\$ 1,257,070	\$ 1,251,027		\$ -		\$ 1,251,027	\$ (6,043)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 627,380	\$ 625,505	\$ 729,401	\$ 723,358		\$ -		\$ 723,358	\$ (6,043)
Operations & Maintenance	\$ 394,943	\$ 370,831	\$ 401,919	\$ 401,919		\$ -		\$ 401,919	\$ -
Capital Outlay	\$ 288,328	\$ 177,556	\$ 125,750	\$ 125,750		\$ -		\$ 125,750	\$ -
TOTAL EXPENDITURES	\$ 1,310,651	\$ 1,173,892	\$ 1,257,070	\$ 1,251,027		\$ -		\$ 1,251,027	\$ (6,043)
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 4,983	\$ 3,000	\$ 4,983	\$ 4,983		\$ -		\$ 4,983	\$ -
TOTAL DESIGNATED REVENUE	\$ 4,983	\$ 3,000	\$ 4,983	\$ 4,983		\$ -		\$ 4,983	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,305,668	\$ 1,170,892	\$ 1,252,087	\$ 1,246,044		\$ -		\$ 1,246,044	\$ (6,043)
TOTAL REVENUES	\$ 1,310,651	\$ 1,173,892	\$ 1,257,070	\$ 1,251,027		\$ -		\$ 1,251,027	\$ (6,043)
Total Authorized Personnel (FTE)	8.5	8.5	9.5	9.5		0		9.5	

INFORMATION TECHNOLOGY

Division Description

The Information Technology (IT) department manages the County's desktop computing resources, technical operations infrastructure and business applications environment. A 24x7 customer service helpdesk is used to capture problem requests and manage IT resources.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

INFORMATION TECHNOLOGY

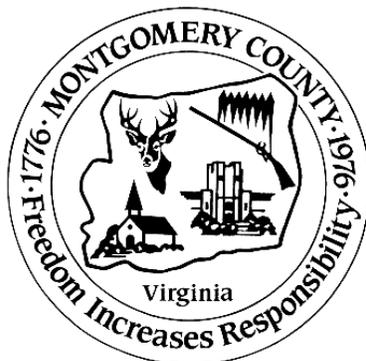
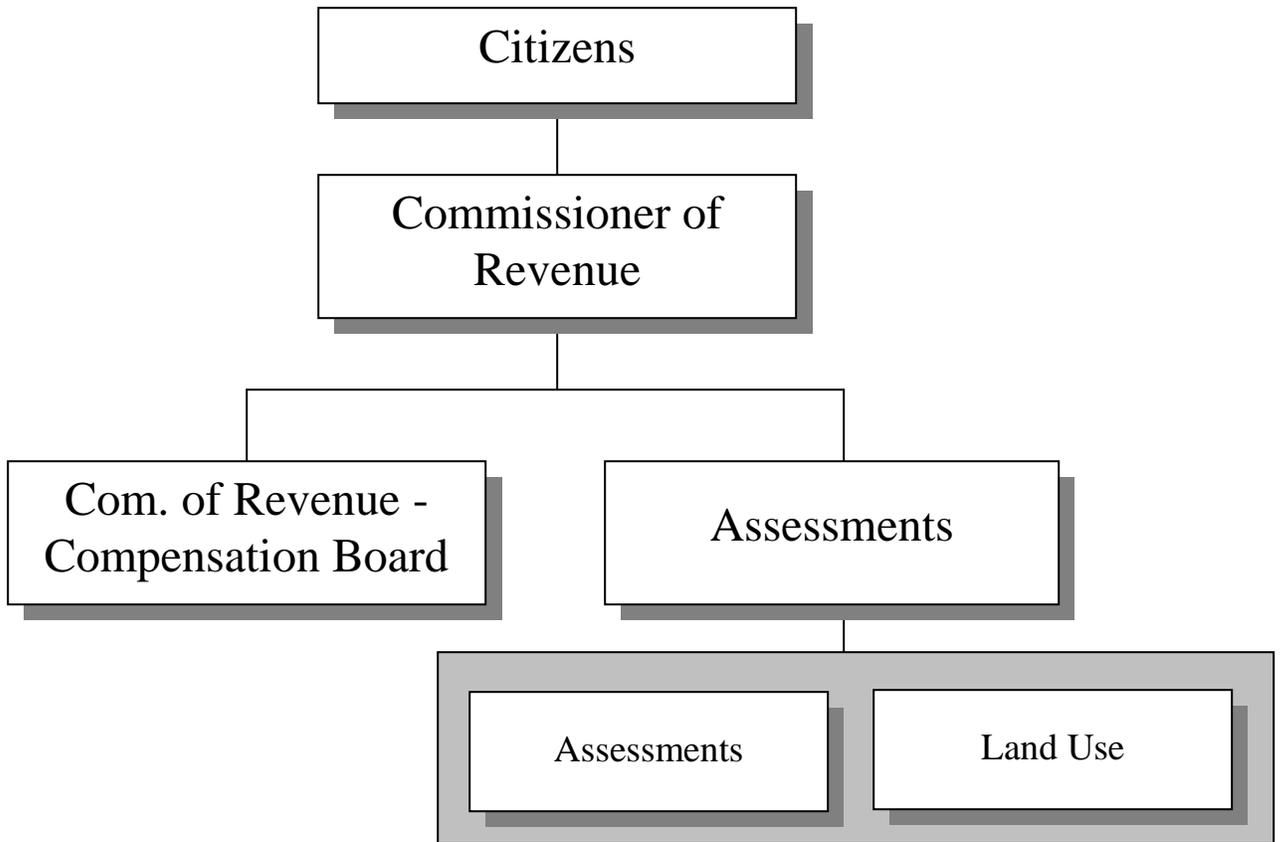
Department Description and Financial Data

Information Technology

The IT department supports all County Departments, Commissioner of Revenue's office, Treasurer's office, Commonwealth Attorney's office, Sheriff's office, Registrar's office, the Public Service Authority and to a lesser degree, the Clerk of the Circuit Court.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Information Technology	\$ 1,310,651	\$ 1,173,892	\$ 1,257,070	\$ 1,251,027	-	\$ -	=	\$ 1,251,027	\$ (6,043)
Authorized Personnel (FTEs)	8.5	8.5	9.5	9.5	0	0	=	9.5	

COMMISSIONER OF REVENUE



COMMISSIONER OF REVENUE

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Commissioner of Revenue	\$ 575,779	\$ 536,559	\$ 562,405	\$ 559,272		\$ -		\$ 559,272	\$ (3,133)
TOTAL EXPENDITURES	\$ 575,779	\$ 536,559	\$ 562,405	\$ 559,272		\$ -		\$ 559,272	\$ (3,133)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 570,704	\$ 531,497	\$ 557,330	\$ 554,197		\$ -		\$ 554,197	\$ (3,133)
Operations & Maintenance	\$ 5,075	\$ 5,062	\$ 5,075	\$ 5,075		\$ -		\$ 5,075	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 575,779	\$ 536,559	\$ 562,405	\$ 559,272		\$ -		\$ 559,272	\$ (3,133)
REVENUE BY CLASSIFICATION									
State Shared Expenses	\$ 83,628	\$ 84,419	\$ 81,566	\$ 82,244		\$ 17,110		\$ 99,354	\$ 17,788
TOTAL DESIGNATED REVENUE	\$ 83,628	\$ 84,419	\$ 81,566	\$ 82,244		\$ 17,110		\$ 99,354	\$ 17,788
TOTAL UNDESIGNATED REVENUE	\$ 492,151	\$ 452,140	\$ 480,839	\$ 477,028		\$ (17,110)		\$ 459,918	\$ (20,921)
TOTAL REVENUES	\$ 575,779	\$ 536,559	\$ 562,405	\$ 559,272		\$ -		\$ 559,272	\$ (3,133)
Total Authorized Personnel (FTE)	7	7	7	7		0		7	

COMMISSIONER OF REVENUE

Division Description

The Commissioner of the Revenue is an elected constitutional officer responsible for determining and assessing the fair market value of all property subject to taxation in Montgomery County. The Commissioner's Office assesses all tangible personal property in accordance with the Code of Virginia; verifies personal property data filed by taxpayers; calculates assessments and taxes; and issues the personal property tax book annually. The Commissioner's Office receives more than 30,000 Virginia State Individual Income Tax returns and 2,000 Estimated Tax Declarations each year. This division accounts for the costs shared between the County and the State Compensation Board for the operations of the Commissioner of Revenue's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- Base Compensation Board Revenue Adjustments – A total of \$678 is added to the Commissioner's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 12 and FY 13. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$17,110 is Added to the Commissioner's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget. The increase in funding is due to a reduction in the state aid to localities flexible cut from \$60 million to \$50 million for FY 13. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

COMMISSIONER OF REVENUE

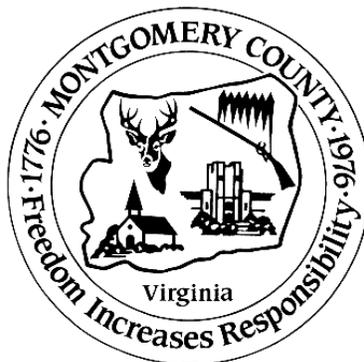
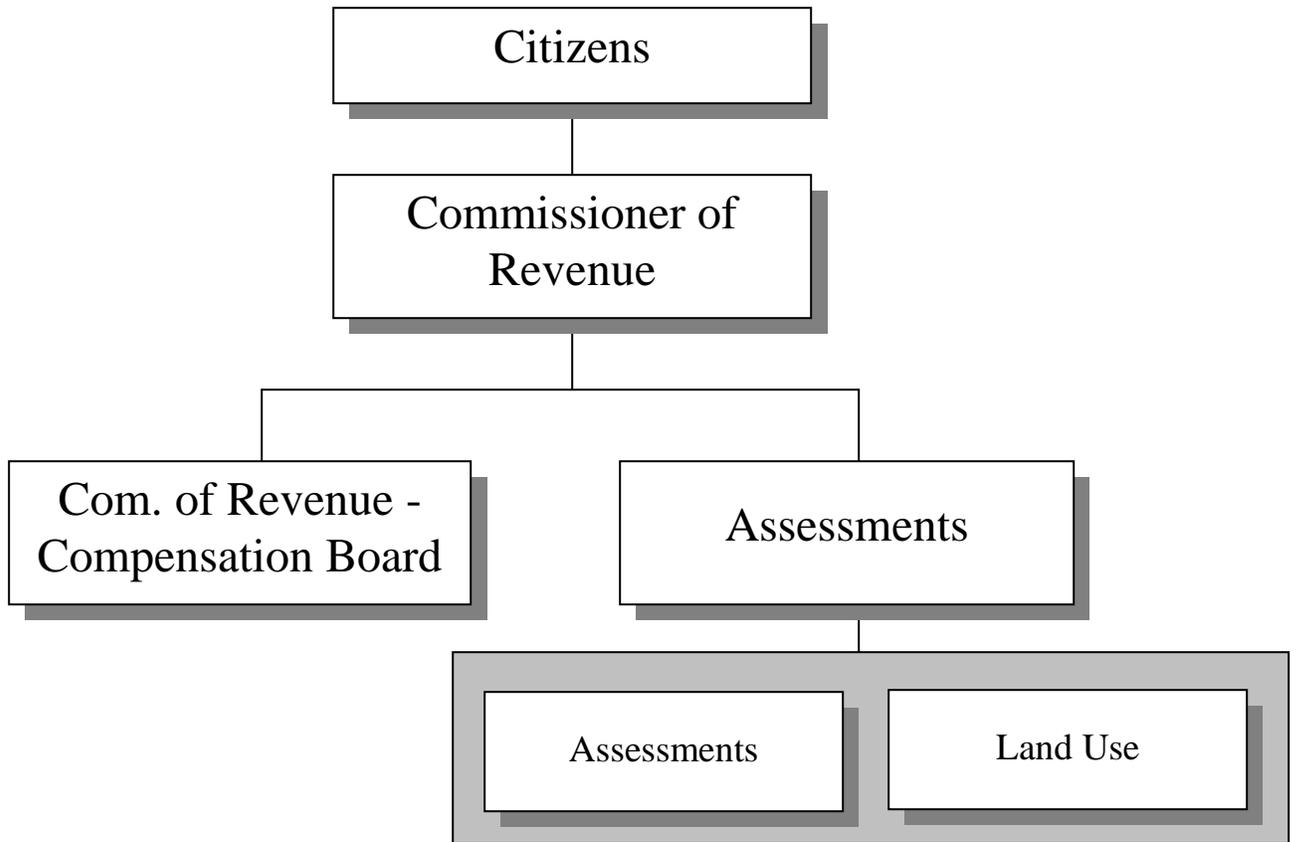
Department Description and Financial Data

Commissioner of Revenue

The Commissioner of Revenue assesses individual and business personal property, and reviews and assists taxpayers with state income tax issues.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	<u>+</u>	<u>FY 13 Addenda</u>	<u>=</u>	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Commissioner of Revenue	<u>\$ 575,779</u>	<u>\$ 536,559</u>	<u>\$ 562,405</u>	<u>\$ 559,272</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>559,272</u>	<u>\$ (3,133)</u>
Authorized Personnel (FTEs)	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>0</u>	<u>7</u>			

ASSESSMENTS



ASSESSMENTS

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+ FY 13 Addenda	= FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Assessments	\$ 404,126	\$ 376,090	\$ 351,093	\$ 353,791	\$ (45,542)	\$ 308,249	\$ (42,844)
Land Use	\$ 56,925	\$ 32,223	\$ 3,375	\$ 3,375	\$ -	\$ 3,375	\$ -
TOTAL EXPENDITURES	\$ 461,051	\$ 408,313	\$ 354,468	\$ 357,166	\$ (45,542)	\$ 311,624	\$ (42,844)
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 397,919	\$ 353,485	\$ 298,666	\$ 301,364	\$ (45,542)	\$ 255,822	\$ (42,844)
Operations & Maintenance	\$ 60,532	\$ 52,249	\$ 55,802	\$ 55,802	\$ -	\$ 55,802	\$ -
Capital Outlay	\$ 2,600	\$ 2,579	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 461,051	\$ 408,313	\$ 354,468	\$ 357,166	\$ (45,542)	\$ 311,624	\$ (42,844)
REVENUE BY CLASSIFICATION							
Land Use Application Fee	\$ 1,800	\$ 2,208	\$ 1,800	\$ 1,800	\$ -	\$ 1,800	\$ -
Recovered Costs	\$ -	\$ 885	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 1,800	\$ 3,093	\$ 1,800	\$ 1,800	\$ -	\$ 1,800	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 459,251	\$ 405,220	\$ 352,668	\$ 355,366	\$ (45,542)	\$ 309,824	\$ (42,844)
TOTAL REVENUES	\$ 461,051	\$ 408,313	\$ 354,468	\$ 357,166	\$ (45,542)	\$ 311,624	\$ (42,844)
Total Authorized Personnel (FTE)	7	7	7	7	(1)	6	

ASSESSMENTS

Division Description

The Assessing Division, which reports to the Commissioner of Revenue, is responsible for maintaining real estate ownership records, including transfers of ownership based on documents recorded in the Circuit Court Clerk's Office; assessing the value of real property in the County; administering the land use program; and mapping of real property. The division also administers the County's real estate tax relief program for the elderly and disabled. This division accounts for the costs for which the County provides 100% of the funding. Since real estate appraisal is a primary focus of this division, the County provides 100% of the funding for additional positions for personal property assessments, including manufactured homes.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$45,542) is Reduced to Reflect One FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Commissioner of the Revenue currently has one vacant position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 13.

ASSESSMENTS

Department Description and Financial Data

Assessments

The Assessing Department, which reports to the Commissioner of Revenue, is responsible for maintaining real estate ownership records, including transfers of ownership based on documents recorded in the Circuit Court Clerk's Office; assessing the value of real property in the county; administering the land use program; and mapping of real property.

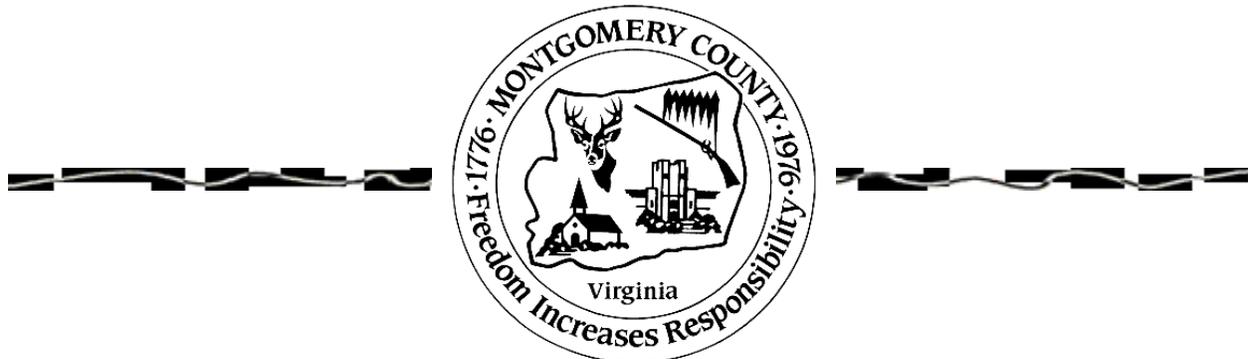
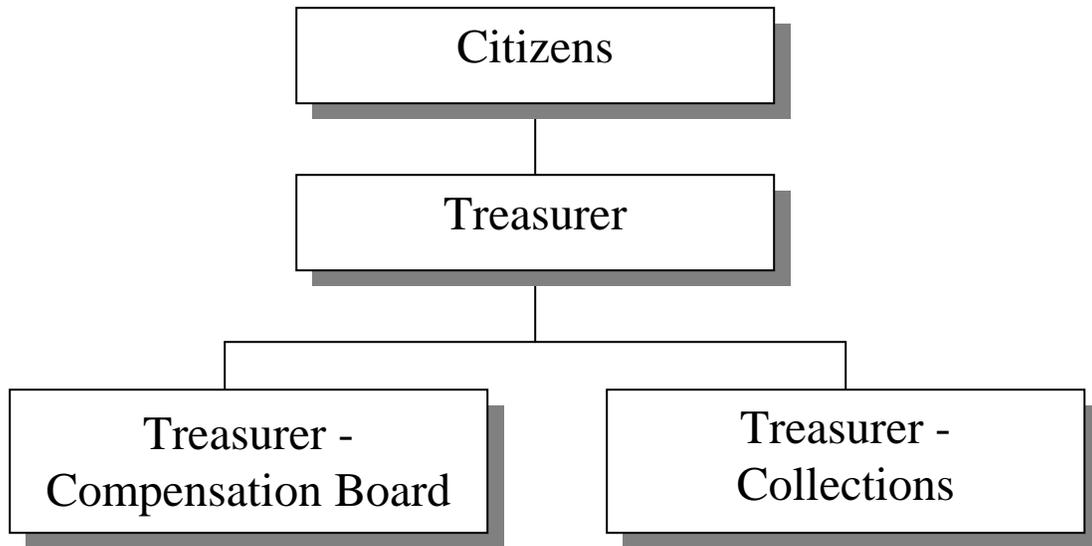
	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Assessments	\$ 404,126	\$ 376,090	\$ 351,093	\$ 353,791		\$ (45,542)		\$ 308,249	\$ (42,844)
Authorized Personnel (FTEs)	6	6	6	6		(1)		5	

Land Use

The Land Use Department processes new and renewal applications for qualifying agricultural, horticultural and forestland. The information provided on the applications is validated and use values per crop yields and soil classifications are calculated. Staff also maintains soil maps.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Land Use	\$ 56,925	\$ 32,223	\$ 3,375	\$ 3,375		-		\$ 3,375	-
Authorized Personnel (FTEs)	1	1	1	1		0		1	

TREASURER – COMPENSATION BOARD



TREASURER – COMPENSATION BOARD

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+ FY 13 Addenda	= FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Treasurer	\$ 501,615	\$ 433,896	\$ 546,372	\$ 563,044	\$ -	\$ 563,044	\$ 16,672
TOTAL EXPENDITURES	\$ 501,615	\$ 433,896	\$ 546,372	\$ 563,044	\$ -	\$ 563,044	\$ 16,672
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 501,615	\$ 433,896	\$ 546,372	\$ 563,044	\$ -	\$ 563,044	\$ 16,672
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 501,615	\$ 433,896	\$ 546,372	\$ 563,044	\$ -	\$ 563,044	\$ 16,672
REVENUE BY CLASSIFICATION							
State Shared Expenses	\$ 82,201	\$ 83,212	\$ 77,890	\$ 78,540	\$ 15,146	\$ 93,686	\$ 15,796
TOTAL DESIGNATED REVENUE	\$ 82,201	\$ 83,212	\$ 77,890	\$ 78,540	\$ 15,146	\$ 93,686	\$ 15,796
TOTAL UNDESIGNATED REVENUE	\$ 419,414	\$ 350,684	\$ 468,482	\$ 484,504	\$ (15,146)	\$ 469,358	\$ 876
TOTAL REVENUES	\$ 501,615	\$ 433,896	\$ 546,372	\$ 563,044	\$ -	\$ 563,044	\$ 16,672
Total Authorized Personnel (FTE)	4	4	4	4	0	4	

TREASURER – COMPENSATION BOARD

Division Description

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; investing county funds into a secured interest yielding account; submitting financial reports to the state and County; and authorizing County disbursements. This division accounts for the costs shared between the State Compensation Board and the County for the operations of the Treasurer's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- Base Compensation Board Revenue Adjustments – A total of \$650 is added to the Treasurer's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 12 and FY 13. All compensation board revenues are reconciled to the final recommended budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$15,146 is Added to the Treasurer's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget. The increase in funding is due to a reduction in the state aid to localities flexible cut from \$60 million to \$50 million for FY 13. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

TREASURER – COMPENSATION BOARD

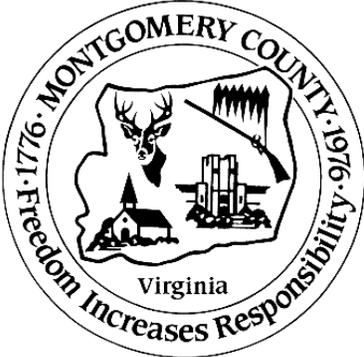
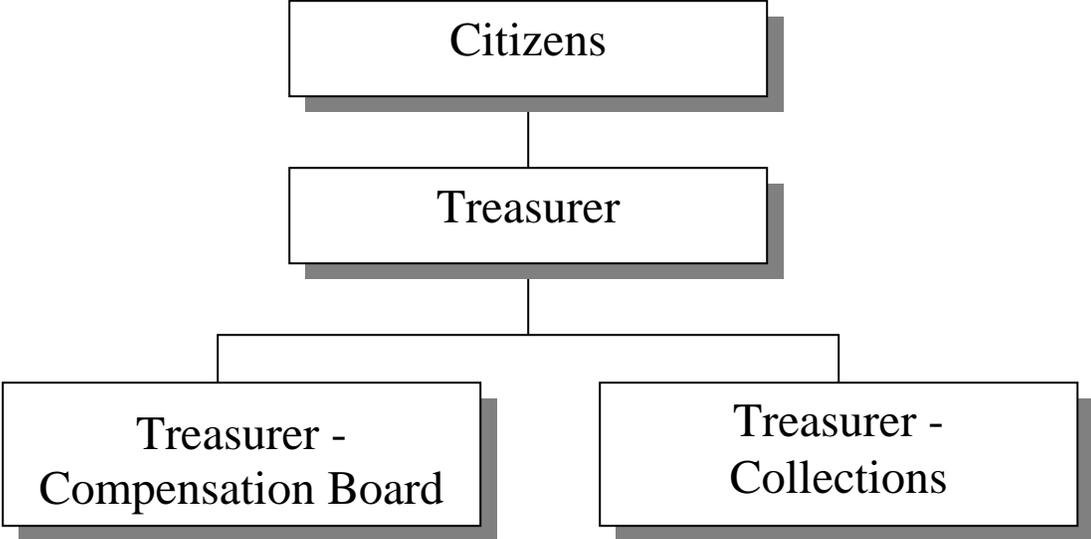
Department Description and Financial Data

Treasurer

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; submitting financial reports to the state and County; and authorizing County disbursements. The Treasurer’s Office collects current and delinquent tax payments, collects county motor vehicle license fees, issues dog tags, and collects and remits payments to the Commonwealth of Virginia for individual and business state income and estimated state income taxes.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Treasurer	\$ 501,615	\$ 433,896	\$ 546,372	\$ 563,044		\$ -		\$ 563,044	\$ 16,672
Authorized Personnel (FTEs)	4	4	4	4		0		4	

TREASURER - COLLECTIONS



TREASURER - COLLECTIONS

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Treasurer-Collections	\$ 475,246	\$ 438,774	\$ 285,591	\$ 292,082		\$ -		\$ 292,082	\$ 6,491
TOTAL EXPENDITURES	\$ 475,246	\$ 438,774	\$ 285,591	\$ 292,082		\$ -		\$ 292,082	\$ 6,491
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 366,345	\$ 330,362	\$ 187,143	\$ 193,634		\$ -		\$ 193,634	\$ 6,491
Operations & Maintenance	\$ 105,518	\$ 105,030	\$ 98,448	\$ 98,448		\$ -		\$ 98,448	\$ -
Capital Outlay	\$ 3,383	\$ 3,382	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 475,246	\$ 438,774	\$ 285,591	\$ 292,082		\$ -		\$ 292,082	\$ 6,491
REVENUE BY CLASSIFICATION									
Warrant Fees	\$ 364	\$ 392	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 364	\$ 392	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 474,882	\$ 438,382	\$ 285,591	\$ 292,082		\$ -		\$ 292,082	\$ 6,491
TOTAL REVENUES	\$ 475,246	\$ 438,774	\$ 285,591	\$ 292,082		\$ -		\$ 292,082	\$ 6,491
Total Authorized Personnel (FTE)	8	8	8	8		0		8	

TREASURER - COLLECTIONS

Division Description

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; investing county funds into a secured interest yielding account; submitting financial reports to the state and County; and authorizing County disbursements. This division accounts for the costs shared between the State Compensation Board and the County for the operations of the Treasurer's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

TREASURER - COLLECTIONS

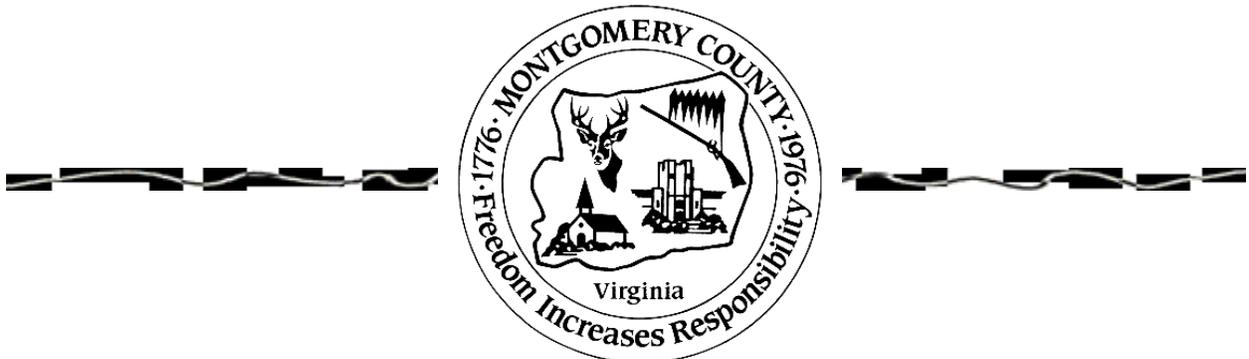
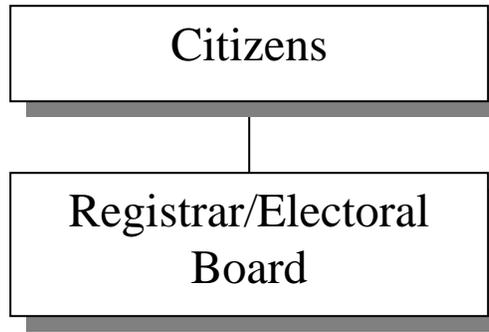
Department Description and Financial Data

Treasurer - Collections

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; submitting financial reports to the state and County; and authorizing County disbursements. The Treasurer's Office collects current and delinquent tax payments, collects county motor vehicle license fees, issues dog tags, and collects and remits payments to the Commonwealth of Virginia for individual and business state income and estimated state income taxes.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Treasurer-Collections	\$ 475,246	\$ 438,774	\$ 285,591	\$ 292,082		\$ -		\$ 292,082	\$ 6,491
Authorized Personnel (FTEs)	8	8	8	8		0		8	

REGISTRAR/ELECTORAL BOARD



REGISTRAR/ELECTORAL BOARD

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Registrar/Electoral Board	\$ 301,179	\$ 280,986	\$ 280,221	\$ 312,955		\$ (13,892)		\$ 299,063	\$ 18,842
TOTAL EXPENDITURES	\$ 301,179	\$ 280,986	\$ 280,221	\$ 312,955		\$ (13,892)		\$ 299,063	\$ 18,842
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 249,279	\$ 248,109	\$ 243,321	\$ 276,055		\$ (13,892)		\$ 262,163	\$ 18,842
Operations & Maintenance	\$ 51,900	\$ 32,876	\$ 36,900	\$ 36,900		\$ -		\$ 36,900	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 301,179	\$ 280,986	\$ 280,221	\$ 312,955		\$ (13,892)		\$ 299,063	\$ 18,842
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ 1,066	\$ -	\$ -		\$ -		\$ -	\$ -
State Shared Expenses	\$ 48,361	\$ 45,278	\$ 46,384	\$ 42,761		\$ (1,088)		\$ 41,673	\$ (4,711)
TOTAL DESIGNATED REVENUE	\$ 48,361	\$ 46,344	\$ 46,384	\$ 42,761		\$ (1,088)		\$ 41,673	\$ (4,711)
TOTAL UNDESIGNATED REVENUE	\$ 252,818	\$ 234,642	\$ 233,837	\$ 270,194		\$ (12,804)		\$ 257,390	\$ 23,553
TOTAL REVENUES	\$ 301,179	\$ 280,986	\$ 280,221	\$ 312,955		\$ (13,892)		\$ 299,063	\$ 18,842
Total Authorized Personnel (FTE)	3	3	4	4		(0.50)		3.5	

REGISTRAR/ELECTORAL BOARD

Division Description

The office of the General Register/Electoral Board is required by the Constitution and Code of Virginia to provide registration and election services to eligible citizens of Montgomery County. These services include support and training to individuals and groups holding registration drives; providing in-house and high school voter registration; maintaining the Virginia Election and Registration System (VERIS); purchasing, maintaining, testing, and loading ballots on voting machines; and to prepare for and conduct fair elections within the guidelines of Virginia Elections Laws, including Officer of Election training, processing candidate filings and petitions, printing of ballots and processing absentee votes.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- Base Revenue Adjustments – A total of **(\$3,623)** is reduced from the Registrar's base revenue budget. These funds account for the adjustment of revenues as reported by the state and reconciled by the County for FY 12 and FY 13.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **(\$1,088)** is Reduced from the Registrar's Revenue Budget – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget.
- **(\$13,892)** is Reduced to Reflect 0.5 FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Registrar currently has a 0.5 FTE position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 13.

REGISTRAR/ELECTORAL BOARD

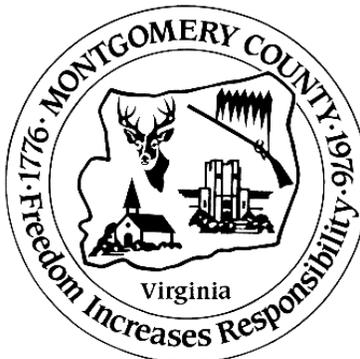
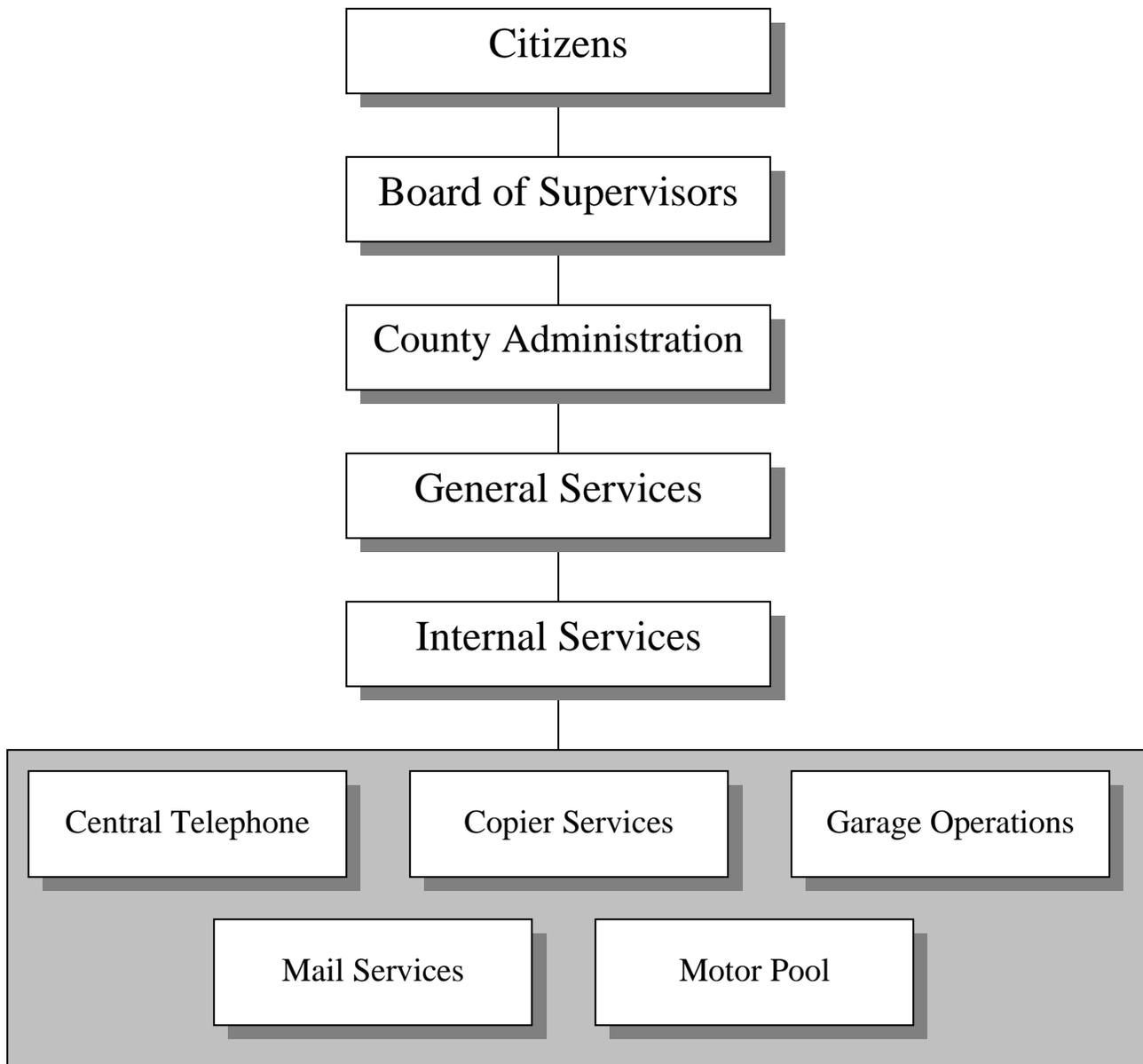
Department Description and Financial Data

Registrar/Electoral Board

The Registrar's Office is committed to providing each citizen of Montgomery County with the opportunity to exercise his or her right to vote in an efficient and equitable manner in accordance with the Constitutions of the United States and the Commonwealth of Virginia and the Code of Virginia.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Registrar/Electoral Board	\$ 301,179	\$ 280,986	\$ 280,221	\$ 312,955		\$ (13,892)		\$ 299,063	\$ 18,842
Authorized Personnel (FTEs)	3	3	4	4		(0.50)		3.5	

INTERNAL SERVICES



INTERNAL SERVICES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Central Telephone	\$ 27,150	\$ 19,434	\$ 34,300	\$ 34,300		\$ -		\$ 34,300	\$ -
Copier Services	\$ 4,048	\$ 588	\$ 3,500	\$ 3,000		\$ -		\$ 3,000	\$ (500)
Garage Operations	\$ 162,009	\$ 161,532	\$ 153,255	\$ 155,961		\$ 1,200		\$ 157,161	\$ 3,906
Mail Services	\$ 17,137	\$ 8,130	\$ 11,849	\$ 11,849		\$ -		\$ 11,849	\$ -
Motor Pool	\$ 103,604	\$ 39,436	\$ 71,094	\$ 71,994		\$ -		\$ 71,994	\$ 900
TOTAL EXPENDITURES	\$ 313,948	\$ 229,121	\$ 273,998	\$ 277,104		\$ 1,200		\$ 278,304	\$ 4,306
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 104,154	\$ 103,876	\$ 103,674	\$ 106,780		\$ -		\$ 106,780	\$ 3,106
Operations & Maintenance	\$ 111,038	\$ 88,631	\$ 109,730	\$ 106,830		\$ 1,200		\$ 108,030	\$ (1,700)
Capital Outlay	\$ 98,756	\$ 36,614	\$ 60,594	\$ 63,494		\$ -		\$ 63,494	\$ 2,900
TOTAL EXPENDITURES	\$ 313,948	\$ 229,121	\$ 273,998	\$ 277,104		\$ 1,200		\$ 278,304	\$ 4,306
REVENUE BY CLASSIFICATION									
Canteen Proceeds	\$ -	\$ 29	\$ -	\$ -		\$ -		\$ -	\$ -
Local Sale of Copy Paper	\$ 3,500	\$ 664	\$ 3,500	\$ 3,500		\$ -		\$ 3,500	\$ -
Local Garage Internal Charges	\$ 6,000	\$ 4,277	\$ 6,000	\$ 6,000		\$ -		\$ 6,000	\$ -
Local Vehicle Maintenance	\$ 40,000	\$ 69,352	\$ 40,000	\$ 40,000		\$ -		\$ 40,000	\$ -
Local Mileage	\$ 17,700	\$ -	\$ 17,700	\$ 17,700		\$ -		\$ 17,700	\$ -
Proceeds from Resale	\$ 24,500	\$ -	\$ 24,500	\$ 24,500		\$ -		\$ 24,500	\$ -
TOTAL DESIGNATED REVENUE	\$ 91,700	\$ 74,321	\$ 91,700	\$ 91,700		\$ -		\$ 91,700	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 222,248	\$ 154,800	\$ 182,298	\$ 185,404		\$ 1,200		\$ 186,604	\$ 4,306
TOTAL REVENUES	\$ 313,948	\$ 229,121	\$ 273,998	\$ 277,104		\$ 1,200		\$ 278,304	\$ 4,306
Total Authorized Personnel (FTE)	2	2	2	2		0		2	

INTERNAL SERVICES

Division Description

The Internal Services Division provides support services to “internal” County customers through the County garage, motor pool, canteen, centralized mail, and copy services.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$1,200 is Added for Utility Costs – Funding is added to cover the cost of basic fuel oil for the County garage. This increase is based on expected usage during FY 13.

INTERNAL SERVICES

Department Description and Financial Data

Central Telephone

The Central Telephone Department provides the main phone lines into the County Government Center and the County Courthouse.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Central Telephone	\$ 27,150	\$ 19,434	\$ 34,300	\$ 34,300		\$ -		\$ 34,300	\$ -

Copier Services

This Department provides central copier services for County divisions in the County Government Center.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Copier Services	\$ 4,048	\$ 588	\$ 3,500	\$ 3,000		\$ -		\$ 3,000	\$ (500)

Garage Operations

The Garage Operations Department provides efficient repairs, services, inspections and maintenance of County vehicles, which total approximately 180 vehicles including the sheriff's fleet.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Garage Operations	\$ 162,009	\$ 161,532	\$ 153,255	\$ 155,961		\$ 1,200		\$ 157,161	\$ 3,906
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Mail Services

The Mail Services Department provides central mail services for County divisions in the County Government Center.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Mail Services	\$ 17,137	\$ 8,130	\$ 11,849	\$ 11,849		\$ -		\$ 11,849	\$ -

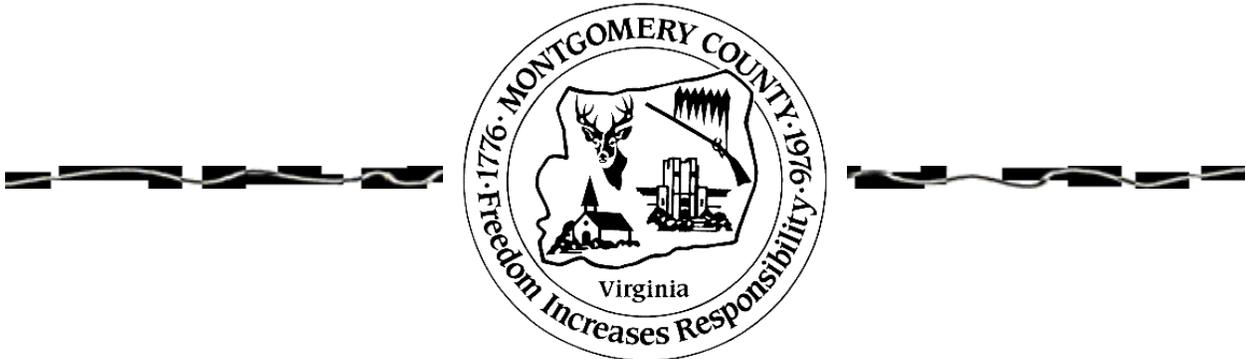
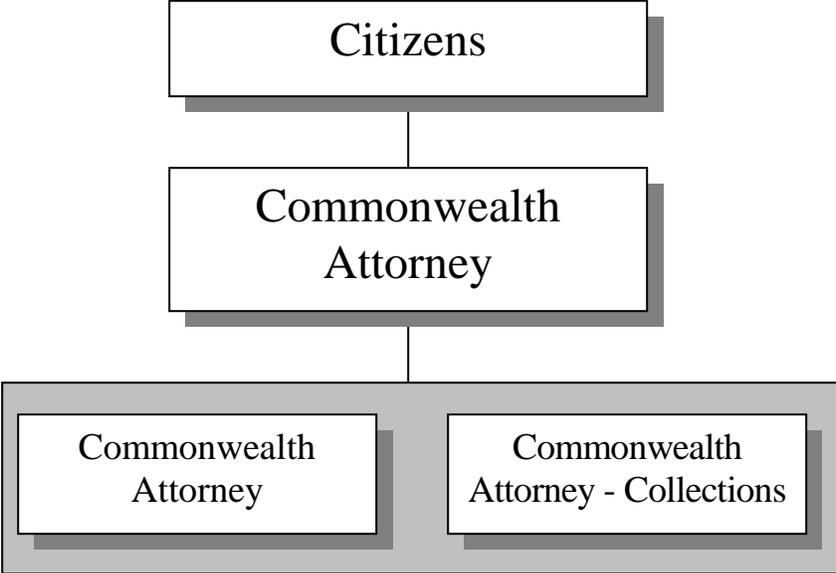
INTERNAL SERVICES

Motor Pool

The Motor Pool Department provides a centralized pool of County owned vehicles for use by County divisions while conducting County business.

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Motor Pool	\$ 103,604	\$ 39,436	\$ 71,094	\$ 71,994		\$ -		\$ 71,994	\$ 900

COMMONWEALTH ATTORNEY



COMMONWEALTH ATTORNEY

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Commonwealth Attorney	\$ 966,274	\$ 934,598	\$ 964,070	\$ 995,563		\$ -		\$ 995,563	\$ 31,493
Commonwealth Attorney-Collections	\$ 6,500	\$ 1,159	\$ 6,494	\$ 6,483		\$ -		\$ 6,483	\$ (11)
TOTAL EXPENDITURES	\$ 972,774	\$ 935,757	\$ 970,564	\$ 1,002,046		\$ -		\$ 1,002,046	\$ 31,482
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 941,881	\$ 911,000	\$ 952,774	\$ 984,256		\$ -		\$ 984,256	\$ 31,482
Operations & Maintenance	\$ 30,893	\$ 24,757	\$ 17,790	\$ 17,790		\$ -		\$ 17,790	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 972,774	\$ 935,757	\$ 970,564	\$ 1,002,046		\$ -		\$ 1,002,046	\$ 31,482
REVENUE BY CLASSIFICATION									
Local Court Fees	\$ 101,208	\$ 121,289	\$ 101,000	\$ 101,000		\$ -		\$ 101,000	\$ -
State/Federal Confiscations	\$ 4,966	\$ 4,966	\$ -	\$ -		\$ -		\$ -	\$ -
State Shared Expenses	\$ 574,038	\$ 572,165	\$ 572,267	\$ 571,840		\$ 4,295		\$ 576,135	\$ 3,868
State Commonwealth Attorney Fees	\$ 2,769	\$ 4,455	\$ 2,600	\$ 2,600		\$ -		\$ 2,600	\$ -
TOTAL DESIGNATED REVENUE	\$ 682,981	\$ 702,876	\$ 675,867	\$ 675,440		\$ 4,295		\$ 679,735	\$ 3,868
TOTAL UNDESIGNATED REVENUE	\$ 289,793	\$ 232,882	\$ 294,697	\$ 326,606		\$ (4,295)		\$ 322,311	\$ 27,614
TOTAL REVENUES	\$ 972,774	\$ 935,757	\$ 970,564	\$ 1,002,046		\$ -		\$ 1,002,046	\$ 31,482
Total Authorized Personnel (FTE)	11	11	11	11		0		11	

COMMONWEALTH ATTORNEY

Division Description

The Commonwealth's Attorney's Office is responsible for the prosecution of all criminal cases within Montgomery County and, through the Victim Witness Program, assists victims and witnesses involved in the prosecution of these cases. This office is responsible for trying cases in two (2) Circuit Courts, two (2) General District Courts, and the Juvenile and Domestic Relations Court. Montgomery County is unique in Virginia in that criminal court is held in two (2) separate towns, Blacksburg and Christiansburg. Court is held four (4) to five (5) times per week in District Court, three (3) times per week in Circuit Court and two (2) to three (3) times per week in Juvenile and Domestic Relations Court.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/departments. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- Base Compensation Board Revenue Adjustments – A total of (\$427) is reduced from the Commonwealth Attorney's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 12 and FY 13. All compensation board revenues are reconciled to the final recommended budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$4,295 is Added to the Commonwealth Attorney's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget. The increase in funding is due to a reduction in the state aid to localities flexible cut from \$60 million to \$50 million for FY 13. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

COMMONWEALTH ATTORNEY

Department Description and Financial Data

Commonwealth Attorney

The Commonwealth's Attorney's Office is responsible for the prosecution of all criminal cases within Montgomery County and, through the Victim Witness Program, assists victims and witnesses involved in the prosecution of these cases. This office is responsible for trying cases in two Circuit Courts, two General District Courts, and the Juvenile and Domestic Relations Court.

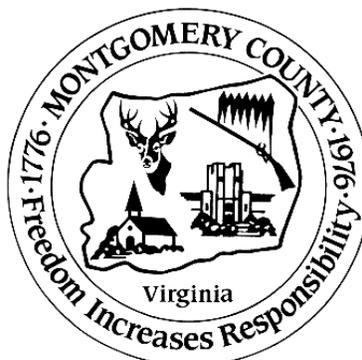
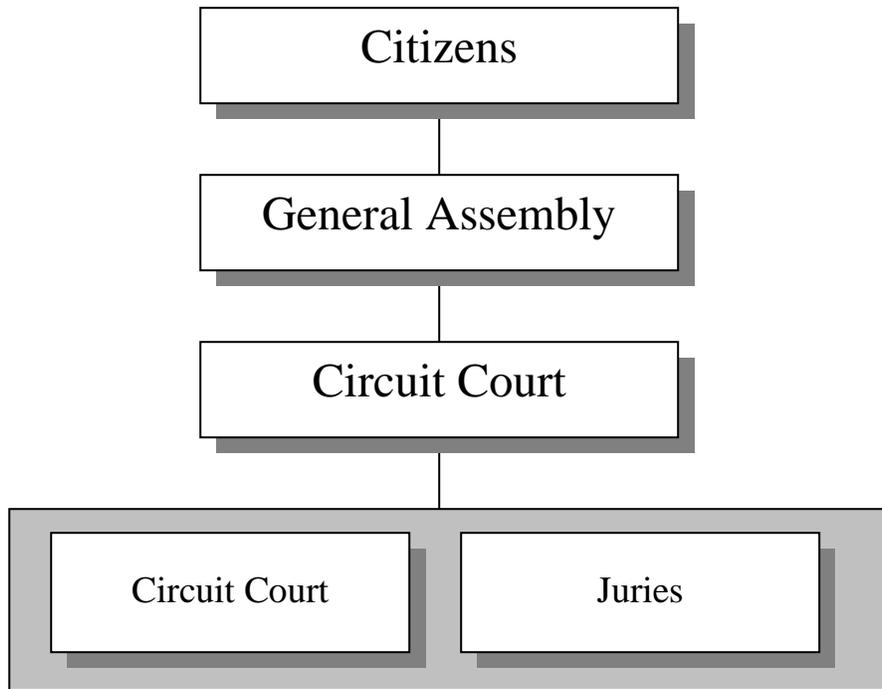
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Commonwealth Attorney	\$ 966,274	\$ 934,598	\$ 964,070	\$ 995,563		\$ -		\$ 995,563	\$ 31,493
Authorized Personnel (FTEs)	11	11	11	11		0		11	

Commonwealth Attorney - Collections

This unit is responsible for the collection of fines and costs from the following courts: Juvenile and Domestic Relations District Court combined Courts - Christiansburg and Blacksburg General District Court, and the Circuit Court. This entails collection of reports from the Clerk's Office, preparation and mailing of collection letters for all fines/costs not paid within 40 days, generating reports and accounting procedures.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Commonwealth Attorney-Collections	\$ 6,500	\$ 1,159	\$ 6,494	\$ 6,483		\$ -		\$ 6,483	\$ (11)

CIRCUIT COURT



CIRCUIT COURT

Budget Summary

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Circuit Court	\$ 137,140	\$ 130,790	\$ 137,794	\$ 141,730		\$ -		\$ 141,730	\$ 3,936
Juries	\$ 26,500	\$ 24,749	\$ 24,400	\$ 24,400		\$ -		\$ 24,400	\$ -
TOTAL EXPENDITURES	\$ 163,640	\$ 155,539	\$ 162,194	\$ 166,130		\$ -		\$ 166,130	\$ 3,936
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 126,240	\$ 124,684	\$ 126,894	\$ 130,830		\$ -		\$ 130,830	\$ 3,936
Operations & Maintenance	\$ 37,400	\$ 30,854	\$ 35,300	\$ 35,300		\$ -		\$ 35,300	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 163,640	\$ 155,539	\$ 162,194	\$ 166,130		\$ -		\$ 166,130	\$ 3,936
REVENUE BY CLASSIFICATION									
Local Judge's Secretary Salary	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500		\$ -		\$ 7,500	\$ -
Recovered Costs	\$ -	\$ 270	\$ -	\$ -		\$ -		\$ -	\$ -
Jury Reimbursement	\$ 2,100	\$ 11,087	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 9,600	\$ 18,857	\$ 7,500	\$ 7,500		\$ -		\$ 7,500	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 154,040	\$ 136,682	\$ 154,694	\$ 158,630		\$ -		\$ 158,630	\$ 3,936
TOTAL REVENUES	\$ 163,640	\$ 155,539	\$ 162,194	\$ 166,130		\$ -		\$ 166,130	\$ 3,936
Total Authorized Personnel (FTE)	2	2	2	2		0		2	

CIRCUIT COURT

Division Description

Circuit Court is the principal trial court of the state and have both original and appellate jurisdiction. Montgomery County has two circuit court judges and provides funding for a legal assistant for each judge, office furnishings and general operating expenses.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

CIRCUIT COURT

Department Description and Financial Data

Circuit Court

Circuit Court is the principal trial court of the state and have both original and appellate jurisdiction.

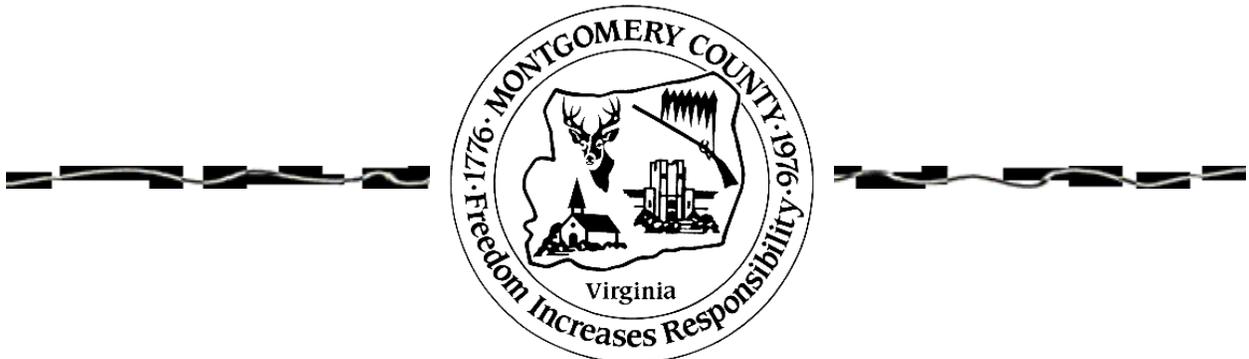
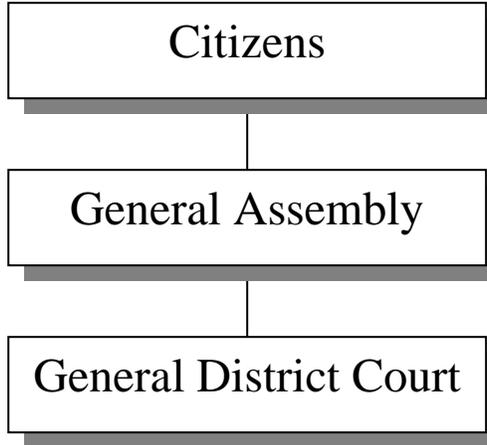
	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Circuit Court	\$ 137,140	\$ 130,790	\$ 137,794	\$ 141,730		-		\$ 141,730	\$ 3,936
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Juries

The Juries Department provides basic operating expenses for jury services including juror and witness compensation.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Juries	\$ 26,500	\$ 24,749	\$ 24,400	\$ 24,400		-		\$ 24,400	-

GENERAL DISTRICT COURT



GENERAL DISTRICT COURT

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
General District Court	\$ 30,850	\$ 26,346	\$ 29,347	\$ 29,347		\$ -		\$ 29,347	\$ -
TOTAL EXPENDITURES	\$ 30,850	\$ 26,346	\$ 29,347	\$ 29,347		\$ -		\$ 29,347	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 30,428	\$ 25,925	\$ 29,347	\$ 29,347		\$ -		\$ 29,347	\$ -
Capital Outlay	\$ 422	\$ 422	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 30,850	\$ 26,346	\$ 29,347	\$ 29,347		\$ -		\$ 29,347	\$ -
REVENUE BY CLASSIFICATION									
Local Courthouse Maintenance Fees	\$ 10,000	\$ 11,032	\$ 10,000	\$ 10,000		\$ -		\$ 10,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 10,000	\$ 11,032	\$ 10,000	\$ 10,000		\$ -		\$ 10,000	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 20,850	\$ 15,315	\$ 19,347	\$ 19,347		\$ -		\$ 19,347	\$ -
TOTAL REVENUES	\$ 30,850	\$ 26,346	\$ 29,347	\$ 29,347		\$ -		\$ 29,347	\$ -
Total Authorized Personnel (FTE)	0	0	0	0		0		0	

GENERAL DISTRICT COURT

Division Description

The General District Court of Montgomery County is responsible for ensuring that all policies and procedures are complied with as established by the Supreme Court of Virginia. The Court is obligated to serve the public in an efficient and timely manner. The court consists of a clerk and ten deputy clerks.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

GENERAL DISTRICT COURT

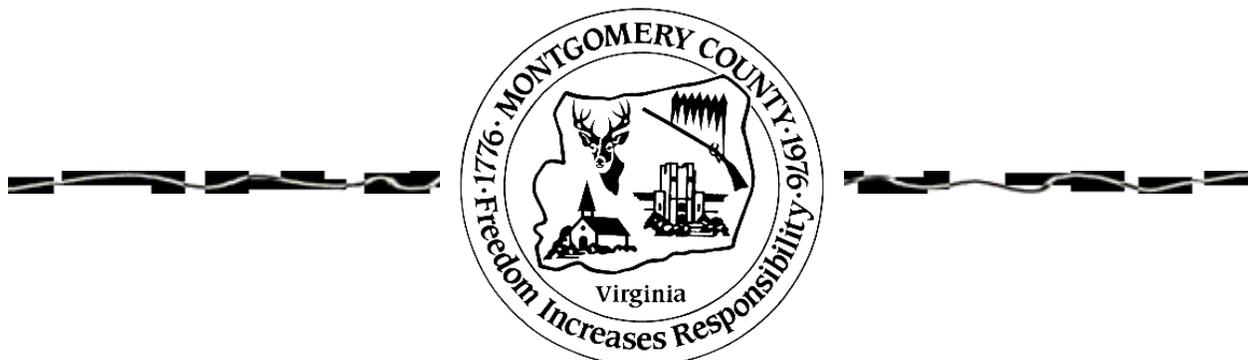
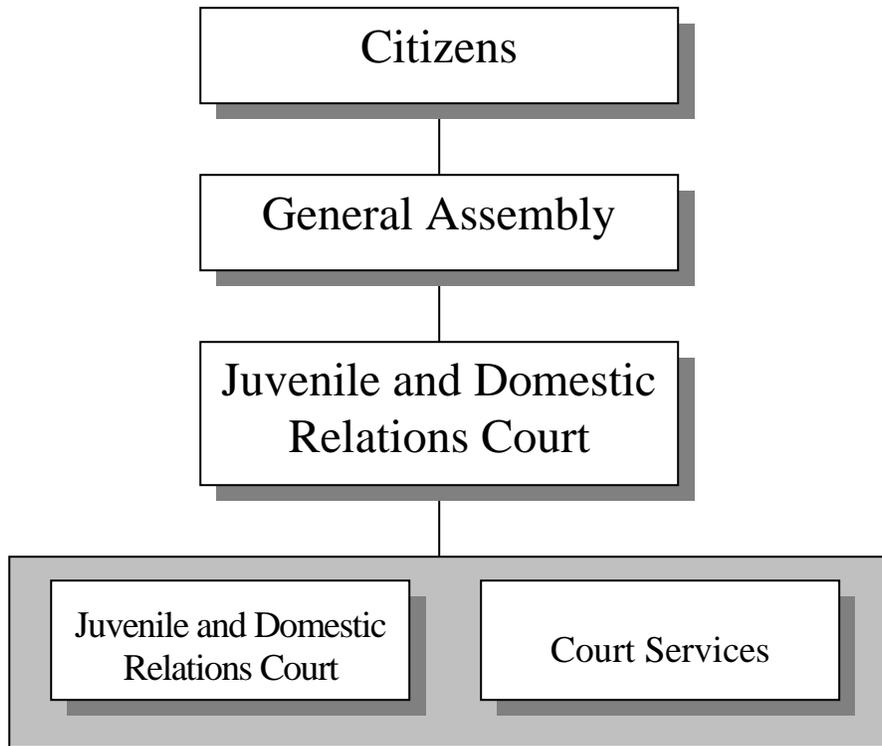
Department Description and Financial Data

General District Court

The court processes criminal, traffic, and civil cases. In the criminal division both misdemeanor cases and preliminary felony cases are held. General District Court has exclusive original jurisdiction over any claim not exceeding \$4,500, excluding interest and attorney's fees. The General District Court has concurrent jurisdiction with the circuit court over any claim in excess of \$4,500 and up to and including \$25,000 excluding interest and attorneys fees claimed. However, claims, counter-claims, and cross-claims filed in actions for unlawful detainer are not subject to the maximum jurisdictional limit \$25,000 applicable in general district court regardless of the purpose for which the occupant is using the premises; Commercial and residential. Court is held four days a week. Yearly average caseload is \$40,000.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	<u>+</u>	<u>FY 13 Addenda</u>	<u>=</u>	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
General District Court	\$ 30,850	\$ 26,346	\$ 29,347	\$ 29,347	\$	-	\$	29,347	\$ -

JUVENILE AND DOMESTIC RELATIONS COURT



JUVENILE AND DOMESTIC RELATIONS COURT

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Juvenile and Domestic Relations Court	\$ 15,248	\$ 14,327	\$ 14,024	\$ 14,024		\$ -		\$ 14,024	\$ -
Court Services	\$ 6,500	\$ 2,806	\$ 6,500	\$ 6,500		\$ -		\$ 6,500	\$ -
TOTAL EXPENDITURES	\$ 21,748	\$ 17,133	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 20,749	\$ 16,238	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
Capital Outlay	\$ 999	\$ 895	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 21,748	\$ 17,133	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 21,748	\$ 17,133	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
TOTAL REVENUES	\$ 21,748	\$ 17,133	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
Total Authorized Personnel (FTE)	0	0	0	0		0		0	

JUVENILE AND DOMESTIC RELATIONS COURT

Division Description

Juvenile and Domestic Relations District Court provides probation, counseling and rehabilitation services to children and their families.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

JUVENILE AND DOMESTIC RELATIONS COURT

Department Description and Financial Data

Juvenile and Domestic Relations Court

The Juvenile and Domestic Relations Court has jurisdiction over all proceedings involving minors including delinquency petitions, traffic violations, children in need of services, and children who have been abused or neglected. This court also hear cases involving adults accused of child abuse; offenses against family members; support, visitation and custody disputes; abandonment of children, foster care, and entrustment agreements; court-ordered rehabilitation services; and court consent for certain medical treatments.

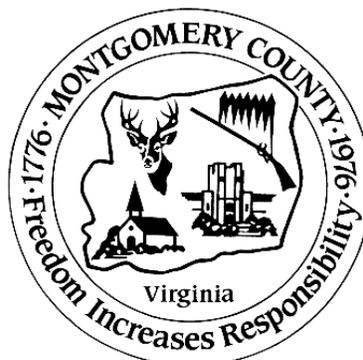
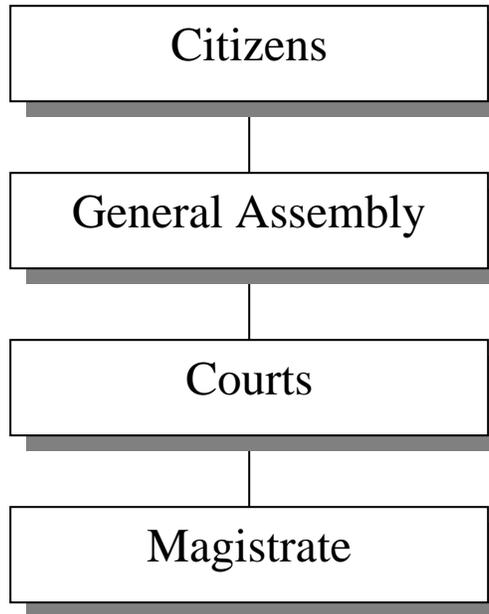
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Juvenile and Domestic Relations Court	\$ 15,248	\$ 14,327	\$ 14,024	\$ 14,024		-		\$ 14,024	\$ -

Court Services

The Court Services provides probation services for the County's Juvenile and Domestic Relations Court. The office conducts predispositional reports, processes intake complaints, and maintains an average daily population of 75 juveniles on probation. Office personnel consists of seven probation officers, one secretary and one probation supervisor.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Court Services	\$ 6,500	\$ 2,806	\$ 6,500	\$ 6,500		-		\$ 6,500	\$ -

MAGISTRATE



MAGISTRATE

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Magistrate	\$ 5,000	\$ 4,733	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
TOTAL EXPENDITURES	\$ 5,000	\$ 4,733	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 4,800	\$ 3,799	\$ 4,800	\$ 4,750		\$ -		\$ 4,750	\$ (50)
Capital Outlay	\$ 200	\$ 934	\$ 200	\$ 250		\$ -		\$ 250	\$ 50
TOTAL EXPENDITURES	\$ 5,000	\$ 4,733	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 5,000	\$ 4,733	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
TOTAL REVENUES	\$ 5,000	\$ 4,733	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
Total Authorized Personnel (FTE)	0	0	0	0		0		0	

MAGISTRATE

Division Description

The Magistrate's Office provides judicial services and statutory responsibilities for Montgomery County by conducting probable cause hearings to determine the issuance of arrest warrants, search warrants, civil warrants, temporary detention orders, and pre-trial seizures. In addition the office is responsible for conducting bail hearings to determine release or commitment to jail, accepting pre-payments for traffic infractions and pre-payable misdemeanors, conducting oaths, and taking acknowledgements. The Magistrate's Office operates twenty-four hours a day.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

MAGISTRATE

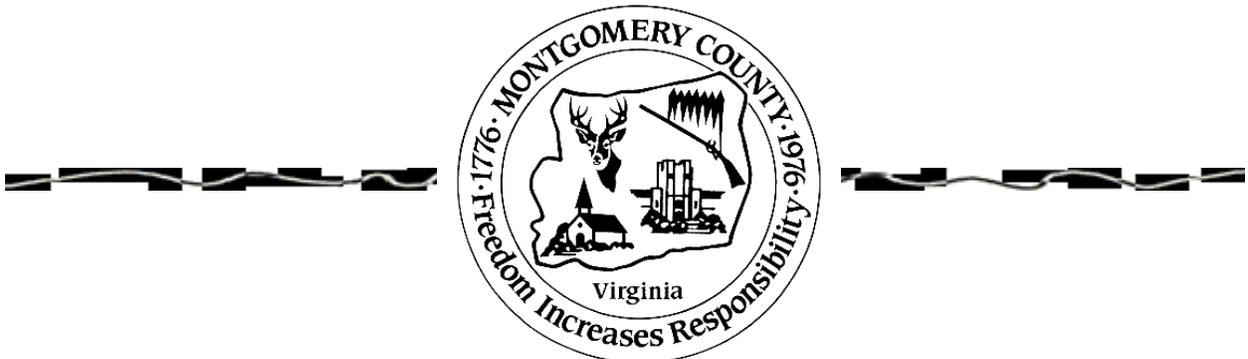
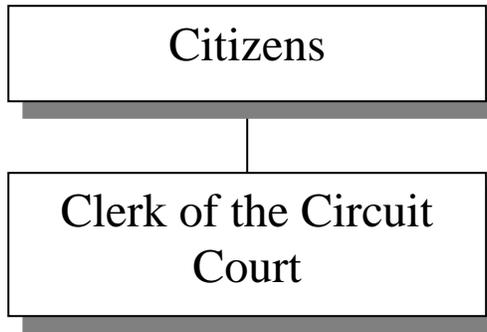
Department Description and Financial Data

Magistrate

The Magistrate's Office provides judicial services for Region 1 of the Commonwealth.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Magistrate	\$ 5,000	\$ 4,733	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -

CLERK OF THE CIRCUIT COURT



CLERK OF THE CIRCUIT COURT

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+ FY 13 Addenda	= FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Clerk of the Circuit Court	\$ 629,869	\$ 607,726	\$ 635,712	\$ 652,715	\$ -	\$ 652,715	\$ 17,003
TOTAL EXPENDITURES	\$ 629,869	\$ 607,726	\$ 635,712	\$ 652,715	\$ -	\$ 652,715	\$ 17,003
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 591,139	\$ 569,073	\$ 598,782	\$ 615,785	\$ -	\$ 615,785	\$ 17,003
Operations & Maintenance	\$ 38,730	\$ 38,653	\$ 36,930	\$ 36,930	\$ -	\$ 36,930	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 629,869	\$ 607,726	\$ 635,712	\$ 652,715	\$ -	\$ 652,715	\$ 17,003
REVENUE BY CLASSIFICATION							
Local Fees	\$ 137,002	\$ 64,869	\$ -	\$ -	\$ 48,000	\$ 48,000	\$ 48,000
State Shared Expenses	\$ 373,054	\$ 339,718	\$ 329,462	\$ 330,174	\$ 7,548	\$ 337,722	\$ 8,260
TOTAL DESIGNATED REVENUE	\$ 510,056	\$ 404,587	\$ 329,462	\$ 330,174	\$ 55,548	\$ 385,722	\$ 56,260
TOTAL UNDESIGNATED REVENUE	\$ 119,813	\$ 203,139	\$ 306,250	\$ 322,541	\$ (55,548)	\$ 266,993	\$ (39,257)
TOTAL REVENUES	\$ 629,869	\$ 607,726	\$ 635,712	\$ 652,715	\$ -	\$ 652,715	\$ 17,003
Total Authorized Personnel (FTE)	10	10	10	10	0	10	

CLERK OF THE CIRCUIT COURT

Division Description

The Clerk's Office has both judicial and non-judicial responsibilities. Some of the judicial responsibilities include maintaining records for all bench and jury trials, issuing subpoenas, typing court orders, and processing court fees. Concealed handgun permits are processed and issued through this office as well. Some non-judicial responsibilities include processing paperwork related to divorces, adoptions, and legal name changes, all deeds, deeds of trusts, land plats, and assignments are recorded in this office. Other public services performed by this office include issuing marriage licenses, passports, and notary applications; assisting with genealogy research; entering judgments; probating wills and qualifying estate executors; and scanning and imaging of all documents.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- **Base Salary and Fringe Benefit Adjustments** – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- **Base Compensation Board Revenue Adjustments** – A total of \$712 is added to the Clerk's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 12 and FY 13. All compensation board revenues are reconciled to the final recommended budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **\$7,548 is Added to the Clerk's Compensation Board Revenue Budget** – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget. The increase in funding is due to a reduction in the state aid to localities flexible cut from \$60 million to \$50 million for FY 13. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.
- **\$48,000 is Added to the Clerk's Fee Revenue Budget** – In FY 12, the state reduced the amount of fee revenue that the County could collect by suspending certain excess fees and commissions. In the past the County retained 2/3 of the revenue and 1/3 was provided to the state. Now, 1/3 of the revenue is

CLERK OF THE CIRCUIT COURT

being retained by the County and 2/3 of the revenue is going back to the state. Based on actual collections in FY 11 and FY 12, this revenue is being added back to reflect estimated collections for FY 13.

CLERK OF THE CIRCUIT COURT

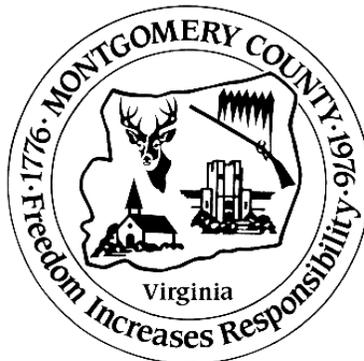
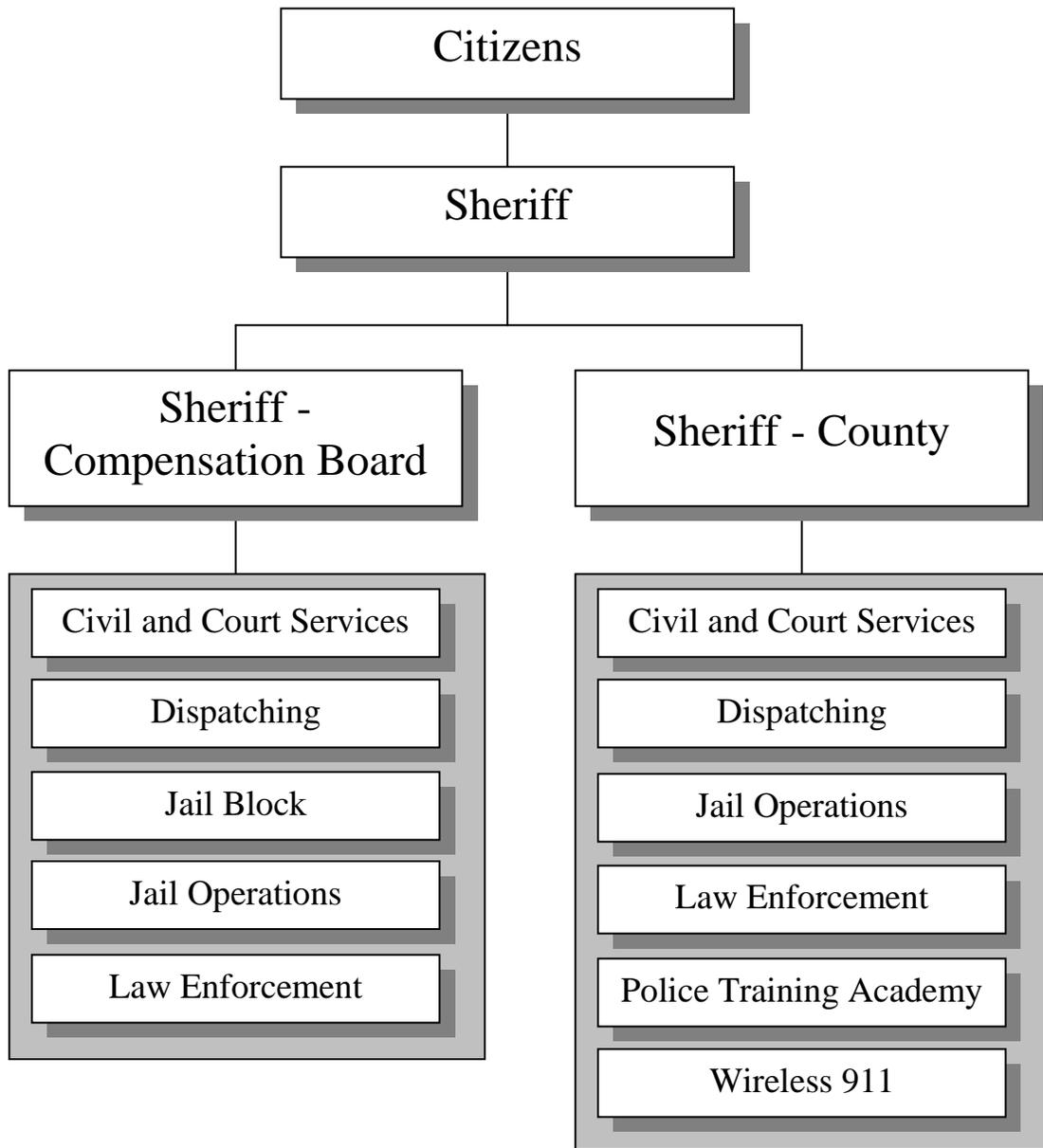
Department Description and Financial Data

Clerk of the Circuit Court

The Circuit Court Clerk is an elected constitutional officer and is charged with more than 800 statutory responsibilities. The Clerk's Office serves as the repository for the Court's records, is a clearinghouse for court information, and is also responsible for administration of the court of record for the County.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Clerk of the Circuit Court	\$ 629,869	\$ 607,726	\$ 635,712	\$ 652,715		-		\$ 652,715	\$ 17,003
Authorized Personnel (FTEs)	10	10	10	10		0		10	

SHERIFF – COMPENSATION BOARD



SHERIFF – COMPENSATION BOARD

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+ FY 13 <u>Addenda</u>	= FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Civil and Court Services	\$ 738,266	\$ 719,494	\$ 745,559	\$ 769,315	\$ -	\$ 769,315	\$ 23,756
Dispatching	\$ 58,214	\$ 58,213	\$ 48,369	\$ 49,197	\$ -	\$ 49,197	\$ 828
Jail Block	\$ 281,345	\$ 281,345	\$ 216,235	\$ 216,186	\$ -	\$ 216,186	\$ (49)
Jail Operations	\$ 1,670,092	\$ 1,619,402	\$ 1,648,546	\$ 1,648,939	\$ -	\$ 1,648,939	\$ 393
Law Enforcement	\$ 3,861,803	\$ 3,842,669	\$ 3,913,904	\$ 4,034,212	\$ -	\$ 4,034,212	\$ 120,308
TOTAL EXPENDITURES	<u>\$ 6,609,720</u>	<u>\$ 6,521,124</u>	<u>\$ 6,572,613</u>	<u>\$ 6,717,849</u>	<u>\$ -</u>	<u>\$ 6,717,849</u>	<u>\$ 145,236</u>
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 6,265,532	\$ 6,161,416	\$ 6,305,199	\$ 6,450,435	\$ -	\$ 6,450,435	\$ 145,236
Operations & Maintenance	\$ 344,188	\$ 359,708	\$ 267,414	\$ 267,414	\$ -	\$ 267,414	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 6,609,720</u>	<u>\$ 6,521,124</u>	<u>\$ 6,572,613</u>	<u>\$ 6,717,849</u>	<u>\$ -</u>	<u>\$ 6,717,849</u>	<u>\$ 145,236</u>
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ 12,728	\$ 13,246	\$ -	\$ -	\$ -	\$ -	\$ -
State Shared Expenses	\$ 3,881,874	\$ 3,880,189	\$ 3,766,929	\$ 3,791,926	\$ 72,037	\$ 3,863,963	\$ 97,034
State Jail Block	\$ 157,604	\$ 195,036	\$ 139,074	\$ 139,074	\$ -	\$ 139,074	\$ -
TOTAL DESIGNATED REVENUE	<u>\$ 4,052,206</u>	<u>\$ 4,088,471</u>	<u>\$ 3,906,003</u>	<u>\$ 3,931,000</u>	<u>\$ 72,037</u>	<u>\$ 4,003,037</u>	<u>\$ 97,034</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 2,557,514</u>	<u>\$ 2,432,652</u>	<u>\$ 2,666,610</u>	<u>\$ 2,786,849</u>	<u>\$ (72,037)</u>	<u>\$ 2,714,812</u>	<u>\$ 48,202</u>
TOTAL REVENUES	<u>\$ 6,609,720</u>	<u>\$ 6,521,124</u>	<u>\$ 6,572,613</u>	<u>\$ 6,717,849</u>	<u>\$ -</u>	<u>\$ 6,717,849</u>	<u>\$ 145,236</u>
Total Authorized Personnel (FTE)	100	100	100	100	0	100	

SHERIFF – COMPENSATION BOARD

Division Description

The Montgomery County Sheriff's Office safeguards life, liberty, and property, and maintains civil order. To serve these purposes, the Sheriff's Office appoints the necessary personnel to enforce the laws of the Commonwealth of Virginia and the County of Montgomery. Through its appointed personnel, the Office of Sheriff provides uniformed patrols, civil process service, corrections, and courthouse security; conducts motor vehicle accident investigations and criminal investigations; and provides for the protection of life, liberty, and property as needed by the citizens of Montgomery County. The division also provides financial reports and statistical information to the locality and the state. This division is designed to show the costs shared between the state and the county for operations of the Sheriff's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- Base Compensation Board Revenue Adjustments – A total of \$24,997 is added to the Sheriff's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 12 and FY 13. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$72,037 is Added to the Sheriff's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 13 budget. The increase in funding is due to a reinstatement of revenues by the state as a result of failed legislation to establish a public safety fund fee. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

SHERIFF – COMPENSATION BOARD

Department Description and Financial Data

Civil and Court Services

The Civil and Court Services functions include service of civil process, and security of the courthouse, courtrooms and environs. Service of civil process includes levies, evictions, and advertising and conducting of public auctions.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Civil and Court Services	\$ 738,266	\$ 719,494	\$ 745,559	\$ 769,315		\$ -		\$ 769,315	\$ 23,756
Authorized Personnel (FTEs)	12	12	12	12		0		12	

Dispatching

The Dispatcher's main function is communication. They are responsible for manning multiple telephone lines and radio traffic twenty-four hours a day for fire departments, rescue squads, animal control, and Sheriff's Office. Dispatchers are the direct link between a citizen and the deputy in the field. Dispatch handles the communication of all 911 emergency calls.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Dispatching	\$ 58,214	\$ 58,213	\$ 48,369	\$ 49,197		\$ -		\$ 49,197	\$ 828
Authorized Personnel (FTEs)	1	1	1	1		0		1	

Jail Block

The jail block is actually the jail per diem sent to the County by the State for the housing and care of the inmates. Funds are based on the number of inmates housed and the charges placed against them and/or their sentence. All funds are used to operate the jail and are mandated by the Code of Virginia to be used for this purpose.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Jail Block	\$ 281,345	\$ 281,345	\$ 216,235	\$ 216,186		\$ -		\$ 216,186	\$ (49)
Authorized Personnel (FTEs)	0	0	0	0		0		0	

SHERIFF – COMPENSATION BOARD

Jail Operations

The function of this area is the care and security of jail inmates. Information concerning the types and numbers of inmates housed in the jail must be maintained and reported to the state. Educational, recreational, and medical services are provided to those inmates requesting and/or needing them. Daily logs are kept on various duties, such as checking on each inmate two times each hour and transporting inmates to other jurisdictions and courts.

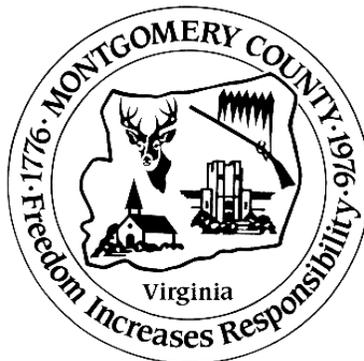
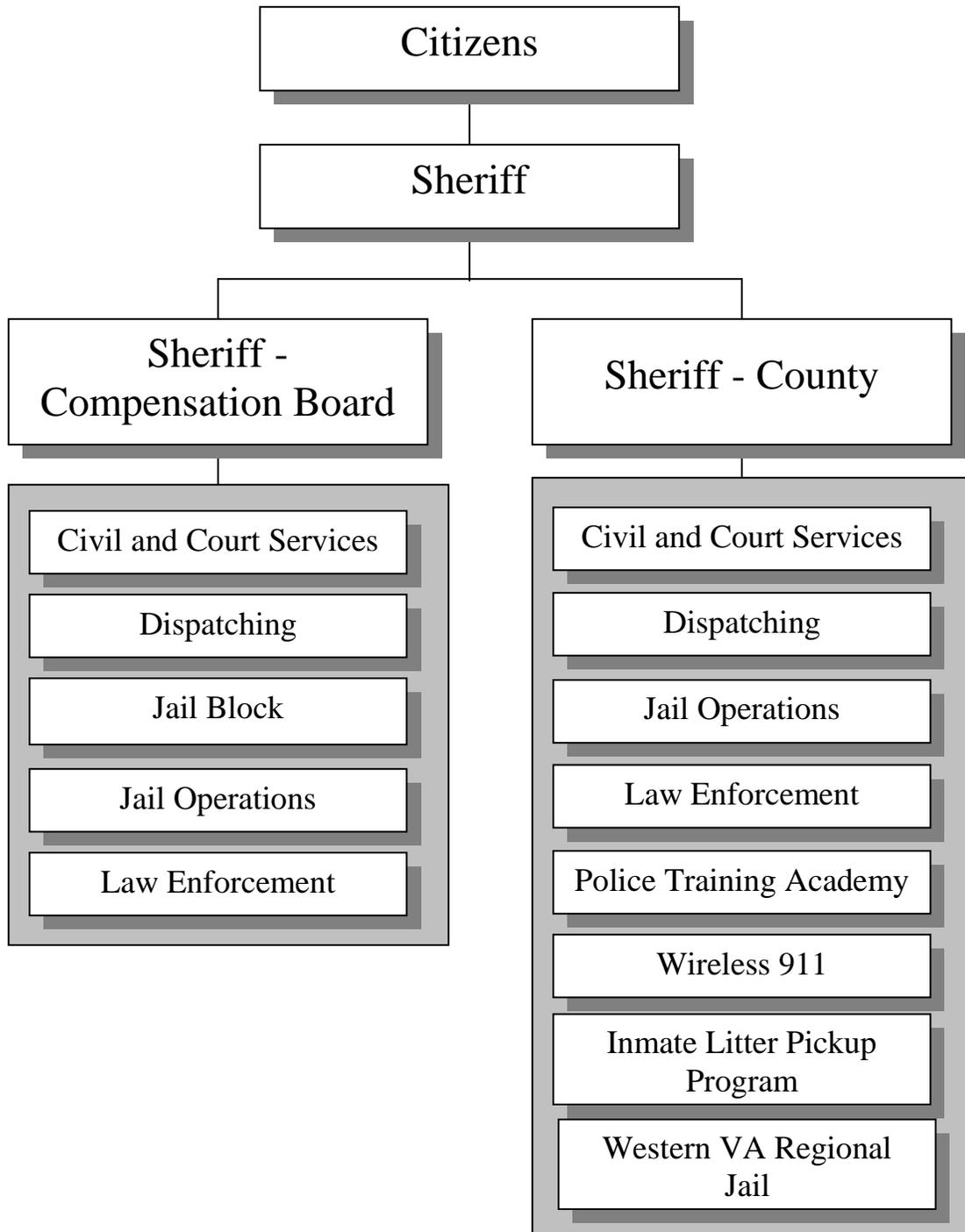
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Jail Operations	\$ 1,670,092	\$ 1,619,402	\$ 1,648,546	\$ 1,648,939		\$ -		\$ 1,648,939	\$ 393
Authorized Personnel (FTEs)	29	29	29	29		0		29	

Law Enforcement

Law enforcement includes patrolling the county of Montgomery for the purpose of protecting citizens and their property. The functions of this area include responding to citizen's calls for service, crime prevention, state criminal and traffic law enforcement, County ordinance enforcement, life and property protection, peace preservation, and criminal apprehension.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Law Enforcement	\$ 3,861,803	\$ 3,842,669	\$ 3,913,904	\$ 4,034,212		\$ -		\$ 4,034,212	\$ 120,308
Authorized Personnel (FTEs)	58	58	58	58		0		58	

SHERIFF - COUNTY



SHERIFF - COUNTY

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+ FY 13 <u>Addenda</u>	= FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Civil and Court Services	\$ 162,406	\$ 139,094	\$ 429,978	\$ 441,305	\$ -	\$ 441,305	\$ 11,327
Dispatching	\$ 464,824	\$ 407,775	\$ 424,169	\$ 434,720	\$ -	\$ 434,720	\$ 10,551
Jail Operations	\$ 257,971	\$ 223,969	\$ 309,065	\$ 316,803	\$ -	\$ 316,803	\$ 7,738
Law Enforcement	\$ 1,151,653	\$ 1,081,790	\$ 973,189	\$ 957,851	\$ 33,690	\$ 991,541	\$ 18,352
Police Training	\$ 90,772	\$ 41,955	\$ 49,485	\$ 49,485	\$ -	\$ 49,485	\$ -
Wireless 911	\$ 43,699	\$ 42,604	\$ 43,131	\$ 44,396	\$ -	\$ 44,396	\$ 1,265
Inmate Litter Pickup	\$ 21,060	\$ 18,434	\$ 21,037	\$ 20,992	\$ -	\$ 20,992	\$ (45)
Western VA Regional Jail	\$ 2,537,793	\$ 2,505,963	\$ 2,905,908	\$ 2,905,908	\$ 521,974	\$ 3,427,882	\$ 521,974
TOTAL EXPENDITURES	<u>\$ 4,730,178</u>	<u>\$ 4,461,584</u>	<u>\$ 5,155,962</u>	<u>\$ 5,171,460</u>	<u>\$ 555,664</u>	<u>\$ 5,727,124</u>	<u>\$ 571,162</u>
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 1,175,445	\$ 1,119,316	\$ 1,467,053	\$ 1,501,751	\$ -	\$ 1,501,751	\$ 34,698
Operations & Maintenance	\$ 2,561,994	\$ 2,476,952	\$ 2,069,726	\$ 2,080,526	\$ 717,395	\$ 2,797,921	\$ 728,195
Capital Outlay	\$ 992,739	\$ 865,316	\$ 1,619,183	\$ 1,589,183	\$ (161,731)	\$ 1,427,452	\$ (191,731)
TOTAL EXPENDITURES	<u>\$ 4,730,178</u>	<u>\$ 4,461,584</u>	<u>\$ 5,155,962</u>	<u>\$ 5,171,460</u>	<u>\$ 555,664</u>	<u>\$ 5,727,124</u>	<u>\$ 571,162</u>
REVENUE BY CLASSIFICATION							
Local E 911 Tax	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ -	\$ 145,000	\$ -
Interest	\$ -	\$ 278	\$ 50	\$ 50	\$ 90	\$ 140	\$ 90
Local Fees	\$ 4,137	\$ 4,137	\$ 4,137	\$ 4,137	\$ -	\$ 4,137	\$ -
Courthouse Security Fees	\$ 189,609	\$ 175,098	\$ 185,000	\$ 185,000	\$ 2,810	\$ 187,810	\$ 2,810
Jail Non Com.	\$ 50	\$ 26	\$ 50	\$ 50	\$ -	\$ 50	\$ -
State Confiscations	\$ 14,449	\$ 12,449	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Confiscations	\$ 29,900	\$ 29,900	\$ -	\$ -	\$ -	\$ -	\$ -
Local Recovered Costs	\$ 129,284	\$ 156,249	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -
Local Jail Fees	\$ 8,000	\$ 8,447	\$ 8,500	\$ 8,500	\$ 500	\$ 9,000	\$ 500
Local DNA Fees	\$ 900	\$ 463	\$ 800	\$ 800	\$ (300)	\$ 500	\$ (300)
Local Inmate Phone Fees	\$ 27,000	\$ 26,102	\$ 27,000	\$ 27,000	\$ (2,000)	\$ 25,000	\$ (2,000)
Local Inmate Medical Fees	\$ 700	\$ 1,001	\$ 600	\$ 600	\$ 200	\$ 800	\$ 200
Local Prisoner/Boarding	\$ 4,000	\$ 1,800	\$ 4,000	\$ 4,000	\$ (3,200)	\$ 800	\$ (3,200)
Local Fingerprinting	\$ 300	\$ 924	\$ 400	\$ 400	\$ 400	\$ 800	\$ 400
HEM Shared Expenses	\$ 33,512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HEM Drug Testing	\$ 9,000	\$ 11,325	\$ 9,500	\$ 9,500	\$ 500	\$ 10,000	\$ 500
HEM Monitoring	\$ 75,000	\$ 91,903	\$ 80,000	\$ 80,000	\$ 12,000	\$ 92,000	\$ 12,000
HEM Connection	\$ 1,500	\$ 3,520	\$ 2,000	\$ 2,000	\$ 500	\$ 2,500	\$ 500
State Wireless 911	\$ 60,000	\$ 39,530	\$ 60,000	\$ 60,000	\$ (23,500)	\$ 36,500	\$ (23,500)
TOTAL DESIGNATED REVENUE	<u>\$ 732,341</u>	<u>\$ 708,153</u>	<u>\$ 528,037</u>	<u>\$ 528,037</u>	<u>\$ (12,000)</u>	<u>\$ 516,037</u>	<u>\$ (12,000)</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 3,997,837</u>	<u>\$ 3,753,432</u>	<u>\$ 4,627,925</u>	<u>\$ 4,643,423</u>	<u>\$ 567,664</u>	<u>\$ 5,211,087</u>	<u>\$ 583,162</u>
TOTAL REVENUES	<u>\$ 4,730,178</u>	<u>\$ 4,461,584</u>	<u>\$ 5,155,962</u>	<u>\$ 5,171,460</u>	<u>\$ 555,664</u>	<u>\$ 5,727,124</u>	<u>\$ 571,162</u>
Total Authorized Personnel (FTE)	21.5	21.5	30.5	30.5	0	30.5	

SHERIFF - COUNTY

Division Description

The Montgomery County Sheriff's Office safeguards life, liberty, and property, and maintains civil order. To serve these purposes, the Sheriff's Office appoints the necessary personnel to enforce the laws of the Commonwealth of Virginia and the County of Montgomery. Through its appointed personnel, the Office of Sheriff provides uniformed patrols, civil process service, corrections, and courthouse security; conducts motor vehicle accident investigations and criminal investigations; and provides for the protection of life, liberty, and property as needed by the citizens of Montgomery County. The division also provides financial reports and statistical information to the locality and the state. This division accounts for expenditures funded solely by the County.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- (\$19,200) in One-time Funding is Reduced from the Base Budget – The total consisted of funds provided during the FY 12 budget for the one-time cost of uniforms and equipment for the 6 new deputy positions added for courthouse security. The cost was \$3,200 to equip each deputy with a portable radio, firearm, and three sets of uniforms.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$12,000) is Reduced from the Sheriff's Local Fee Revenue Budget – This adjustment is made to reflect estimated collections for FY 13.
- \$521,974 is Added for Increased Costs of the Western Virginia Regional Jail – Funding is added for the increased cost of the County's participation in the WVRJ (\$191,920 for operations and \$330,054 for debt service). Each locality that participates in the WVRJ is responsible to pay for debt service and operating costs based on each locality's usage. The County's usage was projected at 28.4% of the total usage for debt service and 30.3% for operating for FY 12. Based on actual usage in FY 11 and FY 12, FY 13 projections for usage for debt service and operating costs is 38.9% and 31.8% respectively. Based on the County's increased usage, additional funding is required for FY 13.

SHERIFF - COUNTY

- \$33,690 is Added for Increased Operating Costs – Funding is added for the following increased costs: Taser cartridges and hardware (\$1,600); a chemical munitions launcher (\$1,200); 50 distraction devices (\$3,200); tactical team training (\$10,000), narcotics equipment (\$4,200), crime prevention supplies (\$5,200), forensic academy training (\$3,912), and Leads Online subscription (\$4,378).

SHERIFF - COUNTY

Department Description and Financial Data

Civil and Court Services

The Civil and Court Services functions include service of civil process, and security of the courthouse, courtrooms and environs. Service of civil process includes levies, evictions, and advertising and conducting of public auctions.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Civil and Court Services	\$ 162,406	\$ 139,094	\$ 429,978	\$ 441,305		-		\$ 441,305	\$ 11,327
Authorized Personnel (FTEs)	3.5	3.5	9.5	9.5		0		9.5	

Dispatching

The Dispatcher's main function is communication. They are responsible for manning multiple telephone lines and radio traffic twenty-four hours a day for fire departments, rescue squads, animal control, and Sheriff's Office. Dispatchers are the direct link between a citizen and the deputy in the field. Dispatch handles the communication of all 911 emergency calls.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Dispatching	\$ 464,824	\$ 407,775	\$ 424,169	\$ 434,720		-		\$ 434,720	\$ 10,551
Authorized Personnel (FTEs)	7	7	7	7		0		7	

Jail Operations

The function of this area is the care and security of jail inmates. Information concerning the types and numbers of inmates housed in the jail must be maintained and reported to the state. Educational, recreational, and medical services are provided to those inmates requesting and/or needing them. Daily logs are kept on various duties, such as checking on each inmate two times each hour and transporting inmates to other jurisdictions and courts.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Jail Operations	\$ 257,971	\$ 223,969	\$ 309,065	\$ 316,803		-		\$ 316,803	\$ 7,738
Authorized Personnel (FTEs)	3	3	4	4		0		4	

SHERIFF - COUNTY

Law Enforcement

Law enforcement includes patrolling the county of Montgomery for the purpose of protecting citizens and their property. The functions of this area include responding to citizen's calls for service, crime prevention, state criminal and traffic law enforcement, County ordinance enforcement, life and property protection, peace preservation, and criminal apprehension.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Law Enforcement	\$ 1,151,653	\$ 1,081,790	\$ 973,189	\$ 957,851		\$ 33,690		\$ 991,541	\$ 18,352
Authorized Personnel (FTEs)	7	7	9	9		0		9	

Police Training Academy

The Montgomery County Sheriff's Office is a member of the NRCJTA (New River Criminal Justice Training Academy) for the purpose of meeting the standards of the Department of Criminal Justice Services and state training requirements. The academy provides for basic training, re-certifications, and other specialized training as required.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Police Training	\$ 90,772	\$ 41,955	\$ 49,485	\$ 49,485		\$ -		\$ 49,485	\$ -

Wireless 911

The state mandates that localities provide Wireless 911 services. The Virginia Wireless Board supplements funding for Wireless 911. The Wireless 911 system begins with dedicated incoming telephone trunks that receive emergency 911 calls from cellular telephones. When a caller dials 911, the call is routed through equipment that determines the location from which the call originated. The communications center dispatches appropriate emergency personnel. This is an important and vital service to the residents and citizens located within Montgomery County.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Wireless 911	\$ 43,699	\$ 42,604	\$ 43,131	\$ 44,396		\$ -		\$ 44,396	\$ 1,265
Authorized Personnel (FTEs)	1	1	1	1		0		1	

SHERIFF - COUNTY

Inmate Litter Pickup Program

The function of this area is to cover the cost of overtime for a deputy to supervise the Inmate Litter Pickup Program. Through this program, inmates clean litter from County roadways.

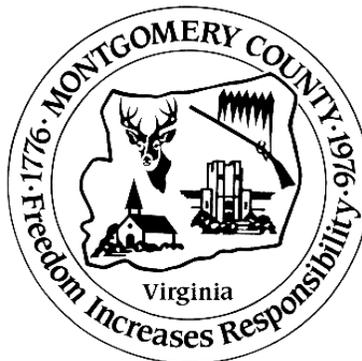
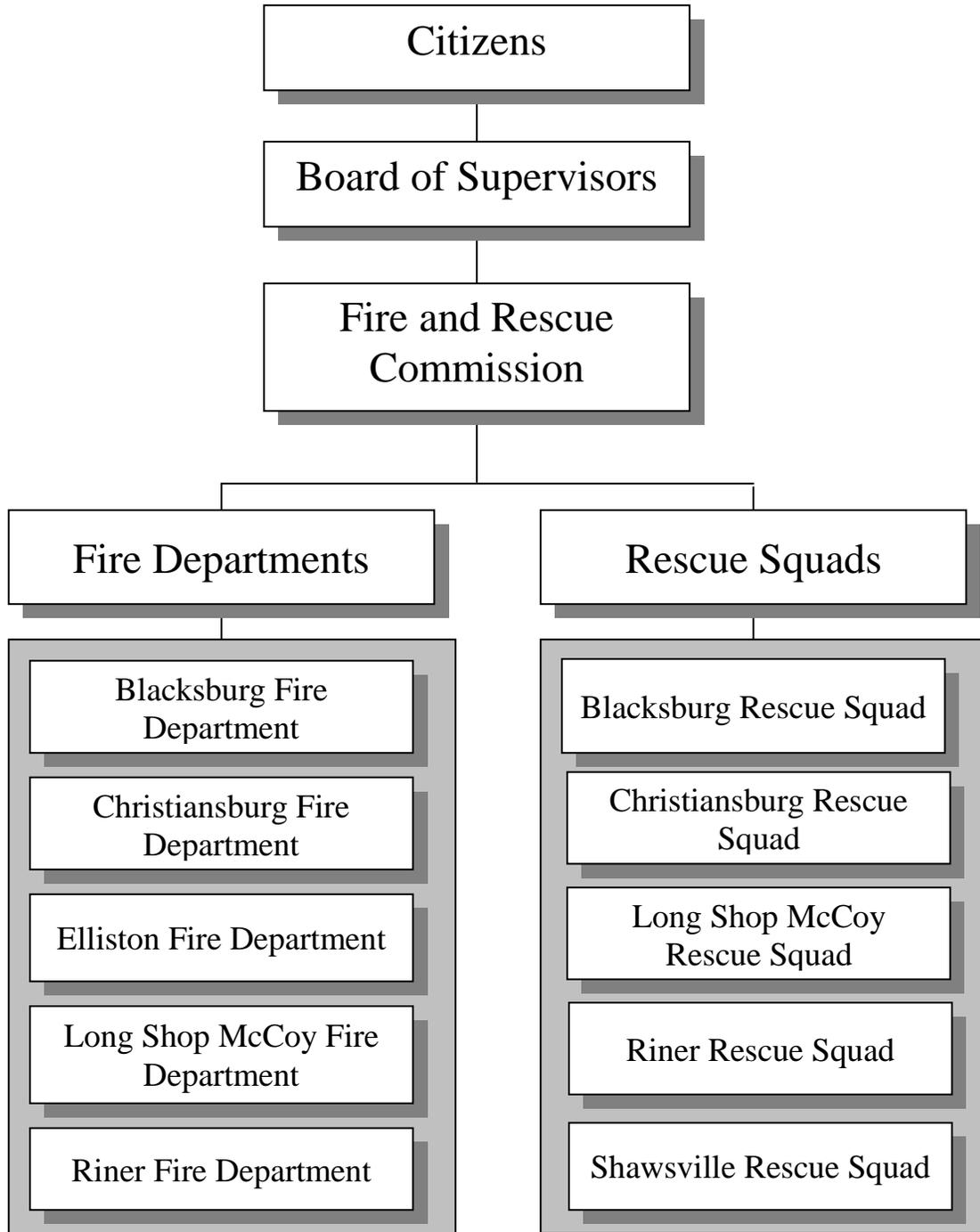
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Inmate Litter Pickup	\$ 21,060	\$ 18,434	\$ 21,037	\$ 20,992		\$ -		\$ 20,992	\$ (45)
Authorized Personnel (FTEs)	0	0	0	0		0		0	

Western VA Regional Jail

The County is a participant in the new Western Virginia Regional Jail located in Roanoke County, Virginia. The WVRJ facility has a 605-bed capacity (805-bed capacity with double bunking) and serves the City of Salem and the counties of Montgomery, Franklin and Roanoke.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Western VA Regional Jail	\$ 2,537,793	\$ 2,505,963	\$ 2,905,908	\$ 2,905,908		\$ 521,974		\$ 3,427,882	\$ 521,974
Authorized Personnel (FTEs)	0	0	0	0		0		0	

FIRE AND RESCUE



FIRE AND RESCUE

Budget Summary

	<u>FY 11</u>	<u>FY 11</u>	<u>FY 12</u>	<u>FY 13</u>	<u>FY 13</u>	<u>FY 13</u>	<u>Change</u>
	<u>Revised</u>	<u>Actual</u>	<u>Approved</u>	<u>Base</u>	<u>+</u> <u>Addenda</u>	<u>= Recommended</u>	<u>App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT							
Retirement; Insurance; & Incentives	\$ 325,462	\$ 324,970	\$ 339,962	\$ 339,962	\$ 9,000	\$ 348,962	\$ 9,000
Blacksburg Fire Department	\$ 84,342	\$ 84,342	\$ 84,342	\$ 84,342	\$ -	\$ 84,342	\$ -
Christiansburg Fire Department	\$ 100,270	\$ 100,270	\$ 100,270	\$ 100,270	\$ -	\$ 100,270	\$ -
Elliston Fire Department	\$ 88,600	\$ 86,230	\$ 88,600	\$ 88,600	\$ -	\$ 88,600	\$ -
Long Shop McCoy Fire Department	\$ 80,740	\$ 80,740	\$ 80,740	\$ 80,740	\$ -	\$ 80,740	\$ -
Riner Fire Department	\$ 71,173	\$ 71,173	\$ 71,173	\$ 71,173	\$ -	\$ 71,173	\$ -
Blacksburg Rescue Squad	\$ 82,944	\$ 82,944	\$ 82,944	\$ 82,944	\$ -	\$ 82,944	\$ -
Christiansburg Rescue Squad	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ -	\$ 99,000	\$ -
Long Shop McCoy Rescue Squad	\$ 35,860	\$ 35,860	\$ 35,860	\$ 35,860	\$ -	\$ 35,860	\$ -
Riner Rescue Squad	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ -	\$ 53,000	\$ -
Shawsville Rescue Squad	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ -	\$ 66,500	\$ -
Fuel Contingency	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -
Funds to be distributed by F&R Comm	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL EXPENDITURES	\$ 1,087,891	\$ 1,085,029	\$ 1,152,391	\$ 1,152,391	\$ 39,000	\$ 1,191,391	\$ 39,000
EXPENDITURES BY CLASSIFICATION							
Retirement and Insurance	\$ 325,462	\$ 324,970	\$ 339,962	\$ 339,962	\$ 9,000	\$ 348,962	\$ 9,000
Fire Departments	\$ 425,125	\$ 422,755	\$ 425,125	\$ 425,125	\$ -	\$ 425,125	\$ -
Rescue Squads	\$ 337,304	\$ 337,304	\$ 337,304	\$ 337,304	\$ -	\$ 337,304	\$ -
Funds to be Distributed by F&R Comm	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 30,000	\$ 80,000	\$ 30,000
TOTAL EXPENDITURES	\$ 1,087,891	\$ 1,085,029	\$ 1,152,391	\$ 1,152,391	\$ 39,000	\$ 1,191,391	\$ 39,000
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -				
TOTAL UNDESIGNATED REVENUE	\$ 1,087,891	\$ 1,085,029	\$ 1,152,391	\$ 1,152,391	\$ 39,000	\$ 1,191,391	\$ 39,000
TOTAL REVENUES	\$ 1,087,891	\$ 1,085,029	\$ 1,152,391	\$ 1,152,391	\$ 39,000	\$ 1,191,391	\$ 39,000

FIRE AND RESCUE

Division Description

This Division displays the County funding provided for the five volunteer fire departments and the four volunteer rescue squads that serve the County. These volunteer agencies provide emergency services to each of the approximately 86,000 citizens of Montgomery County. Each agency is comprised of men and women from various walks of life who have the desire to serve their community. Members devote countless hours required for training, drills, and meetings. The volunteers are required to respond to calls regardless of the hour of the day.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- \$50,000 is Held as a Fuel Contingency – These funds are held in abeyance as a fuel contingency to address potential fuel price fluctuations in the upcoming year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$30,000 is Added for Fire and Rescue Operations – These funds are added to provide operating increases for Fire and Rescue Departments County-wide with the intent that the funds be allocated to specific departments by the Fire and Rescue Commission.
- \$9,000 is Added for Fire and Rescue Insurance – These funds are added to provide for estimated insurance increases for Fire and Rescue Departments County-wide. Increases are based on actual premiums in FY 12 for motor vehicle, workers' compensation, and group insurance, and an estimated 3% increase for FY 13.

FIRE AND RESCUE

Fire and Rescue Operating Budgets

Fire Departments	FY 12	Proposed	Increases
		FY 13	
Blacksburg FD	\$84,342	\$84,342	\$0
Christiansburg FD	\$100,270	\$100,270	\$0
Elliston FD	\$88,600	\$88,600	\$0
Long Shop/McCoy FD	\$80,740	\$80,740	\$0
Riner FD	\$71,173	\$71,173	\$0
Subtotal for FD	\$425,125	\$425,125	\$0
Rescue Squads			
Blacksburg RS	\$82,944	\$82,944	\$0
Christiansburg RS	\$99,000	\$99,000	\$0
Riner RS	\$53,000	\$53,000	\$0
Long Shop/McCoy RS	\$35,860	\$35,860	\$0
Shawsville RS	\$66,500	\$66,500	\$0
Subtotal for RS	\$337,304	\$337,304	\$0
Fuel Contingency	\$50,000	\$50,000	\$0
Distribution by Fire & Rescue Commission	-	\$30,000	\$30,000
Total - Operating Budgets	\$762,429	\$792,429	\$30,000

Basic Retirement and Insurance

Volunteer Fire Departments	FY 12	Proposed	Increases
		FY 13	
Retirement - VRS	\$8,000	\$8,000	\$0
Accident Insurance	\$11,171	\$13,771	\$2,600
Life Insurance	\$61,114	\$61,114	\$0
Worker's Compensation	\$36,843	\$37,843	\$1,000
Motor Vehicle Insurance	\$35,521	\$35,521	\$0
General Liability	\$8,000	\$8,900	\$900
Gas Card Incentives	\$16,800	\$16,800	\$0
Total	\$177,449	\$181,949	\$4,500
Volunteer Rescue Squads			
Retirement - VRS	\$2,560	\$2,560	\$0
Accident Insurance	\$6,671	\$10,671	\$4,000
Life Insurance	\$61,114	\$61,114	\$0
Worker's Compensation	\$43,444	\$43,744	\$300
Motor Vehicle Insurance	\$15,724	\$15,724	\$0
General Liability	\$8,000	\$8,200	\$200
Gas Card Incentives	\$25,000	\$25,000	\$0
Total	\$162,513	\$167,013	\$4,500
Total - Basic Retirement and Insurance	\$339,962	\$348,962	\$9,000
Grand Total Fire and Rescue	\$1,102,391	\$1,141,391	\$39,000

FIRE AND RESCUE

Department Description and Financial Data

Retirement and Insurance

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Retirement; Insurance; & Incentives	\$ 325,462	\$ 324,970	\$ 339,962	\$ 339,962		\$ 9,000		\$ 348,962	\$ 9,000

Fire Departments

Fire departments provide volunteer fire services to County and town residents. Fire Departments are routinely involved in training their personnel through the Department of Fire Programs. The basic training required to be a firefighter is a minimum of 107 hours. This does not include the in-house training that is required to master the equipment of their individual department.

Blacksburg Fire Department

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Blacksburg Fire Department	\$ 84,342	\$ 84,342	\$ 84,342	\$ 84,342		-		\$ 84,342	-

Christiansburg Fire Department

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Christiansburg Fire Department	\$ 100,270	\$ 100,270	\$ 100,270	\$ 100,270		-		\$ 100,270	-

Elliston Fire Department

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Elliston Fire Department	\$ 88,600	\$ 86,230	\$ 88,600	\$ 88,600		-		\$ 88,600	-

FIRE AND RESCUE

Long Shop McCoy Fire Department

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Long Shop McCoy Fire Department	\$ 80,740	\$ 80,740	\$ 80,740	\$ 80,740		-		\$ 80,740	\$ -

Riner Fire Department

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Riner Fire Department	\$ 71,173	\$ 71,173	\$ 71,173	\$ 71,173		-		\$ 71,173	\$ -

Rescue Squads

Rescue Squads provide volunteer rescue services to County and town residents. Rescue squads are trained in a variety of methods. Classes are routinely offered through the local squads and the Virginia Department of Health. The basic rescuer is required to complete 142 hours of training. This prepares them to answer calls of all nature and allows them to perform emergency medical skills on-scene. Typical assignments in the local squads require the volunteer to answer calls both at will and on assigned call nights.

Blacksburg Rescue Squad

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Blacksburg Rescue Squad	\$ 82,944	\$ 82,944	\$ 82,944	\$ 82,944		-		\$ 82,944	\$ -

Christiansburg Rescue Squad

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Christiansburg Rescue Squad	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000		-		\$ 99,000	\$ -

FIRE AND RESCUE

Long Shop McCoy Rescue Squad

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Long Shop McCoy Rescue Squad	\$ 35,860	\$ 35,860	\$ 35,860	\$ 35,860		-		\$ 35,860	\$ -

Riner Rescue Squad

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Riner Rescue Squad	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000		-		\$ 53,000	\$ -

Shawsville Rescue Squad

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Shawsville Rescue Squad	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500		-		\$ 66,500	\$ -

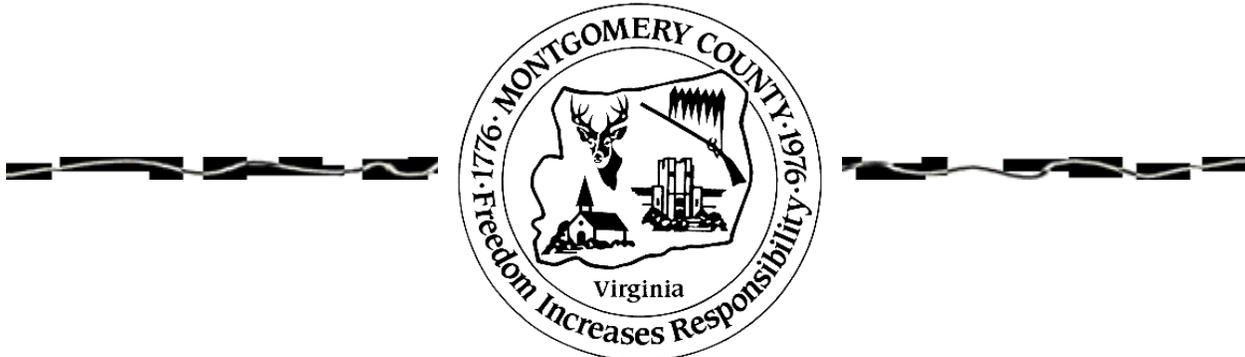
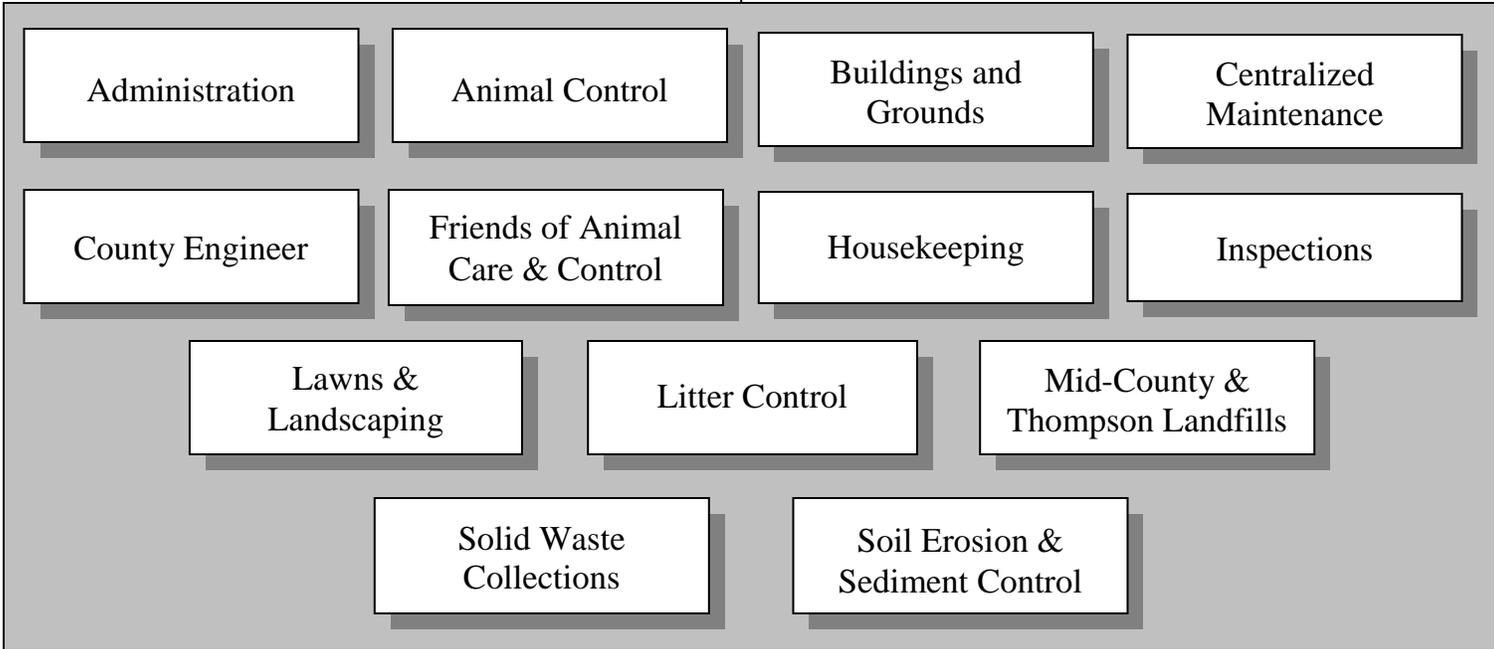
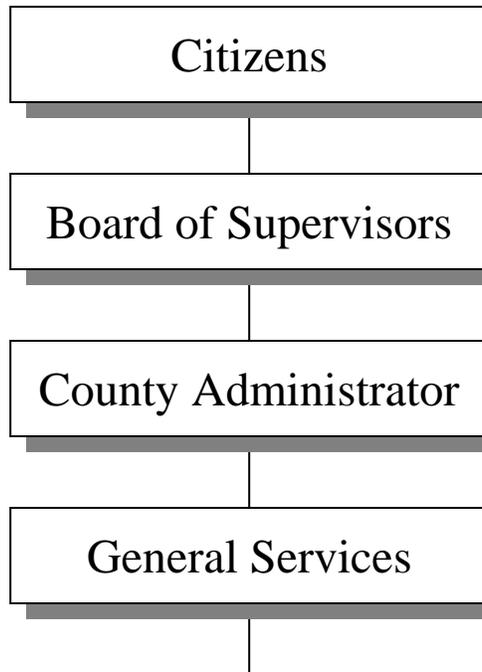
Fuel Contingency

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Fuel Contingency	\$ -	\$ -	\$ 50,000	\$ 50,000		-		\$ 50,000	\$ -

Funds to be distributed by Fire & Rescue Commission

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Funds to be distributed by F&R Comm	\$ -	\$ -	\$ -	\$ -		30,000		\$ 30,000	\$ 30,000

GENERAL SERVICES



GENERAL SERVICES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+ FY 13 Addenda	= FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Administration	\$ 460,518	\$ 347,146	\$ 280,973	\$ 209,978	\$ -	\$ 209,978	\$ (70,995)
Animal Control	\$ 212,186	\$ 204,424	\$ 206,833	\$ 210,976	\$ -	\$ 210,976	\$ 4,143
Buildings and Grounds	\$ 1,426,742	\$ 1,195,732	\$ 1,331,095	\$ 1,387,984	\$ 18,055	\$ 1,406,039	\$ 74,944
Centralized Maintenance	\$ 57,292	\$ 57,291	\$ 84,281	\$ 84,281	\$ -	\$ 84,281	\$ -
County Engineer	\$ 171,790	\$ 169,971	\$ 175,153	\$ 179,950	\$ -	\$ 179,950	\$ 4,797
Friends of Animal Care and Control	\$ 14,050	\$ 14,050	\$ 22,000	\$ 22,000	\$ -	\$ 22,000	\$ -
Housekeeping	\$ 309,764	\$ 289,601	\$ 332,358	\$ 356,214	\$ 44,540	\$ 400,754	\$ 68,396
Inspections	\$ 342,541	\$ 313,941	\$ 334,705	\$ 320,304	\$ (45,542)	\$ 274,762	\$ (59,943)
Lawns and Landscape	\$ 163,066	\$ 154,489	\$ 167,174	\$ 173,469	\$ -	\$ 173,469	\$ 6,295
Litter Control	\$ 87,322	\$ 80,948	\$ 89,071	\$ 84,728	\$ -	\$ 84,728	\$ (4,343)
Mid-County Landfill	\$ 290,423	\$ 290,423	\$ 125,390	\$ 125,890	\$ -	\$ 125,890	\$ 500
Soil Erosion and Sediment Control	\$ 10,000	\$ 360	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -
Solid Waste Collections	\$ 1,740,464	\$ 1,701,144	\$ 1,722,609	\$ 1,729,234	\$ 20,700	\$ 1,749,934	\$ 27,325
Thompson Landfill	\$ 76,590	\$ 47,469	\$ 51,310	\$ 51,310	\$ -	\$ 51,310	\$ -
TOTAL EXPENDITURES	\$ 5,362,748	\$ 4,866,989	\$ 4,932,952	\$ 4,946,318	\$ 37,753	\$ 4,984,071	\$ 51,119
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 2,361,400	\$ 2,254,810	\$ 2,455,702	\$ 2,489,068	\$ (1,347)	\$ 2,487,721	\$ 32,019
Operations & Maintenance	\$ 2,677,280	\$ 2,352,779	\$ 2,384,469	\$ 2,366,469	\$ 39,100	\$ 2,405,569	\$ 21,100
Capital Outlay	\$ 324,068	\$ 259,399	\$ 92,781	\$ 90,781	\$ -	\$ 90,781	\$ (2,000)
TOTAL EXPENDITURES	\$ 5,362,748	\$ 4,866,989	\$ 4,932,952	\$ 4,946,318	\$ 37,753	\$ 4,984,071	\$ 51,119
REVENUE BY CLASSIFICATION							
Local Animal Licenses	\$ 19,200	\$ 24,874	\$ 17,700	\$ 17,700	\$ -	\$ 17,700	\$ -
Dog & Cat Sterilization	\$ 3,077	\$ 2,077	\$ -	\$ -	\$ -	\$ -	\$ -
Local Recovered Costs	\$ -	\$ 31,785	\$ -	\$ -	\$ -	\$ -	\$ -
Local Courthouse Maintenance	\$ 113,502	\$ 36,029	\$ 113,502	\$ 113,502	\$ -	\$ 113,502	\$ -
Local Health/HS Utilities	\$ 56,000	\$ 56,636	\$ 56,000	\$ 56,000	\$ -	\$ 56,000	\$ -
Local Health/HS Maintenance	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ -	\$ 16,800	\$ -
Local Cons Utility Tax	\$ 728,174	\$ 728,174	\$ 728,174	\$ 728,174	\$ -	\$ 728,174	\$ -
Local Waste Collection	\$ 40,700	\$ 30,682	\$ 40,700	\$ 40,700	\$ -	\$ 40,700	\$ -
State Litter Control Grant	\$ 14,000	\$ 28,693	\$ 16,450	\$ 16,450	\$ (16,450)	\$ -	\$ (16,450)
Local Soil Erosion Fees	\$ 26,000	\$ 21,674	\$ 23,900	\$ 23,900	\$ -	\$ 23,900	\$ -
Local Building Permits	\$ 104,000	\$ 77,993	\$ 92,500	\$ 92,500	\$ -	\$ 92,500	\$ -
Local Occupancy Permits	\$ 1,000	\$ 750	\$ 500	\$ 500	\$ -	\$ 500	\$ -
Local Electrical Permits	\$ 26,000	\$ 22,530	\$ 30,300	\$ 30,300	\$ -	\$ 30,300	\$ -
Local Mechanical Permits	\$ 16,000	\$ 18,717	\$ 28,700	\$ 28,700	\$ -	\$ 28,700	\$ -
Local Plumbing Permits	\$ 18,000	\$ 12,197	\$ 16,100	\$ 16,100	\$ -	\$ 16,100	\$ -
Local Manufactured Housing Permits	\$ 13,000	\$ 8,558	\$ 12,600	\$ 12,600	\$ -	\$ 12,600	\$ -
Local Re-inspect Fees	\$ 1,500	\$ 1,320	\$ 1,400	\$ 1,400	\$ -	\$ 1,400	\$ -
Jail Block Revenue	\$ 21,500	\$ -	\$ 21,500	\$ 21,500	\$ -	\$ 21,500	\$ -
Local Auto Graveyard	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -
TOTAL DESIGNATED REVENUE	\$ 1,222,953	\$ 1,123,989	\$ 1,221,326	\$ 1,221,326	\$ (16,450)	\$ 1,204,876	\$ (16,450)
TOTAL UNDESIGNATED REVENUE	\$ 4,139,795	\$ 3,743,000	\$ 3,711,626	\$ 3,724,992	\$ 54,203	\$ 3,779,195	\$ 67,569
TOTAL REVENUES	\$ 5,362,748	\$ 4,866,989	\$ 4,932,952	\$ 4,946,318	\$ 37,753	\$ 4,984,071	\$ 51,119
Total Authorized Personnel (FTE)	52.65	52.65	51.65	51.65	(2.40)	49.25	

GENERAL SERVICES

Division Description

The Division of General Services is responsible for auxiliary and operational support services for all County divisions. Services are provided through the departments of, Buildings and Grounds, Housekeeping, Public Facilities Administration, Engineering, and Internal Services departments. The division is also responsible for the departmental operations of Animal Control, Solid Waste Collection, and Inspections.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- (\$20,000) in One-time Funding is Reduced from the Base Budget – The total consisted of funds provided during the FY 12 budget for the one-time purchase of pressure and gas gauges, hand tools, manometers, refrigerant recovery systems, and tachometers for the new HVAC maintenance technician to use in maintaining the new courthouse equipment and existing HVAC systems.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$16,450) in Revenue is Reduced from the Elimination of State Litter Control Grant Program – This adjustment is made based on the Governor’s proposed budget that suspends payments from litter taxes to the Litter Control and Recycling Fund which provides grants to localities for litter prevention and recycling.
- \$39,100 is Added for Utility and Maintenance Contract Costs – Funding is added to cover the cost of basic utilities (electric, heating, diesel fuel, and gasoline) for existing County buildings and infrastructure (including full year costs of the new courthouse) based on expected usage during FY 13. The chart below show cost increases by category.

Category	Cost
Electricity	\$ 4,065
Gasoline	\$ 345
Natural Gas	\$ 13,990
Diesel Fuel	\$ 20,700
Total	\$ 39,100

GENERAL SERVICES

- \$44,195 is Added for Housekeeper Supervisor – The additional space in Building C of the County Government Center requires additional funding for housekeeping personnel. This position will provide additional housekeeping support and provide supervisory support over existing housekeeping personnel in all County facilities.

- (\$45,542) is Reduced to Reflect One FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Building Inspections Department currently has one vacant position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 13.

GENERAL SERVICES

Department Description and Financial Data

Administration

This Department manages the administrative functions for the Division of General Services.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	-	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Administration	\$ 460,518	\$ 347,146	\$ 280,973	\$ 209,978		\$ -		\$ 209,978	\$ (70,995)
Authorized Personnel (FTEs)	2	2	3	3		0		3	

Animal Control

The Animal Control Department is responsible for enforcing County ordinances and state laws relating to animals. Animal Control impounds stray dogs, investigates livestock deaths due to animals, quarantines animals involved in bite cases, and investigates animal cruelty. The department maintains the safety of the public as it pertains to animal ordinances and educates the public about animal laws and welfare.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	-	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Animal Control	\$ 212,186	\$ 204,424	\$ 206,833	\$ 210,976		\$ -		\$ 210,976	\$ 4,143
Authorized Personnel (FTEs)	4.25	4.25	4.25	4.25		0		4.25	

Buildings and Grounds

This Department is responsible for the preservation of County facilities, including recreational and industrial parks. Buildings and Grounds maintain 37 County buildings and facilities, eight recreational parks, and two industrial parks. The department provides general labor support to County divisions for repair and remodeling projects.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	-	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Buildings and Grounds	\$ 1,426,742	\$ 1,195,732	\$ 1,331,095	\$ 1,387,984		\$ 18,055		\$ 1,406,039	\$ 74,944
Authorized Personnel (FTEs)	6	6	6	6		0		6	

GENERAL SERVICES

Centralized Maintenance

Centralized Maintenance is an account established to fund one-time projects. Portions of these funds are undesignated and may be utilized to fund emergency repairs. These projects are not generally funded through the operational budget due to their nature, and do not meet the criteria of Capital Improvements Projects. Centralized Maintenance is a line item within the budget and not a department or division under General Services.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Centralized Maintenance	\$ 57,292	\$ 57,291	\$ 84,281	\$ 84,281		-		\$ 84,281	\$ -

County Engineer

The County Engineer administers the Erosion and Sediment Control Ordinance, capital construction of County facilities, closed landfills, and administration of the General Services Department.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
County Engineer	\$ 171,790	\$ 169,971	\$ 175,153	\$ 179,950		-		\$ 179,950	\$ 4,797
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Friends of Animal Care and Control

This non-profit agency staffs the County's animal control shelter for extended hours to provide additional opportunities for people to adopt animals from the shelter.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Friends of Animal Care and Control	\$ 14,050	\$ 14,050	\$ 22,000	\$ 22,000		-		\$ 22,000	\$ -

Housekeeping

This Department provides custodial services to ensure the cleanliness and safety of 11 County facilities or 289,000 square feet of space.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Housekeeping	\$ 309,764	\$ 289,601	\$ 332,358	\$ 356,214		\$ 44,540		\$ 400,754	\$ 68,396
Authorized Personnel (FTEs)	8	8	9	9		1		10	

GENERAL SERVICES

Inspections

This Department is responsible for the enforcement of the Uniform Statewide Building Code.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Inspections	\$ 342,541	\$ 313,941	\$ 334,705	\$ 320,304		\$ (45,542)		\$ 274,762	\$ (59,943)
Authorized Personnel (FTEs)	5	5	5	5		(1)		4	

Lawns and Landscaping

The Lawns & Landscaping Department is responsible for maintaining 131 acres of open property, including landscaping services, tree trimming, and grass cutting. The Lawns & Landscaping Department also assists in maintaining recreational facilities including the Motor Mile Complex and the former Shawsville High School football and baseball fields.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Lawns and Landscape	\$ 163,066	\$ 154,489	\$ 167,174	\$ 173,469		-		\$ 173,469	\$ 6,295
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Litter Control

The Litter Control Department manages the annual County roadside waste clean up, hazardous waste collection, and annual latex paint exchange. The department works in conjunction with the towns of Christiansburg and Blacksburg, and Virginia Tech to maintain litter control efforts within the County.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Litter Control	\$ 87,322	\$ 80,948	\$ 89,071	\$ 84,728		-		\$ 84,728	\$ (4,343)
Authorized Personnel (FTEs)	1	1	1	1		0		1	

Mid-County Landfill

The Mid-County Landfill is located off of Cinnabar Road between the towns of Christiansburg and Blacksburg. The landfill was closed in the late 70's but continues to require groundwater and landfill gas testing along with the operation of gas migration mitigation equipment.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Mid-County Landfill	\$ 290,423	\$ 290,423	\$ 125,390	\$ 125,890		-		\$ 125,890	\$ 500

GENERAL SERVICES

Soil Erosion and Sediment Control

This program implements the County's Erosion and Sediment Control Ordinance as mandated by the Commonwealth of Virginia.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Soil Erosion and Sediment Control	\$ 10,000	\$ 360	\$ 10,000	\$ 10,000		-		\$ 10,000	\$ -
Authorized Personnel (FTEs)	0	0	0	0		0		0	

Solid Waste Collections

This Department provides waste disposal and recycling services for County residents. Services are delivered through ten consolidated sites. Sites are open every day except Thanksgiving, New Years, Martin Luther King, Memorial, Independence, Labor and Christmas holidays; Monday through Friday, 7:00 am to 7:00 pm (6:00 pm in the winter); Saturday, 8:00 am to 6:00 pm; and Sunday, noon to 6:00 pm. At these sites, residents may dispose of household trash, bulky items, and recyclables. The goal of the department is to eliminate open "green box" sites and maintain services countywide through consolidated sites.

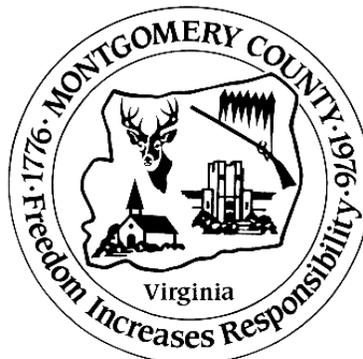
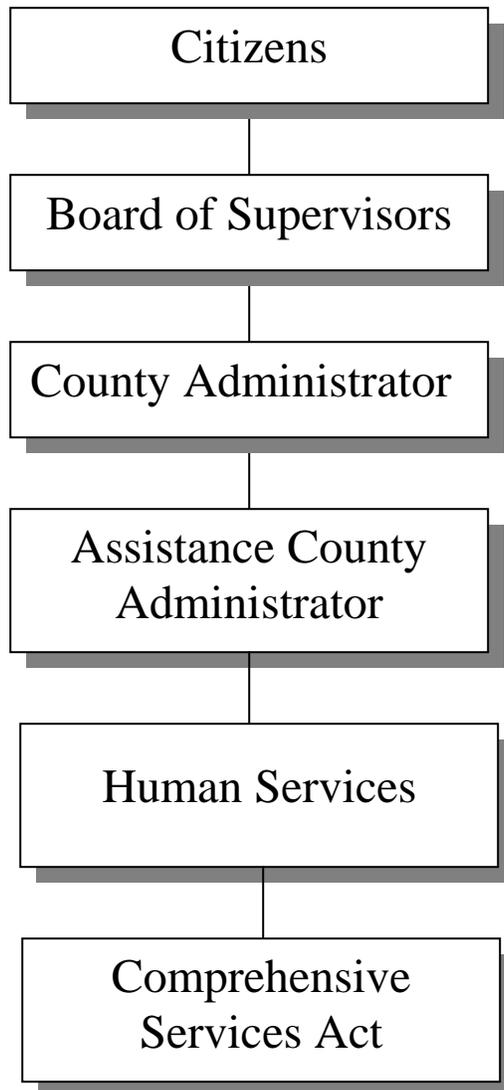
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Solid Waste Collections	\$ 1,740,464	\$ 1,701,144	\$ 1,722,609	\$ 1,729,234		\$ 20,700		\$ 1,749,934	\$ 27,325
Authorized Personnel (FTEs)	22.4	22.4	19.4	19.4		(2.40)		17.00	

Thompson Landfill

The Thompson Landfill is a closed landfill located in the Den Hill area of the County. The County is currently several years into a post closure plan, which requires continued groundwater monitoring and mitigation.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Thompson Landfill	\$ 76,590	\$ 47,469	\$ 51,310	\$ 51,310		-		\$ 51,310	\$ -

COMPREHENSIVE SERVICES ACT



COMPREHENSIVE SERVICES ACT

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+	FY 13 <u>Addenda</u>	=	FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Comprehensive Services Act	\$ 2,214,853	\$ 2,132,814	\$ 1,651,969	\$ 1,651,969		\$ -		\$ 1,651,969	\$ -
TOTAL EXPENDITURES	<u>\$ 2,214,853</u>	<u>\$ 2,132,814</u>	<u>\$ 1,651,969</u>	<u>\$ 1,651,969</u>		<u>\$ -</u>		<u>\$ 1,651,969</u>	<u>\$ -</u>
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 4,200	\$ 333	\$ (69,959)	\$ (69,959)		\$ -		\$ (69,959)	\$ -
Public Assistance	\$ 2,210,653	\$ 2,132,481	\$ 1,721,928	\$ 1,721,928		\$ -		\$ 1,721,928	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 2,214,853</u>	<u>\$ 2,132,814</u>	<u>\$ 1,651,969</u>	<u>\$ 1,651,969</u>		<u>\$ -</u>		<u>\$ 1,651,969</u>	<u>\$ -</u>
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 80,039	\$ 68,216	\$ -	\$ -		\$ -		\$ -	\$ -
State CSA	\$ 1,584,221	\$ 1,488,256	\$ 1,162,784	\$ 1,162,784		\$ -		\$ 1,162,784	\$ -
TOTAL DESIGNATED REVENUE	<u>\$ 1,664,260</u>	<u>\$ 1,556,473</u>	<u>\$ 1,162,784</u>	<u>\$ 1,162,784</u>		<u>\$ -</u>		<u>\$ 1,162,784</u>	<u>\$ -</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 550,593</u>	<u>\$ 576,341</u>	<u>\$ 489,185</u>	<u>\$ 489,185</u>		<u>\$ -</u>		<u>\$ 489,185</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 2,214,853</u>	<u>\$ 2,132,814</u>	<u>\$ 1,651,969</u>	<u>\$ 1,651,969</u>		<u>\$ -</u>		<u>\$ 1,651,969</u>	<u>\$ -</u>

COMPREHENSIVE SERVICES ACT

Division Description

In 1992, the General Assembly established the Comprehensive Services Act for At-Risk Youth and Families in an attempt to improve coordination, eliminate duplication of services, and ensure that costly residential care was provided only in cases where it was clearly warranted. The law requires localities to establish Community Policy and Management teams and Family Assessment and Planning teams to administer the program. The law also mandates that certain groups of children receive services, primarily special education and foster care children. The County is required to provide a local match for all expenditures.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

COMPREHENSIVE SERVICES ACT

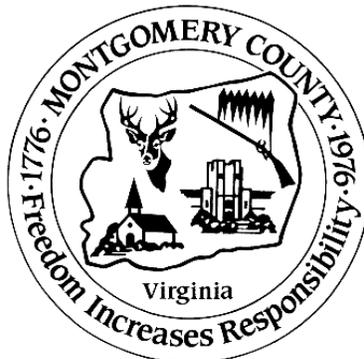
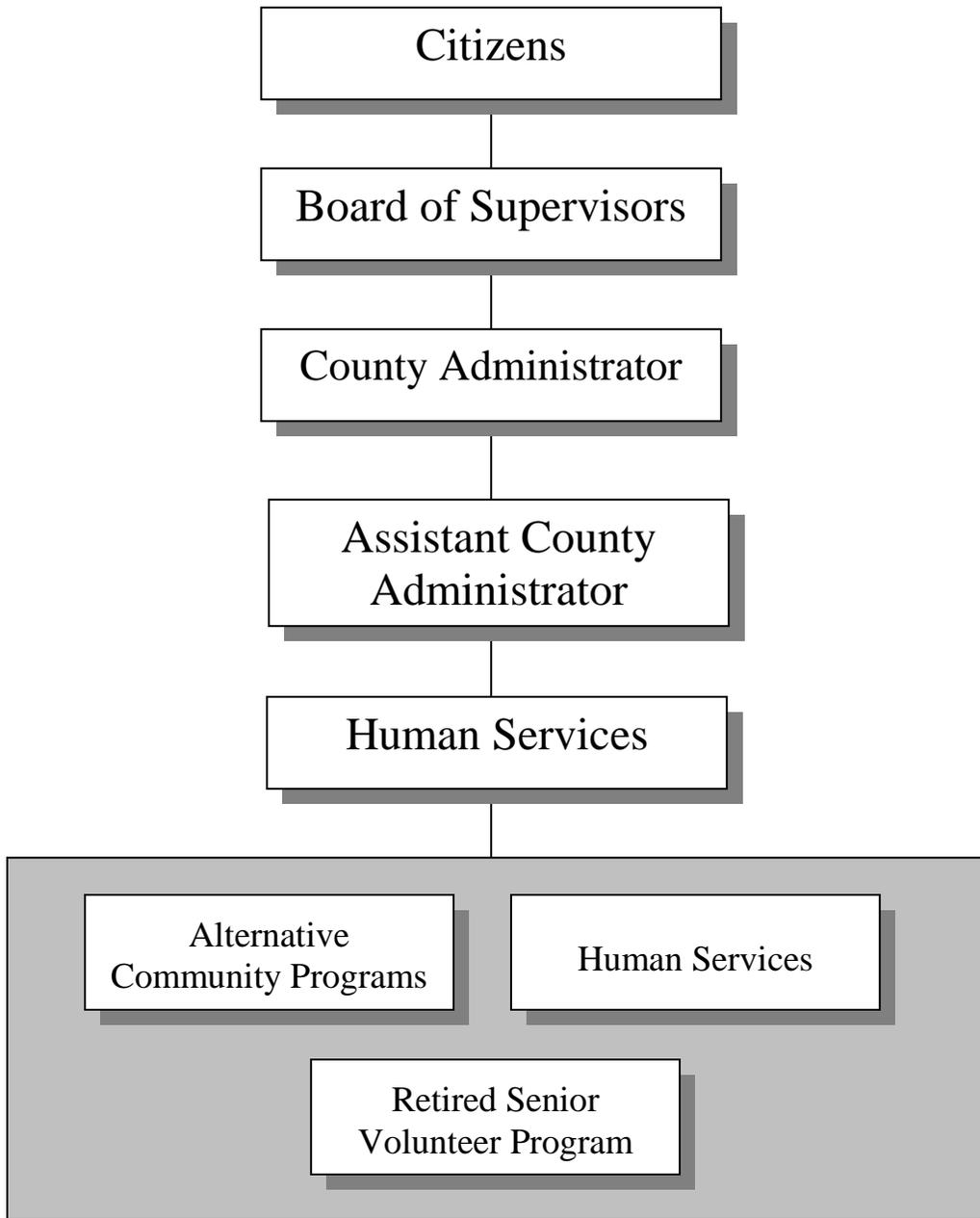
Department Description and Financial Data

Comprehensive Services Act

The Community Policy and Management Team (CPMT) is responsible for developing policies, managing funds allocated to the County, and authorize expenditures of these funds. The law requires that local agency heads or their designees form the Community Services Board. Social Services, Health Department, Juvenile Court Services Unit and the School Division serve on this board. In addition, the team is required to include a parent representative, a private provider, and a locality representative. Each CPMT must also establish and appoint at least one Family Assessment and Planning Team. The Family Assessment and Planning Team (FAPT) assess the needs of the cases referred to them and identify the services needed. The law requires that a representative from the Community Services Board, Social Services, Juvenile Court Services Unit, and the School Division serve on this team. A parent representative is also required.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Comprehensive Services Act	\$ 2,214,853	\$ 2,132,814	\$ 1,651,969	\$ 1,651,969		-		\$ 1,651,969	-

HUMAN SERVICES



HUMAN SERVICES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Alternative Community Programs	\$ 88,225	\$ 52,766	\$ 88,719	\$ 82,302		\$ -		\$ 82,302	\$ (6,417)
Human Services	\$ 139,809	\$ 131,299	\$ 140,843	\$ 144,862		\$ -		\$ 144,862	\$ 4,019
Retired Senior Volunteer Program	\$ 169,125	\$ 162,511	\$ 159,366	\$ 150,307		\$ -		\$ 150,307	\$ (9,059)
TOTAL EXPENDITURES	\$ 397,159	\$ 346,576	\$ 388,928	\$ 377,471		\$ -		\$ 377,471	\$ (11,457)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 344,053	\$ 318,631	\$ 346,853	\$ 335,396		\$ -		\$ 335,396	\$ (11,457)
Operations & Maintenance	\$ 52,406	\$ 27,379	\$ 42,075	\$ 42,075		\$ -		\$ 42,075	\$ -
Capital Outlay	\$ 700	\$ 565	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 397,159	\$ 346,576	\$ 388,928	\$ 377,471		\$ -		\$ 377,471	\$ (11,457)
REVENUE BY CLASSIFICATION									
Local User Fees	\$ -	\$ 1,152	\$ -	\$ -		\$ -		\$ -	\$ -
Donations	\$ 7,405	\$ 7,644	\$ -	\$ -		\$ -		\$ -	\$ -
State CSA Administration	\$ 12,000	\$ 12,271	\$ 12,000	\$ 12,000		\$ -		\$ 12,000	\$ -
State VJCCCA	\$ 52,168	\$ 52,587	\$ 52,168	\$ 53,228		\$ 458		\$ 53,686	\$ 1,518
Federal RSVP	\$ 58,912	\$ 60,679	\$ 60,679	\$ 60,679		\$ (12,136)		\$ 48,543	\$ (12,136)
TOTAL DESIGNATED REVENUE	\$ 130,485	\$ 134,333	\$ 124,847	\$ 125,907		\$ (11,678)		\$ 114,229	\$ (10,618)
TOTAL UNDESIGNATED REVENUE	\$ 266,674	\$ 212,243	\$ 264,081	\$ 251,564		\$ 11,678		\$ 263,242	\$ (839)
TOTAL REVENUES	\$ 397,159	\$ 346,576	\$ 388,928	\$ 377,471		\$ -		\$ 377,471	\$ (11,457)
Total Authorized Personnel (FTE)	4.5	4.5	4.5	4.5		0		4.5	

HUMAN SERVICES

Division Description

The Human Services department keeps citizens, agencies, and County government informed about services and programs, both public and private, in the areas of human services delivery. We examine youth issues and foster positive youth development through coordination with community agencies. The Human Services Division administers the Retired and Senior Volunteer Program (RSVP) and Virginia Juvenile Community Crime Control Act (VJCCA) programs and monitors/evaluates expenditures and placements through the Comprehensive Services Act for at-risk youth and families.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- \$1,060 is Added to the Human Services' Virginia Juvenile Community Crime Control Act Grant (VJCCCA) – These funds account for the adjustment of revenues as reported by the state for the VJCCCA grant in the approved budget and reconciled by the County for FY 12 and FY 13. All state revenues are reconciled to the final recommended budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$12,136) is Reduced from the Human Services' Retired Senior Volunteers Program (RSVP) Budget – A total of \$12,136 is reduced from the Human Services RSVP revenue budget for FY 13. The RSVP grant provides resources for senior volunteers to provide civic programs and service in the community. This reduction is made to adjust the revenue budget to the estimated grant award for FY 13.
- \$458 is Added to the Human Services' Virginia Juvenile Community Crime Control Act Grant (VJCCCA) – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget. The increase in funding is due to a reduction in the state aid to localities flexible cut from \$60 million to \$50 million for FY 13.

HUMAN SERVICES

Department Description and Financial Data

Alternative Community Programs

Programs in this department include juvenile community service, home confinement, and home electronic monitoring for court-involved youth.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Alternative Community Programs	\$ 88,225	\$ 52,766	\$ 88,719	\$ 82,302		-		\$ 82,302	\$ (6,417)

Human Services

The Human Services department keeps citizens, agencies, and County government informed about services and programs, both public and private, in the areas of human services delivery. We examine youth issues and foster positive youth development through coordination with community agencies. We administer the Virginia Juvenile Community Crime Control Act (VJCCA) programs and we monitor and evaluate expenditures and placements through the Comprehensive Services Act for at-risk youth and families.

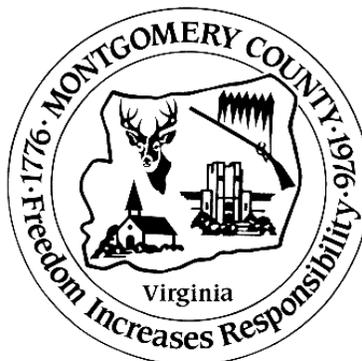
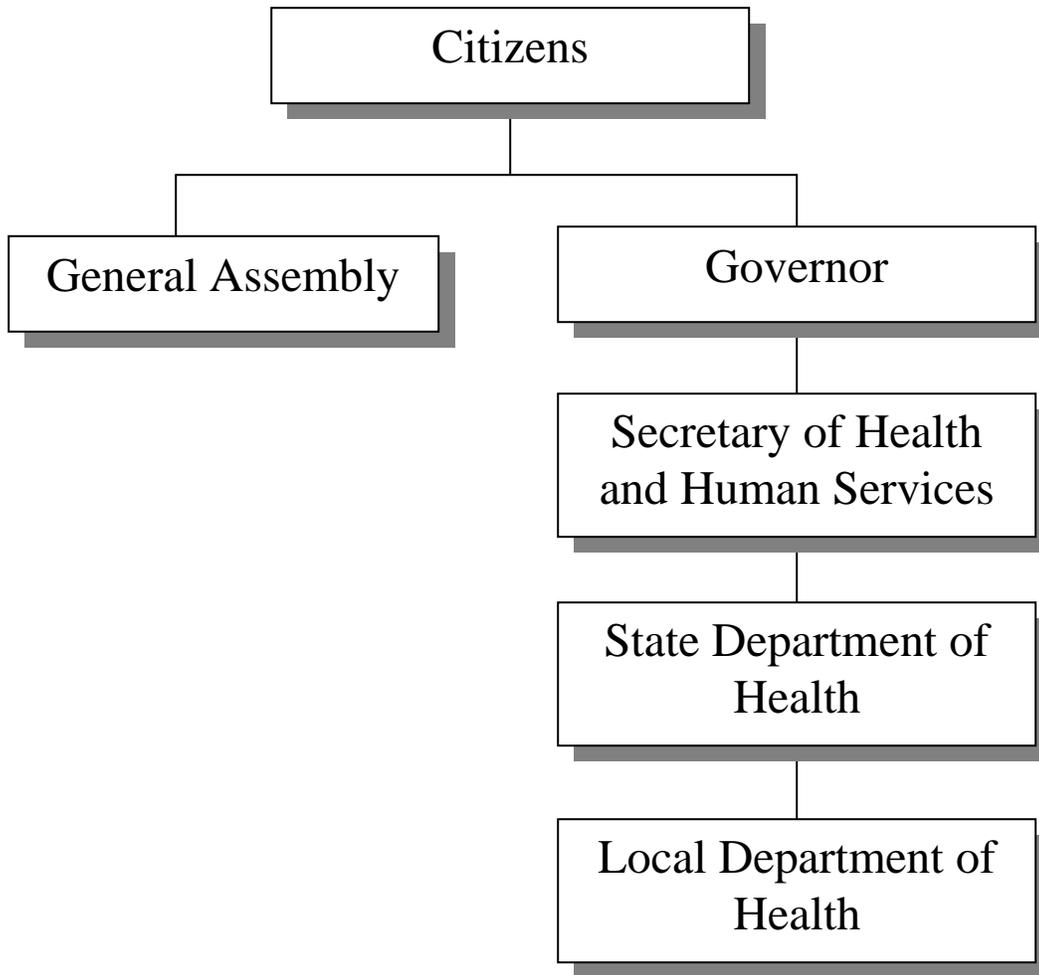
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Human Services	\$ 139,809	\$ 131,299	\$ 140,843	\$ 144,862		-		\$ 144,862	\$ 4,019
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Retired Senior Volunteer Program

Retired and Senior Volunteer Program (RSVP) invites adults age 55 and over to use their life experience and skills to answer the call of their neighbors in need. RSVP acts as a clearinghouse to match volunteers' interests and skills with agencies and organizations that need assistance. RSVP provides a variety of opportunities for persons to participate more fully in the life of their community through significant volunteer service.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Retired Senior Volunteer Program	\$ 169,125	\$ 162,511	\$ 159,366	\$ 150,307		-		\$ 150,307	\$ (9,059)
Authorized Personnel (FTEs)	2.5	2.5	2.5	2.5		0		2.5	

PUBLIC HEALTH DEPARTMENT



PUBLIC HEALTH DEPARTMENT

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Public Health	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
TOTAL EXPENDITURES	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Direct Payment	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
REVENUE BY CLASSIFICATION									
Local Revenue Refunds	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
TOTAL REVENUES	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -

PUBLIC HEALTH DEPARTMENT

Division Description

The New River Health District is one of 35 health districts that comprise the Virginia Department of Health (VDH). The District consists of local health departments in the Counties of Floyd, Giles, Montgomery, and Pulaski and the City of Radford that work cooperatively with local governments to assure the provision of public health services. The vision of the New River Health District and the Montgomery County Health Department is that residents will be the healthiest people in the state and nation. The purpose of the local health department is to equip residents and communities to achieve and maintain optimum personal and community health by emphasizing health promotion, disease prevention, and environmental protection.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

Please note – \$21,165 is held in the Special Contingencies Budget for local match requirements in anticipation of state funding. The Health Department is funded on a formula basis with costs shared between the state and the County. The County's Share is 38.3% and the State's share is 61.7%. This increase is held in the Special Contingencies Budget (960) based on anticipated state funding for FY 13 and the County's match requirement.

PUBLIC HEALTH DEPARTMENT

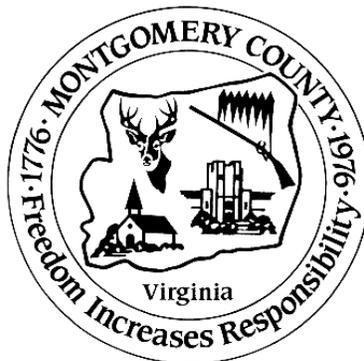
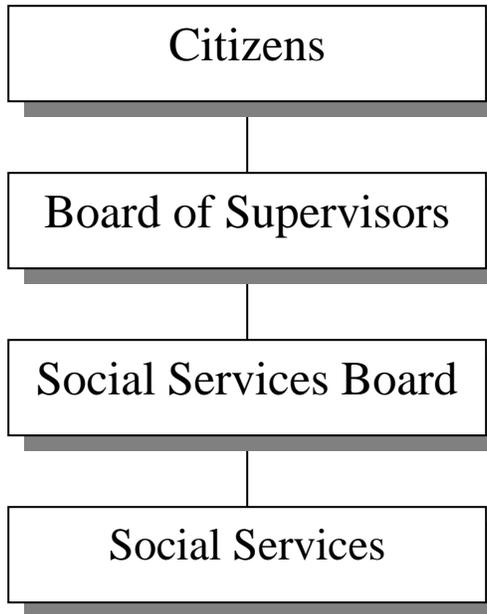
Department Description and Financial Data

Public Health Department

This department provides public health services, environmental health services, and medical services for County residents. The local health department offers services to prevent and control the spread of contagious diseases, including child and adult immunizations against vaccine-preventable illnesses. In the area of environmental health, the department provides site evaluation and permits for on-site sewage disposal (septic systems) and wells. The inspection of restaurants, schools, day care centers, camps, and festival events to ensure food safety is also conducted, as well as, inspections of marina and migrant labor camps, and public swimming facilities. Through local health department clinics, schools, homes, and at other sites within the community, the department provides an array of services, including well baby care, maternity care and family planning.

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+ <u>FY 13</u> <u>Addenda</u>	= <u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
EXPENDITURES BY DEPARTMENT							
Public Health	\$ 431,313	\$ 419,079	\$ 431,313	\$ 431,313	\$ -	\$ 431,313	\$ -

SOCIAL SERVICES



SOCIAL SERVICES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Social Services	\$ 6,486,251	\$ 6,209,545	\$ 6,617,914	\$ 6,388,386		\$ -		\$ 6,388,386	\$ (229,528)
TOTAL EXPENDITURES	\$ 6,486,251	\$ 6,209,545	\$ 6,617,914	\$ 6,388,386		\$ -		\$ 6,388,386	\$ (229,528)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 3,481,522	\$ 3,300,830	\$ 3,432,333	\$ 3,404,420		\$ -		\$ 3,404,420	\$ (27,913)
Operations & Maintenance	\$ 325,317	\$ 312,824	\$ 332,240	\$ 332,240		\$ -		\$ 332,240	\$ -
Public Assistance	\$ 2,671,272	\$ 2,547,124	\$ 2,853,341	\$ 2,651,726		\$ -		\$ 2,651,726	\$ (201,615)
Capital Outlay	\$ 8,140	\$ 48,767	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 6,486,251	\$ 6,209,545	\$ 6,617,914	\$ 6,388,386		\$ -		\$ 6,388,386	\$ (229,528)
REVENUE BY CLASSIFICATION									
State/Federal Assistance	\$ 5,161,627	\$ 5,022,945	\$ 5,279,010	\$ 5,007,624		\$ -		\$ 5,007,624	\$ (271,386)
Federal Pass Through	\$ 279,029	\$ 231,547	\$ 287,017	\$ 296,851		\$ -		\$ 296,851	\$ 9,834
Local Recovered Costs	\$ 70,000	\$ 113,675	\$ 70,000	\$ 70,000		\$ -		\$ 70,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 5,510,656	\$ 5,368,168	\$ 5,636,027	\$ 5,374,475		\$ -		\$ 5,374,475	\$ (261,552)
TOTAL UNDESIGNATED REVENUE	\$ 975,595	\$ 841,377	\$ 981,887	\$ 1,013,911		\$ -		\$ 1,013,911	\$ 32,024
TOTAL REVENUES	\$ 6,486,251	\$ 6,209,545	\$ 6,617,914	\$ 6,388,386		\$ -		\$ 6,388,386	\$ (229,528)
Total Authorized Personnel (FTE)	65	65	64	64		0		64	

SOCIAL SERVICES

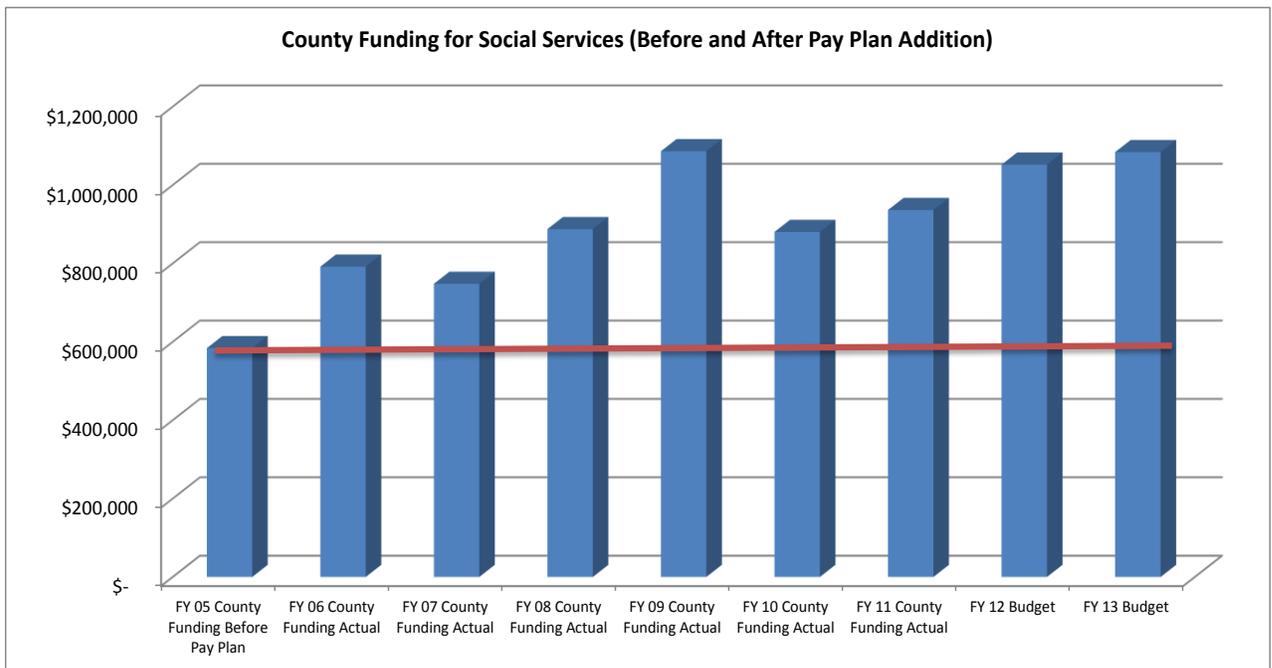
Division Description

The Social Services Division promotes the stability and self-sufficiency of community families through employment services, services to prevent family breakdown, and protection of children and older/disabled adults. The specific service areas are Adult and Adult Protective Services, Adoption, Foster Care, Child Care, Child Protection, and Employment Services. The Assistance Division promotes the stability and self-sufficiency of community families through Temporary Assistance to Needy Families, Food Stamps, Medicaid, Fuel Assistance, Crisis Fuel Assistance, and General Relief. Both the Services and Financial Assistance Divisions work closely with other community agencies to promote the stability and self-sufficiency of community families through referrals to services not available in this agency and through promoting the creation of services not currently available in the community. The agency works to avoid duplication of services provided by other agencies and to respond to needs not currently addressed in the community.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Revenue and Expenditure Reconciliation Adjustments – The base budget revenue and expenditures accounts have been adjusted based on the reconciliation of state and federal funding for FY 12. Each year, following the confirmation of funding available from sources other than County dollars, the base budget for the Department of Social Services is adjusted within the fiscal year, and this adjustment becomes the base budget for the next fiscal year. The FY 12 reconciled County Budget for this Division totaled \$6,341,085, \$5,374,475 in state and federal dollars and \$966,610 in County dollars. Based on the reconciliation for FY 12, a total of \$261,552 is reduced from the base revenue budget for FY 13 and \$201,615 is reduced from base expenditures.



SOCIAL SERVICES

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

SOCIAL SERVICES

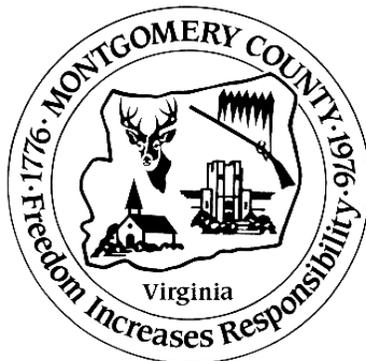
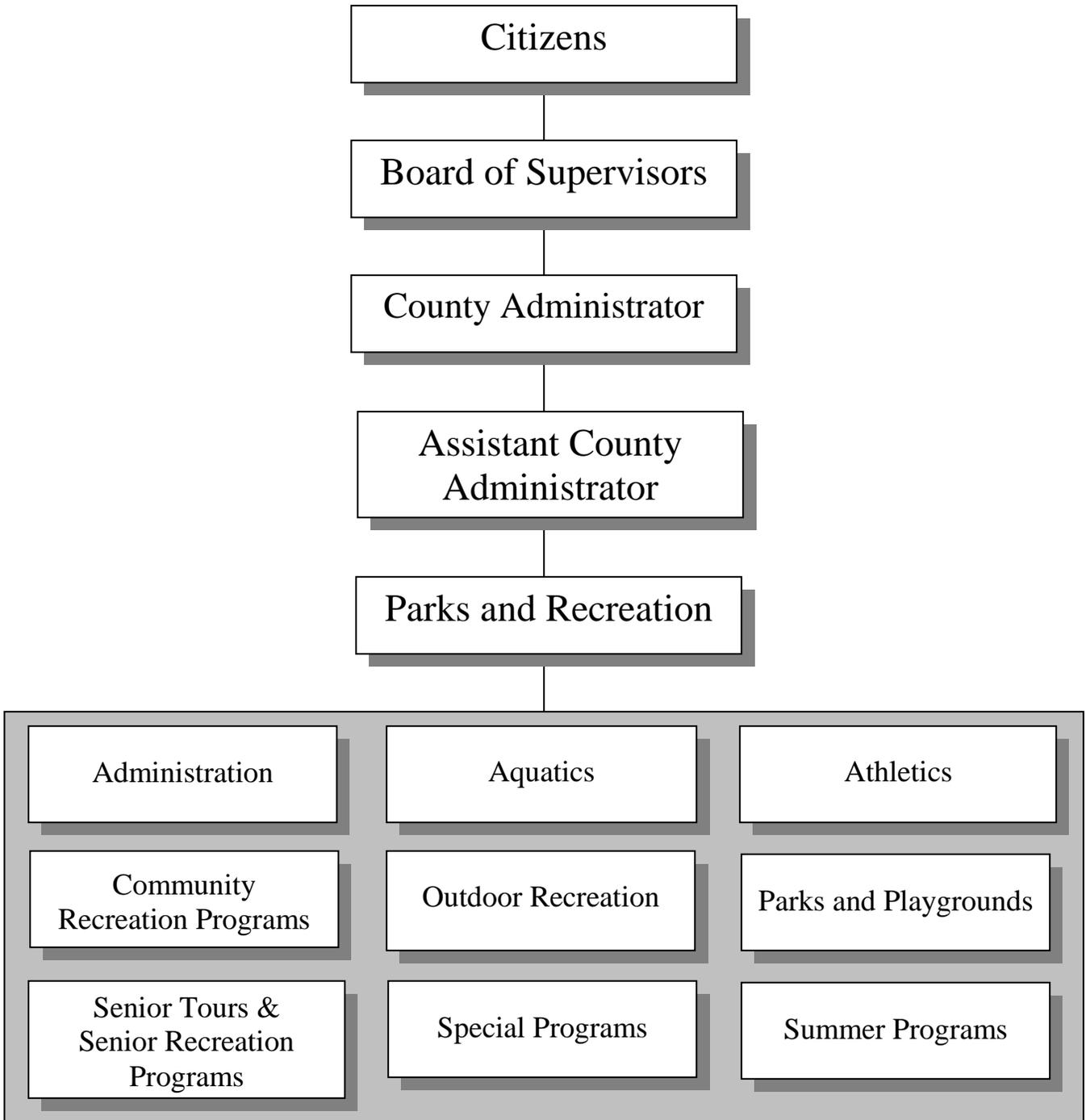
Department Description and Financial Data

Social Services

The Department of Social Services assists families and individuals in becoming socially and economically self-sufficient and independent. In cases where client or community limitations preclude independence, the department focuses, in the least intrusive manner, on services that families and individuals cannot better provide for themselves.

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+ FY 13 <u>Addenda</u>	= FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Social Services	\$ 6,486,251	\$ 6,209,545	\$ 6,617,914	\$ 6,388,386	\$ -	\$ 6,388,386	\$ (229,528)
Authorized Personnel (FTEs)	65	65	64	64	0	64	

PARKS AND RECREATION



PARKS AND RECREATION

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Administration	\$ 511,090	\$ 505,348	\$ 510,279	\$ 522,908		\$ -		\$ 522,908	\$ 12,629
Aquatics	\$ 67,481	\$ 66,916	\$ 62,595	\$ 63,993		\$ 1,200		\$ 65,193	\$ 2,598
Athletics	\$ 118,151	\$ 116,120	\$ 124,885	\$ 124,824		\$ -		\$ 124,824	\$ (61)
Community Recreation Programs	\$ 8,133	\$ 7,812	\$ 21,215	\$ 21,182		\$ -		\$ 21,182	\$ (33)
Outdoor Recreation	\$ 15,965	\$ 15,956	\$ 21,633	\$ 21,658		\$ -		\$ 21,658	\$ 25
Parks and Playgrounds	\$ 113,410	\$ 64,961	\$ 13,350	\$ 13,350		\$ -		\$ 13,350	\$ -
Senior Tours	\$ 13,989	\$ 13,924	\$ 13,205	\$ 13,214		\$ -		\$ 13,214	\$ 9
Senior Recreation Program	\$ 8,894	\$ 8,863	\$ 2,803	\$ 2,808		\$ -		\$ 2,808	\$ 5
Special Programs	\$ 17,393	\$ 12,921	\$ 5,975	\$ 5,975		\$ -		\$ 5,975	\$ -
Summer Programs	\$ 14,206	\$ 10,448	\$ 14,078	\$ 14,049		\$ -		\$ 14,049	\$ (29)
TOTAL EXPENDITURES	\$ 888,712	\$ 823,270	\$ 790,018	\$ 803,961		\$ 1,200		\$ 805,161	\$ 15,143
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 542,742	\$ 530,884	\$ 548,632	\$ 562,575		\$ -		\$ 562,575	\$ 13,943
Operations & Maintenance	\$ 226,335	\$ 219,203	\$ 227,286	\$ 226,117		\$ 1,200		\$ 227,317	\$ 31
Capital Outlay	\$ 119,635	\$ 73,183	\$ 14,100	\$ 15,269		\$ -		\$ 15,269	\$ 1,169
TOTAL EXPENDITURES	\$ 888,712	\$ 823,270	\$ 790,018	\$ 803,961		\$ 1,200		\$ 805,161	\$ 15,143
REVENUE BY CLASSIFICATION									
Local Property Rental	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500		\$ -		\$ 1,500	\$ -
Local Adult Rec. Fees	\$ 9,000	\$ 4,342	\$ 9,000	\$ 9,000		\$ -		\$ 9,000	\$ -
Local Athletics Fees	\$ 38,000	\$ 34,666	\$ 38,000	\$ 38,000		\$ -		\$ 38,000	\$ -
Local Comm. Rec. Fees	\$ 500	\$ 4,019	\$ 5,500	\$ 5,500		\$ -		\$ 5,500	\$ -
Local Senior Tour Fees	\$ 13,000	\$ 17,453	\$ 13,000	\$ 13,000		\$ -		\$ 13,000	\$ -
Local Senior Rec. Fees	\$ 500	\$ 2,644	\$ 500	\$ 500		\$ -		\$ 500	\$ -
Local Outdoor Rec. Fees	\$ 12,000	\$ 13,916	\$ 12,000	\$ 12,000		\$ -		\$ 12,000	\$ -
Local Special Event Fees	\$ 1,000	\$ 707	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Local Summer Rec. Fees	\$ 17,000	\$ 12,632	\$ 12,000	\$ 12,000		\$ -		\$ 12,000	\$ -
Local Pool Fees	\$ 56,600	\$ 72,449	\$ 71,600	\$ 71,600		\$ -		\$ 71,600	\$ -
Local Fundraising	\$ -	\$ 132	\$ -	\$ -		\$ -		\$ -	\$ -
Scholarship Revenue	\$ -	\$ 4,015	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 149,100	\$ 168,474	\$ 164,100	\$ 164,100		\$ -		\$ 164,100	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 739,612	\$ 654,795	\$ 625,918	\$ 639,861		\$ 1,200		\$ 641,061	\$ 15,143
TOTAL REVENUES	\$ 888,712	\$ 823,270	\$ 790,018	\$ 803,961		\$ 1,200		\$ 805,161	\$ 15,143
Total Authorized Personnel (FTE)	7	7	7	7		0		7	

PARKS AND RECREATION

Division Description

The Parks and Recreation Division is responsible for offering recreational opportunities for the citizens of Montgomery County. The Division's mission is to provide quality, customer valued recreation programs and facilities that engage participants and add value to the quality of life of the citizens of Montgomery County. The Division offers programming and facilities in the following recreation service areas: Aquatics; Athletics and Team Sports; Youth, Adult and Senior Wellness and Education; Outdoor Recreation; Tours; Special Events; and Summer Programs.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$1,200 is Added for Utility Increases – Funding is added to cover the cost of basic electricity at Motor Mile Park. This increase is based on expected lighting usage at the park during FY 13.

PARKS AND RECREATION

Department Description and Financial Data

Administration

The role of administration is overseeing the operation of all recreational programs and parks facilities. Responsibilities also include the division's budget management, marketing, facility design, and planning for future recreational needs.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Administration	\$ 511,090	\$ 505,348	\$ 510,279	\$ 522,908		\$ -		\$ 522,908	\$ 12,629
Authorized Personnel (FTEs)	6	6	6	6		0		6	

Aquatics

The Frog Pond offers a broad range of programs and swimming lessons. There are swim lessons offered for infants and toddlers, which are for parents as well as children. The lessons are designed to help parents obtain the tools required to work with their children to teach them the foundation of swimming. Levels 1, 2 and 3 are gradual progressions of the swimming strokes and the fundamentals. The stroke and turn clinic teaches the fine-tuning of all strokes and turns with a competitive edge for those who think they want to join a competitive swim team. The focus of our aquatics department follows the direction of the department by providing quality instruction to leisure and educational swimming programs. The goal of the Aquatics Supervisor is to provide safe learning and fun for all in a swimming environment. Through marketing and pride in instruction of our programs and a safe and fun swimming environment provided by the Aquatic Supervisor, the aquatics program can only grow.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Aquatics	\$ 67,481	\$ 66,916	\$ 62,595	\$ 63,993		\$ 1,200		\$ 65,193	\$ 2,598
Authorized Personnel (FTEs)	1	1	1	1		0		1	

Athletics

The athletics department offers youth athletics focusing on pre-K, elementary and middle school age children and the approach that recreational sport should place more emphasis on educational and social benefits rather than competition. Athletic programming places a strong focus on good sportsmanship - not only from participants, but from parents and spectators as well. Each program is built around teaching the fundamentals of each respective game. Ultimately, it is our goal to ensure that every participant receives an enjoyable and lasting recreation experience in a safe and positive environment.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Athletics	\$ 118,151	\$ 116,120	\$ 124,885	\$ 124,824		\$ -		\$ 124,824	\$ (61)

PARKS AND RECREATION

Community Recreation Programs

Community recreation programs offer a diverse schedule of education/recreation-based activities for youth. Activities include martial arts, cooking, drawing, painting and holiday-themed classes.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Community Recreation Programs	\$ 8,133	\$ 7,812	\$ 21,215	\$ 21,182		-		\$ 21,182	\$ (33)

Outdoor Recreation

The outdoor recreation programs provide diverse programming based on adventure, conservation, environmental education and experiential education for a wide selection of the population with a focus on high adventure sports. Montgomery County was one of the first municipal parks and recreation departments that offered outdoor recreation programs for its citizens in southwest Virginia, and continues to be a driving force in the municipal parks and recreation outdoor industry.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Outdoor Recreation	\$ 15,965	\$ 15,956	\$ 21,633	\$ 21,658		-		\$ 21,658	\$ 25

Parks and Playgrounds

Montgomery County has seven park offerings throughout the county. Each park is unique in its own way, ranging from small pocket parks to linear biking and hiking trails to its largest 110 acre Mid-County Park. Swimming, picnicking, hiking, canoeing, kayaking, athletic ball fields, playgrounds, walking tracks, and natural areas are all amenities that can be found throughout Montgomery County's park system. Private pool and shelter rentals are available and offer enjoyment for the whole family.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Parks and Playgrounds	\$ 113,410	\$ 64,961	\$ 13,350	\$ 13,350		-		\$ 13,350	-

PARKS AND RECREATION

Senior Tours

Travel to exciting new places off the beaten path! These tours and excursions have been designed and selected specifically for active travelers 50 and over who like to explore regional interests and attractions and share their curiosity about the area while discovering the area's well kept secrets and making new friends. The one day excursions are sightseeing at its best! Excursions are planned to nearby cities, visiting museums, sporting events, festivals, professional theater and dining destinations.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	-	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Senior Tours	\$ 13,989	\$ 13,924	\$ 13,205	\$ 13,214		-		\$ 13,214	\$ 9

Senior Recreation Programs

Montgomery County offers adults 50+ a wealth of programs and activities to encourage enrichment of their lives through activity and knowledge. Educational and wellness programs promote physical and mental health; well-being focusing on preventive senior health issues; health screenings/clinics; and issues facing the active older adult. Monthly luncheons provide an opportunity to meet socially and enjoy activities. Some of the programs seniors are involved in are the Mountain Trekkers Hiking Club and the New River Valley Senior Olympic-Games.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	-	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Senior Recreation Program	\$ 8,894	\$ 8,863	\$ 2,803	\$ 2,808		-		\$ 2,808	\$ 5

Special Programs

The purpose of special programs is to provide the community of Montgomery County with quality programs that they can not only enjoy and have fun with, but can also learn and grow in the community. Our programs provide a broad range of special events that can span from strictly youth to fun for the whole family. These programs can range from Haunted Trails on Halloween to fun and creative Christmas themed programs. We are also involved in special summer time events like our new Rock the Pond series and our Pool Party for Pooches program that benefits the Montgomery County Humane Society. Our programs are not only to provide fun and entertainment for our community, but to also get our citizens involved in the bettering of our community.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	-	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Special Programs	\$ 17,393	\$ 12,921	\$ 5,975	\$ 5,975		-		\$ 5,975	-

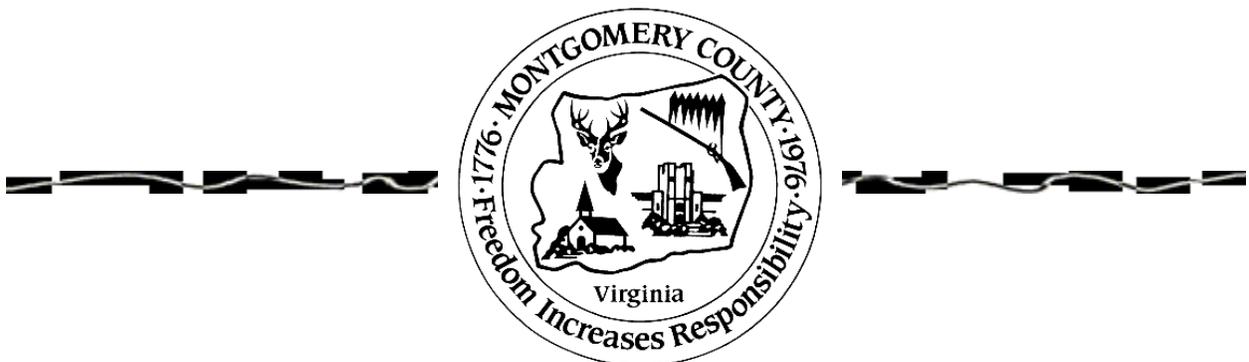
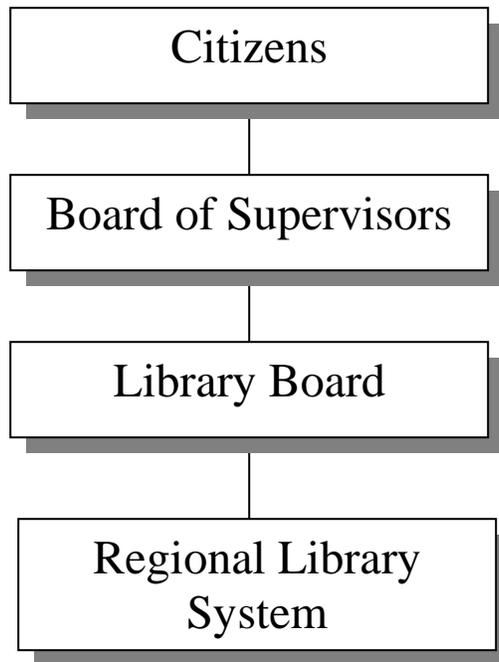
PARKS AND RECREATION

Summer Programs

Summer Programs provide a broad range of services to our community members. One of our largest programs is Frog Hoppers Camp. This camp provides a safe and fun environment for children that will ensure growth and education about the outdoors, swimming, and crafts. This camp is for children entering 1st grade to students leaving the 5th grade. In this camp children will receive free swim lessons that are supervised by a water safety instructor. Fun and education craft materials will be provided. They will participate in nature hikes, fun games, and field trips that will get the children active and ensure a fun and education experience for all involved. The goal of our summer programs is to teach children that it is fun to get up and get out and Go Play!

EXPENDITURES BY DEPARTMENT	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
Summer Programs	\$ 14,206	\$ 10,448	\$ 14,078	\$ 14,049		-		\$ 14,049	\$ (29)

REGIONAL LIBRARY SYSTEM



REGIONAL LIBRARY SYSTEM

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+ FY 13 <u>Addenda</u>	= FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
Regional Library System	\$ 1,864,045	\$ 1,744,081	\$ 1,716,631	\$ 1,747,710	\$ -	\$ 1,747,710	\$ 31,079
TOTAL EXPENDITURES	<u>\$ 1,864,045</u>	<u>\$ 1,744,081</u>	<u>\$ 1,716,631</u>	<u>\$ 1,747,710</u>	<u>\$ -</u>	<u>\$ 1,747,710</u>	<u>\$ 31,079</u>
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 1,339,750	\$ 1,310,995	\$ 1,357,236	\$ 1,388,315	\$ -	\$ 1,388,315	\$ 31,079
Operations & Maintenance	\$ 460,954	\$ 386,226	\$ 359,145	\$ 359,095	\$ -	\$ 359,095	\$ (50)
Capital Outlay	\$ 63,341	\$ 46,859	\$ 250	\$ 300	\$ -	\$ 300	\$ 50
Lump Sum Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 1,864,045</u>	<u>\$ 1,744,081</u>	<u>\$ 1,716,631</u>	<u>\$ 1,747,710</u>	<u>\$ -</u>	<u>\$ 1,747,710</u>	<u>\$ 31,079</u>
REVENUE BY CLASSIFICATION							
Local Photo Copy Sales	\$ 17,533	\$ 18,096	\$ 15,000	\$ 15,000	\$ 2,400	\$ 17,400	\$ 2,400
Local Library Fines	\$ 66,689	\$ 69,043	\$ 71,400	\$ 71,400	\$ (2,400)	\$ 69,000	\$ (2,400)
Local Library Fees	\$ 7,538	\$ 7,680	\$ -	\$ -	\$ 2,634	\$ 2,634	\$ 2,634
Floyd Contribution	\$ 64,166	\$ 64,274	\$ 64,166	\$ 64,166	\$ -	\$ 64,166	\$ -
Blacksburg Contribution	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -
Christiansburg Contribution	\$ 15,000	\$ 15,000	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ -
Local Donations	\$ 31,569	\$ 49,416	\$ -	\$ -	\$ -	\$ -	\$ -
Local Recovered Costs	\$ 7,250	\$ 7,491	\$ -	\$ -	\$ -	\$ -	\$ -
State Aid	\$ 184,967	\$ 184,967	\$ 185,807	\$ 185,602	\$ (2,032)	\$ 183,570	\$ (2,237)
TOTAL DESIGNATED REVENUE	<u>\$ 406,712</u>	<u>\$ 427,967</u>	<u>\$ 356,373</u>	<u>\$ 356,168</u>	<u>\$ 602</u>	<u>\$ 356,770</u>	<u>\$ 397</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 1,457,333</u>	<u>\$ 1,316,114</u>	<u>\$ 1,360,258</u>	<u>\$ 1,391,542</u>	<u>\$ (602)</u>	<u>\$ 1,390,940</u>	<u>\$ 30,682</u>
TOTAL REVENUES	<u>\$ 1,864,045</u>	<u>\$ 1,744,081</u>	<u>\$ 1,716,631</u>	<u>\$ 1,747,710</u>	<u>\$ -</u>	<u>\$ 1,747,710</u>	<u>\$ 31,079</u>
Total Authorized Personnel (FTE)	20.5	20.5	20.5	20.5	0	20.5	

REGIONAL LIBRARY SYSTEM

Division Description

The Montgomery-Floyd Regional Library System has branch libraries in Blacksburg, Christiansburg, Shawsville and Floyd and offers information and reading materials in a variety of formats, including downloadable audio books and eBooks. Wireless access is available in each library, as well as public computers providing access to the Internet, databases and a selection of office and entertainment software. The Christiansburg and Floyd libraries maintain special sections for genealogy and local history. Staff members are trained to help citizens use the library and find information. Library services include assistance with job searching and resume building, computer classes to build computer skills, summer reading programs for all ages, special events, programs, book discussion groups, and story times. Public meeting rooms in each library branch, and conference rooms in Meadowbrook and Floyd, are available to individuals and groups to use on a first come, first served basis.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.
- Base Revenue Adjustments – A total of **(\$205)** is reduced from the Library's base revenue budget. These funds account for the adjustment of revenues as reported by the state in the approved budget for the State Library Grant and reconciled by the County for FY 12 and FY 13.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **(\$2,032)** is Reduced to the Library's State Revenue Budget – These funds account for the adjustment of revenues as recommended in the Governor's FY 13 budget. The Governor's recommended budget includes a 2% reduction in state aid (\$3,941) and an increase in funding is due to a reduction in the state aid to localities flexible cut from \$60 million to \$50 million for FY 13 (\$1,909).
- **\$2,634** is Added to the Library's Fee Budget – This adjustment is made to reflect estimated collections for FY 13.

REGIONAL LIBRARY SYSTEM

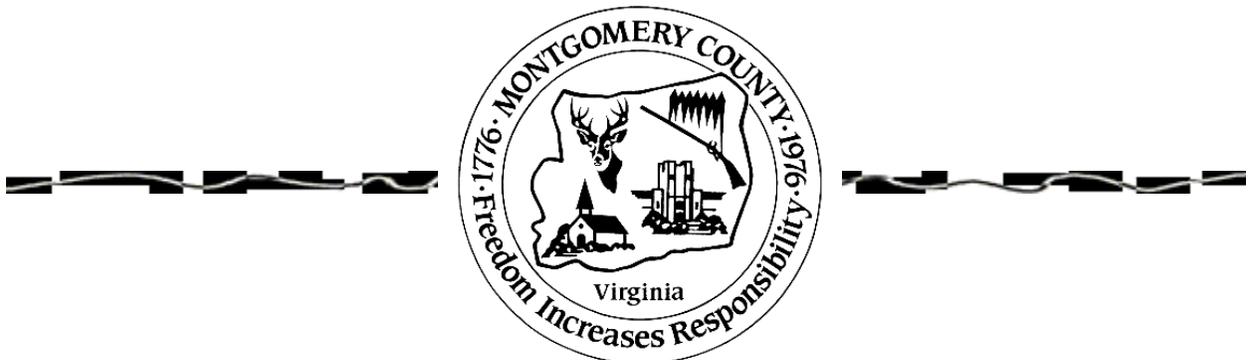
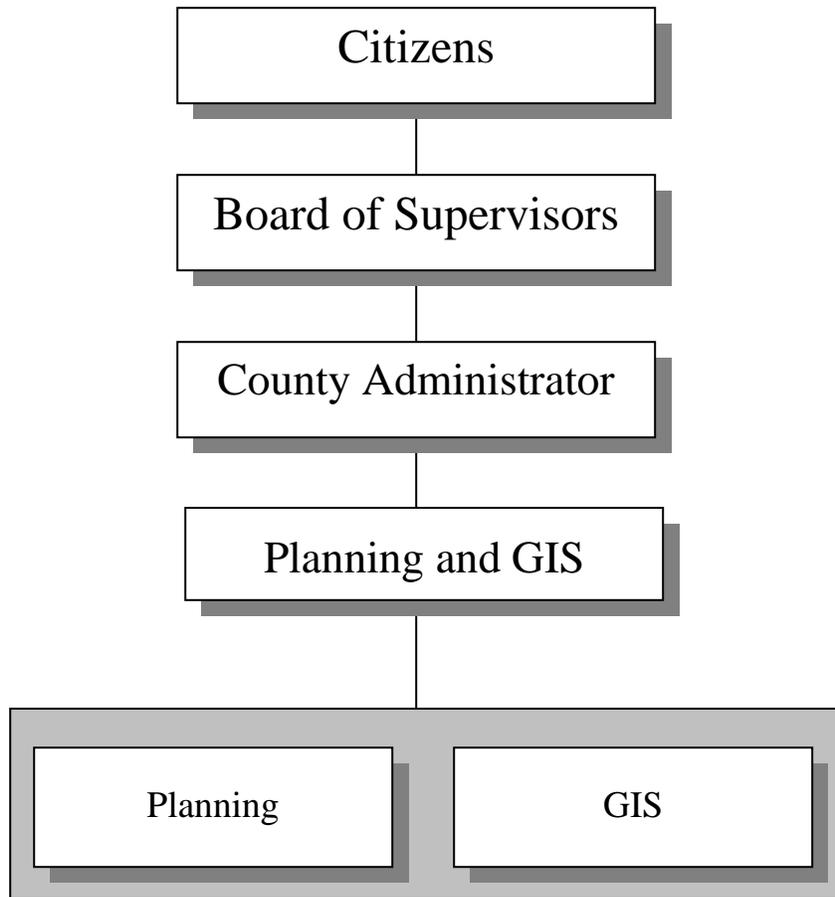
Department Description and Financial Data

Regional Library System

Regional staff maintains the computers and equipment, plans services for children and programs for adults, and orders, processes and catalogs library materials. Administration is responsible for managing the library system, establishing policies, maintaining accounting records, preparing reports, purchasing supplies and processing invoices for payment.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Regional Library System	\$ 1,864,045	\$ 1,744,081	\$ 1,716,631	\$ 1,747,710		-		\$ 1,747,710	\$ 31,079
Authorized Personnel (FTEs)	20.5	20.5	20.5	20.5		0.00		20.5	

PLANNING AND GIS SERVICES



PLANNING AND GIS SERVICES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Planning	\$ 490,140	\$ 340,548	\$ 361,992	\$ 371,388		\$ -		\$ 371,388	\$ 9,396
GIS	\$ 260,049	\$ 256,412	\$ 235,128	\$ 240,238		\$ -		\$ 240,238	\$ 5,110
TOTAL EXPENDITURES	\$ 750,189	\$ 596,960	\$ 597,120	\$ 611,626		\$ -		\$ 611,626	\$ 14,506
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 496,209	\$ 481,452	\$ 499,830	\$ 514,336		\$ -		\$ 514,336	\$ 14,506
Operations & Maintenance	\$ 253,980	\$ 115,508	\$ 97,290	\$ 97,290		\$ -		\$ 97,290	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 750,189	\$ 596,960	\$ 597,120	\$ 611,626		\$ -		\$ 611,626	\$ 14,506
REVENUE BY CLASSIFICATION									
Local Rezoning/Subdivision Permits	\$ 23,036	\$ 29,071	\$ 23,036	\$ 23,036		\$ (12,209)		\$ 10,827	\$ (12,209)
Local Site Plan Review	\$ 1,000	\$ -	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Local Map/Ordinance Sales	\$ 1,800	\$ -	\$ 1,800	\$ 1,800		\$ -		\$ 1,800	\$ -
Local GIS Sales	\$ 1,000	\$ 979	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Local Technology Fees	\$ 22,000	\$ 15,597	\$ 22,000	\$ 22,000		\$ -		\$ 22,000	\$ -
Local Recovered Costs	\$ -	\$ 163	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 48,836	\$ 45,809	\$ 48,836	\$ 48,836		\$ (12,209)		\$ 36,627	\$ (12,209)
TOTAL UNDESIGNATED REVENUE	\$ 701,353	\$ 551,151	\$ 548,284	\$ 562,790		\$ 12,209		\$ 574,999	\$ 26,715
TOTAL REVENUES	\$ 750,189	\$ 596,960	\$ 597,120	\$ 611,626		\$ -		\$ 611,626	\$ 14,506
Total Authorized Personnel (FTE)	6	6	6	6		0		6	

PLANNING AND GIS SERVICES

Division Description

The Division of Planning and GIS Services is responsible for the development and execution of County comprehensive planning activities, the implementation of County land development ordinances, the development and implementation of County Geographic Information System (GIS) (co-partner with General Services), Land Development Office (LDO), analysis of land use issues and spatial data in support of better County decision making, and providing staff support to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and related committees.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$12,209) is Reduced from Planning's Local Fee Revenue Budget – This is a 25% reduction in fees based on the decline in commercial and residential development and sluggish new home sales. This adjustment is made to reflect estimated collections for FY 13.

PLANNING AND GIS SERVICES

Department Description and Financial Data

Planning

The Planning Department is responsible for the development and implementation of the County's Comprehensive Plan and related village plans; the administration of the County's zoning and subdivision ordinances; the preparation of long and short range planning information and studies for County officials and residents; grant preparation for hazard mitigation, enhancement, community development block grant and other programs as assigned by the County Administrator; the implementation of an ongoing planning education and information program; and support for other departments in the areas of planning, land use development and zoning. The department also provides staff support for the Planning Commission, Board of Zoning Appeals, Agricultural & Forrestral District Advisory Committee and the Greenways & Pathways Corridor Committee.

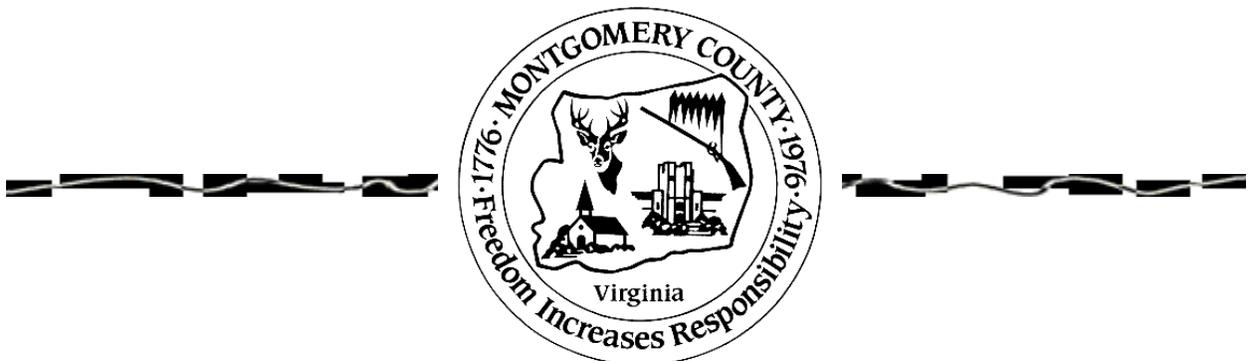
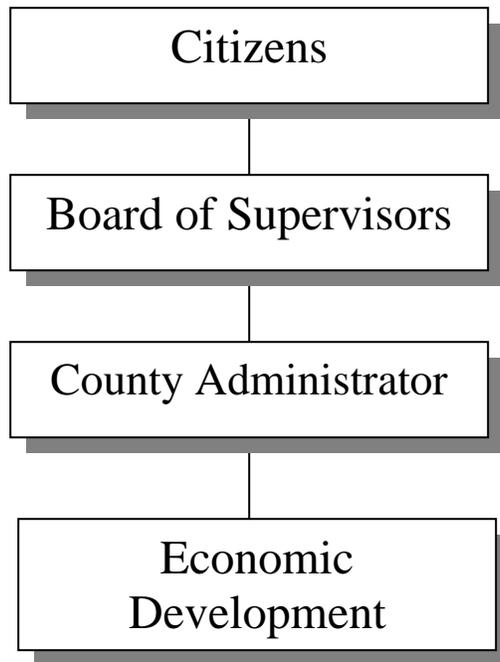
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Planning	\$ 490,140	\$ 340,548	\$ 361,992	\$ 371,388		\$ -		\$ 371,388	\$ 9,396
Authorized Personnel (FTEs)	4	4	4	4		0		4	

GIS

The GIS Services department's mission is to plan, create, organize, implement, and administer the County's Geographic Information Systems (GIS), ortho and oblique aerial imagery and LiDAR data warehouse, Land Development Office (LDO), and the E911 street name and number ordinance. The overall goal is to coordinate, facilitate, and manage the use of GIS and LDO at departmental, office, enterprise, and multi-jurisdictional scale. Direct activities include GIS/LDO strategic enterprise planning; enterprise GIS/LDO management; creation, development, and maintenance of enterprise spatial data; E-911 site address and street name maintenance; spatial data analysis and modeling; end-user GIS & LDO application training; custodian for VGIN and County generated aerial ortho and oblique imagery; LiDAR topography, and the development and maintenance of internal and external iGIS web-enabled applications.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
GIS	\$ 260,049	\$ 256,412	\$ 235,128	\$ 240,238		\$ -		\$ 240,238	\$ 5,110
Authorized Personnel (FTEs)	2	2	2	2		0		2	

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Economic Development	\$ 441,550	\$ 434,430	\$ 363,785	\$ 366,034		\$ (31,902)		\$ 334,132	\$ (29,653)
TOTAL EXPENDITURES	\$ 441,550	\$ 434,430	\$ 363,785	\$ 366,034		\$ (31,902)		\$ 334,132	\$ (29,653)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 289,110	\$ 283,805	\$ 299,300	\$ 301,549		\$ (31,902)		\$ 269,647	\$ (29,653)
Operations & Maintenance	\$ 54,637	\$ 53,004	\$ 64,485	\$ 64,485		\$ -		\$ 64,485	\$ -
Direct Payments	\$ 92,803	\$ 92,803	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 5,000	\$ 4,818	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 441,550	\$ 434,430	\$ 363,785	\$ 366,034		\$ (31,902)		\$ 334,132	\$ (29,653)
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ 29,707	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 29,707	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 441,550	\$ 404,723	\$ 363,785	\$ 366,034		\$ (31,902)		\$ 334,132	\$ (29,653)
TOTAL REVENUES	\$ 441,550	\$ 434,430	\$ 363,785	\$ 366,034		\$ (31,902)		\$ 334,132	\$ (29,653)
Total Authorized Personnel (FTE)	4	4	4	4		(1)		3	

ECONOMIC DEVELOPMENT

Division Description

The Economic Development Division serves as the primary marketing resource for the County and two towns to generate taxable capital investment and meaningful job creation. The Board of Supervisors has adopted a long-range Economic Development Strategic Plan to guide and focus resources. The plan outlines five major program goals: recruitment of new industry, retention and expansion of existing business and industry, market research, workforce development and product (sites and buildings) development. The division works closely with the Economic Development Authority, Economic Development Commission, and the MBC Development Corporation serving both as staff and partners in attracting new investment to the County, as well as supporting the success of existing businesses. The Division also partners with the towns of Blacksburg and Christiansburg to develop appropriate business inside the towns.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support the Virginia Retirement System (VRS) rate increase from 15.51% to 18.94% and a group life insurance rate increase from 0.28% to 1.32%. All other fringe benefit rates remain unchanged for FY 13. In FY 12, the final cost to the County for health insurance premiums was lower than budgeted allowing the base budget to absorb the FY 13 estimated increase.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$31,902) is Reduced to Reflect One FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Economic Development Department currently has one vacant position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 13.

ECONOMIC DEVELOPMENT

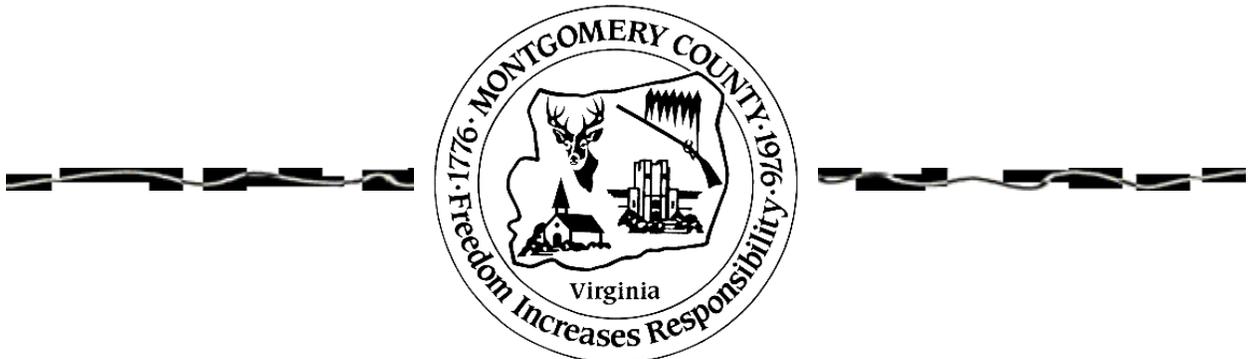
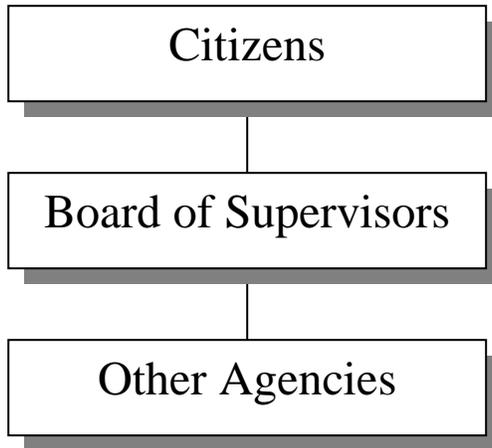
Department Description and Financial Data

Economic Development

The Economic Development staff is primarily focused on carrying out the Board's Strategic Plan objectives, with particular emphasis on retention of technology based existing business assistance and recruitment of target industry.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Economic Development	\$ 441,550	\$ 434,430	\$ 363,785	\$ 366,034		\$ (31,902)		\$ 334,132	\$ (29,653)
Authorized Personnel (FTEs)	4	4	4	4		(1)		3	

OTHER AGENCIES



OTHER AGENCIES

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY AGENCIES									
Human Service Agencies	\$ 762,526	\$ 752,812	\$ 775,006	\$ 775,006		\$ 11,639		\$ 786,645	\$ 11,639
Public Safety Agencies	\$ 74,754	\$ 46,835	\$ 96,790	\$ 96,790		\$ 25,000		\$ 121,790	\$ 25,000
Educational/Cultural Agencies	\$ 63,994	\$ 55,880	\$ 64,524	\$ 64,524		\$ (7,858)		\$ 56,666	\$ (7,858)
Environmental Agencies	\$ 132,339	\$ 109,155	\$ 105,115	\$ 105,115		\$ 4,528		\$ 109,643	\$ 4,528
Economic Development Agencies	\$ 221,877	\$ 221,313	\$ 221,387	\$ 221,387		\$ -		\$ 221,387	\$ -
TOTAL EXPENDITURES	\$ 1,255,490	\$ 1,185,994	\$ 1,262,822	\$ 1,262,822		\$ 33,309		\$ 1,296,131	\$ 33,309
REVENUE BY CLASSIFICATION									
Recovered Costs	\$ -	\$ 7,822	\$ -	\$ -		\$ -		\$ -	\$ -
State Extension Office Reimbursement	\$ -	\$ 218	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 8,039	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,255,490	\$ 1,177,955	\$ 1,262,822	\$ 1,262,822		\$ 33,309		\$ 1,296,131	\$ 33,309
TOTAL REVENUES	\$ 1,255,490	\$ 1,185,994	\$ 1,262,822	\$ 1,262,822		\$ 33,309		\$ 1,296,131	\$ 33,309

OTHER AGENCIES

Division Description

The Division consists of all outside agencies that are funded by County General Fund dollars. Agencies that receive funding are divided among five categories: Human Service Agencies, Public Safety Agencies, Education/Cultural Agencies, Environmental Agencies, and Economic Development Agencies.

Budget Discussion

PAYMENTS TO HUMAN SERVICE AGENCIES

- \$370,207 is included for the New River Valley Detention Home, an increase of \$8,903 – The NRVDH’s request for FY 13 is \$370,207 which includes \$355,414 for operations based on the County’s usage of the facility and \$14,793 which is level capital funding based on the County’s ownership of the facility. The agency received a total of \$361,304 in the FY 12 budget. In the FY 10 request, the formula for determining operating contributions was changed to allocate costs among participant jurisdictions on the basis of days used, averaged over a 3 year period. Under the revised formula, Montgomery County’s billed usage for the facility for FY 13 is \$355,414 or 60.83% of the total operating funding. In addition, the Commission is requesting funds to cover the capital costs of facility repairs and equipment replacements. The facility is over 30 years old and requires upgrades and equipment for licensure compliance. Owner jurisdictions are asked to contribute capital funding based on their percentage of ownership in the facility. Undesignated surplus funds at year end will also be placed in the capital fund with a goal of accumulating monies over the next five years to cover the required facility upgrades. A total of \$25,000 is requested from all jurisdictions for FY13. Since Montgomery County’s share of ownership is 59.17%, \$14,793 is requested. The increase requested from Montgomery County, including operating and capital funding, is \$8,903, and full funding is provided.

Locality	% Usage	FY 12 Operating Funding	% Ownership	FY 12 Cap. Funding	Total Joint Funding	% of Joint Funding
Giles	8.54%	\$49,911	11.81%	\$2,953	\$52,864	8.68%
Montgomery	60.83%	\$355,414	59.17%	\$14,793	\$370,207	60.77%
Pulaski	27.76%	\$162,181	20.84%	\$5,210	\$167,391	27.48%
Radford	2.86%	\$16,721	8.18%	\$2,045	\$18,766	3.08%
Total	100.00%	\$584,228	100.00%	\$25,000	\$609,227	100.00%

- \$30,994 is included for the NRV Free Clinic, which is level funding – The agency received \$30,994 in the FY 12 budget and the clinic requested level funding for this fiscal year. The clinic provides medical and dental care as well as pharmaceuticals to uninsured citizens of the New River Valley who live below the Federal Poverty Guidelines. Historical funding and the percentage of clients served by locality are presented below. The County also provides the building at 215 Roanoke Street which was renovated for the clinic. Assuming the Free Clinic had to rent space equivalent to the building provided by the County, the rental costs would likely exceed \$64,352 (8,044 square feet X \$8.00).

OTHER AGENCIES

NRV Free Clinic

	FY 2011				FY 2012				FY 2013			
	Clients Served	Clients as % of Total	Actual Funding	Funding as % of Total	Clients Served	Clients as % of Total	Actual Funding	Funding as % of Total	Clients Served	Clients as % of Total	Rec. Funding	Funding as % of Total
Montgomery County	1801	65%	\$ 30,994	69%	1855	65%	\$ 30,994	69%	1911	65%	\$ 30,994	69%
Pulaski County	**	**	**	**	**	**	**	**	**	**	**	**
Floyd County	142	5%	\$ -	0%	146	5%	\$ -	0%	150	5%	\$ -	0%
Giles County	562	20%	\$ 8,000	18%	579	20%	\$ 8,000	18%	596	20%	\$ 8,000	18%
Radford City	249	9%	\$ 5,853	13%	256	9%	\$ 5,853	13%	264	9%	\$ 5,853	13%
Total	2754	100%	\$ 44,847	100%	2836	100%	\$ 44,847	100%	2921	100%	\$ 44,847	100%
	* Actual				* Projected				* Projected			

- \$50,625 is included for the New River Community Action and \$30,471 is included for Montgomery County Emergency Assistance Program, which is level funding – The New River Community Action (NRCA) agency requested level funding for FY 13 and serves low-income residents of Montgomery, Pulaski, Floyd, and Giles Counties and the City of Radford. The agency’s goal is eliminating poverty. The County funds also support a Community Service Worker position in NRCA that administers the Montgomery County Emergency Assistance Program (MCEAP). MCEAP partners with NRCA to provide emergency assistance to County residents only. In FY 12 MCEAP received \$30,471. MCEAP requests \$41,245, an increase of \$10,774, to cover an increase in salary, fringe benefits and indirect charges. \$30,471 is provided for the Montgomery County Emergency Assistance Program.

New River Community Action: Locality Funding & Clients Served												
	FY 2011				FY 2012				FY 2013			
	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total
Montgomery County	5133	37%	\$ 50,625	32%	5125	37%	\$ 50,625	32%	5125	37%	\$ 50,625	32%
Pulaski County	4051	29%	\$ 52,757	34%	4044	29%	\$ 52,757	34%	4044	29%	\$ 52,757	34%
Floyd County	1191	9%	\$ 25,223	16%	1189	9%	\$ 25,223	16%	1189	9%	\$ 25,223	16%
Giles County	2094	15%	\$ 13,680	9%	2090	15%	\$ 13,680	9%	2090	15%	\$ 13,680	9%
Radford City	1341	10%	\$ 13,642	9%	1338	10%	\$ 13,642	9%	1338	10%	\$ 13,642	9%
Total	13810	100%	\$ 155,927	100%	13786	100%	\$ 155,927	100%	13786	100%	\$ 155,927	100%

- \$37,381 is included for the Women’s Resource Center, which is level funding – The agency received \$37,381 in the FY 12 budget, and requested level funding for FY 13. Historical funding and the percentage of clients served by locality are presented below. The Women’s Resource Center provides services to adult and child citizens who have experienced domestic and/or sexual violence. The agency provides emergency advocacy, a live crisis hotline, an emergency and transitional shelter, emergency food and supplies, crisis counseling, legal advocacy and other services.

Women's Resource Center												
	FY 2011				FY 2012				FY 2013			
	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total
Montgomery County	10310	38%	\$ 37,381	45%	10310	38%	\$ 37,381	45%	13050	45%	\$ 37,381	45%
Pulaski County	6373	23%	\$ 22,332	27%	6373	23%	\$ 22,000	27%	7830	27%	\$ 22,000	27%
Floyd County	2090	8%	\$ 4,487	5%	2090	8%	\$ 4,487	5%	1450	5%	\$ 4,487	5%
Giles County	3734	14%	\$ 5,358	6%	3734	14%	\$ 5,358	6%	1740	6%	\$ 5,358	6%
Radford City	4699	17%	\$ 13,708	16%	4699	17%	\$ 13,708	17%	4930	17%	\$ 13,708	17%
Total	27206	100%	\$ 83,266	100%	27206	100%	\$ 82,934	100%	29000	100%	\$ 82,934	100%

OTHER AGENCIES

- \$5,051 is included for the New River Family Shelter, which is level funding – The agency requested \$5,051 in the FY 13 budget; therefore, this amount represents level funding. The Shelter is able to provide shelter services, through its facilities or in hotel rooms, to 30% of those seeking shelter. Others seeking shelter can receive either out-of-town shelter services or bus tickets to other lodging arrangements. Last year approximately 80% of clients residing in established shelter space moved into permanent housing upon leaving the shelter. The Shelter has the potential to serve all localities in the New River Valley. Other New River Valley localities have not historically been asked to fund the shelter due to the negligible number of clients outside of Montgomery County.
- \$6,170 is included for the NRV Literacy Volunteers, which is level funding – The agency requested \$6,170 in the FY 13 budget, which represents level funding. The LVA-NRV’s request will be used to support payroll expenses for the Program Manager, Basic Literacy Coordinator and the ESOL Coordinator. Historical funding and the percentage of clients served by locality are presented below.

NRV Literacy Volunteers					
Locality	FY 11	FY 12	% of Total	FY 13	% of Total
Montgomery	\$6,170	\$6,170	47.41%	\$6,170	47.41%
Pulaski	\$2,825	\$2,500	19.21%	\$2,500	19.21%
Floyd	\$900	\$900	6.92%	\$900	6.92%
Giles	\$470	\$445	3.42%	\$445	3.42%
Radford	\$500	\$500	3.84%	\$500	3.84%
Town of Blacksburg	\$2,500	\$2,500	19.21%	\$2,500	19.21%
Town of Christiansburg	\$0	\$0	0.00%	\$0	0.00%
Total	\$13,365	\$13,015	100%	\$13,015	100%
				*Projected	

NRV Literacy Volunteers - Clients Served				
Locality	FY11	%	FY 13	%
Montgomery	47	67.14%	50	68.49%
Pulaski	10	14.29%	12	16.44%
Floyd	11	15.71%	8	10.96%
Giles	0	0.00%	2	2.74%
Radford	2	2.86%	1	1.37%
	70	100.00%	73	100.00%
	*Actuals		*Projected	

- \$143,569 is included for the New River Valley Community Services Board, which is level funding – The agency requested \$143,569 in the FY 13 budget; therefore, the amount requested represents level funding. The tables outline the clients served by jurisdiction and the funding by locality since FY 10. Total projections for clients that will be served in FY 13 total 44.0% and if requested funding levels are provided by all localities in the New River area, total funding for Montgomery County for FY 13 will remain at 40.6%.

Community Services Board- Local Funding						
Locality	FY10	FY11	FY12	% of Total	FY13	% of Total
Montgomery	146,499	143,569	143,569	40.6%	143,569	40.6%
Pulaski	89,646	87,853	87,853	24.8%	87,853	24.8%
Floyd	35,915	32,324	32,324	9.1%	32,324	9.1%
Giles	52,500	51,450	51,450	14.5%	51,450	14.5%
Radford	39,289	38,503	38,503	10.9%	38,503	10.9%
Total	363,849	353,699	353,699	100.00%	353,699	100.00%

Community Services Board- Clients Served						
Locality	FY 10	FY 11	FY 12	% of Total	FY 13	% of Total
Montgomery	3,012	3,251	3,302	44.0%	3,383	44.0%
Pulaski	1,871	2,162	2,214	29.5%	2,268	29.5%
Floyd	474	481	488	6.5%	500	6.5%
Giles	620	712	750	10.0%	769	10.0%
Radford	550	716	751	10.0%	768	10.0%
Total	6,527	7,322	7,505	100.00%	7,688	100.00%

- \$16,652 is included for the Agency on Aging for agency programs and \$14,000 is included for one weekly congregate meal, which is level funding – The agency requested \$17,152, which is an

OTHER AGENCIES

increase of \$500 for agency programs and \$14,000 is to continue an additional congregate meal per week for residents of Montgomery County. In FY 04, the Board of Supervisors agreed to provide 100% of local funds to cover one meal weekly, which would ensure Montgomery County residents would receive three congregate meals per week. The agency requests a total of \$31,152 in order to increase base funding for basic operations from \$16,652 to \$17,152, a 3% increase. Historical funding and the percentage of clients served by locality are presented below.

New River Valley Agency on Aging - Locality Funding						
Locality	FY10	FY11	FY12	% of total	FY 13	% of total
Montgomery	16,652	16,652	16,652	34.63%	16,652	34.63%
Pulaski	16,485	15,299	15,299	31.82%	15,299	31.82%
Floyd	5,800	5,220	5,220	10.86%	5,220	10.86%
Giles	7,708	7,324	7,324	15.23%	7,324	15.23%
Radford	3,586	3,586	3,586	7.46%	3,586	7.46%
Total	50,231	48,081	48,081	100.00%	48,081	100.00%

New River Valley Agency on Aging - Clients Served						
Locality	FY 11	%	FY 12	%	FY 13	%
Montgomery	1,189	21.60%	1,200	21.62%	1,210	21.49%
Pulaski	1,557	28.28%	1,570	28.29%	1,600	28.42%
Floyd	905	16.44%	910	16.40%	920	16.34%
Giles	952	17.29%	960	17.30%	980	17.41%
Radford	902	16.39%	910	16.40%	920	16.34%
	5,505	100.00%	5,550	100.00%	5,630	100.00%
	*Actuals		*Projected		*Projected	

- \$9,185 is included for the New River Valley Senior Services, Inc., which is level funding – The Agency requested \$14,551, which represents an increase of \$5,366. The agency received \$9,185 in FY 12. The agency provides transportation services for non-emergencies for sensory and physically disabled persons. With level funding the County will provide 37% of the funding for this agency while the percentage of clients served is projected at only 25%. Historical funding and the percentage of clients served by locality are presented below.

Locality Funding	FY11	%	FY 12	%	FY 13	%
Montgomery	11,685	44%	9,185	37%	9,185	37%
Pulaski	9,835	37%	10,598	42%	10,598	42%
Giles	1,275	5%	1,275	5%	1,275	5%
Floyd	1,346	5%	1,346	5%	1,346	5%
City of Radford	2,720	10%	2,720	11%	2,720	11%
	26,861	100%	25,124	100%	25,124	100%

Clients Served	FY 11	FY 12	FY 13	%
Montgomery	72	80	80	25%
Pulaski	117	117	117	36%
Giles	40	40	40	12%
Floyd	38	40	40	12%
City of Radford	44	45	45	14%
Total Locality	311	322	322	100%

- \$10,000 is included for the Boys and Girls Club, which is level funding – The agency requested \$10,000 in the FY 13 budget. This after school program focuses on five core areas for participating students at the Blacksburg, Christiansburg, and Shawsville Middle Schools on a weekly basis which include: character and leadership; education and career development; health and life skills; the arts;

OTHER AGENCIES

and sports, fitness, and recreation. Funding will be equally split between Blacksburg, Christiansburg, and Shawsville Middle Schools.

- No funding is included for Brain Injury Services of SW Virginia – The agency requested \$3,750 for FY 13. The County provided \$800 in one-time funding for Brain Injury Services of Southwest Virginia for FY 12. No funding is included as the County is not currently able to add new agencies for ongoing funding. Brain Injury Services of Southwest Virginia provides case management services for citizens that have suffered brain injuries.
- \$2,913 is included for NRV CARES, which is level funding – The agency received \$2,913 in the FY 12 budget and requested level funding for FY 13. NRV CARES is a nonprofit organization dedicated to protecting children and strengthening families through education, advocacy and community partnerships. All programs are aimed at preventing or interrupting the cycle of child abuse. Services are provided for residents in the counties of Montgomery, Pulaski, Floyd, Giles, and in the City of Radford. Historical funding and the percentage of clients served by locality are presented below.

NRV Cares Locality Funding					
Locality	FY 11	FY 12	% of Total	FY 13	% of Total
Montgomery	\$ 2,913	\$ 2,913	34.02%	\$ 2,913	34.02%
Pulaski	\$ 4,600	\$ 4,600	53.72%	\$ 4,600	53.72%
Giles	\$ -	\$ -	0.00%	\$ -	0.00%
Floyd	\$ -	\$ -	0.00%	\$ -	0.00%
Radford	\$ 1,050	\$ 1,050	12.26%	\$ 1,050	12.26%
Total	\$ 8,563	\$ 8,563	100.00%	\$ 8,563	100.00%

NRV Cares Clients Served				
Locality	FY11	FY 12	FY 13	% of Total
Montgomery	103	80	93	28.62%
Pulaski	117	99	113	34.77%
Giles	43	70	83	25.54%
Floyd	5	11	12	3.69%
Radford	29	12	24	7.38%
Total	297	272	325	100.00%

- \$41,485 is included for the Fairview District Home, which represents an increase of \$2,736 – The agency requested \$41,485 for FY 13. The Fairview District Home is a 64-bed assisted living facility which provides room and board, medication administration, personal care, shopping, daily living skills, community socialization, and financial management for its residents. Locality funding provided to the home is for general operations and capital maintenance of the facility. Historical funding and the percentage of clients served by locality are presented in the following charts.

Locality Funding	FY 11	%	FY 12	%	FY 13	%
Montgomery	38,749	21.36%	38,749	21.36%	41,485	21.23%
Pulaski	87,293	48.12%	87,293	48.12%	83,350	42.64%
Giles	14,279	7.87%	14,279	7.87%	17,859	9.14%
Radford	41,072	22.64%	41,072	22.64%	52,758	26.99%
Total	181,393	100.00%	181,393	100.00%	195,452	100.00%

OTHER AGENCIES

Fairview District Home

Clients Served	FY 11	%	FY 12	%	FY 13	%
Montgomery	10	16.67%	10	16.13%	11	17.19%
Pulaski	25	41.67%	23	37.10%	23	35.94%
Giles	2	3.33%	3	4.84%	3	4.69%
Radford	23	38.33%	26	41.94%	27	42.19%
Total	60	100.00%	62	100.00%	64	100.00%

	FY 13 Operating	FY 13 Capital	FY 13 Total
Montgomery	26,595	14,890	41,485
Pulaski	67,170	16,180	83,350
Giles	7,500	10,359	17,859
Radford	48,735	4,023	52,758
Total	150,000	45,452	195,452

- \$17,942 is included for the New River Valley Workshop (Goodwill Industries), which is level funding – The agency requested \$17,942 for FY 13, which is level funding. The Workshop provides jobs for mentally handicapped citizens of the New River Valley. In FY 12, the allocation of \$17,942 funded two Montgomery County citizens at the workshop. For FY 13, funds totaling \$17,942 are requested to maintain services for these two clients. Level funding for the New River Valley Workshop of \$17,942 is provided to continue services for the two Montgomery County clients that are served by the New River Valley Workshop.

PAYMENTS TO PUBLIC SAFETY AGENCIES

- \$11,379 is included for State Fire Prevention, which is level funding – The agency received \$11,379 in the FY 12 budget; therefore, this amount represents level funding. Based on the invoice from the State Forester for FY 12, the amount needed to cover the fee is \$11,379.
- \$13,111 is included for the Emergency Medical Services Council, which is level funding – The agency requested \$13,111 in the FY 13 budget; therefore, this amount represents level funding. Funding requests are determined using a per-capita formula based on the census. The formula was first implemented in FY 01 and calls for annual contributions of \$2,500 plus \$.15 per County resident.
- \$15,700 is included for the Montgomery County Public Service Authority, which is level funding – These funds are to be used to cover the PSA’s cost of maintaining fire hydrants in the County.
- \$1,600 is included for the Medical Examiner, which is level funding – The agency received \$1,600 in the FY 12 budget; therefore, this amount represents level funding. According to §32.1-283 of the *Code of Virginia*, the medical examiner is paid \$20 per case. This recommendation provides the fee for 80 cases. Through January 2012, \$420 has been expended, representing 21 cases.

OTHER AGENCIES

- \$80,000 is included for the Regional 911 Emergency Communications Authority, and increase of \$25,000 – The agency received \$55,000 in the FY 12 budget. The regional 911 authority is being established to improve communications systems used by law enforcement and emergency personnel in the region. Future plans include housing the consolidated communications center and a central Emergency Operations Center in Montgomery County’s new public safety facility. The County, the Towns, and Virginia Tech previously each provided \$55,000 toward the project.

PAYMENTS TO EDUCATIONAL/CULTURAL AGENCIES

- \$36,666 is included for New River Community College, an increase of \$256 – The agency requested \$36,666 in the FY 13 budget. The agency received \$36,410 in the FY 12 budget. The County’s funding as well as funding from other local contributing localities is based on a weighted average, local participation formula adopted when the college was established. The formula is a function of three components including: population, true property value, and student enrollment with the greatest weight attributed to student enrollment. The following table illustrates the fund allocation from Montgomery County and surrounding areas. Funds are used for site development costs for capital projects which are not funded by the state. Earmarking these monies for the local share of capital projects will preclude the College from asking localities for additional funds to cover site development costs.

Locality	Population	%	Prop. Values	%	S.E.	%	Funding	%
Montgomery	85,422	51.30%	\$ 6,657,018,800	54.09%	1,827	47.75%	\$ 36,666	49.73%
Pulaski	34,872	20.94%	\$ 2,618,200,850	21.27%	843	22.03%	\$ 15,972	21.66%
Giles	17,286	10.38%	\$ 1,048,111,900	8.52%	538	14.06%	\$ 9,007	12.22%
Floyd	15,279	9.18%	\$ 1,197,233,300	9.73%	250	6.53%	\$ 5,678	7.70%
Radford	13,663	8.20%	\$ 786,873,490	6.39%	368	9.62%	\$ 6,408	8.69%
Total	166,522	100.00%	\$12,307,438,340	100%	3,826	100.00%	\$ 73,731	100.00%
Derived Funding % = [(Pop. %) + (PV %) + 3(SE %)] / 5								

- \$5,000 is included for The Lyric Council, Inc, which is level funding – The agency requested \$5,000 in the FY 13 budget; therefore, this amount represents level funding. The Lyric Theatre is home to many music, theatrical, and film venues. This funding equals the amount provided to the Smithfield Plantation and the Montgomery Museum.
- \$5,000 is included for the Montgomery Museum and Lewis Miller Regional Art Center, Inc., which is level funding – The agency requested \$10,000 in FY13, which is an increase of \$5,000. The additional \$5,000 is requested to support replacing a deteriorating roof; it is the intent of this recommendation that this cost be funded through one-time monies which are not included in the proposed budget. This funding recommendation equals the amount provided to the Smithfield Plantation and the Lyric Council.
- \$5,000 is included for the Smithfield Plantation, which is level funding – The agency requested \$5,000 in the FY 13 budget; therefore, this amount represents level funding. This funding recommendation equals the amount provided to the Montgomery Museum and the Lyric Council.
- No funding is included for the Riner Cannery, which is a reduction of \$8,114 – In prior years; the Board of Supervisors has appropriated \$16,228 as supplemental appropriations to Montgomery County Public Schools to operate the Cannery. In FY 08, the Cannery had operational costs of

OTHER AGENCIES

\$4,025. Funding was decreased in FY 10 based on new projected costs of operations. No funding is provided for FY 13 as the cannery is not expected to operate during the year.

- \$5,000 is included for the Rosa Peters Community Park, which is level funding – The agency requested \$5,000 in the FY 13 budget; therefore, this amount represents level funding. Playground facilities, basketball courts, and a swimming pool allow children and adults the opportunity for community recreation. The park also has a pavilion available for community use upon request. The funds will help maintain two positions, a lifeguard and playground supervisor, as well as offset operational and maintenance costs.

PAYMENTS TO ENVIRONMENTAL AGENCIES

- \$38,414 is included for the New River Valley Planning District Commission (NRVPDC), an increase of \$4,528 – The agency requested \$38,414, and increase of \$4,528 for FY 13. The agency received \$33,886 in the FY 12 budget. The NRVPDC serves as a planning and coordinating body for the localities of Planning District Four. Its mission is to identify and analyze regional issues and facilitate decision-making to resolve those issues, to serve as an information resource through the regional database, and to develop local and regional plans or strategies that will strengthen local governments' ability to serve their citizens. The requested amount is based on \$1.25 per capita rate (unchanged from FY 12) for the County, excluding the towns of Blacksburg and Christiansburg and Virginia Tech. This year's request, however, utilizes the 2010 census numbers in its formula calculation.
- \$11,455 is included for the Skyline Soil and Water Conservation District, which is level funding – A total of \$12,500 was requested by the Skyline Soil and Water Conservation District for FY 13, which is an increase of \$1,045. Many of the services provided by the District are to landowners and other consumers regarding general soil quality and management information and referral. The agency promotes conservation techniques and better water quality by offering an annual Grazing School throughout the New River Valley, which includes classes on plant science and grazing techniques for livestock.
- \$700 is included for the New River-Highland Resource Conservation and Development Council, which is level funding – A total of \$3,000 was requested by the New River-Highland Resource Conservation and Development Council for FY 13, an increase of \$2,300. The council provides regional education, training, and technical assistance on conservation and sustained use of natural resources. The agency receives additional funding from 11 other cities and counties as well as 9 planning and conservation districts. Funding from each jurisdiction is based on a set rate across the board and not based on population.
- \$59,074 is included for the V.P.I. Cooperative Extension Services, which is level funding – A total of \$77,509 was requested by the V.P.I. Cooperative Extension Services for FY 13. The agency received \$59,074 in the FY 12 budget; therefore, this amount represents level funding. Cooperative Extension provides research-based information to residents in the areas of Agriculture, Horticulture, Human and Family Resources and Youth Development. Previously, the County fully funded two full-time agents housed in the County. One of these positions was vacated and not authorized to be filled by the state. This year's request asks the County to fund 33.3% of the costs of that eliminated agent position in the hopes that the state will fund the remaining costs. This funding will provide one agricultural agent that is dedicated to each locality in the NRV. Currently, Montgomery County is the only County

OTHER AGENCIES

without a dedicated agricultural agent. Funding for this request is held in special contingencies, in anticipation of approved state funding. The County also provides funding for one full-time 4-H agent, 40% of funding for a part-time Master Gardner with Floyd, Pulaski, and Giles Counties each paying 20% of the cost, 50% funding for a Family and Consumer Science Agent, and 100% of a part-time 4-H technician position.

PAYMENTS TO ECONOMIC DEVELOPMENT AGENCIES

- \$1,197 is included for the Montgomery County Chamber of Commerce, which is level funding – A total of \$1,197 was included for dues payable to the Montgomery County Chamber of Commerce in the FY 12 Budget. Dues expenses are not expected to change for FY 13, so level funding is provided for FY 13. The Chamber works to promote tourism and economic development to prospective newcomers.
- \$15,036 is included for the New River Valley Airport Commission, which is level funding – A total of \$24,281 was requested by the New River Valley Airport Commission for FY 13, an increase of \$9,245. The agency received \$15,036 in the FY 12 budget. Funding requested is determined using a formula which is a function of jurisdictions’ populations, distance from the airport, and business activity generated at the Airport by industries in respective jurisdictions.
- \$72,369 is included for the NRV Economic Development Alliance, which is level funding – A total of \$83,629 was requested by the NRV Economic Development Alliance for FY 13, an increase of \$11,260. The Alliance has a funding formula of \$1 per capita for each member jurisdiction. The Towns of Blacksburg and Christiansburg are included in the population figure used to derive the budget request for Montgomery County; therefore, the funded amount is \$72,369 plus the \$11,000 requested by the Towns for a total of \$83,369 to cover the population of Montgomery County. Of the 10 jurisdictions who fund the Alliance, Montgomery County and the Towns of Blacksburg and Christiansburg provided 48% of the local government funding, and 29% of the total operating budget.

Funding Source	FY 13 Req.	FY 13 Rec.	% of Total	% of Gov't Funding
Montgomery County	\$ 83,629	\$ 72,369	25.06%	41.74%
Christiansburg	\$ 5,000	\$ 5,000	1.73%	2.88%
Blacksburg	\$ 6,000	\$ 6,000	2.08%	3.46%
Total MC	\$ 94,629	\$ 83,369	28.86%	48.08%
Pulaski County	\$ 35,127	\$ 35,127	12.16%	20.26%
Dublin	\$ 1,500	\$ 1,500	0.52%	0.87%
Town of Pulaski	\$ 6,000	\$ 6,000	2.08%	3.46%
Total Pulaski	\$ 42,627	\$ 42,627	14.76%	24.59%
Giles County	\$ 16,657	\$ 16,657	5.77%	9.61%
Pearisburg	\$ 1,000	\$ 1,000	0.35%	0.58%
Total Giles	\$ 17,657	\$ 17,657	6.11%	10.18%
Floyd County	\$ 13,874	\$ 13,874	4.80%	8.00%
Total Floyd	\$ 13,874	\$ 13,874	4.80%	8.00%
City of Radford	\$ 15,859	\$ 15,859	5.49%	9.15%
Total Local Gov't	\$ 184,646	\$ 173,386	60.03%	100.00%
Private Sector	\$ 112,450	\$ 112,450	38.93%	
Other - Interest	\$ 3,000	\$ 3,000	1.04%	
Grand Total	\$ 300,096	\$ 288,836	100.00%	

Assumes other jurisdictions fund requests

OTHER AGENCIES

- \$5,000 is included for Membership in the Virginia's First Regional Industrial Facility Authority, which is level funding – A total of \$5,000 was requested by the Virginia's First Regional Industrial Facility Authority for FY 13, which is level funding. In July 1999, the Board of Supervisors authorized participation in the Virginia First Regional Industrial Facility Authority. The Authority was created to promote economic development in the New River Valley. The current project is the New River Valley Commerce Park.
- \$1,500 is included for Membership in the Virginia Institute on Local Government, which is level funding – A total of \$1,500 was requested by the Virginia Institute on Local Government for FY 13, which is level funding. The Institute, located at the University of Virginia, provides direct technical assistance and conducts specialized research projects, training, and leadership programs. Staff responds to inquiries on a wide variety of local government topics and provides in-depth research on inquiries with broad multi-jurisdictional applications. Information technology support services are also available. This recommendation provides funds necessary for membership in the Institute. Benefits of membership include priority access to Institute resources and discounts on publications and training opportunities. Membership dues will remain unchanged for FY 13.
- \$20,434 is included for the Metropolitan Planning Organization (MPO), which is level funding – A total of \$20,434 is included for the MPO for FY 13, which includes \$8,700 for MPO and \$11,734 for the Smart Way Bus. The Blacksburg, Christiansburg, Montgomery Area Metropolitan Planning Organization was established by the Board of Supervisors on January 13, 2003 to evaluate regional transportation needs and any requirements of the Clean Air Act. To receive funds from the Federal Government, a local match is required. The local match for FY 13 is \$8,700 that is dedicated to MPO Planning and \$11,734 that is dedicated to the Smart Way Bus.
- \$55,851 is included for Participation in the New River Valley Commerce Park Project, which is level funding – A total of \$55,851 is requested for participation in the New River Valley Commerce Park Project for FY 13. The agency received the same amount in the FY 12 budget; therefore, this amount represents level funding. The County holds 20,309.6 shares of the project. There are ten other member jurisdictions providing 86.4% of the funding. The service provided to the eleven members of the NRV Commerce Park Project Participation Committee is the opportunity to participate in a larger economic development project than any one locality can undertake on its own. In FY 02, Montgomery County agreed to purchase the 169.17 shares made available by the withdrawal of Wythe County. In FY 03, the project completed the acquisition of 326 acres in Pulaski County, and another 205 acres in Phase II. Construction of one mile of access road is complete and 40 acres of the site are graded. The recommendation provides funding for the County's shares which cover debt service and administration costs for the project.
- \$50,000 is included for Participation in the Virginia Tech/Montgomery Regional Airport Authority, which is level funding – A total of \$50,000 was requested by the Virginia Tech/Montgomery Regional Airport Authority for FY 13. The agency received \$50,000 in the FY 12 budget; therefore, this amount represents level funding. The Virginia General Assembly created the Authority in 2002. Member jurisdictions include Virginia Tech, the towns of Blacksburg and Christiansburg, and Montgomery County. The Authority was created to develop a regional authority that would serve surrounding corporate and general aviation markets. Each participating member is to contribute a portion of the subsidy for the airport's operating budget. According to the Virginia Department of Aviation's 2004 Economic Impact Analysis, the airport was responsible for a \$760,000 increase in economic activity in 2004.

OTHER AGENCIES

Department Description and Financial Data

Human Service Agencies

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
PAYMENTS									
New River Valley Detention Home	\$ 345,524	\$ 345,524	\$ 361,304	\$ 361,304	\$	8,903	\$	370,207	\$ 8,903
New River Valley Free Clinic	\$ 30,994	\$ 30,994	\$ 30,994	\$ 30,994	\$	-	\$	30,994	\$ -
New River Community Action	\$ 81,096	\$ 81,096	\$ 81,096	\$ 81,096	\$	-	\$	81,096	\$ -
Women's Resource Center	\$ 37,381	\$ 37,381	\$ 37,381	\$ 37,381	\$	-	\$	37,381	\$ -
New River Family Shelter	\$ 5,051	\$ 5,051	\$ 5,051	\$ 5,051	\$	-	\$	5,051	\$ -
New River Valley Literacy Volunteers	\$ 6,170	\$ 6,170	\$ 6,170	\$ 6,170	\$	-	\$	6,170	\$ -
New River Valley Community Services Board	\$ 143,569	\$ 143,569	\$ 143,569	\$ 143,569	\$	-	\$	143,569	\$ -
New River Valley Agency on Aging	\$ 30,652	\$ 22,623	\$ 30,652	\$ 30,652	\$	-	\$	30,652	\$ -
New River Valley Senior Services	\$ 11,685	\$ 11,685	\$ 9,185	\$ 9,185	\$	-	\$	9,185	\$ -
Boys and Girls Club	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$	-	\$	10,000	\$ -
Brain Injury Services	\$ 800	\$ 800	\$ -	\$ -	\$	-	\$	-	\$ -
NRV CARES	\$ 2,913	\$ 2,913	\$ 2,913	\$ 2,913	\$	-	\$	2,913	\$ -
Fairview District Home	\$ 38,749	\$ 38,749	\$ 38,749	\$ 38,749	\$	2,736	\$	41,485	\$ 2,736
Goodwill Industries/NRV Workshop	\$ 17,942	\$ 16,257	\$ 17,942	\$ 17,942	\$	-	\$	17,942	\$ -
TOTAL EXPENDITURES	\$ 762,526	\$ 752,812	\$ 775,006	\$ 775,006	\$	11,639	\$	786,645	\$ 11,639

Public Safety Agencies

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
PAYMENTS									
State Fire Prevention	\$ 11,379	\$ 11,379	\$ 11,379	\$ 11,379	\$	-	\$	11,379	\$ -
Emergency Medical Services Council	\$ 13,111	\$ 13,111	\$ 13,111	\$ 13,111	\$	-	\$	13,111	\$ -
Public Service Authority	\$ 15,700	\$ 13,545	\$ 15,700	\$ 15,700	\$	-	\$	15,700	\$ -
911 Emergency Communication Center	\$ 25,000	\$ -	\$ 55,000	\$ 55,000	\$	25,000	\$	80,000	\$ 25,000
Medical Examiner	\$ 1,564	\$ 800	\$ 1,600	\$ 1,600	\$	-	\$	1,600	\$ -
Friends of Animal Care & Control	\$ 8,000	\$ 8,000	\$ -	\$ -	\$	-	\$	-	\$ -
TOTAL EXPENDITURES	\$ 74,754	\$ 46,835	\$ 96,790	\$ 96,790	\$	25,000	\$	121,790	\$ 25,000

Educational/Cultural Agencies

	<u>FY 11</u> <u>Revised</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Approved</u>	<u>FY 13</u> <u>Base</u>	+	<u>FY 13</u> <u>Addenda</u>	=	<u>FY 13</u> <u>Recommended</u>	<u>Change</u> <u>App 12/</u> <u>Rec 13</u>
PAYMENTS									
New River Community College	\$ 35,680	\$ 35,680	\$ 36,410	\$ 36,410	\$	256	\$	36,666	\$ 256
Lyric Theatre	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
Montgomery Museum	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
Smithfield Plantation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
League of Women Voters	\$ 200	\$ 200	\$ -	\$ -	\$	-	\$	-	\$ -
Riner Cannery	\$ 8,114	\$ -	\$ 8,114	\$ 8,114	\$	(8,114)	\$	-	\$ (8,114)
Rosa Peters Community Park	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
TOTAL EXPENDITURES	\$ 63,994	\$ 55,880	\$ 64,524	\$ 64,524	\$	(7,858)	\$	56,666	\$ (7,858)

OTHER AGENCIES

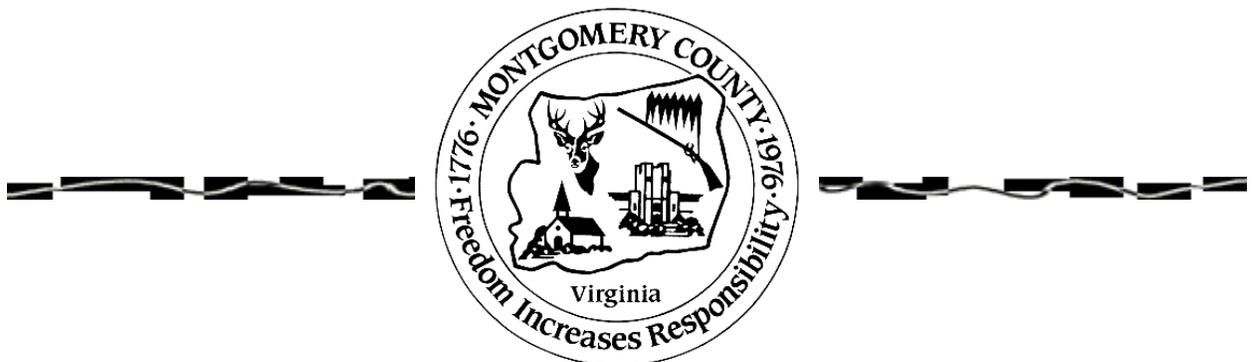
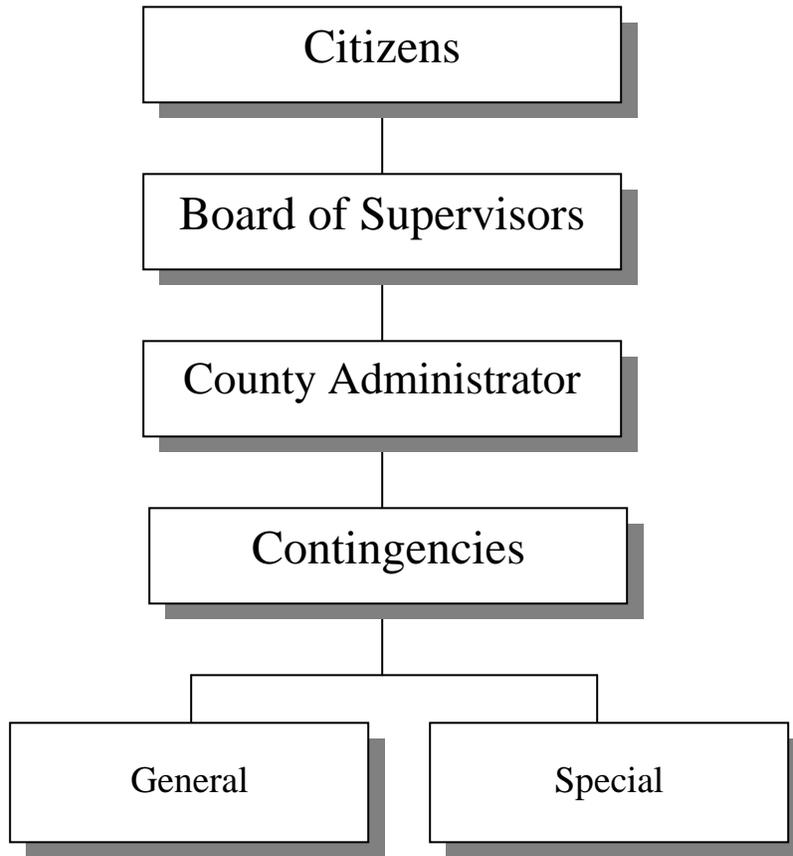
Environmental Agencies

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
PAYMENTS									
NRV Planning District Commission	\$ 38,344	\$ 38,344	\$ 33,886	\$ 33,886		\$ 4,528		\$ 38,414	\$ 4,528
Skyline Soil-Water Conservation District	\$ 11,455	\$ 11,455	\$ 11,455	\$ 11,455		\$ -		\$ 11,455	\$ -
New River-Highland Resource Conservation	\$ 700	\$ 700	\$ 700	\$ 700		\$ -		\$ 700	\$ -
VPI Cooperative Extension Services	\$ 81,840	\$ 58,656	\$ 59,074	\$ 59,074		\$ -		\$ 59,074	\$ -
TOTAL EXPENDITURES	\$ 132,339	\$ 109,155	\$ 105,115	\$ 105,115		\$ 4,528		\$ 109,643	\$ 4,528

Economic Development Agencies

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
PAYMENTS									
Montgomery County Chamber of Commerce	\$ 1,197	\$ 1,196	\$ 1,197	\$ 1,197		\$ -		\$ 1,197	\$ -
NRV Airport Commission	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036		\$ -		\$ 15,036	\$ -
NRV Economic Development Alliance	\$ 72,369	\$ 72,369	\$ 72,369	\$ 72,369		\$ -		\$ 72,369	\$ -
Virginia's First Regional Industrial Authority	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
Virginia Institute on Local Government	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500		\$ -		\$ 1,500	\$ -
Metropolitan Planning Organization	\$ 19,700	\$ 19,137	\$ 20,434	\$ 20,434		\$ -		\$ 20,434	\$ -
NRV Commerce Park Project	\$ 55,851	\$ 55,851	\$ 55,851	\$ 55,851		\$ -		\$ 55,851	\$ -
VT/Montgomery Airport Authority	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ -		\$ 50,000	\$ -
Regional Tourism Board	\$ 1,224	\$ 1,224	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 221,877	\$ 221,313	\$ 221,387	\$ 221,387		\$ -		\$ 221,387	\$ -

CONTINGENCIES - GENERAL



CONTINGENCIES - GENERAL

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+	FY 13 <u>Addenda</u>	=	FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Contingencies-General	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
TOTAL EXPENDITURES	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
EXPENDITURES BY CLASSIFICATION									
General Contingencies	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
TOTAL EXPENDITURES	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
TOTAL REVENUES	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -

CONTINGENCIES - GENERAL

Division Description

This Division provides for contingency reserves to pay for unanticipated expenditures that arise during the year that have not been included in the recommended budget or expenditures that have been recommended but the details of the expenditure have yet to be resolved. The County has two types of contingencies – General and Special. The General Contingency is established to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the recommended budget. The Special Contingency serves as a holding account for known issues/expenditures the details of which have yet to be resolved.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

CONTINGENCIES - GENERAL

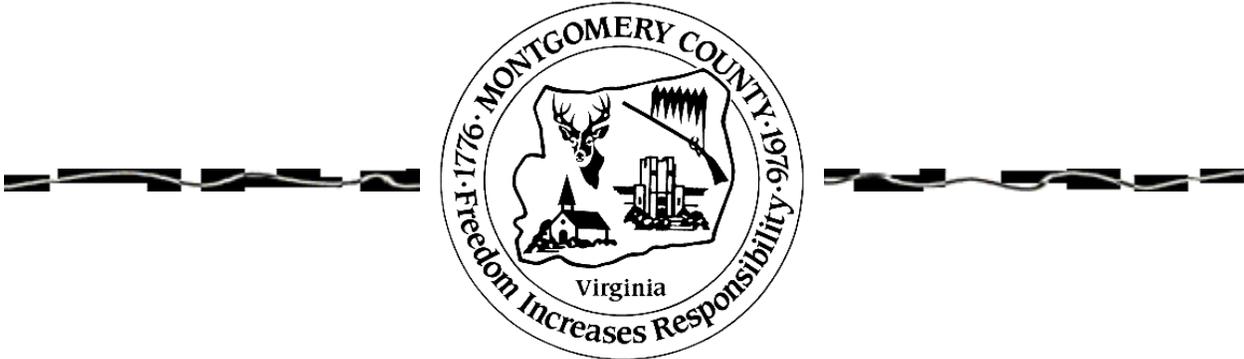
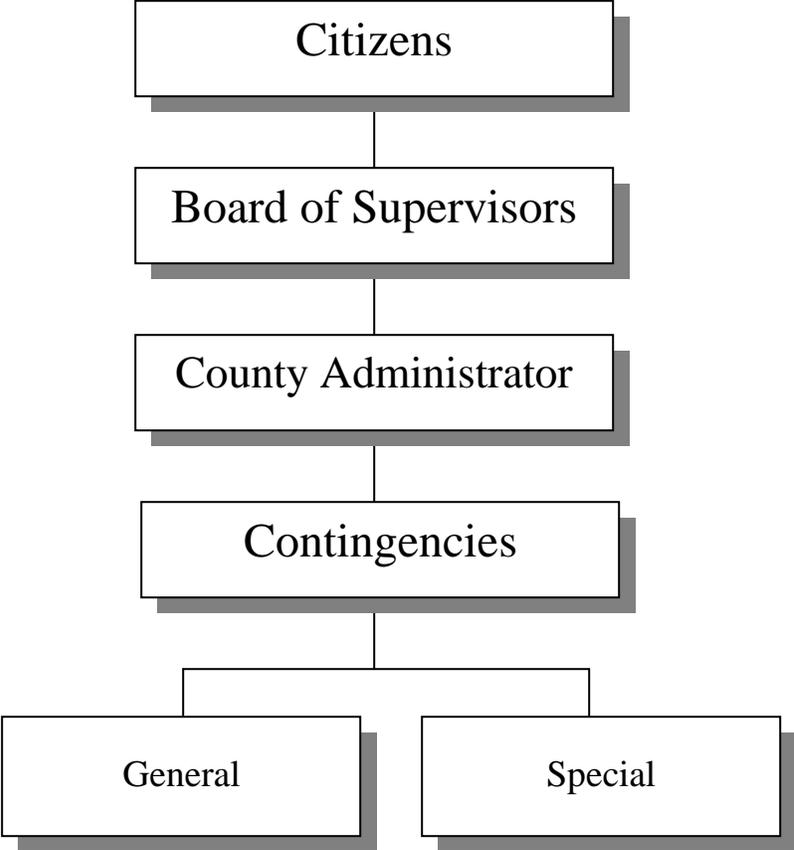
Department Description and Financial Data

Contingencies - General

The General Contingencies department provides for a general contingency reserve to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the recommended budget.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Contingencies-General	\$ 183,860	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -

CONTINGENCIES - SPECIAL



CONTINGENCIES - SPECIAL

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Contingencies-Special	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)
TOTAL EXPENDITURES	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)
EXPENDITURES BY CLASSIFICATION									
Contingencies-Special	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)
TOTAL EXPENDITURES	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)
TOTAL REVENUES	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)

CONTINGENCIES - SPECIAL

Division Description

This Division provides for contingency reserves to pay for unanticipated expenditures that arise during the year that have not been included in the budget or expenditures that have been recommended but the details of the expenditure have yet to be resolved. The County has two types of contingencies – General and Special. The General Contingency is established to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the budget. The Special Contingency serves as a holding account for known issues/expenditures of which the details have yet to be resolved.

Base Budget Discussion

Special Contingencies serves as a “holding account” by setting dollars aside until issues are resolved, and monies—if needed—are distributed among the appropriate functions. Funds held in Special Contingencies that are not used within the fiscal year revert to General Fund Balance at year end.

- \$50,000 is Held to Cover Additional Local Matching Costs for the Comprehensive Services Act – These funds are held in abeyance for local matching costs in excess of the amount included in the Comprehensive Services Act Division Budget-510 based on historical expenditures and the County's 28.34% local match. If these funds are not needed, the funding will return to the County's General Fund Balance. This amount was reduced 50% from the \$100,000 previously held. A detailed explanation can be found under the Comprehensive Services Act budget (Tab 510).
- (\$162,500) is Reduced from the Retirement Incentives Program – \$262,500 was added in the FY 11 budget for a retirement incentive program to share in the cost of health insurance premiums, resulting in future budget savings should employees chose to retire and their positions be held vacant. This amount was reduced to \$162,500 in FY 12. This program is being eliminated for FY 13. Therefore, \$162,500 is being reduced from the base budget.
- (\$40,000) in One-time Funding is Reduced from the Base Budget – The total consisted of funds provided during the FY 12 budget for the estimated increased cost of election redistricting requirements. Redistricting took place during 2011, based on changes in the County's population as determined by the 2010 census.
- (\$51,096) Base Shift to the Insurance Budget – The FY 12 budget included \$51,096 for line of duty VRS costs previously covered by the state. These expenses have been shifted to the insurance budget (132) for FY 13 and beyond. This amount is the estimated amount needed to cover the County's portion of costs.

CONTINGENCIES - SPECIAL

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$21,165 is Added for Local Match Requirements of the Public Health Budget – The Health Department is funded on a formula basis with costs shared between the state and the County. The County's Share is 38.3% and the State's share is 61.7%. This increase is added based on anticipated state funding for FY 13 and the County's match requirement.
- \$150,000 is Added for County-wide Compensation Increases – Funding is added to support a 2% merit increase on anniversary date for County employees.
- \$17,835 is Added for Local Match Requirements of a Cooperative Extension Agent Position – Previously, the County fully funded two full-time agents housed in the County. One of these positions was vacated and not authorized to be filled by the state. This additional funding provides 33.3% of the costs of that eliminated agent position in the hopes that the state will fund the remaining costs. If the state does not approve the position, these funds will be returned to the General Fund.

CONTINGENCIES - SPECIAL

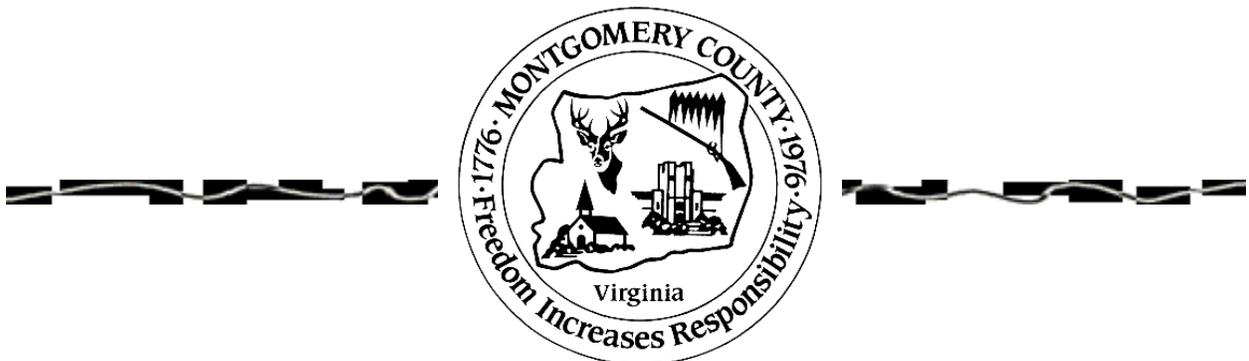
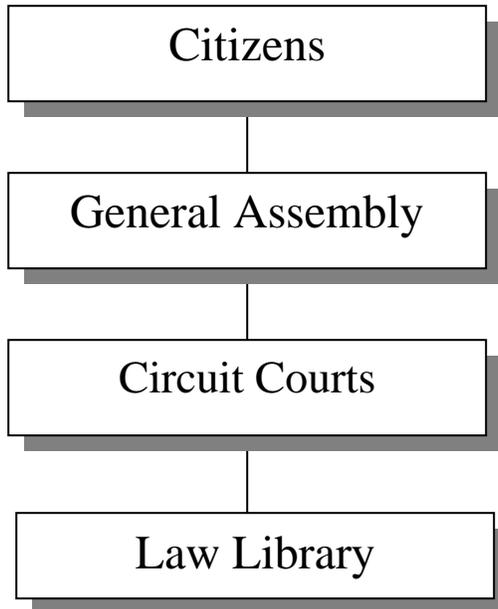
Department Description and Financial Data

Contingencies - Special

The Special Contingency serves as a holding account for known issues/expenditures of which the details have yet to be resolved. Should the funds not be needed, they will revert to General Fund Balance.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Contingencies-Special	\$ 180,816	\$ -	\$ 303,596	\$ 50,000		\$ 189,000		\$ 239,000	\$ (64,596)

LAW LIBRARY



LAW LIBRARY

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Law Library	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
TOTAL EXPENDITURES	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
EXPENDITURES BY CLASSIFICATION									
Operations & Maintenance	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
Capital Outlay	\$ -		\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
REVENUE BY CLASSIFICATION									
Interest	\$ 1,000	\$ -	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Fees	\$ 14,000	\$ 15,085	\$ 14,000	\$ 14,000		\$ -		\$ 14,000	\$ -
(To)/From Fund Balance	\$ 2,600	\$ -	\$ 2,600	\$ 2,600		\$ -		\$ 2,600	\$ -
TOTAL DESIGNATED REVENUE	\$ 17,600	\$ 15,085	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
TOTAL UNDESIGNATED REVENUE	\$ -	\$ (8,322)	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -

LAW LIBRARY

Division Description

The Law Library provides legal information resources for attorneys and the courts. This division is self-supporting from fees assessed on civil and criminal trials.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

LAW LIBRARY

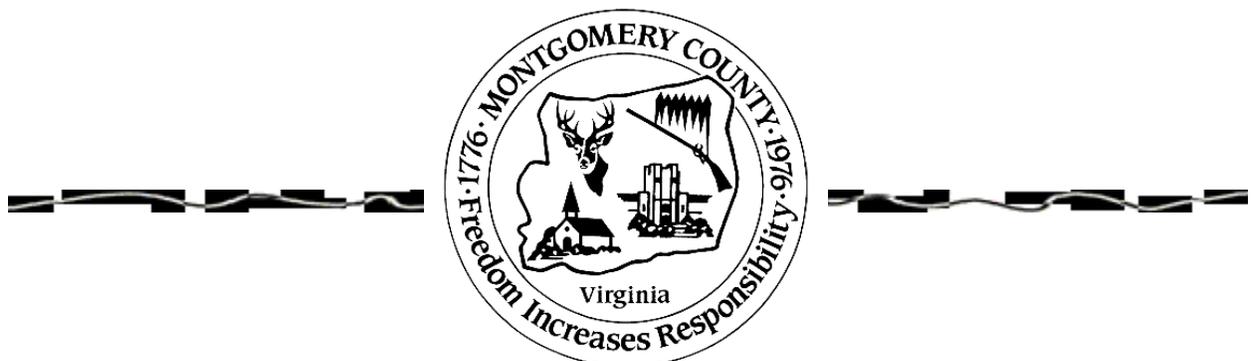
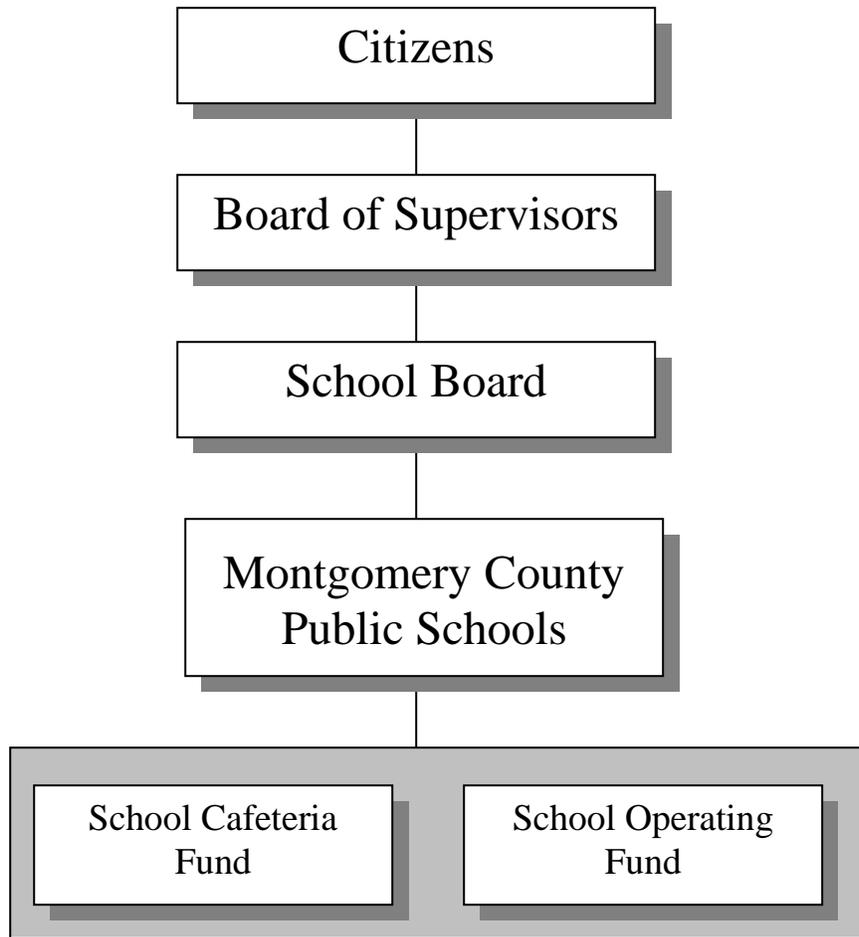
Department Description and Financial Data

Law Library

The Law Library provides legal information resources for attorneys and the courts. Fees are used to support a telephone line, books and subscriptions, and Internet services to upgrade the library.

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
Law Library	\$ 17,600	\$ 6,762	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -

MONTGOMERY COUNTY PUBLIC SCHOOLS



MONTGOMERY COUNTY PUBLIC SCHOOLS

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
School Operating Fund	\$ 93,300,816	\$ 93,444,291	\$ 91,280,803	\$ 91,280,803		\$ (83,051)		\$ 91,197,752	\$ (83,051)
School Cafeteria Fund	\$ 4,073,762	\$ 3,993,290	\$ 3,880,810	\$ 3,880,810		\$ 77,616		\$ 3,958,426	\$ 77,616
TOTAL EXPENDITURES	\$ 97,374,578	\$ 97,437,581	\$ 95,161,613	\$ 95,161,613		\$ (5,435)		\$ 95,156,178	\$ (5,435)
EXPENDITURES BY CLASSIFICATION									
Instruction	\$ 71,269,512	\$ 71,761,735	\$ 70,462,532	\$ 70,462,532		\$ 4,132,215		\$ 74,594,747	\$ 4,132,215
Admin/Attend/Health	\$ 3,561,061	\$ 3,608,237	\$ 3,636,629	\$ 3,636,629		\$ 223,217		\$ 3,859,846	\$ 223,217
Transportation	\$ 4,387,026	\$ 4,528,104	\$ 4,381,829	\$ 4,381,829		\$ 430,635		\$ 4,812,464	\$ 430,635
Operations & Maintenance	\$ 14,071,311	\$ 13,435,206	\$ 12,789,089	\$ 12,789,089		\$ 728,797		\$ 13,517,886	\$ 728,797
Non-Instruction	\$ 11,906	\$ 111,009	\$ 10,724	\$ 10,724		\$ 154		\$ 10,878	\$ 154
School Nutrition	\$ 4,073,762	\$ 3,993,290	\$ 3,880,810	\$ 3,880,810		\$ 77,616		\$ 3,958,426	\$ 77,616
Unallocated Funds	\$ -	\$ -	\$ -	\$ -		\$ (5,598,069)		\$ (5,598,069)	\$ (5,598,069)
TOTAL EXPENDITURES	\$ 97,374,578	\$ 97,437,581	\$ 95,161,613	\$ 95,161,613		\$ (5,435)		\$ 95,156,178	\$ (5,435)
REVENUE BY CLASSIFICATION									
Sales Taxes	\$ 9,812,643	\$ 10,197,299	\$ 10,572,150	\$ 10,572,150		\$ (429,680)		\$ 10,142,470	\$ (429,680)
Basic Aid	\$ 25,148,960	\$ 23,042,568	\$ 24,338,168	\$ 24,338,168		\$ (1,138,103)		\$ 23,200,065	\$ (1,138,103)
Other SOQ	\$ 8,531,284	\$ 8,621,939	\$ 8,846,249	\$ 8,846,249		\$ 652,548		\$ 9,498,797	\$ 652,548
Incentive Programs	\$ 875,563	\$ 884,685	\$ 1,337,988	\$ 1,337,988		\$ (767,988)		\$ 570,000	\$ (767,988)
Categorical	\$ 448,243	\$ 1,298	\$ 435,084	\$ 435,084		\$ (66,652)		\$ 368,432	\$ (66,652)
Lottery Funded Programs	\$ 2,821,009	\$ 2,763,257	\$ 2,918,223	\$ 2,918,223		\$ 27,640		\$ 2,945,863	\$ 27,640
Federal Funds	\$ 7,467,394	\$ 11,247,762	\$ 7,121,452	\$ 7,121,452		\$ (1,121,895)		\$ 5,999,557	\$ (1,121,895)
Other Local Funds	\$ 2,823,427	\$ 3,049,014	\$ 2,661,614	\$ 2,661,614		\$ 87,308		\$ 2,748,922	\$ 87,308
State Recordation	\$ 148,467	\$ 232,790	\$ 186,658	\$ 186,658		\$ 38,342		\$ 225,000	\$ 38,342
Other State Funds	\$ 72,069	\$ 896	\$ 66,575	\$ 66,575		\$ (1,492)		\$ 65,083	\$ (1,492)
Fund Balance	\$ 200,000	\$ -	\$ 263,261	\$ 263,261		\$ (263,261)		\$ -	\$ (263,261)
Interest	\$ -	\$ 17,929	\$ -	\$ -		\$ -		\$ -	\$ -
General Fund Transfer	\$ 39,025,519	\$ 37,633,574	\$ 36,414,191	\$ 36,414,191		\$ 2,977,798		\$ 39,391,989	\$ 2,977,798
TOTAL DESIGNATED REVENUE	\$ 97,374,578	\$ 97,693,012	\$ 95,161,613	\$ 95,161,613		\$ (5,435)		\$ 95,156,178	\$ (5,435)
TOTAL UNDESIGNATED REVENUE	\$ -	\$ (255,431)	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 97,374,578	\$ 97,437,581	\$ 95,161,613	\$ 95,161,613		\$ (5,435)		\$ 95,156,178	\$ (5,435)

MONTGOMERY COUNTY PUBLIC SCHOOLS

Division Description

The Montgomery County Public Schools (MCPS) serves 9,502 students through 11 elementary schools (grades K-5), four middle schools (grades 6-8), four high schools (grades 9-12), and central administrative offices. MCPS also provides two alternative education schools and well-received adult and community education programs. In addition to the regular education and special education programs other programs include: Title I; elementary art, music, and physical education; elementary, middle, and high school guidance; comprehensive career and technical education; gifted education; programs for at risk students; and extensive extracurricular activities in athletics, fine arts, and academic competitions. MCPS employs over 1,059 instructional personnel and 447 non-instructional support personnel. The average operational expenditure per pupil for FY 2010-2011 was \$10,318. The seven elected members of the School Board and the Superintendent of Schools provide leadership and management for the school division.

Budget Discussion

- \$91,197,752 is provided for the School Operating Fund – \$91,197,752 in total funding is provided for the School Operating Fund, which represents a decrease of \$83,051 from the FY 12 Budget. Of this amount, County General Fund Dollars total \$39,391,989, an increase of \$2,977,798 from the FY 12 Budget.
- \$3,958,426 is provided for the School Cafeteria Fund – \$3,958,426 in total funding is provided for the School Cafeteria Fund, which represents an increase of \$77,616 from the FY 12 Budget.

MONTGOMERY COUNTY PUBLIC SCHOOLS

Department Description and Financial Data

School Operating Fund

The School Operating Budget provides the funds as required to comply with the State Standards of Quality (SOQ) and to meet the Federal requirements under the No Child Left Behind (NCLB) legislation. The budget also incorporates local programs as requested by the community.

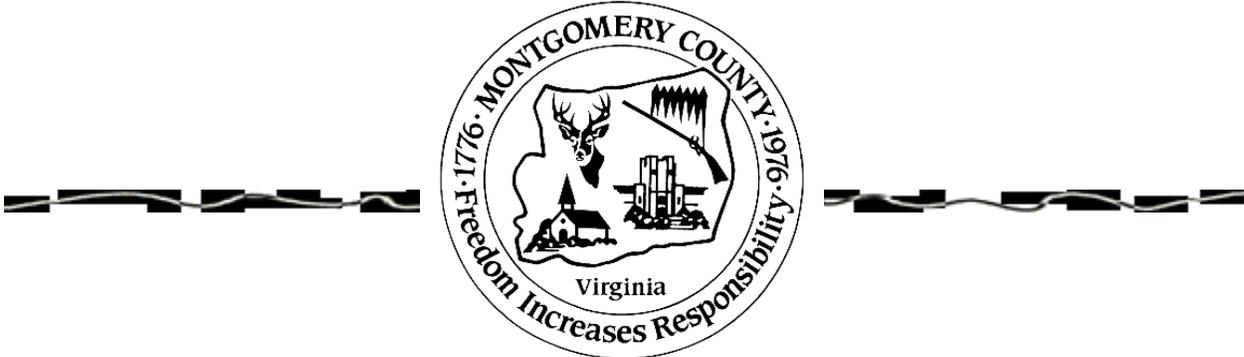
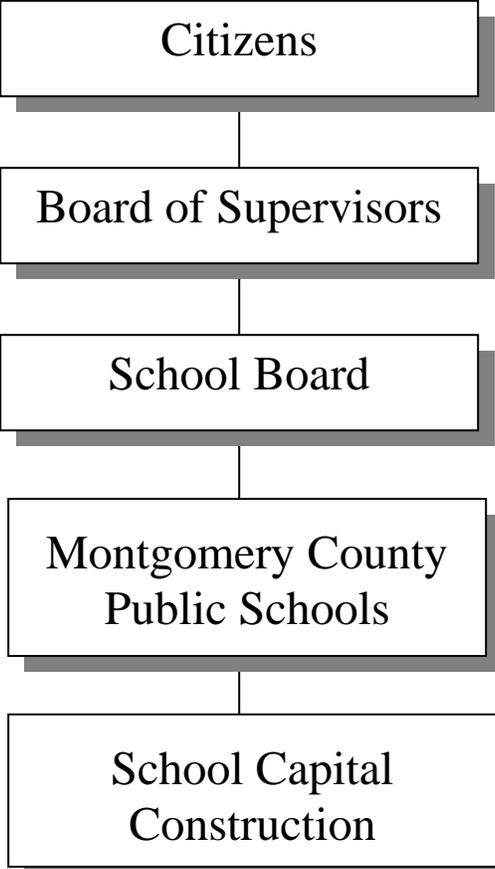
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
School Operating Fund	\$ 93,300,816	\$ 93,444,291	\$ 91,280,803	\$ 91,280,803		\$ (83,051)		\$ 91,197,752	\$ (83,051)

School Cafeteria Fund

The School Nutrition program operates as a separate fund and is self sustaining for the cost of labor, food supplies, expendable supplies, and equipment repair. Major capital expenditures, utilities, and liability insurance are provided through the school division's operating budget. Revenues are received from the sale of breakfast, lunch, ala-carte items, catering, and reimbursements from Federal nutrition programs.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
School Cafeteria Fund	\$ 4,073,762	\$ 3,993,290	\$ 3,880,810	\$ 3,880,810		\$ 77,616		\$ 3,958,426	\$ 77,616

MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION



MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION

Budget Summary

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
School Capital Construction	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -		\$ -	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -		\$ -	\$ -
REVENUE BY CLASSIFICATION									
General Fund Transfer	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -		\$ -	\$ -
Fund Balance/Other Revenue	\$ 2,681,522	\$ -	\$ 1,455,683	\$ 1,455,683		\$ (523,460)		\$ 932,223	\$ (523,460)
Transfer to Debt Service	\$ (2,681,522)	\$ (2,681,522)	\$ (1,455,683)	\$ (1,455,683)		\$ 523,460		\$ (932,223)	\$ 523,460
TOTAL DESIGNATED REVENUE	\$ 1,000,000	\$ (1,681,522)	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ -	\$ 2,681,522	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -		\$ -	\$ -
Total Authorized Personnel (FTE)	0	0	0	0		0		0	0

MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION

Division Description

The School Capital Construction Fund is used to fund the capital costs of future school capital project needs. Dollars earmarked for this fund will be used in future years for new school capital construction.

Budget Discussion

- \$932,223 is Transferred to the Debt Service Fund for School Debt Service – \$932,223 is transferred to the Debt Service Fund for School Debt Service. In prior years, the County earmarked 4 cents of the tax rate for new school construction. In FY 10, the County transferred \$1,873,545 from this fund to cover a portion of debt service costs for the 2008 debt issued for new schools. For FY 11, the transfer requirement was \$1,893,883. For FY 12, the transfer requirement was \$1,455,683. The chart below shows the use of funds over the past four fiscal years.

Total New School Construction Account	\$6,849,808
Used for Debt Service in FY 10	(\$1,873,545)
Used for Debt Service in FY 11	(\$1,893,883)
Used for Debt Service in FY 12	(\$1,455,683)
Used for Debt Service in FY 13	(\$932,223)
Interest Earned	<u>\$246,367</u>
Balance for Future Years	\$940,841

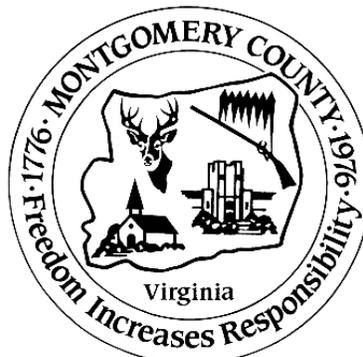
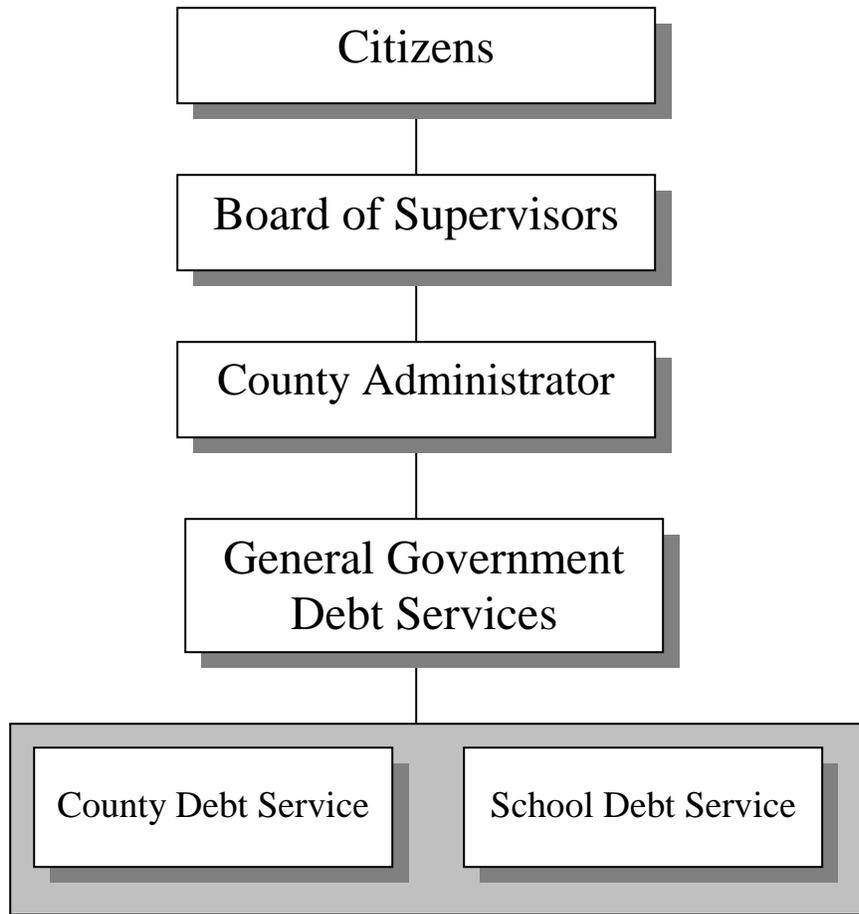
MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION

Department Description and Financial Data

School Capital Construction

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	<u>FY 13 = Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT								
School Capital Construction	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -		\$ -	\$ -	\$ -

GENERAL GOVERNMENT DEBT SERVICES



GENERAL GOVERNMENT DEBT SERVICES

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+ FY 13 <u>Addenda</u>	= FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT							
County Debt Service	\$ 6,764,675	\$ 6,732,597	\$ 6,147,963	\$ 6,147,963	\$ (103,659)	\$ 6,044,304	\$ (103,659)
School Debt Service	\$ 12,624,778	\$ 12,617,273	\$ 11,952,727	\$ 11,952,727	\$ 6,620,649	\$ 18,573,376	\$ 6,620,649
Reserve Funds	\$ 352,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 19,742,145</u>	<u>\$ 19,349,870</u>	<u>\$ 18,100,690</u>	<u>\$ 18,100,690</u>	<u>\$ 6,516,990</u>	<u>\$ 24,617,680</u>	<u>\$ 6,516,990</u>
EXPENDITURES BY CLASSIFICATION							
Principal	\$ 11,776,546	\$ 11,077,066	\$ 11,236,800	\$ 11,236,800	\$ 1,547,800	\$ 12,784,600	\$ 1,547,800
Interest	\$ 7,577,907	\$ 7,261,614	\$ 6,828,890	\$ 6,828,890	\$ 4,969,190	\$ 11,798,080	\$ 4,969,190
Administrative Costs	\$ 35,000	\$ 1,011,191	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	\$ -
Reserve Funds	\$ 352,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 19,742,145</u>	<u>\$ 19,349,870</u>	<u>\$ 18,100,690</u>	<u>\$ 18,100,690</u>	<u>\$ 6,516,990</u>	<u>\$ 24,617,680</u>	<u>\$ 6,516,990</u>
REVENUE BY CLASSIFICATION							
General Fund Transfer	\$ 15,623,985	\$ 15,246,728	\$ 15,623,985	\$ 15,623,985	\$ 6,365,000	\$ 21,988,985	\$ 6,365,000
School Capital Fund Transfer	\$ 2,681,522	\$ 2,681,522	\$ 1,455,683	\$ 1,455,683	\$ (523,460)	\$ 932,223	\$ (523,460)
County Capital Transfer	\$ 554,543	\$ 543,742	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Fund Balance	\$ 175,000	\$ -	\$ 175,000	\$ 175,000	\$ -	\$ 175,000	\$ -
QSCB Interest Subsidy	\$ 636,980	\$ 636,980	\$ 709,947	\$ 709,947	\$ 637,500	\$ 1,347,447	\$ 637,500
Interest/Freed Up Debt Service Reserve	\$ 70,115	\$ 65,898	\$ 136,075	\$ 136,075	\$ 37,950	\$ 174,025	\$ 37,950
TOTAL DESIGNATED REVENUE	<u>\$ 19,742,145</u>	<u>\$ 19,174,870</u>	<u>\$ 18,100,690</u>	<u>\$ 18,100,690</u>	<u>\$ 6,516,990</u>	<u>\$ 24,617,680</u>	<u>\$ 6,516,990</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ -</u>	<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 19,742,145</u>	<u>\$ 19,349,870</u>	<u>\$ 18,100,690</u>	<u>\$ 18,100,690</u>	<u>\$ 6,516,990</u>	<u>\$ 24,617,680</u>	<u>\$ 6,516,990</u>

GENERAL GOVERNMENT DEBT SERVICES

Division Description

Included in the Debt Service Budget are principal, interest and administrative fees on long-term outstanding debt. Examples of such debt service accounts are those that are required for the issuance of the general obligation bonds to fund county and public schools, new constructions, building improvements and renovations and to fund other county capital improvements.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$151,990 is Added for Existing Debt Costs – This adjustment is made to cover the cost of principal, interest and administrative fees associated with long-term debt.
- \$6,365,000 is Added for New Debt Service Costs – The County issued \$86 million in new debt in the fall of 2011 through the Virginia Public School Authority for the replacement of the Auburn High School, the Blacksburg High School, and the renovation of Auburn Middle School. Also in November 2011, the County received \$15 million in Qualified School Construction Bonds to cover of the new Blacksburg High School construction. Additional funding for these projects includes insurance proceeds from the old Blacksburg High School gymnasium roof collapse and surplus bond funds from the Price's Fork and Eastern Montgomery Elementary projects. The total cost of all three schools is estimated at \$124.5 million. Construction has begun on these projects. These funds have been provided to service the debt requirements on the bond issues.

The details of the net increase will be funded with the following:

- The use of funds generated by a portion of the real estate tax rate increase equaling \$6,365,000.
- The use of funds generated by the four cents of the tax rate previously set aside decreased \$523,460 to \$932,223.
- The planned use of debt service reserve funds increased \$37,950 in accordance with the debt service reserve requirements required by the bond indenture.
- An increase in the interest credit subsidy related to the Qualified School Construction Bond of from \$709,947 to 1,347,447 (an increase of \$637,500). The County's interest rate on this issuance is zero; however, the County is required to make the interest payment and then receives a refund of the payment from the QSCB program.

GENERAL GOVERNMENT DEBT SERVICES

Department Description and Financial Data

County Debt Service

The County Debt Service budget includes principal, interest and administrative fees for all County long-term outstanding debt.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
County Debt Service	\$ 6,764,675	\$ 6,732,597	\$ 6,147,963	\$ 6,147,963		\$ (103,659)		\$ 6,044,304	\$ (103,659)

School Debt Service

The School Debt Service budget includes principal, interest and administrative fees for all School long-term outstanding debt.

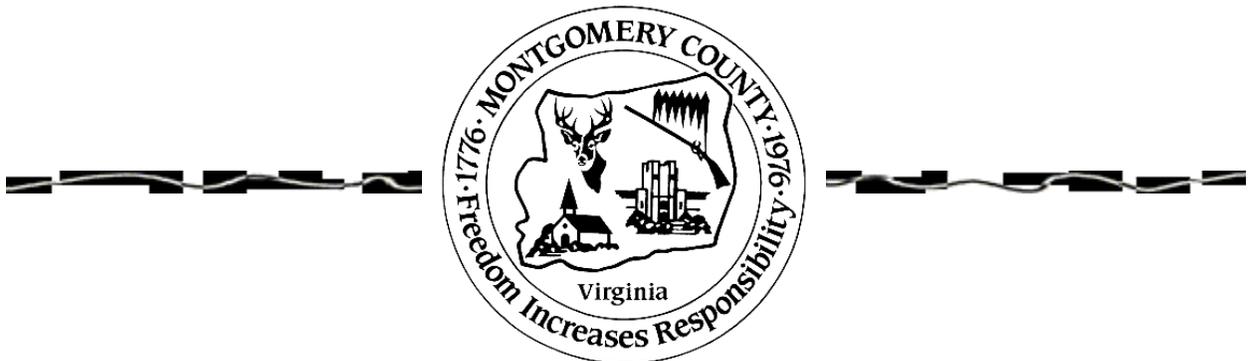
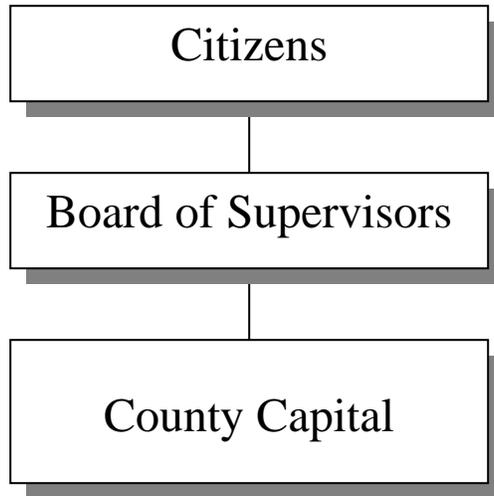
	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
School Debt Service	\$ 12,624,778	\$ 12,617,273	\$ 11,952,727	\$ 11,952,727		\$ 6,620,649		\$ 18,573,376	\$ 6,620,649

Reserve Funds

The Reserve Funds budget includes funds transferred from the Board designated Debt Service Reserve Fund and the Rainy Day Fund. These funds will be used to cover a portion of the debt service payments through 2015, allowing the County to “shave the peak” of the debt service costs and alleviating the impact of debt service costs on the real estate tax rate.

	FY 11 Revised	FY 11 Actual	FY 12 Approved	FY 13 Base	+	FY 13 Addenda	=	FY 13 Recommended	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
Reserve Funds	\$ 352,692	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -

MONTGOMERY COUNTY CAPITAL



MONTGOMERY COUNTY CAPITAL

Budget Summary

	FY 11 <u>Revised</u>	FY 11 <u>Actual</u>	FY 12 <u>Approved</u>	FY 13 <u>Base</u>	+	FY 13 <u>Addenda</u>	=	FY 13 <u>Recommended</u>	Change App 12/ Rec 13
EXPENDITURES BY DEPARTMENT									
County Capital	\$ 866,358	\$ 698,334	\$ 700,000	\$ 700,000		\$ -		\$ 700,000	\$ -
TOTAL EXPENDITURES	<u>\$ 866,358</u>	<u>\$ 698,334</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>		<u>\$ -</u>		<u>\$ 700,000</u>	<u>\$ -</u>
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 866,358	\$ 698,334	\$ 700,000	\$ 700,000		\$ -		\$ 700,000	\$ -
TOTAL EXPENDITURES	<u>\$ 866,358</u>	<u>\$ 698,334</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>		<u>\$ -</u>		<u>\$ 700,000</u>	<u>\$ -</u>
REVENUE BY CLASSIFICATION									
Transfer from General Fund	\$ 866,358	\$ 866,358	\$ 700,000	\$ 700,000		\$ -		\$ 700,000	\$ -
Fund Balance/Other Revenue	\$ 554,543	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Transfer to Debt Service	\$ (554,543)	\$ (543,742)	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	<u>\$ 866,358</u>	<u>\$ 322,616</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>		<u>\$ -</u>		<u>\$ 700,000</u>	<u>\$ -</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ -</u>	<u>\$ 375,718</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 866,358</u>	<u>\$ 698,334</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>		<u>\$ -</u>		<u>\$ 700,000</u>	<u>\$ -</u>

MONTGOMERY COUNTY CAPITAL

Division Description

The County Capital Fund is used to fund the capital costs of future County capital project needs. Dollars earmarked for this fund will be used in future years for County capital needs.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year recommended budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs recommended in the current fiscal year.

- \$700,000 is included for Fire and Rescue Capital – The base budget includes \$700,000 or one penny of the real estate tax rate for Fire and Rescue capital needs.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Recommended addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

MONTGOMERY COUNTY CAPITAL

Department Description and Financial Data

County Capital

	<u>FY 11 Revised</u>	<u>FY 11 Actual</u>	<u>FY 12 Approved</u>	<u>FY 13 Base</u>	+	<u>FY 13 Addenda</u>	=	<u>FY 13 Recommended</u>	<u>Change App 12/ Rec 13</u>
EXPENDITURES BY DEPARTMENT									
County Capital	\$ 866,358	\$ 698,334	\$ 700,000	\$ 700,000	\$	-	\$	700,000	\$ -