

# Montgomery County Parks & Recreation

755 Roanoke Street, Suite 1E  
Christiansburg, VA 24073

## Athletic Field Rental Form

Name of Responsible Person/Party: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ Number of people attending: \_\_\_\_\_

Desired Location:  McCoy Park  Plum Creek Park

Fee: \_\_\_\_\_ Reservation number: \_\_\_\_\_

### Reservation Policies

- Athletic fields may be rented for the use of practices, games, or tournaments.
- Rental fees are as follows:
  - Practice: \$15 per two-hour increment
  - Game: \$35 per game
- Rental fees include the following:
  - Practice: One time mowing and dragging per week
  - Game: One time mowing and dragging per week and dry line marking before the first game
- Reservation of athletic field(s) is not confirmed until total rental fee and \$100 refundable damage deposit is paid in person at the Montgomery County Parks & Recreation office.
- Damage deposit will be LOST if:
  - Practice, game, or tournament is played in heavy rain, causing damage to fields.
  - Bases supplied are severely damaged or lost.
  - Trash is not picked up by responsible party in and around athletic fields prior to Monday morning of the following week.
- If tournament is cancelled **DUE TO WEATHER ONLY**, all fees and deposit will be returned. If cancelled for any reason other than weather, only damage deposit will be returned.
- Montgomery County Parks & Recreation will supply bases to the responsible party. If bases are lost or stolen during the rental period, the responsible party will be charged \$100 per set of three bases. Bases must be returned to MCPR on the Monday following the last rental date between 8:30 a.m. and 12:00 noon. If this time period is not complied with, the responsible party will lose 50% of their deposit.
- No alcoholic beverages, illegal substances or firearms are allowed in the park
- There will be no parking on any grassed area or roadway, parking lots are provided.
- MCPR will prepare the field prior to rental period and it will be the job of the responsible party to maintain the field thereafter.

I have reviewed the above policies and agree to observe these and other rules governing the use of public property.

Signature of Responsible Person/Party: \_\_\_\_\_

Reserved by: \_\_\_\_\_ Date: \_\_\_\_\_

